

Westminster Inclusivity Board

6:00-7:30 p.m., Wednesday, October 10, 2018
Multi-purpose Room, City Hall (lower level)

Meeting Agenda

The mission of the Inclusivity Board is to work with City Council to advocate for all voices within our community and to ensure everyone is treated with fairness, dignity and respect.

- **Pre-Meeting (5:30 pm)**
 - Mobilize Platform Review/Training (<https://vimeo.com/276532324>)
- **Welcome (30 min)**
 - Molly Tayer, Housing Coordinator, Economic Development (Housing Cabinet)
 - Shereen Fink, Chair, Diversity, Equity & Inclusivity Council (Brighton)
- **Old Business (5 min)**
- **New Business (20 min)**
 - Approve September meeting minutes by vote (Bev)
- **Strategic Plan (35 min)**
 - **Updates on organizations to outreach to:**
 - **Team updates (and subcommittee assignments):**
 - **Welcoming America Team (Bev, Laurette, Angie)**

September 2018 Goal(s):

 - Encourage participation in the City's Halloween Harvest Festival
 - Plan follow up with attendees and community groups following Welcoming Week Luncheon

Steps Taken

 - Encouraged participation in the City's Halloween Harvest Festival
 - Staff continued to work on Welcoming America Document Updates

October 2018 Goal(s):

 - Finalize participation in City's Halloween Harvest Festival (Oct 20)

Preferred Outcome: Discuss next steps with Welcoming Week follow ups, finalize Harvest Festival participation
 - **Community & Outreach Team (Angie, Nushin, Justin, Ludy, Michelle)**

September 2018 Goal(s)

 - First Meeting
 - Identify a Chair/Lead

Steps Taken

 - 2016 Survey Shared
 - Shared the link to [Citizen's Survey](#)
 - Discussed Community Cultural Events Calendar

October 2018 Goal(s):

 - Outline steps to be taken over the next six months

Preferred Outcome: Discuss goals of Community & Outreach Team with the Board
 - **Bylaws Team (Bev, Donna, Justin)**

September 2018 Goal(s)

 - Begin consideration of overlapping Board Officers Terms

Thank you for serving on the Westminster Inclusivity Board!

Steps Taken

- Bylaws shared

October 2018 Goal(s):

Preferred Outcome:

▪ **Policy Team (Stef, Seth, Donna)**

September 2018 Goal(s):

- Kathryn to meet with City Attorney, Dave Frankel

Steps Taken:

- Meeting with Kathryn and City Attorney, Dave Frankel scheduled

October 2018 Goal(s):

- Determine next steps

Preferred Outcome: Receive feedback from the Board to guide next steps

▪ **Digital Storytelling Project Team (Angie, Laurette, Ludy)**

September 2018 Goal(s)

- Register Nushin and Michelle for the **November 8th-10th 2018: Denver CO – Digital Storytelling Workshop**

Steps Taken

- Nushin and Michelle registered for workshop

October 2018 Goal(s):

- Present to full Board at future meeting (December)

▪ Mini-Grant Development Team (Jon, Justin, Rich)

Tabled until November 2018; launch spring 2018

▪ New Member Selection/Orientation Team (Justin, Nushin)

▪ Marketing Materials Team (Ludy, Nushin, Rich)

▪ Retreat Planning Team (Justin, Kelly, Laurette, Stef)

Work Complete at this time

○ **Coming up on the Strategic Plan:**

- Objective 3.1 C: Attend, support and/or sponsor at least eight existing cultural events in Westminster. (Ongoing)

Upcoming Guest Speakers/Agenda Items:

- November 14: Metro North Chamber of Commerce and Westminster Chamber of Commerce (Stef absent)
- December 12: United for a New Economy
- January 9: Christine Gray, Business Operations Coordinator, Public Works And Utilities; Vote for Board Officers

Thank you for serving on the Westminster Inclusivity Board!