



WESTMINSTER

October 23, 2017

Greetings,

We are writing to you regarding an exciting opportunity to join our dynamic organization as Director of General Services for the City of Westminster, Colorado.

This position oversees the divisions of Administration, Facilities Maintenance, Fleet Operations, and the Municipal Court. The director plays a key role as a member of the executive leadership team delivering quality support and services to City departments, employees and citizens.

The City of Westminster is known as a caring, team-oriented working environment with a commitment to excellence where collaboration and creativity are encouraged. We actively recruit people with diverse experience and backgrounds to build on our reputation as an employer of choice.

The work culture here encourages passionate, positive and enthusiastic employees, and our City Council and City Manager are strong supporters of our mission - *To Deliver Exceptional Value and Quality of Life through SPIRIT (Service, Pride, Integrity, Responsibility, Innovation and Teamwork).*

We believe you will find the people in our organization to be extraordinary and the work meaningful and diverse.

We invite you to join us as we grow to become the next urban center on the Colorado Front Range.

The enclosed brochure provides additional details on this exceptional opportunity.

If you or someone you know would find this exciting position of interest, you can apply online via the city website www.cityofwestminster.us/jobs. The application deadline is Monday, Nov. 20, by 8:30 a.m. MDT.

Sincerely,

Don Tripp

Donald M. Tripp
City Manager

Barbara Opie

Barbara C. Opie
Deputy City Manager

Jody Andrews

Jody L. Andrews
Deputy City Manager