

# Westminster Inclusivity Board

6:00-7:30 p.m., Wednesday, November 14, 2018  
Multi-purpose Room, City Hall (lower level)

## Meeting Agenda

*The mission of the Inclusivity Board is to work with City Council to advocate for all voices within our community and to ensure everyone is treated with fairness, dignity and respect.*

- **Welcome** (30 min)
  - Metro North Chamber of Commerce (Gregg Moss)
  - Westminster Chamber of Commerce (Juliet Abdel)
- **Old Business** (5 min)
- **New Business** (5 min)
  - Approve October meeting minutes by vote (Bev)
- **Strategic Plan** (35 min)
  - **Team updates (and subcommittee assignments):**
    - **Welcoming America Team (Bev, Laurette, Angie)**

October 2018 Goal(s):

      - Plan follow up with attendees and community groups following Welcoming Week Luncheon
      - Participation in the City's Halloween Harvest Festival
      - Meet with Diversity, Equity and Inclusivity Council

Steps Taken:

      - Participation in the City's Halloween Harvest Festival
      - Meet with Diversity, Equity and Inclusivity Council

November 2018 Goal(s):

      - Consider next steps for community, grass roots engagement

**Preferred Outcome: Discuss next steps with Welcoming Week follow ups, debrief Harvest Festival participation and meeting with DEI Council**
    - **Community & Outreach Team ( Angie, Nushin, Justin, Ludy, Michelle)**

October 2018 Goal(s)

      - Outlined quarterly projects:
        - Throughout: Council Meeting Community Tea
        - Throughout: Develop Process for City Statements of Support
        - 4<sup>th</sup> Qtr 2018: Window Decals
        - 1<sup>st</sup> Qtr 2019: Cultural Movie Nights
        - 2<sup>nd</sup> Qtr 2019: Public Art Project
        - 3<sup>rd</sup> Qtr 2019: Summer Community Event

Steps Taken:

      - Began dialogue and development of window decal
      - Discussion on staff support of Council Meeting Community Tea

November 2018 Goal(s):

      - Take next steps in development of window decal
      - Continue investigating Council Meeting Community Tea

**Preferred Outcome: Discuss next steps and request Board feedback**
    - **Bylaws Team (Bev, Donna, Justin)**

October 2018 Goal(s)

**Thank you for serving on the Westminster Inclusivity Board!**

- Begin consideration of overlapping Board Officers Terms

Steps Taken:

- Bylaws shared

November 2018 Goal(s):

- Provide recommendations as needed

**Preferred Outcome: FYI only**

- **Policy Team (Stef, Seth, Donna)**

October 2018 Goal(s):

- Kathryn and Stef to meet with City Attorney, Dave Frankel

Steps Taken:

- Both Kathryn and Stef met with City Attorney

November 2018 Goal(s):

- Determine December Meeting date

**Preferred Outcome: FYI Only**

- **Digital Storytelling Project Team (Angie, Laurette, Ludy)**

October 2018 Goal(s)

- Prepare for workshop **November 8th-10th 2018: Denver CO - Digital Storytelling Workshop**

Steps Taken:

- Angie, Nushin and Michelle participate in workshop

November 2018 Goal(s):

- Determine next steps

**Preferred Outcome: Share experience with board and begin determining next steps**

- **Mini-Grant Development Team (Jon, Justin, Rich)**

*Tabled until November 2018; launch spring 2018*

November 2018 Goal(s):

- Begin process to develop min-grant initiative

- New Member Selection/Orientation Team (Justin, Nushin)

- Marketing Materials Team (Ludy, Nushin, Rich)

- Retreat Planning Team (Justin, Kelly, Laurette, Stef)

*Work Complete at this time*

- **Coming up on the Strategic Plan:**

- Objective 3.1 C: Attend, support and/or sponsor at least eight existing cultural events in Westminster. (Ongoing)

### **Upcoming Guest Speakers/Agenda Items:**

- December 12: United for a New Economy
- January 9: Christine Gray, Business Operations Coordinator, Public Works And Utilities; Vote for Board Officers

**Thank you for serving on the Westminster Inclusivity Board!**