

# Westminster Inclusivity Board

6:00-7:30 p.m., Wednesday, February 13, 2019  
Multi-purpose Room, City Hall (lower level)

## Meeting Agenda

*The mission of the Inclusivity Board is to work with City Council to advocate for all voices within our community and to ensure everyone is treated with fairness, dignity and respect.*

- **Welcome** (30 min)
  - Carmen Atilano, Manager of Neighborhood Partnerships, Urban Land Conservancy
  
- **Old Business** (10 min)
  - Approve January meeting minutes by vote (Bev)
  - Transitions
  - Motion to approve Election Results
  - Assign responsibility for Citizen Budget Request  
There are formal opportunities during the budget process whereby citizens can address Council during a meeting with budget requests. Citizens may submit requests by email, mailed letter, etc. or are received by requests made during Council meetings. Essentially a citizen can make a request at any time, and it will be addressed in the current budget process (any requests received now will be considered in the mid-cycle process in 2019 to make any adjustments to the 2020 budget).  
**In 2019, the approximate date Council will receive citizen comments and proposed changes to the Adopted 2018 Budget will be September 9.**
  
- **New Business** (5 min)
  - Public Meeting Policies Review
  
- **Strategic Plan/Team Updates** (40 min)
  - **Community & Outreach Team (Angie, Nushin, Justin, Michelle, Summer)**  
January 2019 Goal(s)
    - Continue efforts toward quarterly projects:
      - Feb 25: Council Meeting Communi-Tea
      - Feb 2019: Cultural Movie Nights
      - With Policy Subcommittee: Develop Process for City Statements of Support
      - 4<sup>th</sup> Qtr 2018: Window DecalsSteps Taken:
    - Continued efforts to schedule Communi-Tea and Cultural Movie NightsFebruary 2019 Goal(s):
    - Host first Communi-Tea
    - Host first Cultural Movie Night**Preferred Outcome:** Discuss progress, next steps and request Board support
  
  - **Digital Storytelling Project Team (Angie, Laurette, Michelle)**  
January 2019 Goal(s):
    - Consider opportunities to share videos and determine next steps
    - Continue meeting with WPS CTE programSteps Taken:
    - Angie, Nushin and Michelle participated in workshop and shared videos
      - Nushin: <https://www.wevideo.com/view/1242416874>
      - Angie: <https://www.wevideo.com/view/1251732355>
      - Michelle:February 2019 Goal(s):

**Thank you for serving on the Westminster Inclusivity Board!**

- Continue to consider opportunities

**Preferred Outcome:** Continue efforts

- **Welcoming America Team (Bev, Laurette, Angie)**

January 2019 Goal(s):

- Continue dialogue with Diversity, Equity and Inclusivity Council

February 2019 Goal(s):

- Consider next steps for community, grassroots engagement

**Preferred Outcome:** Discuss next steps

- **Mini-Grant Development Team (Justin, Rich, Michelle)**

January 2019 Goal(s):

- Schedule Meeting to discuss/plan

February 2019 Goal(s):

- Meet

**Preferred Outcome:** Prepare to Launch Spring 2019

- Policy Team (Seth, Donna)

- Bylaws Team (Bev, Donna, Justin)

- New Member Orientation Team (Justin)

- Marketing Materials Team (Nushin, Rich)

- Retreat Planning Team (Justin, Kelly, Laurette)

- **Coming up on the Strategic Plan:**

- Objective 3.1 C: Attend, support and/or sponsor at least eight existing cultural events in Westminster. (Ongoing)

- **Meeting Reflections (5 min)**

### **Upcoming Guest Speakers/Agenda Items:**

- March 13: TBD – Legislative Session Update
- May 8: TBD – Transgender Inclusion Guest Speaker
- July 10:
- September 11:
- November 13:
- January 8 2020:

**Thank you for serving on the Westminster Inclusivity Board!**