



WESTMINSTER
COLORADO

FEBRUARY 22, 1999
7:00 P.M.

AGENDA

NOTICE TO READERS: City Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items is reflective of Council's prior review of each issue with time, thought and analysis given.

Members of the audience are invited to speak at the Council meeting. Citizen Communication (item 5) and Citizen Presentations (item 12) are reserved for comments on items not contained on the printed agenda.

1. Pledge of Allegiance
2. Roll Call
3. Consideration of Minutes of Preceding Meetings
4. Presentations
 - A. Citizens Commendation to Timothy Hebert
 - B. Metropolitan Mayors and Commissioners Youth Awards recognizing 15 area youth
 - C. Proclamation to Melody Homes in recognition of 1998 Home Builders & Associates in Partnership Award
 - D. Proclamation to St Anthony North Hospital for recognition as one of nation's top 100 performing hospitals for second year
5. Citizen Communication (5 minutes or Less in Length)
6. Report of City Officials
 - A. City Manager's Report
7. City Council Comments

The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any citizen wishes to have an item discussed. Citizens then may request that the subject item be removed from the Consent Agenda for discussion separately.

8. Consent Agenda
 - A. JeffCo Household Hazardous Waste Storage Authority Payment for 1999
 - B. Bids for Replacement Front End Wheel Loader to Wagner Equipment Company for \$37,000
9. Appointments and Resignations
None

10. Public Hearings and Other New Business

- A. TABLED - Intergovernmental Agreement with City of Arvada addressing issues of Northwest Parkway, cleanup of Rocky Flats, annexation boundaries, revenue sharing and Standley Lake Regional Park
- B. TABLED Intergovernmental Agreement with City of Broomfield regarding Kohl Department Store to be located south of 120th Avenue and West of Sheridan Boulevard.
- C. City Park Festival Plaza Professional Service Contract with Wenk Associates for \$99,916
- D. Resolution No. 9 re Amherst Park Service Commitments for irrigation tap for 3.3 acre park south of Arapahoe Ridge Elementary School, 13085 Pecos Street
- E. 120th Avenue and Huron Street Gateways Construction to T2 Construction for \$74,844
- F. Change Date for City Council Meetings in March to March 15th & March 29th

11. Old Business and Passage of Ordinances on Second Reading

None

12. Citizen Presentations (5 Minutes + in Length) & Miscellaneous Business

- A. Financial Report for January, 1999
- B. City Council
- C. Request for Executive Session

13. Adjournment



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Financial Report for January 1999

Prepared by: Mary Ann Parrot, Finance Director

Introduction

City Council is requested to review the attached financial statements which reflect 1999 transactions through January, 1999.

Summary

There are three sections to the attached report:

1. Revenue Summary
2. Statement of Expenditures vs. Appropriations
3. Sales Tax Detail

General Fund revenues represent 7% of the total budget estimate while General Fund expenditures and encumbrances represent 7% of the 1999 appropriation.

Utility Fund revenues represent 8% of the total budget estimate. Utility fund expenditures and encumbrances represent 4% of the 1999 appropriation.

The Sales and Use Tax Fund revenues represent 13% of the total budget estimate, while expenditures and encumbrances in that fund represent 8% of the 1999 appropriation. Total Sales and Use Tax revenues for the 25 shopping centers reported increased 9% from the same period last year.

The Open Space Fund revenues represent 11% of the total budget estimate while expenditures and encumbrances in that fund represent 7% of the 1999 appropriation.

The Legacy Ridge Golf Course Fund operating revenues represent 1% of the total budget estimate while operating expenditures and encumbrances represent 12% of the 1999 appropriation. Heritage reflects the 1.5 million dollar loan received from Jefferson County. There are no operating expenses for the Heritage as all expenses being incurred by the Fund are related to the construction of the golf course.

Staff Recommendation

Accept the report as presented.

Background Information

Section 9.6 of the City Charter requires that the City Manager provide, at least quarterly, financial data showing the relationship between the estimated and actual revenue expenditures to date.

Respectfully submitted,

William M. Christopher
City Manager

Attachments

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE CITY COUNCIL MEETING
HELD ON TUESDAY, FEBRUARY 22, 1999 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Mayor Heil led Council, Staff and the audience in the Pledge of Allegiance.

ROLL CALL:

Present at roll call were Mayor Heil, Mayor Pro Tem Merkel and Councillors Allen, Atchison, Dixon, Scott and Smith. Also present were William Christopher, City Manager; Martin McCullough, City Attorney; and Michele Kelley, City Clerk. Absent none.

CONSIDERATION OF MINUTES:

A motion was made by Merkel and seconded by Atchison to accept the minutes of the meeting of February 8, 1999 with no additions or corrections. The motion carried unanimously.

A motion was made by Merkel and seconded by Allen to accept the minutes of the meeting of February 16, 1999 with no additions or corrections. Councillor Atchison requested to abstain as he was not present at the meeting. The motion carried with 6 aye votes and Councillor Atchison abstaining.

Mayor Heil recognized Councillor Dixon for having received the Volunteer of the Year award from the Metro North Chamber of Commerce last Saturday night.

A motion was made by Merkel and seconded by Scott to accept the minutes of the meeting of February 19, 1999 with no additions or corrections. Councillor Smith requested to abstain as she was not at the meeting. The motion carried with 6 aye votes and Councillor Smith abstaining.

PRESENTATIONS:

Mayor Heil and Police Chief Dan Montgomery presented the Citizen's Commendation to Mr. Timothy Hebert for his attempt to save the lives of the driver and passenger of a truck involved in an August 20, 1998 accident.

Mayor Heil and Council recognized and presented certificates of achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten in recognition of their selection for the first phase of the Metropolitan Mayors and Commissioners Youth Award.

Mayor Heil presented a proclamation to Melody Homes Division President David Oyler in recognition of Melody Homes achievement of being awarded the 1998 Home Builders and Associates in Partnership Award.

The Mayor presented a proclamation to John Allen, Acting Administrator for St. Anthony's North Hospital, recognizing the hospital's selection as one of the nation's top 100 performing hospitals for the second year in a row.

Mayor Heil and Police Chief Dan Montgomery recognized Ms. Gwen Buckley for her contributions to the City requesting a spay/neuter ordinance for dogs and cats to save the animals from being euthanized.

REPORT OF CITY OFFICIALS:

City Manager Bill Christopher stated there would be a Special City Council meeting on March 1, 1999 at 7:00 P.M. to consider the 92nd Avenue, Harlan to Sheridan Boulevard construction contract; Business Assistance Agreement with Home Depot and conclusion on Ten Eycke property.

CONSENT AGENDA:

The following items were considered as part of the Consent Agenda: Jefferson County Household Chemical Collection Center Annual Dues – Authorize the payment of \$36,272 as the City’s share of expenses for the Jefferson County Household Chemical Collection Center and charge the expense to the appropriate Central Charges General Fund budget; Bids for Replacement Front End Loader – Award the bid for one Front End Wheel Loader to the low bidder, Wagner Equipment Company, in the amount of \$99,698, authorize trade-in of the 1987 Caterpillar Loader and options as part of this purchase, and charge expense to the appropriate 1999 Department of Public Works and Utilities budget account.

The Mayor asked if there was any member of Council or anyone from the audience who would like to have any of the consent agenda items removed for discussion purposes or separate vote. There was no request.

A motion was made by Scott and seconded by Atchison to adopt the Consent Agenda items as presented. The motion carried unanimously.

CITY PARK FESTIVAL PLAZA PROFESSIONAL SERVICE CONTRACT:

A motion was made by Allen and seconded by Merkel to authorize the City Manager to execute a contract with Wenk Associates, Inc. for “The Gathering Place” in the amount of \$99,916 with a 10% contingency, authorizing the total amount of \$109,908 to the appropriate project account in the 1999 General Capital Improvement Project Fund. The motion carried unanimously.

RESOLUTION NO. 9 – AMHERST PARK SERVICE COMMITMENTS:

A motion was made by Smith and seconded by Scott to adopt Resolution No. 9 allocating 13.4 Category F water service commitments to Amherst Park and authorize the payment of tap fees in the amount of \$39,550 from the Amherst construction account. Upon roll call vote, the motion carried unanimously.

120TH AVENUE AND HURON STREET GATEWAYS:

A motion was made by Atchison and seconded by Scott to authorize the City Manager to sign a construction contract with T2 Construction, Inc. in the amount of \$74,844, authorize the project budget of \$88,570 and charge the expense to the appropriate project account in the 1999 General Capital Improvement Fund. The motion carried unanimously.

CHANGE DATE FOR COUNCIL MEETINGS IN MARCH:

A motion was made by Allen and seconded by Merkel to change the date of both Council meetings in March from March 8th and March 22nd to March 15th and March 29th. The motion carried unanimously.

MISCELLANEOUS BUSINESS:

Council reviewed the Financial Report for January 1999.

ADJOURNMENT:

The meeting was adjourned at 7:42 P.M.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Citizen's Commendation to Timothy Hebert

Prepared by: Investigator Dan Mayer and Dan Montgomery, Chief of Police

Introduction

City Council is being asked to recognize Mr. Timothy Hebert for his heroic life saving efforts on August 20, 1998.

Summary

On August 20, 1998, the driver of a large drilling truck was driving eastbound on U.S. 36 and lost control of the vehicle which resulted in the vehicle rolling over and bursting into flames. Timothy Hebert, who was also driving eastbound on the turnpike, witnessed the accident, pulled to the side of the road and ran to the truck to help the occupants. He removed the driver from the flaming truck and pulled him to safety and then made an attempt to reach back into the truck and rescue the passenger. While Mr. Hebert was attempting to rescue the occupants, he suffered burns to his hands and needed to be transported to the hospital.

The City of Westminster would like to take this opportunity recognize and commend Mr. Hebert for his heroic actions during this incident. Mr. Hebert placed his own life in danger in an attempt to save the life of another. His actions are considered exemplary.

Staff Recommendation

Formally recognize Timothy Hebert for his attempt to save the lives of the driver and passenger of the truck involved in the August 20, 1998 accident.

Background Information

On August 20, 1998, Timothy Hebert was traveling eastbound on U.S. 36 when he observed a large drilling truck swerve and lose control. Mr. Hebert was able to negotiate his vehicle to avoid being hit by the truck. After passing the truck, he saw the truck roll over on its side and burst into flames. Mr. Hebert pulled to the side of the road and ran back to the truck in an attempt to help the occupants. He removed the driver from the flaming truck and pulled him to a point of safety and then made an attempt to reach back into the truck to rescue the passenger.

Mr. Hebert suffered burns to his hands while attempting to save the occupants in the vehicle and was transported to the hospital. Unfortunately, the passenger died at the scene, and the driver was flown to the hospital where he subsequently died.

Respectfully submitted,

William M. Christopher, City Manager

Date: February 22, 1999

Subject: 1999 Metropolitan Mayors and Commissioners Youth Awards Nominations

Prepared by: Patrick Goff, Management Intern

Introduction

City Council is requested to recognize 15 area youth chosen by the City for the first phase of the Metropolitan Mayors and Commissioners Youth Award.

Summary

The purpose of the Metropolitan Mayors and Commissioners Youth Award is to recognize young people in the community (age 13-19) who have shown outstanding achievement in the areas of direct service, service to the family, service to other youth, service to their community, and service to self through overcoming personal adversity or through positive change.

The selection process is a three-part procedure. Each city reviews the nomination form for eligibility and completeness. It is possible that one or more of these youth may live in unincorporated Adams or Jefferson County and not within Westminster's boundaries. However, all of the youth either live in or attend school in Westminster and are required to have a city recognize them if they are to have an opportunity to be a finalist at the next level. If the County Screening Committee chooses them as semi-finalists, their names will be forwarded to the Metropolitan Selection Committee who will choose 20 finalists from the metro area. The Adams County banquet will be held on March 12, the Jefferson County banquet will be held in late March and the Denver-metro area banquet will be held on April 25.

Staff Recommendation

Recognize and present certificates of achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten.

Background Information

The accomplishments of many of our young people today are overlooked. Many young people have overcome personal adversity, created positive change in a difficult environment or in their own quiet way made strides beyond their limitations. Examples could be those students who have been faced with health concerns, financial hardship, family struggles or school difficulties. This award is unique in that it encompasses all youth; youth who have not finished school, youth in traditional classroom settings, youth in group homes, youth in alternative schools and emancipated youth. These young people are the foundation of our future communities, and the efforts they have made to improve themselves and their community today assure that tomorrow will find them as successful and productive citizens.

Accordingly, the City of Westminster would like to recognize the following nominees as young people in our community who have demonstrated outstanding achievement:

See Her, age 17, attends Ranum High School. See was nominated by Deirdre Dwyer.

Emily Hagburg, age 17, attends Standley Lake High School. Emily was nominated by Mary Hamilton.

Nama Illo, age 18, attends Westminster High School. Nama was nominated by Barbara Bertram.

Michael Lo, age 17, attends Ranum High School. Michael was nominated by Kathryn Ryan.

Erika Maese, age 13, attends Scott Carpenter Middle School. Erika was nominated by Darcy DeYoung.

Enoch Miller, age 17, attends Belleview Preparatory High School. Enoch was nominated by Jeanne Rogers.

Christopher Moss, age 14, attends Shaw Heights Middle School. Christopher was nominated by Team Millennium.

Eda Moua, age 17, attends Ranum High School. Eda was nominated by Suzanne Wells.

Nguyen Vu Le, age 19, attends Ranum High School. Vu Le was nominated by Maria Nunez.

Mike Porterfield, age 19, attends Westminster High School. Mike was nominated by Steve Wilson.

Vanessa Ramirez, age 13, attends Shaw Heights Middle School. Vanessa was nominated by Becky Hostetter.

Patrick Rinaldi, age 14, attends Scott Carpenter Middle School. Patrick was nominated by Mrs. Coffey.

Narumol (Bo) Wadeesirisak, age 14, attends Hodgkins Middle School. Bo was nominated by Jessica Obergfoll.

Jesse Weber, age 17, attends Westminster High School. Jesse was nominated by Angie Zerr.

Michael Weingarten, age 13, attends Hodgkins Middle School. Michael was nominated by Ann Pacek.

It was determined that all 15 individuals are outstanding youth and worthy of local recognition. These names have been submitted to the Adams and Jefferson County Screening Committees.

The Mayor is to recognize these youth at Monday night's City Council meeting and present them with a MMCYA certificate of achievement.

Respectfully submitted,

William M. Christopher
City Manager

MEMORANDUM

TO: Mayor and City Councillors

FROM: Bill Christopher, City Manager

DATE: February 17, 1999

SUBJECT: Metropolitan Mayors and Commissioners Youth Awards

The Mayor and Members of City Council will recognize Westminster area children who have been nominated for a Metropolitan Mayors and Commissioners Youth Award (MMCYA) at the February 22 City Council meeting. The nominees will receive a certificate from the City and have their picture taken at the City Council meeting.

In years past, each nominee has had a short biography read aloud that described the adversity that each has endured and overcome. Due to the often sensitive and confidential nature of many of the nominees' backgrounds, a public airing of some of these kids' difficult pasts has resulted in undue and unintended embarrassment for the nominee. Both the Adams and Jefferson County MMCYA screening committees are recommending that cities avoid possible embarrassment for the nominees by conducting a more general recognition ceremony that does not make mention of each nominee's personal background. County biography committees have been established to draft content sensitive biographies for nominees that make it to the county finals.

Accordingly, this year's recognition by the Westminster City Council will not involve individual biographies, as in years past. Instead, a description of the award and its criteria will be presented, and each nominee's name, age, school and the name of the person who nominated them will be read as they receive their certificate. This approach will avoid making any of the nominees uncomfortable while still allowing them to be recognized as an outstanding youth in the Westminster area.



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Proclamation re Melody Homes
Prepared by: Michele Kelley, City Clerk

Introduction

City Council action is requested to recognize and congratulate Melody Homes for their recent achievement of being awarded the 1998 Home Builders and Associates in Partnership Award. This prestigious award within the homebuilding community indirectly reflects Melody Homes personnel attention to working well with all facets of the homebuilding industry.

Summary

Melody Homes has been in business for 45 years, and they have their Administrative Offices at 11031 Sheridan Boulevard in Westminster. During 1998, Melody Homes built approximately 1,100 dwelling units.

This award is recognizing the best vendor relationships within the Home Builders Association.

Staff Recommendation

Mayor and City Council recognize and congratulate Melody Home by presenting the representatives with a proclamation from the City.

Background Information

David L. Oyler, Division President of Melody Homes, will be present at Monday night's meeting to accept this proclamation.

Respectfully submitted,

William M. Christopher
City Manager

Attachment

WHEREAS, The Home Builders Association of Metropolitan Denver has awarded Melody Homes with the prestigious award of Home Builders and Associates in Partnership Award for 1998; and

WHEREAS, The Home Builders and Associates in Partnership Award is given each year to the Home Builder Association builder that best exemplifies the ideal business partnership with Home Builder Association associate members; and

WHEREAS, This coveted award encourages home builders to develop and strengthen successful relationships with Home Builder Association associate members; and

WHEREAS, Melody Homes was award this recognition because of their exceptionally strong working relationships with Home Builder Association member subcontractors and suppliers; and

WHEREAS, Melody Homes helps the Home Builders Association to maintain its strength and voice in the building industry, and helps encourage other builders to develop partnerships.

WHEREAS, Melody Homes received this award for their exemplification of the ideal business partnership with the Home Builders Association membership; and

WHEREAS, Melody Homes administrative offices have been located in Westminster for many years and called Westminster "home".

NOW, THEREFORE, I, Nancy M. Heil, Mayor of the City of Westminster, Colorado, on behalf of the entire City Council and Staff, do hereby proclaim Tuesday, February 23, 1999 as

MELODY HOMES DAY

in the City of Westminster, to formally recognize Melody Homes for being awarded the prestigious 1998 Home Builders and Associates in Partnership Award.

Signed this 22nd day of February, 1999

Nancy M. Heil, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Proclamation re St Anthony North Hospital
Prepared by: Michele Kelley, City Clerk

Introduction

City Council is requested to proclaim Tuesday, February 23rd as St Anthony North Hospital day in the City of Westminster.

Summary

Centura Health - St. Anthony North Hospital has begun 1999 by having been selected as one of the nation's top 100 performing hospitals for the second year in a row.

The attached Proclamation has been prepared to recognize St. Anthony North Hospital on this prestigious recognition.

This study is conducted annually by HCIA, the industry's most comprehensive source of health care information and the Health Care Provider Consulting practice of William M. Mercer, Incorporated, a leading international human resources firm. The study identifies United States hospitals delivering the most cost efficient and highest quality medical care.

John Allen, Acting Administrator for St. Anthony's North Hospital will be present to accept this proclamation.

Staff Recommendation

City Council present John Allen with the proclamation recognizing February 23rd as St. Anthony North Hospital Day in the City of Westminster in celebration of this prestigious award for two consecutive years..

Background Information

This analysis is from the 1998 Top 100 Hospitals Benchmarks for Success study, which uses nine measures of clinical, operational and financial performances to rate hospitals grouped into categories of similar characteristics.

Respectfully submitted,

William M. Christopher
City Manager

Attachment Proclamation

WHEREAS, Centura Health - St. Anthony North Hospital has begun the new year with the prestigious award of being one of the Top 100 Hospitals in the United States for 1997 and 1998; and

WHEREAS, Centura Health - St. Anthony North Hospital was selected through a study conducted annually by HCIA, the industry's most comprehensive source of health care information; and the Health Care Provider Consulting practice of William M. Mercer, Incorporated, a leading international human resources firm; and

WHEREAS, This study identifies United States hospitals delivering the most cost-efficient and highest quality medical care; and

WHEREAS, To qualify, hospitals have to demonstrate high performance in nine measure area including clinical, operational and financial performance to rate hospitals groups into categories of similar characteristics. Performances of the top hospitals on all nine measures were used to establish "benchmarks" in each of the five hospital categories. The performances also were combined into a national set of benchmarks to compare against the median performance of all US hospitals.

NOW, THEREFORE, I, Mayor Nancy M. Heil, on behalf of the entire City Council and Staff of the City of Westminster, Colorado, do hereby proclaim Tuesday, February 23 1999 as

ST ANTHONY NORTH HOSPITAL DAY

in the City of Westminster in recognition of Centura Health - St. Anthony North Hospital prestigious recognition of the Top 100 Hospitals for 1997 and 1998.

Signed this 22nd day of February, 1999.

Nancy M. Heil, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Jefferson County Household Chemical Collection Center Annual Expense

Prepared by: Susan Nachtrieb, Environmental Compliance Coordinator

Introduction

City Council action is requested to authorize the expenditure of \$36,272 for Westminster's portion of the 1999 operating costs for the Jefferson County Household Chemical Collection Center. Funds for this expense have been specifically budgeted in the 1999 General Fund Central Charges budget account.

Summary

The City of Westminster continues to actively participate in the management of the Jefferson County Household Chemical Collection Center. As part of the 1993 Intergovernmental Agreement (IGA) with Jefferson County and other Jefferson County Cities, Westminster agreed to fund a portion of the annual operating cost of the facility. Westminster's portion of the operating costs currently calculated at 15.53% is based on a percentage of the overall Jefferson County population. The Center's total budget of \$263,193 and Westminster's share remain the same as last year.

Staff Recommendation

Authorize the payment of \$36,272 as the City's share of expenses for the Jefferson County Household Chemical Collection Center and charge the expense to the appropriate Central Charges General Fund budget.

Background Information

The Jefferson County Household Chemical Collection Center opened to the public in December 1994. Located in Golden, the facility has three main functions:

- * Serve as a temporary repository for citizens to dispose of their household hazardous wastes.
- * To provide secured locker within the facility for the temporary storage for hazardous waste that has been abandoned on public property, and
- * To provide temporary storage of hazardous evidentiary waste obtained by local law enforcement agencies.

The facility is open Saturdays, by appointment only, to Westminster citizens in both Adams and Jefferson Counties as well as all other Jefferson County residents for the collection and disposal of their household hazardous waste.

To date, the facility has collected 500,000 pounds of household hazardous waste and has served over 3,000 residents throughout Jefferson County. Overall, the facility has diverted the disposal of approximately 250 tons of toxic household chemicals from local landfills and public rights-of-way.

No. _____

As part of the IGA, a household chemical roundup is scheduled for Westminster each year at the Municipal Service Center. This one-day chemical roundup event provides a more convenient location for Westminster citizens to drop off their unwanted household chemicals. Over 200 residents participated in the 1998 event, which is down from participation in previous years. The City is planning the annual roundup event for May 22 this year.

The facility also provides a "Drop and Swap" program. This program provides the public with the opportunity to pick up, free of charge, household chemicals (e.g. fertilizers, wood stains, home cleaners, etc.) that are judged to be safe and still usable for their intended purpose. This program is very popular with citizens living close to the facility.

The City's continued participation in this program is currently being reviewed by Staff to assess whether this cooperative effort is the most cost effective way to deliver these valuable services to Westminster residents. A follow up report will be presented to City Council later this year.

Respectfully submitted,

William M. Christopher
City Manager

Date: February 22, 1999

Subject: Bids for Replacement Front End Wheel Loader

Prepared by: Dave Cantu, Street Operations Foreman

Introduction

City Council action is requested to award the bid for one Front End Wheel Loader to be utilized by the Street Division. Funds are available and were specifically allocated in the 1999 Department of Public Works and Utilities budget for this expense.

Summary

The new loader will replace the existing 1987 Caterpillar loader, which is 12 years old. Formal bids were solicited by the City of Longmont, Colorado, for the selected size that fits the City of Westminster's needs. In accordance with City Charter bidding requirements, we can take advantage of advertised, sealed bids. The results of the City of Longmont's bid are as follows:

Wagner Equipment Company (Caterpillar)	\$116,668
Colorado Machinery (John Deere)	\$137,589
Power Motive (Komatsu)	\$139,961

A trade-in of the current 1987 loader was negotiated with the low bidder, Wagner Equipment Company, in the amount of \$37,000. With special optional equipment required by the City of Westminster included, the total cost is \$99,698.

One alternative is to not replace the 1987 loader and to continue to experience down time and escalating repair costs. Downtime during the peak patching season results in loss of production and backlog. Another alternative is to lease this type of equipment, but over a 10 to 12 year period, it is not cost effective.

Staff Recommendation

Award the bid for one Front End Wheel Loader to the low bidder, Wagner Equipment Company, in the amount of \$99,698, authorize the trade-in of the 1987 Caterpillar Loader and options as part of this purchase, and charge the expense to the appropriate 1999 Department of Public Works and Utilities budget account.

Background Information

City Council previously allocated funds in the 1999 Department of Public Works and Utilities budget for the purchase of one Front End Wheel Loader. The Loader is a primary piece of equipment that is used daily by Street Division personnel on an array of projects, such as patching and reconstruction of roadways, the Biannual Cleanup Program, loading trucks with materials and debris, grooming dump sites and during snow removal operations.

Bids for Replacement Front End Wheel Loader
Page 2

The current 1987 Caterpillar Loader has over 9,000 hours of in-service time logged on it and ranked high on the Citywide Fleet Maintenance replacement priority listing. Reported life-to-date costs of \$62,000 have been expended for parts, labor and sublet on this unit. A decline in performance, overheating problems, a recent transmission overhaul, and major maintenance costs in the near future, as well as an excellent trade-in allowance, all make replacement warranted at this time.

To meet the City's specifications for this type of equipment, a number of options are required, including a multi-purpose bucket, an asphalt cutter, a ride control system and quick coupler system which allows universal attachment and operation of existing City-owned implements. The cost of these options would be virtually identical for any vendor.

Respectfully submitted,

William M. Christopher
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: City Park Festival Plaza Professional Service Contract
Prepared By: Julie Meenan Eck, Landscape Architect

Introduction

City Council action is requested to authorize the City Manager to execute a contract with Wenk Associates, Inc. in the amount \$109,908, which includes a 10% contingency, for the landscape, architectural, and engineering services for design, construction drawings, specifications, and bid documents for City Park Festival Plaza, "The Gathering Place" which is a key element to the Westminster Promenade and City Park. Funds are available in the Parks, Recreation and Libraries 1999 Capital Improvement Project Budget for this expense.

Summary

In November of 1998, Staff sent a Request for Proposal (RFP) to four local firms to provide design, construction drawings, engineering services and bid documents for "The Gathering Place." Proposals were evaluated based on the following criteria:

Design Approach	Scope of Work
Project Schedule	Qualification Statements
Design Capability	Professional Service Fee

The following four firms submitted proposals and were interviewed by City Staff:

Wenk Associates	\$ 99,916
DHM Design Corporation	\$106,856
Design Studios West	\$113,750
Terresan	\$126,000

The interview team was composed of Bill Walenczak, Director of Parks, Recreation and Libraries; Julie Meenan Eck, Landscape Architect; John Carpenter, Director of Community Development; Max Ruppeck, City Planner III and Allan Miller, Assistant City Manager.

Wenk Associates proposed a more natural area with a terraced grading concept, a series of walkways and an interaction with the Big Dry Creek. The proposed design for this site was very unique and appealed to several on the interview team. Their proposal will be creating a series of "rooms" within this terraced concept that can act independently from the overall site and provide privacy for small gatherings, such as weddings and small concerts. Wenk Associates is well known for their designs within natural waterways and has some creative ideas of how users can interact with Big Dry Creek. Wenk Associates has worked on projects for the City of Westminster on the Big Dry Creek Trail and Skyline Vista Park in the past and has demonstrated well their capabilities. Staff believes they are the best choice for the design of the surrounding area and the interaction between The Promenade and City Park's trail system. Also, their design team consists of qualified sub-consultants that can also contribute to the high expectations of the City.

Staff Recommendation

Authorize the City Manager to execute a contract with Wenk Associates, Inc. for “The Gathering Place” in the amount of \$99,916 with a 10% design contingency, authorizing the total amount of \$109,908 to the appropriate project account in the 1999 General Capital Improvement Project Fund.

Background Information

The City’s master plan and design intent for City Park Festival Plaza, referred to as “The Gathering Place,” consists of a strong pedestrian connection from the Promenade across Big Dry Creek to tie into City Park’s trail system. It is the desire of City Staff to create a unique, natural attraction that would highlight the area’s topography, views, mature trees, water features, and pedestrian connections. It is intended to have a more natural transition from the more formal Promenade to the natural Big Dry Creek. The site will also need to accommodate the Americans with Disabilities Act (ADA) standards. Under the existing time line, “The Gathering Place” project construction will begin in the fall of 1999, with completion proposed for winter of 2000. The master planning, design, and construction project budget for the City Park Festival Plaza or “Gathering Place” is \$700,000, which is detailed in the following budget summary.

1999 CIP	\$300,000
2000 CIP (proposed)	<u>\$400,000</u>
Total	\$700,000

Respectfully submitted,

William M. Christopher
City Manager

Attachment: Location Map

Date February 22, 1999

Subject: Resolution No. re Amherst Park Service Commitments

Prepared by: Julie Meenan Eck, Park Landscape Architect

Introduction

City Council action is requested to adopt the attached Resolution to allocate 13.4 Category F water service commitments for Amherst Park at 13085 Pecos Street and to authorize payment of \$39,550 for a 1 ½" irrigation tap. Funds are available in the Amherst Park Project account in the 1999 General Capital Improvement Fund.

Summary

This spring, construction will begin on the 3.3 acre Amherst Park. Construction should be completed by fall. The park is located south of Arapahoe Ridge Elementary School at 13085 Pecos Street adjacent to the Amherst and Casade Estates mobile home subdivisions. A 1-1/2" potable water tap is required to irrigate 2.3 acres of the park. Section 11-3-4 of the City Code requires City Council to approve the allocation of Category F service commitments for public projects.

Alternative

Extend reclaimed water line a distance of 6,600 feet at an estimated cost of \$660,000, which would be expensive for irrigating only 2.3 acres, and allocate Category R service commitments.

Staff Recommendation

Adopt Resolution No. allocating 13.4 Category F water service commitments to Amherst Park and authorize the payment of tap fees in the amount of \$39,550 from the Amherst construction account.

Background Information

In August of 1998, Staff began the master planning process for Amherst Neighborhood Park, located south of Arapahoe Ridge Elementary School at 13085 Pecos Street based on a design and construction budget of \$350,000. Staff worked with an Arapahoe Ridge Elementary School fifth grade class, as well as the citizens from the North Area COG group, to design the master plan adopted by City Council on February 8, 1999. The master plan has a direct access into the school's main entrance. The parking lot between the school and park will be shared. The picnic pavilion is centrally located between the play area for toddlers, primary users, and swings, with the restrooms in close proximity. There is a butterfly garden desired by area students with a small area to sit, and a basketball court. There will be an open play field that can be used for any number of lawn games, including soccer practice.

Amherst Park Service Commitments

Page 2

The master planning, design, and construction project budget for Amherst Park is \$350,000. Staff hired Design Studios West to work on the construction documents and an independent contractor will be hired to construct the park in the spring of 1999 to be completed this fall.

Respectfully submitted,

William M. Christopher
City Manager

Attachments: Resolution, Project area map

RESOLUTION

RESOLUTION NO. _____

INTRODUCED BY COUNCILLORS

SERIES OF 1999

AWARD OF SERVICE COMMITMENTS FOR AMHERST PARK FROM CATEGORY F

NOW, THEREFORE, be it resolved that the Westminster City Council resolves that:

WHEREAS, the City of Westminster has adopted by ordinance a Growth Management Program for the period July 1, 1990, through June 30, 2000; and

WHEREAS, within that ordinance there is a provision for an award of Service Commitments to Category F, Contingency and Public Usage; and

WHEREAS, Category F is the category which is appropriate for Amherst Park; and

WHEREAS, the City Council has approved the development of Amherst Park; and

WHEREAS, the City Council is authorized to award Service Commitments by Section 11-3-4(F) of the City Code.

NOW, THEREFORE, be it resolved that:

1. An award of 13.4 Service Commitments is hereby made for use by Amherst Park.
2. A reduction of 13.4 Service Commitments is hereby made to the total number of Service Commitments available in Category F.
3. This award shall be valid for a period ending December 31, 1999.
4. This shall constitute the resolution required under Section 11-3-4 of the City Code.

Passed and adopted this 22nd day of February 1999.

ATTEST:

Mayor

City Clerk

Date: February 22, 1999
Subject: 120th Avenue and Huron Street Gateways
Prepared by: Kathy Piper, Landscape Architect

Introduction

City Council action is requested to authorize award of a construction contract to T2 Construction, Inc. in the amount of \$74,844 plus a 15% contingency, and to authorize the project budget to finish the gateway construction at the intersection of 120th Avenue and Huron Street. Funds have been specifically allocated in the 1999 General Capital Improvement Fund for this expense.

Summary

The proposed gateway project is part of the City’s ongoing Community Enhancement Program. The designated funding comes from the Accommodations Tax, and is intended to construct priority projects throughout Westminster to improve the physical appearance of the community.

The proposed work includes finishing the flagstone on the concrete sign walls, providing “WESTMINSTER” in raised letters, lighting, irrigation, and landscaping. Originally, these sign walls were part of a coordination effort with the Colorado Department of Transportation during the widening of 120th Avenue. Although the concrete walls were completed, easements still needed to be obtained from the two developments on the north and south side of 120th Avenue to provide the City’s gateway standards for landscaping and lighting. Since that time, Staff has completed negotiations and has the required easements to complete this gateway project.

Due to the specialized nature of the tile work involved, Staff and consultants contacted qualified firms which have constructed similar work. Three contractors responded to the pre-bid meeting. Only two contractors submitted a bid. T2 Construction, Inc bid \$74,844 and Arrow J Landscaping and Design, Inc. bid \$87,249. Both are good bids.

A 15% budget contingency for the 120th Avenue and Huron Street signwall work is recommended, since this work is within Colorado Department of Transportation (CDOT) right of way, and CDOT inspectors may request additional traffic control or other work based upon their visits to the project. The proposed project budget is as follows:

- Construction by Contractor \$74,844
- Construction Testing /Inspection \$ 2,500
- Contingency @ 15% \$11,226
- TOTAL \$88,570

Alternatives:

- City Council could accept the bid from T2 Construction, Inc. and authorize the work to begin immediately. It is anticipated that all work will be completed by the beginning of summer 1999, ahead of the work scheduled by Lucent Technologies.
- City Council could reject the bid and re-bid the project. This would delay completing the work to the end of summer, or possibly fall of 1999. There could be an increase in construction costs since the re-bid would occur during the busiest construction season. Lastly, there may be conflicts with Lucent Technologies scheduled construction.

Staff Recommendation

Authorize the City Manager to sign a construction contract with T2 Construction, Inc. in the amount of \$74,844, authorize the project budget of \$88,570, and charge the expense to the appropriate project account in the 1999 General Capital Improvement Fund.

Background Information

The proposed gateway project is part of the Community Enhancement Program. The designated funding comes from an Accommodation Tax, and allows for the construction of priority projects which improve the physical appearance of the community. These projects include the most visible “gateways” and “travel corridors” throughout the City. Improvements are intended to promote community pride, and to improve the City’s competitive edge in attracting and maintaining businesses.

Respectfully submitted,

William M. Christopher
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Change Date for Council Meetings in March
Prepared by: Michele Kelley, City Clerk

Introduction

City Council action is requested to change the date of the City Council meetings in March at this time.

Summary

The first City Council meeting of March would normally be held on Monday, March 8th. A majority of the City Council members will be at the National League of Cities legislative meeting and therefore, it is requested to formally change the date of the Council meetings in March to Monday, March 15th and Monday, March 29th.

A Study Session is scheduled for Monday, March 22. This date was selected to separate the two City Council meetings.

Staff Recommendation

Change the date of both Council meetings in March from March 8th and March 22nd to March 15th and March 29th.

Respectfully submitted,

William M. Christopher
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Financial Report for January 1999

Prepared by: Mary Ann Parrot, Finance Director

Introduction

City Council is requested to review the attached financial statements which reflect 1999 transactions through January, 1999.

Summary

There are three sections to the attached report:

1. Revenue Summary
2. Statement of Expenditures vs. Appropriations
3. Sales Tax Detail

General Fund revenues represent 7% of the total budget estimate while General Fund expenditures and encumbrances represent 7% of the 1999 appropriation.

Utility Fund revenues represent 8% of the total budget estimate. Utility fund expenditures and encumbrances represent 4% of the 1999 appropriation.

The Sales and Use Tax Fund revenues represent 13% of the total budget estimate, while expenditures and encumbrances in that fund represent 8% of the 1999 appropriation. Total Sales and Use Tax revenues for the 25 shopping centers reported increased 9% from the same period last year.

The Open Space Fund revenues represent 11% of the total budget estimate while expenditures and encumbrances in that fund represent 7% of the 1999 appropriation.

The Legacy Ridge Golf Course Fund operating revenues represent 1% of the total budget estimate while operating expenditures and encumbrances represent 12% of the 1999 appropriation. Heritage reflects the 1.5 million dollar loan received from Jefferson County. There are no operating expenses for the Heritage as all expenses being incurred by the Fund are related to the construction of the golf course.

Staff Recommendation

Accept the report as presented.

Background Information

Section 9.6 of the City Charter requires that the City Manager provide, at least quarterly, financial data showing the relationship between the estimated and actual revenue expenditures to date.

Respectfully submitted,

William M. Christopher
City Manager

Attachments

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE CITY COUNCIL MEETING
HELD ON TUESDAY, FEBRUARY 22, 1999 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Mayor Heil led Council, Staff and the audience in the Pledge of Allegiance.

ROLL CALL:

Present at roll call were Mayor Heil, Mayor Pro Tem Merkel and Councillors Allen, Atchison, Dixon, Scott and Smith. Also present were William Christopher, City Manager; Martin McCullough, City Attorney; and Michele Kelley, City Clerk. Absent none.

CONSIDERATION OF MINUTES:

A motion was made by Merkel and seconded by Atchison to accept the minutes of the meeting of February 8, 1999 with no additions or corrections. The motion carried unanimously.

A motion was made by Merkel and seconded by Allen to accept the minutes of the meeting of February 16, 1999 with no additions or corrections. Councillor Atchison requested to abstain as he was not present at the meeting. The motion carried with 6 aye votes and Councillor Atchison abstaining.

Mayor Heil recognized Councillor Dixon for having received the Volunteer of the Year award from the Metro North Chamber of Commerce last Saturday night.

A motion was made by Merkel and seconded by Scott to accept the minutes of the meeting of February 19, 1999 with no additions or corrections. Councillor Smith requested to abstain as she was not at the meeting. The motion carried with 6 aye votes and Councillor Smith abstaining.

PRESENTATIONS:

Mayor Heil and Police Chief Dan Montgomery presented the Citizen's Commendation to Mr. Timothy Hebert for his attempt to save the lives of the driver and passenger of a truck involved in an August 20, 1998 accident.

Mayor Heil and Council recognized and presented certificates of achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten in recognition of their selection for the first phase of the Metropolitan Mayors and Commissioners Youth Award.

Mayor Heil presented a proclamation to Melody Homes Division President David Oyler in recognition of Melody Homes achievement of being awarded the 1998 Home Builders and Associates in Partnership Award.

The Mayor presented a proclamation to John Allen, Acting Administrator for St. Anthony's North Hospital, recognizing the hospital's selection as one of the nation's top 100 performing hospitals for the second year in a row.

Mayor Heil and Police Chief Dan Montgomery recognized Ms. Gwen Buckley for her contributions to the City requesting a spay/neuter ordinance for dogs and cats to save the animals from being euthanized.

REPORT OF CITY OFFICIALS:

City Manager Bill Christopher stated there would be a Special City Council meeting on March 1, 1999 at 7:00 P.M. to consider the 92nd Avenue, Harlan to Sheridan Boulevard construction contract; Business Assistance Agreement with Home Depot and conclusion on Ten Eycke property.

CONSENT AGENDA:

The following items were considered as part of the Consent Agenda: Jefferson County Household Chemical Collection Center Annual Dues – Authorize the payment of \$36,272 as the City’s share of expenses for the Jefferson County Household Chemical Collection Center and charge the expense to the appropriate Central Charges General Fund budget; Bids for Replacement Front End Loader – Award the bid for one Front End Wheel Loader to the low bidder, Wagner Equipment Company, in the amount of \$99,698, authorize trade-in of the 1987 Caterpillar Loader and options as part of this purchase, and charge expense to the appropriate 1999 Department of Public Works and Utilities budget account.

The Mayor asked if there was any member of Council or anyone from the audience who would like to have any of the consent agenda items removed for discussion purposes or separate vote. There was no request.

A motion was made by Scott and seconded by Atchison to adopt the Consent Agenda items as presented. The motion carried unanimously.

CITY PARK FESTIVAL PLAZA PROFESSIONAL SERVICE CONTRACT:

A motion was made by Allen and seconded by Merkel to authorize the City Manager to execute a contract with Wenk Associates, Inc. for “The Gathering Place” in the amount of \$99,916 with a 10% contingency, authorizing the total amount of \$109,908 to the appropriate project account in the 1999 General Capital Improvement Project Fund. The motion carried unanimously.

RESOLUTION NO. 9 – AMHERST PARK SERVICE COMMITMENTS:

A motion was made by Smith and seconded by Scott to adopt Resolution No. 9 allocating 13.4 Category F water service commitments to Amherst Park and authorize the payment of tap fees in the amount of \$39,550 from the Amherst construction account. Upon roll call vote, the motion carried unanimously.

120TH AVENUE AND HURON STREET GATEWAYS:

A motion was made by Atchison and seconded by Scott to authorize the City Manager to sign a construction contract with T2 Construction, Inc. in the amount of \$74,844, authorize the project budget of \$88,570 and charge the expense to the appropriate project account in the 1999 General Capital Improvement Fund. The motion carried unanimously.

CHANGE DATE FOR COUNCIL MEETINGS IN MARCH:

A motion was made by Allen and seconded by Merkel to change the date of both Council meetings in March from March 8th and March 22nd to March 15th and March 29th. The motion carried unanimously.

MISCELLANEOUS BUSINESS:

Council reviewed the Financial Report for January 1999.

ADJOURNMENT:

The meeting was adjourned at 7:42 P.M.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Citizen's Commendation to Timothy Hebert

Prepared by: Investigator Dan Mayer and Dan Montgomery, Chief of Police

Introduction

City Council is being asked to recognize Mr. Timothy Hebert for his heroic life saving efforts on August 20, 1998.

Summary

On August 20, 1998, the driver of a large drilling truck was driving eastbound on U.S. 36 and lost control of the vehicle which resulted in the vehicle rolling over and bursting into flames. Timothy Hebert, who was also driving eastbound on the turnpike, witnessed the accident, pulled to the side of the road and ran to the truck to help the occupants. He removed the driver from the flaming truck and pulled him to safety and then made an attempt to reach back into the truck and rescue the passenger. While Mr. Hebert was attempting to rescue the occupants, he suffered burns to his hands and needed to be transported to the hospital.

The City of Westminster would like to take this opportunity recognize and commend Mr. Hebert for his heroic actions during this incident. Mr. Hebert placed his own life in danger in an attempt to save the life of another. His actions are considered exemplary.

Staff Recommendation

Formally recognize Timothy Hebert for his attempt to save the lives of the driver and passenger of the truck involved in the August 20, 1998 accident.

Background Information

On August 20, 1998, Timothy Hebert was traveling eastbound on U.S. 36 when he observed a large drilling truck swerve and lose control. Mr. Hebert was able to negotiate his vehicle to avoid being hit by the truck. After passing the truck, he saw the truck roll over on its side and burst into flames. Mr. Hebert pulled to the side of the road and ran back to the truck in an attempt to help the occupants. He removed the driver from the flaming truck and pulled him to a point of safety and then made an attempt to reach back into the truck to rescue the passenger.

Mr. Hebert suffered burns to his hands while attempting to save the occupants in the vehicle and was transported to the hospital. Unfortunately, the passenger died at the scene, and the driver was flown to the hospital where he subsequently died.

Respectfully submitted,

William M. Christopher, City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Proclamation re Melody Homes
Prepared by: Michele Kelley, City Clerk

Introduction

City Council action is requested to recognize and congratulate Melody Homes for their recent achievement of being awarded the 1998 Home Builders and Associates in Partnership Award. This prestigious award within the homebuilding community indirectly reflects Melody Homes personnel attention to working well with all facets of the homebuilding industry.

Summary

Melody Homes has been in business for 45 years, and they have their Administrative Offices at 11031 Sheridan Boulevard in Westminster. During 1998, Melody Homes built approximately 1,100 dwelling units.

This award is recognizing the best vendor relationships within the Home Builders Association.

Staff Recommendation

Mayor and City Council recognize and congratulate Melody Home by presenting the representatives with a proclamation from the City.

Background Information

David L. Oyler, Division President of Melody Homes, will be present at Monday night's meeting to accept this proclamation.

Respectfully submitted,

William M. Christopher
City Manager

Attachment

WHEREAS, The Home Builders Association of Metropolitan Denver has awarded Melody Homes with the prestigious award of Home Builders and Associates in Partnership Award for 1998; and

WHEREAS, The Home Builders and Associates in Partnership Award is given each year to the Home Builder Association builder that best exemplifies the ideal business partnership with Home Builder Association associate members; and

WHEREAS, This coveted award encourages home builders to develop and strengthen successful relationships with Home Builder Association associate members; and

WHEREAS, Melody Homes was award this recognition because of their exceptionally strong working relationships with Home Builder Association member subcontractors and suppliers; and

WHEREAS, Melody Homes helps the Home Builders Association to maintain its strength and voice in the building industry, and helps encourage other builders to develop partnerships.

WHEREAS, Melody Homes received this award for their exemplification of the ideal business partnership with the Home Builders Association membership; and

WHEREAS, Melody Homes administrative offices have been located in Westminster for many years and called Westminster "home".

NOW, THEREFORE, I, Nancy M. Heil, Mayor of the City of Westminster, Colorado, on behalf of the entire City Council and Staff, do hereby proclaim Tuesday, February 23, 1999 as

MELODY HOMES DAY

in the City of Westminster, to formally recognize Melody Homes for being awarded the prestigious 1998 Home Builders and Associates in Partnership Award.

Signed this 22nd day of February, 1999

Nancy M. Heil, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Proclamation re St Anthony North Hospital
Prepared by: Michele Kelley, City Clerk

Introduction

City Council is requested to proclaim Tuesday, February 23rd as St Anthony North Hospital day in the City of Westminster.

Summary

Centura Health - St. Anthony North Hospital has begun 1999 by having been selected as one of the nation's top 100 performing hospitals for the second year in a row.

The attached Proclamation has been prepared to recognize St. Anthony North Hospital on this prestigious recognition.

This study is conducted annually by HCIA, the industry's most comprehensive source of health care information and the Health Care Provider Consulting practice of William M. Mercer, Incorporated, a leading international human resources firm. The study identifies United States hospitals delivering the most cost efficient and highest quality medical care.

John Allen, Acting Administrator for St. Anthony's North Hospital will be present to accept this proclamation.

Staff Recommendation

City Council present John Allen with the proclamation recognizing February 23rd as St. Anthony North Hospital Day in the City of Westminster in celebration of this prestigious award for two consecutive years..

Background Information

This analysis is from the 1998 Top 100 Hospitals Benchmarks for Success study, which uses nine measures of clinical, operational and financial performances to rate hospitals grouped into categories of similar characteristics.

Respectfully submitted,

William M. Christopher
City Manager

Attachment Proclamation

WHEREAS, Centura Health - St. Anthony North Hospital has begun the new year with the prestigious award of being one of the Top 100 Hospitals in the United States for 1997 and 1998; and

WHEREAS, Centura Health - St. Anthony North Hospital was selected through a study conducted annually by HCIA, the industry's most comprehensive source of health care information; and the Health Care Provider Consulting practice of William M. Mercer, Incorporated, a leading international human resources firm; and

WHEREAS, This study identifies United States hospitals delivering the most cost-efficient and highest quality medical care; and

WHEREAS, To qualify, hospitals have to demonstrate high performance in nine measure area including clinical, operational and financial performance to rate hospitals groups into categories of similar characteristics. Performances of the top hospitals on all nine measures were used to establish "benchmarks" in each of the five hospital categories. The performances also were combined into a national set of benchmarks to compare against the median performance of all US hospitals.

NOW, THEREFORE, I, Mayor Nancy M. Heil, on behalf of the entire City Council and Staff of the City of Westminster, Colorado, do hereby proclaim Tuesday, February 23 1999 as

ST ANTHONY NORTH HOSPITAL DAY

in the City of Westminster in recognition of Centura Health - St. Anthony North Hospital prestigious recognition of the Top 100 Hospitals for 1997 and 1998.

Signed this 22nd day of February, 1999.

Nancy M. Heil, Mayor

Summary of Proceedings

Summary of Proceedings of the regular City Council meeting held Monday, February 22, 1999.

Present at roll call were Mayor Heil, Mayor Pro Tem Merkel and Councillors Allen, Atchison, Dixon, Scott and Smith. Absent none.

The minutes of the meetings of February 8, 16 and 19, 1999 were approved with no additions or corrections.

The Mayor presented the Citizen's Commendation to Timothy Hebert; presented Certificates of Achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten; proclaimed February 23, 1999 as Melody Homes Day and St. Anthony North Hospital Day; and recognized Ms. Gwen Buckley for her suggestion of a spay/neuter ordinance for dogs and cats to save the animals from being euthanized.

Council set the date of Monday, March 1, 1999 at 7:00 P.M. for a Special City Council meeting to consider the 92nd Avenue, Harlan to Sheridan Boulevard construction contract, Business Assistance Agreement with Home Depot and conclusion on the TenEycke property.

Council approved the following: Jefferson County Household Chemical Collection Center Annual Dues payment; Bids for replacement Front End Loader; City Park Festival Plaza Professional Service Contract; 120th Avenue and Huron Street Gateways construction contract and changed dates of both Council meetings in March from March 8 and March 22nd to March 15th and March 29th.

The following Resolution was adopted:

Resolution No. 9 – Amherst Park Water Service Commitments.

At 7:42 P.M. the meeting was adjourned.

By order of the Westminster City Council
Michele Kelley, CMC, City Clerk
Published in the Westminster Window March 4, 1999.



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: City Park Festival Plaza Professional Service Contract
Prepared By: Julie Meenan Eck, Landscape Architect

Introduction

City Council action is requested to authorize the City Manager to execute a contract with Wenk Associates, Inc. in the amount \$109,908, which includes a 10% contingency, for the landscape, architectural, and engineering services for design, construction drawings, specifications, and bid documents for City Park Festival Plaza, "The Gathering Place" which is a key element to the Westminster Promenade and City Park. Funds are available in the Parks, Recreation and Libraries 1999 Capital Improvement Project Budget for this expense.

Summary

In November of 1998, Staff sent a Request for Proposal (RFP) to four local firms to provide design, construction drawings, engineering services and bid documents for "The Gathering Place." Proposals were evaluated based on the following criteria:

Design Approach	Scope of Work
Project Schedule	Qualification Statements
Design Capability	Professional Service Fee

The following four firms submitted proposals and were interviewed by City Staff:

Wenk Associates	\$ 99,916
DHM Design Corporation	\$106,856
Design Studios West	\$113,750
Terresan	\$126,000

The interview team was composed of Bill Walenczak, Director of Parks, Recreation and Libraries; Julie Meenan Eck, Landscape Architect; John Carpenter, Director of Community Development; Max Ruppeck, City Planner III and Allan Miller, Assistant City Manager.

Wenk Associates proposed a more natural area with a terraced grading concept, a series of walkways and an interaction with the Big Dry Creek. The proposed design for this site was very unique and appealed to several on the interview team. Their proposal will be creating a series of "rooms" within this terraced concept that can act independently from the overall site and provide privacy for small gatherings, such as weddings and small concerts. Wenk Associates is well known for their designs within natural waterways and has some creative ideas of how users can interact with Big Dry Creek. Wenk Associates has worked on projects for the City of Westminster on the Big Dry Creek Trail and Skyline Vista Park in the past and has demonstrated well their capabilities. Staff believes they are the best choice for the design of the surrounding area and the interaction between The Promenade and City Park's trail system. Also, their design team consists of qualified sub-consultants that can also contribute to the high expectations of the City.

Staff Recommendation

Authorize the City Manager to execute a contract with Wenk Associates, Inc. for “The Gathering Place” in the amount of \$99,916 with a 10% design contingency, authorizing the total amount of \$109,908 to the appropriate project account in the 1999 General Capital Improvement Project Fund.

Background Information

The City’s master plan and design intent for City Park Festival Plaza, referred to as “The Gathering Place,” consists of a strong pedestrian connection from the Promenade across Big Dry Creek to tie into City Park’s trail system. It is the desire of City Staff to create a unique, natural attraction that would highlight the area’s topography, views, mature trees, water features, and pedestrian connections. It is intended to have a more natural transition from the more formal Promenade to the natural Big Dry Creek. The site will also need to accommodate the Americans with Disabilities Act (ADA) standards. Under the existing time line, “The Gathering Place” project construction will begin in the fall of 1999, with completion proposed for winter of 2000. The master planning, design, and construction project budget for the City Park Festival Plaza or “Gathering Place” is \$700,000, which is detailed in the following budget summary.

1999 CIP	\$300,000
2000 CIP (proposed)	<u>\$400,000</u>
Total	\$700,000

Respectfully submitted,

William M. Christopher
City Manager

Attachment: Location Map

Date February 22, 1999

Subject: Resolution No. re Amherst Park Service Commitments

Prepared by: Julie Meenan Eck, Park Landscape Architect

Introduction

City Council action is requested to adopt the attached Resolution to allocate 13.4 Category F water service commitments for Amherst Park at 13085 Pecos Street and to authorize payment of \$39,550 for a 1 ½" irrigation tap. Funds are available in the Amherst Park Project account in the 1999 General Capital Improvement Fund.

Summary

This spring, construction will begin on the 3.3 acre Amherst Park. Construction should be completed by fall. The park is located south of Arapahoe Ridge Elementary School at 13085 Pecos Street adjacent to the Amherst and Casade Estates mobile home subdivisions. A 1-1/2" potable water tap is required to irrigate 2.3 acres of the park. Section 11-3-4 of the City Code requires City Council to approve the allocation of Category F service commitments for public projects.

Alternative

Extend reclaimed water line a distance of 6,600 feet at an estimated cost of \$660,000, which would be expensive for irrigating only 2.3 acres, and allocate Category R service commitments.

Staff Recommendation

Adopt Resolution No. allocating 13.4 Category F water service commitments to Amherst Park and authorize the payment of tap fees in the amount of \$39,550 from the Amherst construction account.

Background Information

In August of 1998, Staff began the master planning process for Amherst Neighborhood Park, located south of Arapahoe Ridge Elementary School at 13085 Pecos Street based on a design and construction budget of \$350,000. Staff worked with an Arapahoe Ridge Elementary School fifth grade class, as well as the citizens from the North Area COG group, to design the master plan adopted by City Council on February 8, 1999. The master plan has a direct access into the school's main entrance. The parking lot between the school and park will be shared. The picnic pavilion is centrally located between the play area for toddlers, primary users, and swings, with the restrooms in close proximity. There is a butterfly garden desired by area students with a small area to sit, and a basketball court. There will be an open play field that can be used for any number of lawn games, including soccer practice.

Amherst Park Service Commitments

Page 2

The master planning, design, and construction project budget for Amherst Park is \$350,000. Staff hired Design Studios West to work on the construction documents and an independent contractor will be hired to construct the park in the spring of 1999 to be completed this fall.

Respectfully submitted,

William M. Christopher
City Manager

Attachments: Resolution, Project area map

RESOLUTION

RESOLUTION NO. _____

INTRODUCED BY COUNCILLORS

SERIES OF 1999

AWARD OF SERVICE COMMITMENTS FOR AMHERST PARK FROM CATEGORY F

NOW, THEREFORE, be it resolved that the Westminster City Council resolves that:

WHEREAS, the City of Westminster has adopted by ordinance a Growth Management Program for the period July 1, 1990, through June 30, 2000; and

WHEREAS, within that ordinance there is a provision for an award of Service Commitments to Category F, Contingency and Public Usage; and

WHEREAS, Category F is the category which is appropriate for Amherst Park; and

WHEREAS, the City Council has approved the development of Amherst Park; and

WHEREAS, the City Council is authorized to award Service Commitments by Section 11-3-4(F) of the City Code.

NOW, THEREFORE, be it resolved that:

1. An award of 13.4 Service Commitments is hereby made for use by Amherst Park.
2. A reduction of 13.4 Service Commitments is hereby made to the total number of Service Commitments available in Category F.
3. This award shall be valid for a period ending December 31, 1999.
4. This shall constitute the resolution required under Section 11-3-4 of the City Code.

Passed and adopted this 22nd day of February 1999.

ATTEST:

Mayor

City Clerk

Date: February 22, 1999
Subject: 120th Avenue and Huron Street Gateways
Prepared by: Kathy Piper, Landscape Architect

Introduction

City Council action is requested to authorize award of a construction contract to T2 Construction, Inc. in the amount of \$74,844 plus a 15% contingency, and to authorize the project budget to finish the gateway construction at the intersection of 120th Avenue and Huron Street. Funds have been specifically allocated in the 1999 General Capital Improvement Fund for this expense.

Summary

The proposed gateway project is part of the City's ongoing Community Enhancement Program. The designated funding comes from the Accommodations Tax, and is intended to construct priority projects throughout Westminster to improve the physical appearance of the community.

The proposed work includes finishing the flagstone on the concrete sign walls, providing "WESTMINSTER" in raised letters, lighting, irrigation, and landscaping. Originally, these sign walls were part of a coordination effort with the Colorado Department of Transportation during the widening of 120th Avenue. Although the concrete walls were completed, easements still needed to be obtained from the two developments on the north and south side of 120th Avenue to provide the City's gateway standards for landscaping and lighting. Since that time, Staff has completed negotiations and has the required easements to complete this gateway project.

Due to the specialized nature of the tile work involved, Staff and consultants contacted qualified firms which have constructed similar work. Three contractors responded to the pre-bid meeting. Only two contractors submitted a bid. T2 Construction, Inc bid \$74,844 and Arrow J Landscaping and Design, Inc. bid \$87,249. Both are good bids.

A 15% budget contingency for the 120th Avenue and Huron Street signwall work is recommended, since this work is within Colorado Department of Transportation (CDOT) right of way, and CDOT inspectors may request additional traffic control or other work based upon their visits to the project. The proposed project budget is as follows:

• Construction by Contractor	\$74,844
• Construction Testing /Inspection	\$ 2,500
• Contingency @ 15%	<u>\$11,226</u>
TOTAL	\$88,570

Alternatives:

- City Council could accept the bid from T2 Construction, Inc. and authorize the work to begin immediately. It is anticipated that all work will be completed by the beginning of summer 1999, ahead of the work scheduled by Lucent Technologies.
- City Council could reject the bid and re-bid the project. This would delay completing the work to the end of summer, or possibly fall of 1999. There could be an increase in construction costs since the re-bid would occur during the busiest construction season. Lastly, there may be conflicts with Lucent Technologies scheduled construction.

Staff Recommendation

Authorize the City Manager to sign a construction contract with T2 Construction, Inc. in the amount of \$74,844, authorize the project budget of \$88,570, and charge the expense to the appropriate project account in the 1999 General Capital Improvement Fund.

Background Information

The proposed gateway project is part of the Community Enhancement Program. The designated funding comes from an Accommodation Tax, and allows for the construction of priority projects which improve the physical appearance of the community. These projects include the most visible “gateways” and “travel corridors” throughout the City. Improvements are intended to promote community pride, and to improve the City’s competitive edge in attracting and maintaining businesses.

Respectfully submitted,

William M. Christopher
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Change Date for Council Meetings in March
Prepared by: Michele Kelley, City Clerk

Introduction

City Council action is requested to change the date of the City Council meetings in March at this time.

Summary

The first City Council meeting of March would normally be held on Monday, March 8th. A majority of the City Council members will be at the National League of Cities legislative meeting and therefore, it is requested to formally change the date of the Council meetings in March to Monday, March 15th and Monday, March 29th.

A Study Session is scheduled for Monday, March 22. This date was selected to separate the two City Council meetings.

Staff Recommendation

Change the date of both Council meetings in March from March 8th and March 22nd to March 15th and March 29th.

Respectfully submitted,

William M. Christopher
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Financial Report for January 1999

Prepared by: Mary Ann Parrot, Finance Director

Introduction

City Council is requested to review the attached financial statements which reflect 1999 transactions through January, 1999.

Summary

There are three sections to the attached report:

1. Revenue Summary
2. Statement of Expenditures vs. Appropriations
3. Sales Tax Detail

General Fund revenues represent 7% of the total budget estimate while General Fund expenditures and encumbrances represent 7% of the 1999 appropriation.

Utility Fund revenues represent 8% of the total budget estimate. Utility fund expenditures and encumbrances represent 4% of the 1999 appropriation.

The Sales and Use Tax Fund revenues represent 13% of the total budget estimate, while expenditures and encumbrances in that fund represent 8% of the 1999 appropriation. Total Sales and Use Tax revenues for the 25 shopping centers reported increased 9% from the same period last year.

The Open Space Fund revenues represent 11% of the total budget estimate while expenditures and encumbrances in that fund represent 7% of the 1999 appropriation.

The Legacy Ridge Golf Course Fund operating revenues represent 1% of the total budget estimate while operating expenditures and encumbrances represent 12% of the 1999 appropriation. Heritage reflects the 1.5 million dollar loan received from Jefferson County. There are no operating expenses for the Heritage as all expenses being incurred by the Fund are related to the construction of the golf course.

Staff Recommendation

Accept the report as presented.

Background Information

Section 9.6 of the City Charter requires that the City Manager provide, at least quarterly, financial data showing the relationship between the estimated and actual revenue expenditures to date.

Respectfully submitted,

William M. Christopher
City Manager

Attachments

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE CITY COUNCIL MEETING
HELD ON TUESDAY, FEBRUARY 22, 1999 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Mayor Heil led Council, Staff and the audience in the Pledge of Allegiance.

ROLL CALL:

Present at roll call were Mayor Heil, Mayor Pro Tem Merkel and Councillors Allen, Atchison, Dixon, Scott and Smith. Also present were William Christopher, City Manager; Martin McCullough, City Attorney; and Michele Kelley, City Clerk. Absent none.

CONSIDERATION OF MINUTES:

A motion was made by Merkel and seconded by Atchison to accept the minutes of the meeting of February 8, 1999 with no additions or corrections. The motion carried unanimously.

A motion was made by Merkel and seconded by Allen to accept the minutes of the meeting of February 16, 1999 with no additions or corrections. Councillor Atchison requested to abstain as he was not present at the meeting. The motion carried with 6 aye votes and Councillor Atchison abstaining.

Mayor Heil recognized Councillor Dixon for having received the Volunteer of the Year award from the Metro North Chamber of Commerce last Saturday night.

A motion was made by Merkel and seconded by Scott to accept the minutes of the meeting of February 19, 1999 with no additions or corrections. Councillor Smith requested to abstain as she was not at the meeting. The motion carried with 6 aye votes and Councillor Smith abstaining.

PRESENTATIONS:

Mayor Heil and Police Chief Dan Montgomery presented the Citizen's Commendation to Mr. Timothy Hebert for his attempt to save the lives of the driver and passenger of a truck involved in an August 20, 1998 accident.

Mayor Heil and Council recognized and presented certificates of achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten in recognition of their selection for the first phase of the Metropolitan Mayors and Commissioners Youth Award.

Mayor Heil presented a proclamation to Melody Homes Division President David Oyler in recognition of Melody Homes achievement of being awarded the 1998 Home Builders and Associates in Partnership Award.

The Mayor presented a proclamation to John Allen, Acting Administrator for St. Anthony's North Hospital, recognizing the hospital's selection as one of the nation's top 100 performing hospitals for the second year in a row.

Mayor Heil and Police Chief Dan Montgomery recognized Ms. Gwen Buckley for her contributions to the City requesting a spay/neuter ordinance for dogs and cats to save the animals from being euthanized.

REPORT OF CITY OFFICIALS:

City Manager Bill Christopher stated there would be a Special City Council meeting on March 1, 1999 at 7:00 P.M. to consider the 92nd Avenue, Harlan to Sheridan Boulevard construction contract; Business Assistance Agreement with Home Depot and conclusion on Ten Eycke property.

CONSENT AGENDA:

The following items were considered as part of the Consent Agenda: Jefferson County Household Chemical Collection Center Annual Dues – Authorize the payment of \$36,272 as the City’s share of expenses for the Jefferson County Household Chemical Collection Center and charge the expense to the appropriate Central Charges General Fund budget; Bids for Replacement Front End Loader – Award the bid for one Front End Wheel Loader to the low bidder, Wagner Equipment Company, in the amount of \$99,698, authorize trade-in of the 1987 Caterpillar Loader and options as part of this purchase, and charge expense to the appropriate 1999 Department of Public Works and Utilities budget account.

The Mayor asked if there was any member of Council or anyone from the audience who would like to have any of the consent agenda items removed for discussion purposes or separate vote. There was no request.

A motion was made by Scott and seconded by Atchison to adopt the Consent Agenda items as presented. The motion carried unanimously.

CITY PARK FESTIVAL PLAZA PROFESSIONAL SERVICE CONTRACT:

A motion was made by Allen and seconded by Merkel to authorize the City Manager to execute a contract with Wenk Associates, Inc. for “The Gathering Place” in the amount of \$99,916 with a 10% contingency, authorizing the total amount of \$109,908 to the appropriate project account in the 1999 General Capital Improvement Project Fund. The motion carried unanimously.

RESOLUTION NO. 9 – AMHERST PARK SERVICE COMMITMENTS:

A motion was made by Smith and seconded by Scott to adopt Resolution No. 9 allocating 13.4 Category F water service commitments to Amherst Park and authorize the payment of tap fees in the amount of \$39,550 from the Amherst construction account. Upon roll call vote, the motion carried unanimously.

120TH AVENUE AND HURON STREET GATEWAYS:

A motion was made by Atchison and seconded by Scott to authorize the City Manager to sign a construction contract with T2 Construction, Inc. in the amount of \$74,844, authorize the project budget of \$88,570 and charge the expense to the appropriate project account in the 1999 General Capital Improvement Fund. The motion carried unanimously.

CHANGE DATE FOR COUNCIL MEETINGS IN MARCH:

A motion was made by Allen and seconded by Merkel to change the date of both Council meetings in March from March 8th and March 22nd to March 15th and March 29th. The motion carried unanimously.

MISCELLANEOUS BUSINESS:

Council reviewed the Financial Report for January 1999.

ADJOURNMENT:

The meeting was adjourned at 7:42 P.M.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999

Subject: Citizen's Commendation to Timothy Hebert

Prepared by: Investigator Dan Mayer and Dan Montgomery, Chief of Police

Introduction

City Council is being asked to recognize Mr. Timothy Hebert for his heroic life saving efforts on August 20, 1998.

Summary

On August 20, 1998, the driver of a large drilling truck was driving eastbound on U.S. 36 and lost control of the vehicle which resulted in the vehicle rolling over and bursting into flames. Timothy Hebert, who was also driving eastbound on the turnpike, witnessed the accident, pulled to the side of the road and ran to the truck to help the occupants. He removed the driver from the flaming truck and pulled him to safety and then made an attempt to reach back into the truck and rescue the passenger. While Mr. Hebert was attempting to rescue the occupants, he suffered burns to his hands and needed to be transported to the hospital.

The City of Westminster would like to take this opportunity recognize and commend Mr. Hebert for his heroic actions during this incident. Mr. Hebert placed his own life in danger in an attempt to save the life of another. His actions are considered exemplary.

Staff Recommendation

Formally recognize Timothy Hebert for his attempt to save the lives of the driver and passenger of the truck involved in the August 20, 1998 accident.

Background Information

On August 20, 1998, Timothy Hebert was traveling eastbound on U.S. 36 when he observed a large drilling truck swerve and lose control. Mr. Hebert was able to negotiate his vehicle to avoid being hit by the truck. After passing the truck, he saw the truck roll over on its side and burst into flames. Mr. Hebert pulled to the side of the road and ran back to the truck in an attempt to help the occupants. He removed the driver from the flaming truck and pulled him to a point of safety and then made an attempt to reach back into the truck to rescue the passenger.

Mr. Hebert suffered burns to his hands while attempting to save the occupants in the vehicle and was transported to the hospital. Unfortunately, the passenger died at the scene, and the driver was flown to the hospital where he subsequently died.

Respectfully submitted,

William M. Christopher, City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Proclamation re Melody Homes
Prepared by: Michele Kelley, City Clerk

Introduction

City Council action is requested to recognize and congratulate Melody Homes for their recent achievement of being awarded the 1998 Home Builders and Associates in Partnership Award. This prestigious award within the homebuilding community indirectly reflects Melody Homes personnel attention to working well with all facets of the homebuilding industry.

Summary

Melody Homes has been in business for 45 years, and they have their Administrative Offices at 11031 Sheridan Boulevard in Westminster. During 1998, Melody Homes built approximately 1,100 dwelling units.

This award is recognizing the best vendor relationships within the Home Builders Association.

Staff Recommendation

Mayor and City Council recognize and congratulate Melody Home by presenting the representatives with a proclamation from the City.

Background Information

David L. Oyler, Division President of Melody Homes, will be present at Monday night's meeting to accept this proclamation.

Respectfully submitted,

William M. Christopher
City Manager

Attachment

WHEREAS, The Home Builders Association of Metropolitan Denver has awarded Melody Homes with the prestigious award of Home Builders and Associates in Partnership Award for 1998; and

WHEREAS, The Home Builders and Associates in Partnership Award is given each year to the Home Builder Association builder that best exemplifies the ideal business partnership with Home Builder Association associate members; and

WHEREAS, This coveted award encourages home builders to develop and strengthen successful relationships with Home Builder Association associate members; and

WHEREAS, Melody Homes was award this recognition because of their exceptionally strong working relationships with Home Builder Association member subcontractors and suppliers; and

WHEREAS, Melody Homes helps the Home Builders Association to maintain its strength and voice in the building industry, and helps encourage other builders to develop partnerships.

WHEREAS, Melody Homes received this award for their exemplification of the ideal business partnership with the Home Builders Association membership; and

WHEREAS, Melody Homes administrative offices have been located in Westminster for many years and called Westminster "home".

NOW, THEREFORE, I, Nancy M. Heil, Mayor of the City of Westminster, Colorado, on behalf of the entire City Council and Staff, do hereby proclaim Tuesday, February 23, 1999 as

MELODY HOMES DAY

in the City of Westminster, to formally recognize Melody Homes for being awarded the prestigious 1998 Home Builders and Associates in Partnership Award.

Signed this 22nd day of February, 1999

Nancy M. Heil, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Proclamation re St Anthony North Hospital
Prepared by: Michele Kelley, City Clerk

Introduction

City Council is requested to proclaim Tuesday, February 23rd as St Anthony North Hospital day in the City of Westminster.

Summary

Centura Health - St. Anthony North Hospital has begun 1999 by having been selected as one of the nation's top 100 performing hospitals for the second year in a row.

The attached Proclamation has been prepared to recognize St. Anthony North Hospital on this prestigious recognition.

This study is conducted annually by HCIA, the industry's most comprehensive source of health care information and the Health Care Provider Consulting practice of William M. Mercer, Incorporated, a leading international human resources firm. The study identifies United States hospitals delivering the most cost efficient and highest quality medical care.

John Allen, Acting Administrator for St. Anthony's North Hospital will be present to accept this proclamation.

Staff Recommendation

City Council present John Allen with the proclamation recognizing February 23rd as St. Anthony North Hospital Day in the City of Westminster in celebration of this prestigious award for two consecutive years..

Background Information

This analysis is from the 1998 Top 100 Hospitals Benchmarks for Success study, which uses nine measures of clinical, operational and financial performances to rate hospitals grouped into categories of similar characteristics.

Respectfully submitted,

William M. Christopher
City Manager

Attachment Proclamation

WHEREAS, Centura Health - St. Anthony North Hospital has begun the new year with the prestigious award of being one of the Top 100 Hospitals in the United States for 1997 and 1998; and

WHEREAS, Centura Health - St. Anthony North Hospital was selected through a study conducted annually by HCIA, the industry's most comprehensive source of health care information; and the Health Care Provider Consulting practice of William M. Mercer, Incorporated, a leading international human resources firm; and

WHEREAS, This study identifies United States hospitals delivering the most cost-efficient and highest quality medical care; and

WHEREAS, To qualify, hospitals have to demonstrate high performance in nine measure area including clinical, operational and financial performance to rate hospitals groups into categories of similar characteristics. Performances of the top hospitals on all nine measures were used to establish "benchmarks" in each of the five hospital categories. The performances also were combined into a national set of benchmarks to compare against the median performance of all US hospitals.

NOW, THEREFORE, I, Mayor Nancy M. Heil, on behalf of the entire City Council and Staff of the City of Westminster, Colorado, do hereby proclaim Tuesday, February 23 1999 as

ST ANTHONY NORTH HOSPITAL DAY

in the City of Westminster in recognition of Centura Health - St. Anthony North Hospital prestigious recognition of the Top 100 Hospitals for 1997 and 1998.

Signed this 22nd day of February, 1999.

Nancy M. Heil, Mayor

Summary of Proceedings

Summary of Proceedings of the regular City Council meeting held Monday, February 22, 1999.

Present at roll call were Mayor Heil, Mayor Pro Tem Merkel and Councillors Allen, Atchison, Dixon, Scott and Smith. Absent none.

The minutes of the meetings of February 8, 16 and 19, 1999 were approved with no additions or corrections.

The Mayor presented the Citizen's Commendation to Timothy Hebert; presented Certificates of Achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten; proclaimed February 23, 1999 as Melody Homes Day and St. Anthony North Hospital Day; and recognized Ms. Gwen Buckley for her suggestion of a spay/neuter ordinance for dogs and cats to save the animals from being euthanized.

Council set the date of Monday, March 1, 1999 at 7:00 P.M. for a Special City Council meeting to consider the 92nd Avenue, Harlan to Sheridan Boulevard construction contract, Business Assistance Agreement with Home Depot and conclusion on the TenEycke property.

Council approved the following: Jefferson County Household Chemical Collection Center Annual Dues payment; Bids for replacement Front End Loader; City Park Festival Plaza Professional Service Contract; 120th Avenue and Huron Street Gateways construction contract and changed dates of both Council meetings in March from March 8 and March 22nd to March 15th and March 29th.

The following Resolution was adopted:

Resolution No. 9 – Amherst Park Water Service Commitments.

At 7:42 P.M. the meeting was adjourned.

By order of the Westminster City Council
Michele Kelley, CMC, City Clerk
Published in the Westminster Window March 4, 1999.



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: City Park Festival Plaza Professional Service Contract
Prepared By: Julie Meenan Eck, Landscape Architect

Introduction

City Council action is requested to authorize the City Manager to execute a contract with Wenk Associates, Inc. in the amount \$109,908, which includes a 10% contingency, for the landscape, architectural, and engineering services for design, construction drawings, specifications, and bid documents for City Park Festival Plaza, "The Gathering Place" which is a key element to the Westminster Promenade and City Park. Funds are available in the Parks, Recreation and Libraries 1999 Capital Improvement Project Budget for this expense.

Summary

In November of 1998, Staff sent a Request for Proposal (RFP) to four local firms to provide design, construction drawings, engineering services and bid documents for "The Gathering Place." Proposals were evaluated based on the following criteria:

Design Approach	Scope of Work
Project Schedule	Qualification Statements
Design Capability	Professional Service Fee

The following four firms submitted proposals and were interviewed by City Staff:

Wenk Associates	\$ 99,916
DHM Design Corporation	\$106,856
Design Studios West	\$113,750
Terresan	\$126,000

The interview team was composed of Bill Walenczak, Director of Parks, Recreation and Libraries; Julie Meenan Eck, Landscape Architect; John Carpenter, Director of Community Development; Max Ruppeck, City Planner III and Allan Miller, Assistant City Manager.

Wenk Associates proposed a more natural area with a terraced grading concept, a series of walkways and an interaction with the Big Dry Creek. The proposed design for this site was very unique and appealed to several on the interview team. Their proposal will be creating a series of "rooms" within this terraced concept that can act independently from the overall site and provide privacy for small gatherings, such as weddings and small concerts. Wenk Associates is well known for their designs within natural waterways and has some creative ideas of how users can interact with Big Dry Creek. Wenk Associates has worked on projects for the City of Westminster on the Big Dry Creek Trail and Skyline Vista Park in the past and has demonstrated well their capabilities. Staff believes they are the best choice for the design of the surrounding area and the interaction between The Promenade and City Park's trail system. Also, their design team consists of qualified sub-consultants that can also contribute to the high expectations of the City.

Staff Recommendation

Authorize the City Manager to execute a contract with Wenk Associates, Inc. for “The Gathering Place” in the amount of \$99,916 with a 10% design contingency, authorizing the total amount of \$109,908 to the appropriate project account in the 1999 General Capital Improvement Project Fund.

Background Information

The City’s master plan and design intent for City Park Festival Plaza, referred to as “The Gathering Place,” consists of a strong pedestrian connection from the Promenade across Big Dry Creek to tie into City Park’s trail system. It is the desire of City Staff to create a unique, natural attraction that would highlight the area’s topography, views, mature trees, water features, and pedestrian connections. It is intended to have a more natural transition from the more formal Promenade to the natural Big Dry Creek. The site will also need to accommodate the Americans with Disabilities Act (ADA) standards. Under the existing time line, “The Gathering Place” project construction will begin in the fall of 1999, with completion proposed for winter of 2000. The master planning, design, and construction project budget for the City Park Festival Plaza or “Gathering Place” is \$700,000, which is detailed in the following budget summary.

1999 CIP	\$300,000
2000 CIP (proposed)	<u>\$400,000</u>
Total	\$700,000

Respectfully submitted,

William M. Christopher
City Manager

Attachment: Location Map

Date February 22, 1999

Subject: Resolution No. re Amherst Park Service Commitments

Prepared by: Julie Meenan Eck, Park Landscape Architect

Introduction

City Council action is requested to adopt the attached Resolution to allocate 13.4 Category F water service commitments for Amherst Park at 13085 Pecos Street and to authorize payment of \$39,550 for a 1 ½" irrigation tap. Funds are available in the Amherst Park Project account in the 1999 General Capital Improvement Fund.

Summary

This spring, construction will begin on the 3.3 acre Amherst Park. Construction should be completed by fall. The park is located south of Arapahoe Ridge Elementary School at 13085 Pecos Street adjacent to the Amherst and Casade Estates mobile home subdivisions. A 1-1/2" potable water tap is required to irrigate 2.3 acres of the park. Section 11-3-4 of the City Code requires City Council to approve the allocation of Category F service commitments for public projects.

Alternative

Extend reclaimed water line a distance of 6,600 feet at an estimated cost of \$660,000, which would be expensive for irrigating only 2.3 acres, and allocate Category R service commitments.

Staff Recommendation

Adopt Resolution No. allocating 13.4 Category F water service commitments to Amherst Park and authorize the payment of tap fees in the amount of \$39,550 from the Amherst construction account.

Background Information

In August of 1998, Staff began the master planning process for Amherst Neighborhood Park, located south of Arapahoe Ridge Elementary School at 13085 Pecos Street based on a design and construction budget of \$350,000. Staff worked with an Arapahoe Ridge Elementary School fifth grade class, as well as the citizens from the North Area COG group, to design the master plan adopted by City Council on February 8, 1999. The master plan has a direct access into the school's main entrance. The parking lot between the school and park will be shared. The picnic pavilion is centrally located between the play area for toddlers, primary users, and swings, with the restrooms in close proximity. There is a butterfly garden desired by area students with a small area to sit, and a basketball court. There will be an open play field that can be used for any number of lawn games, including soccer practice.

Amherst Park Service Commitments

Page 2

The master planning, design, and construction project budget for Amherst Park is \$350,000. Staff hired Design Studios West to work on the construction documents and an independent contractor will be hired to construct the park in the spring of 1999 to be completed this fall.

Respectfully submitted,

William M. Christopher
City Manager

Attachments: Resolution, Project area map

RESOLUTION

RESOLUTION NO. _____

INTRODUCED BY COUNCILLORS

SERIES OF 1999

AWARD OF SERVICE COMMITMENTS FOR AMHERST PARK FROM CATEGORY F

NOW, THEREFORE, be it resolved that the Westminster City Council resolves that:

WHEREAS, the City of Westminster has adopted by ordinance a Growth Management Program for the period July 1, 1990, through June 30, 2000; and

WHEREAS, within that ordinance there is a provision for an award of Service Commitments to Category F, Contingency and Public Usage; and

WHEREAS, Category F is the category which is appropriate for Amherst Park; and

WHEREAS, the City Council has approved the development of Amherst Park; and

WHEREAS, the City Council is authorized to award Service Commitments by Section 11-3-4(F) of the City Code.

NOW, THEREFORE, be it resolved that:

1. An award of 13.4 Service Commitments is hereby made for use by Amherst Park.
2. A reduction of 13.4 Service Commitments is hereby made to the total number of Service Commitments available in Category F.
3. This award shall be valid for a period ending December 31, 1999.
4. This shall constitute the resolution required under Section 11-3-4 of the City Code.

Passed and adopted this 22nd day of February 1999.

ATTEST:

Mayor

City Clerk

Date: February 22, 1999
Subject: 120th Avenue and Huron Street Gateways
Prepared by: Kathy Piper, Landscape Architect

Introduction

City Council action is requested to authorize award of a construction contract to T2 Construction, Inc. in the amount of \$74,844 plus a 15% contingency, and to authorize the project budget to finish the gateway construction at the intersection of 120th Avenue and Huron Street. Funds have been specifically allocated in the 1999 General Capital Improvement Fund for this expense.

Summary

The proposed gateway project is part of the City's ongoing Community Enhancement Program. The designated funding comes from the Accommodations Tax, and is intended to construct priority projects throughout Westminster to improve the physical appearance of the community.

The proposed work includes finishing the flagstone on the concrete sign walls, providing "WESTMINSTER" in raised letters, lighting, irrigation, and landscaping. Originally, these sign walls were part of a coordination effort with the Colorado Department of Transportation during the widening of 120th Avenue. Although the concrete walls were completed, easements still needed to be obtained from the two developments on the north and south side of 120th Avenue to provide the City's gateway standards for landscaping and lighting. Since that time, Staff has completed negotiations and has the required easements to complete this gateway project.

Due to the specialized nature of the tile work involved, Staff and consultants contacted qualified firms which have constructed similar work. Three contractors responded to the pre-bid meeting. Only two contractors submitted a bid. T2 Construction, Inc bid \$74,844 and Arrow J Landscaping and Design, Inc. bid \$87,249. Both are good bids.

A 15% budget contingency for the 120th Avenue and Huron Street signwall work is recommended, since this work is within Colorado Department of Transportation (CDOT) right of way, and CDOT inspectors may request additional traffic control or other work based upon their visits to the project. The proposed project budget is as follows:

• Construction by Contractor	\$74,844
• Construction Testing /Inspection	\$ 2,500
• Contingency @ 15%	<u>\$11,226</u>
TOTAL	\$88,570

Alternatives:

- City Council could accept the bid from T2 Construction, Inc. and authorize the work to begin immediately. It is anticipated that all work will be completed by the beginning of summer 1999, ahead of the work scheduled by Lucent Technologies.
- City Council could reject the bid and re-bid the project. This would delay completing the work to the end of summer, or possibly fall of 1999. There could be an increase in construction costs since the re-bid would occur during the busiest construction season. Lastly, there may be conflicts with Lucent Technologies scheduled construction.

Staff Recommendation

Authorize the City Manager to sign a construction contract with T2 Construction, Inc. in the amount of \$74,844, authorize the project budget of \$88,570, and charge the expense to the appropriate project account in the 1999 General Capital Improvement Fund.

Background Information

The proposed gateway project is part of the Community Enhancement Program. The designated funding comes from an Accommodation Tax, and allows for the construction of priority projects which improve the physical appearance of the community. These projects include the most visible “gateways” and “travel corridors” throughout the City. Improvements are intended to promote community pride, and to improve the City’s competitive edge in attracting and maintaining businesses.

Respectfully submitted,

William M. Christopher
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

Date: February 22, 1999
Subject: Change Date for Council Meetings in March
Prepared by: Michele Kelley, City Clerk

Introduction

City Council action is requested to change the date of the City Council meetings in March at this time.

Summary

The first City Council meeting of March would normally be held on Monday, March 8th. A majority of the City Council members will be at the National League of Cities legislative meeting and therefore, it is requested to formally change the date of the Council meetings in March to Monday, March 15th and Monday, March 29th.

A Study Session is scheduled for Monday, March 22. This date was selected to separate the two City Council meetings.

Staff Recommendation

Change the date of both Council meetings in March from March 8th and March 22nd to March 15th and March 29th.

Respectfully submitted,

William M. Christopher
City Manager

Summary of Proceedings

Summary of Proceedings of the regular City Council meeting held Monday, February 22, 1999.

Present at roll call were Mayor Heil, Mayor Pro Tem Merkel and Councillors Allen, Atchison, Dixon, Scott and Smith. Absent none.

The minutes of the meetings of February 8, 16 and 19, 1999 were approved with no additions or corrections.

The Mayor presented the Citizen's Commendation to Timothy Hebert; presented Certificates of Achievement to See Her, Emily Hagburg, Nama Illo, Michael Lo, Erika Maese, Enoch Miller, Christopher Moss, Eda Moua, Nguyen Vu Le, Mike Porterfield, Vanessa Ramirez, Patrick Rinaldi, Narumol (Bo) Wadeesirisak, Jesse Weber, and Michael Weingarten; proclaimed February 23, 1999 as Melody Homes Day and St. Anthony North Hospital Day; and recognized Ms. Gwen Buckley for her suggestion of a spay/neuter ordinance for dogs and cats to save the animals from being euthanized.

Council set the date of Monday, March 1, 1999 at 7:00 P.M. for a Special City Council meeting to consider the 92nd Avenue, Harlan to Sheridan Boulevard construction contract, Business Assistance Agreement with Home Depot and conclusion on the TenEycke property.

Council approved the following: Jefferson County Household Chemical Collection Center Annual Dues payment; Bids for replacement Front End Loader; City Park Festival Plaza Professional Service Contract; 120th Avenue and Huron Street Gateways construction contract and changed dates of both Council meetings in March from March 8 and March 22nd to March 15th and March 29th.

The following Resolution was adopted:

Resolution No. 9 – Amherst Park Water Service Commitments.

At 7:42 P.M. the meeting was adjourned.

By order of the Westminster City Council
Michele Kelley, CMC, City Clerk
Published in the Westminster Window March 4, 1999.