



WESTMINSTER

Consumer Use Tax Return

City of Westminster
Department of Finance
Sales Tax Division

Taxpayer Name & Address:

TAX YEAR _____

DUE DATE _____

Mail Completed Return with Payment to:

City of Westminster
P.O. Box 17107
Denver, CO 80217-7107

(303) 658-2065 • www.westminsterco.gov

1) Amount Subject to Use Tax	
2) Amount of Westminster Use Tax Due - 3.85% (0.0385) of Line 1	
3) Penalty – Late Filing If return is filed after due date add 10% of Line 2, or \$15, whichever is greater	
4) Interest If return is filed after due date add 1% of Line 2 per month late	
5) Total Due and Payable Add Lines 2-4. Make check payable to City of Westminster	

Under penalties of perjury, I declare that I have examined this Consumer Use Tax Return and it is true and correct to the best of my knowledge and belief.

Taxpayer Signature



Signature

Date

Printed Name

Phone Number

General Instructions:

- This form is used for Westminster residents to report use tax liability.
- Use tax is payable to the City when Westminster sales tax is due but has not been collected.
- Returns are due on April 20th for the previous year.
- Questions? Contact the Sales Tax Division at (303) 658-2065 or salestax@westminsterco.gov

CITY USE ONLY

ACCT NO:

Specific Instructions

Line 1 – Amount Subject to Use Tax. Enter total purchases subject to use tax.

Line 2 – Amount of Westminster Use Tax Due. Multiply line by 3.85% (0.0385).

Line 3 – Penalty for Late Filing. If this return, and/or the payment of the tax computed herein, will not be postmarked on or before the due date, penalty and interest charges will apply. Penalty is 10% of the tax or \$15, whichever is greater.

Line 4 – Interest for Late Filing. Interest is calculated for each month or portion of a month that a tax deficiency remains unpaid. Interest accrues only in whole month increments at 1% per month.

Line 5 – Total Due and Payable. Add lines 2 – 4, and enter the result on this line 5. This is the total due. Make check or money order payable to City of Westminster.

Signature – After reviewing the form for accuracy, sign and date the bottom of the return. Print the name and the phone number of the individual who completed the return.