

This guide will help you add a payment method into your account. Your payment method will be used to pay your bill.

## **Background Information**:

At least one entry is required to make a payment or set up auto payment.

## **Prerequisites**:

• A Westy Water account.



Open your web browser to the main Westy Water page <u>www.</u> <u>CityofWestminster.us/WestyWater</u> and click the "Click Here" button.



Westy Water—Westminster's new water utility customer portal

To access Westy Water and pay your utility bill



lerts via email. You'll be able to compare past water consumption, pay your water bill, and learn about water efficiency programs that could lelp you save water and money.

Data Dashboard The data dashboard allows



Enter your Westy Water login credentials and click "Sign In."



Click "Account" then select "Payment Information."



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4	Click "Add Payment Method."
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Select Credit/Debit Card (Visa, MasterCard, Discover) or Bank Account. Fill out the required information and then click "Add." 5

Your payment method is now added to the portal. You can now make a payment or enroll in auto payment.

