



**WESTMINSTER
COLORADO**

**October 14, 2002
7:00 P.M.**

CITY COUNCIL AGENDA

NOTICE TO READERS: City Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items is reflective of Council's prior review of each issue with time, thought and analysis given.

Members of the audience are invited to speak at the Council meeting. Citizen Communication (item 5) and Citizen Presentations (item 12) are reserved for comments on items not contained on the printed agenda.

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Consideration of Minutes of Preceding Meetings**
- 4. Presentations**
 - A. Recognition of Former Environmental Advisory Board Member Wendy Sukeena
 - B. Proclamation re Business Appreciation Week
 - C. Proclamation re Red Ribbon
 - D. Proclamation re 100th Anniversary of the National Wildlife Refuge System
 - E. Wal-Mart Presentation
- 5. Citizen Communication (5 minutes or less)**
- 6. Report of City Officials**
 - A. City Manager's Report
- 7. City Council Comments**

The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any citizen wishes to have an item discussed. Citizens then may request that the subject item be removed from the Consent Agenda for discussion separately.

- 8. Consent Agenda**
 - A. Open Space Acquisition of 2.65 Acres at 93rd Avenue & Wadsworth Boulevard
 - B. Comprehensive Land Use Plan Consultant
 - C. IGA with Front Range Community College Regarding the Designation of Land as Open Space
 - D. Change Order to Traffic Calming Project Contract
 - E. Renewal of Property and Liability Excess Insurance
 - F. Change Order No. 1 to 2002 Wastewater Collection System Improvement Contract
 - G. Semper Water Treatment Facility Disinfection System Improvements
 - H. CB No. 48 re Title 11 & Title 2 Accessory Structures and Fences (Dittman-Dixon)
 - I. CB No. 49 2002 Local Law Enforcement Grant/Bulletproof Vest Partnership (Hicks-McNally)
- 9. Appointments and Resignations**
- 10. Public Hearings and Other New Business**
 - A. TABLED CB No. 43 re Solid Waste Code
 - B. Resolution No. 45 re Adoption of 2002 City Budget
 - C. Resolution No. 46 re 2003/2004 Pay Plans
 - D. Councillor's Bill No. 50 re 2003 and 2004 Appropriations
 - E. Public Hearing re Lao Buddhist Temple located at 10685 Dover Street
 - F. Resolution No. 47 re findings re Lao Buddhist Temple located at 10685 Dover Street
 - G. Councillor's Bill No. 51 re Annexation of Lao Buddhist Temple located at 10685 Dover Street
 - H. Councillor's Bill No. 52 re Zoning of Lao Buddhist Temple located at 10685 Dover Street
 - I. Resolution No. 48 re Finding of Compliance for Annexation of Mandalay Gardens
- 11. Old Business and Passage of Ordinances on Second Reading**
- 12. Citizen Presentations (longer than 5 minutes) and Miscellaneous Business**
 - A. City Council
 - B. Executive Session
 1. Legal review of State Constitutional Provision Regarding Term Limits

13. Adjournment

GENERAL PUBLIC HEARING PROCEDURES ON LAND USE MATTERS

- A.** The meeting shall be chaired by the Mayor or designated alternate. The hearing shall be conducted to provide for a reasonable opportunity for all interested parties to express themselves, as long as the testimony or evidence being given is reasonably related to the purpose of the public hearing. The Chair has the authority to limit debate to a reasonable length of time to be equal for both positions.
- B.** Any person wishing to speak other than the applicant will be required to fill out a “Request to Speak or Request to have Name Entered into the Record” form indicating whether they wish to comment during the public hearing or would like to have their name recorded as having an opinion on the public hearing issue. Any person speaking may be questioned by a member of Council or by appropriate members of City Staff.
- C.** The Chair shall rule upon all disputed matters of procedure, unless, on motion duly made, the Chair is overruled by a majority vote of Councillors present.
- D.** The ordinary rules of evidence shall not apply, and Council may receive petitions, exhibits and other relevant documents without formal identification or introduction.
- E.** When the number of persons wishing to speak threatens to unduly prolong the hearing, the Council may establish a time limit upon each speaker.
- F.** City Staff enters A copy of public notice as published in newspaper; all application documents for the proposed project and a copy of any other written documents that are an appropriate part of the public hearing record;
- G.** The property owner or representative(s) present slides and describe the nature of the request (maximum of 10 minutes);
- H.** Staff presents any additional clarification necessary and states the Planning Commission recommendation;
- I.** All testimony is received from the audience, in support, in opposition or asking questions. All questions will be directed through the Chair who will then direct the appropriate person to respond.
- J.** Final comments/rebuttal received from property owner;
- K.** Final comments from City Staff and Staff recommendation.
- L.** Public hearing is closed.
- M.** If final action is not to be taken on the same evening as the public hearing, the Chair will advise the audience when the matter will be considered. Councillors not present at the public hearing will be allowed to vote on the matter only if they listen to the tape recording of the public hearing prior to voting.

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE CITY COUNCIL MEETING
HELD ON MONDAY, OCTOBER 14, 2002 AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

Mayor Moss led Council, Staff and the audience in the Pledge of Allegiance.

ROLL CALL

Mayor Moss, Mayor Pro-Tem Atchison, Councillors Dittman, Dixon, Hicks, Kauffman, and McNally were present at roll call. Brent McFall, City Manager; Martin McCullough, City Attorney; and Michele Kelley, City Clerk, were also present. Absent none.

CONSIDERATION OF MINUTES

Mayor Pro-Tem Atchison moved, seconded by McNally to approve the minutes of the meeting of September 23, 2002 with no corrections or additions. The motion carried unanimously with Councillor Kauffman abstaining.

Mayor Pro-Tem Atchison moved, seconded by Dixon to approve the minutes of the Special Meeting of September 30, 2002 with no corrections or additions. The motion carried unanimously.

RECOGNITION OF FORMER ENVIRONMENTAL ADVISORY BOARD MEMBER

Councillor Hicks and Rachel Harlow-Schalk, Environmental Services Coordinator, presented a certificate of appreciation for dedicated service to Wendy Sukeena on the Environmental Advisory Board.

PROCLAMATION RE BUSINESS APPRECIATION WEEK

Councillor Kauffman presented Randy Chastain of the Business Advisory Group with a certificate proclaiming the week of October 21 as "Business Appreciation Week."

PROCLAMATION RE RED RIBBON WEEK

Councillor Dittman presented a certificate proclaiming the week of October 21 as "Red Ribbon Week."

PROCLAMATION RE 100TH ANNIVERSARY OF NATIONAL WILDLIFE REFUGE SYSTEM

Councillor Dixon presented Laurie Shannon and Dean Rundell, Rocky Flats Wildlife Refuge, Manager and Team Planning Leader, with a certificate proclaiming the 100th Anniversary of the creation of the National Wildlife Refuge System.

CITIZEN COMMUNICATION

Jaime Baird, 5702 W 71st Ave, addressed Council regarding the guardrails on 72nd Avenue as part of the 2003 budget and asked when they will be installed.

Jean Congdon, 6755 W 97th Pl, addressed Council on Social Security, declaring war on other countries, and the water drought situation.

CITY MANAGER COMMENTS

Brent McFall, City Manager, stated there would be a dedication at the Northwest Water Treatment Plant 8595 West 104th Parkway on Tuesday, October 15, at 4:00 p.m.

COUNCIL COMMENTS

Councillor Hicks commented on the County having a new program to all teens 16-18 to be election judges on November 5.

Councillor Dittman commented that next Monday would be the flag rising for Red Ribbon Week.

Councillor Dixon commented on the Firefighters Memorial in Colorado Springs.

CONSENT AGENDA

The following items were considered as part of the Consent Agenda: Open Space Acquisition of 2.65 acres at 93rd Avenue & Wadsworth for \$337,500; Comprehensive Land Use Plan Consultant for \$95,123; IGA with FRCC regarding designation of Open Space; Change Order to Traffic Calming Project Contract with Goodland Construction; Renewal of Property and Liability Excess Insurance for \$299,278 with a \$30,000 contingency; Change Order to 2002 Wastewater Collection System Improvement Contract with Crossroads Underground for \$56,605; and Semper Water Treatment Facility Disinfection System Improvements with Bosco Contractors for \$409,400; CB No. 48 re Title 11 & Title 22 Accessory Structures and Fences; and CB No. 49 re 2002 Local Law Enforcement Block Grant Funds and Bulletproof Vest Partnership Funds.

The Mayor asked if there was any member of Council or anyone from the audience who would like to have any of the consent agenda items removed for discussion purposes or separate vote. There was no request.

Councillor McNally moved, seconded by Dixon to adopt the consent agenda items as presented. The motion carried unanimously.

RESOLUTION NO. 45A RE ADOPTION OF 2003 AND 2004 CITY BUDGETS

Councillor Dittman moved, seconded by Dixon to adopt Resolution No. 45A that sets the City mill levy at 3.65 mills for both fiscal years 2003 and 2004 and formally adopts the total 2003 and 2004 City budgets, including the staffing levels and the Five Year Capital Improvement Plan. Upon roll call vote, the motion carried with a dissenting vote from Mayor Pro-Tem Atchison.

RESOLUTION NO. 46 RE 2003/2004 PAY PLANS

Councillor McNally moved, seconded by Atchison to adopt Resolution No. 46 which establishes the 2003 and 2004 salary ranges for City employees. The funds needed to implement the recommended adjustments have been included in the proposed 2003 and 2004 City Budget. Upon roll call vote, the motion carried unanimously.

COUNCILLOR'S BILL NO. 50 RE 2003 AND 2004 APPROPRIATIONS

Councillor McNally moved, seconded by Dixon to pass Councillor's Bill No. 50 on first reading appropriating funds for the 2003 and 2004 budgets. Upon roll call vote, the motion carried unanimously.

PUBLIC HEARING RE LAO BUDDHIST TEMPLE

At 7:43 P.M. the public hearing was opened for the Annexation and Zoning of the Lao Buddhist Temple, located at 10685 Dover Street. Dave Falconieri, Planner III, entered a copy of the Agenda Memorandum, Planning Commission recommendation, and other related items into the record. Souchitta Panpradith, representing Lao Temple, spoke in favor of this application. There was no opposition. The public hearing was declared closed at 7:45 P.M.

RESOLUTION NO. 47 RE FINDINGS OF FACT FOR LAO BUDDHIST TEMPLE

Councillor Dittman moved, seconded by Dixon to adopt Resolution No. 47 making certain findings of fact as required by Section 31-12-110 C.R.S. regarding the annexation of the Lao Buddhist Temple property. Upon roll call vote, the motion carried unanimously.

COUNCILLOR'S BILL NO. 51 RE ANNEXATION OF LAO BUDDHIST TEMPLE

Councillor Dittman moved, seconded by Dixon to pass Councillor's Bill No. 51 on first reading annexing the Lao Buddhist Temple property to the City of Westminster. Upon roll call vote, the motion carried unanimously.

COUNCILLOR'S BILL NO. 52 RE ZONING OF LAO BUDDHIST TEMPLE

Councillor Dittman moved, seconded by Dixon to pass Councillor's Bill No. 52 on first reading zoning the Lao Buddhist Temple property as Planned Unit Development (PUD). Upon roll call vote, the motion carried unanimously.

RESOLUTION NO. 48 RE FINDINGS FOR ANNEXATION OF MANDALAY GARDENS

Councillor Hicks moved, seconded by Dixon to adopt Resolution No. 48 accepting the annexation petition submitted by property owners within the Mandalay Gardens annexation area, located on the West side of US 36, East of the Railroad Tracks, South of Lower Church Lake and North of Walnut Creek, and make the findings required by State Statute on the sufficiency of the petition. This resolution sets the date of November 25, 2002, for the annexation public hearing. Upon roll call vote, the motion carried unanimously.

CITIZEN COMMUNICATION

Martin Kaplan, 9595 Sheridan Blvd, representing Louis Papageorge, addressed Council on their plans to work on developing this property and asked why horses are not allowed on the City trails.

EXECUTIVE SESSION

Brent McFall, City Manager stated there would be an executive session to discuss legal review of State Constitutional Provision regarding term limits.

ADJOURNMENT:

The meeting was adjourned at 8:00 P.M.

ATTEST:

City Clerk

Mayor



Agenda Item 4 A

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Recognition of Former Environmental Advisory Board Member Wendy Sukeena

Prepared by: Rachel Harlow-Schalk, Environmental Services Coordinator

Recommended City Council Action

Present a certificate of appreciation for dedicated service to Wendy Sukeena on the Environmental Advisory Board.

Summary Statement

The City Council is requested to present a Certificate of Appreciation in recognition of time dedicated to the City by Wendy Sukeena for her work on the Environmental Advisory Board.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issues

No policy issue identified.

Alternatives

No alternative identified.

Background Information

Wendy Sukeena was originally appointed to the Environmental Advisory Board in January of 2000. Since that time, Ms. Sukeena served not only as an active member, but was appointed as the Board's Chair in 2001. Ms. Sukeena's resignation from her position on the Board became effective on August 31, 2002 as she will be taking a year to take advantage of an extended foreign travel opportunity.

Ms. Sukeena's time on the Board was instrumental in the success of many projects. Examples of these projects include: Information booths at three Westminster Faires; publishing of the "Environmental Efforts" pull-out section of the September/October 2000 issue of City Edition; and establishment of the annual Earth Day celebration held in cooperation with Arbor Day every April since 2001.

The time and dedication of Ms. Sukeena is greatly appreciated by the City.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Proclamation re Business Appreciation Week

Prepared By: Kimberley Jurawan, Economic Development Aide

Recommended City Council Action

Proclaim the week of October 21 as “Business Appreciation Week” in the City of Westminster.

Summary Statement

The City of Westminster has long recognized the importance of maintaining a healthy and diverse business community. The success of the City is closely linked to the success of our local businesses. Each year Westminster hosts an appreciation event for local businesses to recognize their essential role to the continued strength, well being, and high quality of life of this City. This year the event will be held on Friday, October 25 at the Westin Westminster Conference Center. The “Business Appreciation Week” proclamation is an element of the City’s Business Appreciation efforts.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issue

Does City Council wish to recognize the important role that business plays in Westminster by designating the week of October 21 as Business Appreciation Week?

Alternative

City Council could decide not to proclaim the week of October 21 as Business Appreciation Week.

Background Information

On October 25, 2002, the City of Westminster will host the 12th Annual Business Appreciation Event. This event recognizes the vital role that local business plays in the success of the City. Local businesses provide employment, shopping, entertainment and recreational opportunities for all citizens. Businesses provide a significant amount of property and sales tax revenues to the City's General Fund, which provides essential services to the community. They enrich the quality of life in Westminster by supporting community organizations with financial and in-kind contributions. The high caliber mix of retail, service, and manufacturing companies found in Westminster is virtually unparalleled in northwest metropolitan Denver.

There are currently 1,642 commercial businesses and 1,217 home occupation businesses located in the City. It is appropriate that they be publicly recognized for their contributions to the community by proclaiming "Business Appreciation Week" and encouraging all citizens to support their local businesses.

A representative of the Business Advisory Group will be present at Monday night's meeting to accept this proclamation.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

WHEREAS, The City of Westminster benefits greatly from having a healthy and diverse business community; and

WHEREAS, Westminster businesses provide employment, shopping, entertainment and recreational opportunities to citizens; and

WHEREAS, The success of local business in Westminster has also contributed to the City's financial stability, with a large portion of the City's general fund sustained with revenue generated from sales and use tax collections; and

WHEREAS, The City of Westminster will be hosting the 12th Annual Business Appreciation Event on Friday, October 25, 2002 to honor the 2,859 commercial and home occupation businesses of the City; and

WHEREAS, It is fitting that official recognition be given to the essential role that local businesses play in the continued strength and well being of this City.

NOW THEREFORE, I, Ed Moss, Mayor of the City of Westminster, on behalf of the entire City Council and Staff, do hereby proclaim the week of October 21, 2002 as

BUSINESS APPRECIATION WEEK

in the City of Westminster, and encourage all citizens to support local businesses.

Signed this 14th day of October 2002.

Ed Moss, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Proclamation re Red Ribbon Week

Prepared by: Michele Kelley, City Clerk

Recommended City Council Action

Council proclaim the week of October 21st as Red Ribbon Week in the City of Westminster.

Summary Statement

- City Council is requested to proclaim the week of October 21st as Red Ribbon Week in the City of Westminster.
- The City is supporting the Red Ribbon Campaign again this year. Locally, Westminster in conjunction with the Westminster Area Community Awareness Action Team (CAAT) formerly known as the Westminster District 50 Drug and Alcohol Resource Effort (DARE); local schools, churches and area businesses have joined together to encourage a drug-free lifestyle.
- Phil and Phyllis Aschenbrenner, Cindy Jeffries, Eleanor Scott; and Colleen Mazzucca; of the School District 50 Westminster Area Community Awareness Action Team will be present to accept this proclamation and present City Council with red ribbons for distribution to City employees to wear during week.

Expenditure Required: \$0

Source of Funds: N/A

SUBJECT: Proclamation re Red Ribbon Week – Page 2

Policy Issue

No policy issues identified.

Alternative

No alternatives identified.

Background Information

By joining with us as Ribbon by Ribbon...Neighbor by Neighbor...we become united for drug-free youth by participating in this year's Red Ribbon Campaign.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

WHEREAS, Alcohol, tobacco and other drug use by our youth is a threat to the future of our Nation; and

WHEREAS, It is imperative that a unified and visible commitment of prevention efforts by community members be continued to reduce the demand for illegal drugs; and illegal use of legal drugs; and

WHEREAS, The National Family Partnership and the Westminster Area Community Awareness Action Team (C.A.A.T.) are sponsoring the national, statewide and local Red Ribbon Campaign, offering citizens the opportunity to demonstrate their commitment toward helping children stay drug free as they grow up; and

WHEREAS, The Red Ribbon Campaign will be celebrated in communities across the nation during Red Ribbon Week, October 21 through 27, 2002; and

WHEREAS, Westminster area school students and faculty, businesses, government, law enforcement, religious institutions, service organizations, youth, health providers, senior citizens, sports teams, and individuals will demonstrate their commitment to drug free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, The City of Westminster is committing its resources to ensure the success of the Red Ribbon Campaign.

NOW, THEREFORE, I, Ed Moss, Mayor of the City of Westminster, on behalf of the entire City Council and Staff do hereby proclaim October 21st through 27th, 2002 as

RED RIBBON WEEK

in the City of Westminster, and encourage our citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug free community.

Signed this 14th day of October, 2002.

Ed Moss, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Proclamation of the 100th Anniversary of the National Wildlife Refuge System

Prepared By: Ron Hellbusch, Director Public Works and Utilities

Recommended City Council Action

Proclaim the 100th Anniversary of the creation of the National Wildlife Refuge System

Summary Statement

- The National Wildlife Refuge System was originally created by President Teddy Roosevelt, and then formally established by the U.S. Congress in 1902.
- With the establishment of the Rocky Flats Wildlife Refuge in 2001, there are now six national wildlife refuges in Colorado and 539 nationwide.
- The new Rocky Flats Wildlife Refuge will compliment the vast surrounding designated Open Space lands established by Jefferson County, Boulder County, and the City of Westminster's Open Space land; and offer all citizens new opportunities to observe and learn more about the wildlife, bird and plant species that exist on the unique environment of the Rock Flats plant site.
- The Rocky Flats Wildlife Refuge meets the Westminster City Council and Staff long term objectives of assuring no development will occur on the former Rocky Flats weapons facility and thereby enhancing the water protection impacts on Standley Lake, which supplies domestic water to Westminster, Thornton, Northglenn and northeastern rural agriculture operations.
- The Rocky Flats Wildlife Refuge Manager, Dean Rundle and Laurie Shannon, Planning Team Leader are to be commended for their leadership in the planning process currently underway for the wildlife refuge facility.
- Representatives from the U.S. Fish and Wildlife System will be in attendance Monday evening to accept the proclamation.

Expenditure Required: \$ -0-

Source of Funds: N/A

SUBJECT: Proclamation of the 100th Anniversary of the National Wildlife Refuge System Page 2

Policy Issue

Recognizing the establishment of the National Wildlife Refuge System 100 years ago and acknowledging the creation of the Rock Flats Wildlife Refuge.

Alternative

The City could choose not to recognize the 100th Anniversary of the National Wildlife Refuge System.

Background Information

The National Wildlife Refuge system was established by the US Congress in 1902 to protect wildlife, bird and plant species throughout the United States, for the citizens of our nation. To date there are 539 wildlife refuges nationally and six in Colorado.

The establishment of the Rocky Flats Wildlife Refuge by the U.S. Congress in 2001 fulfilled a long-standing policy objective of the Westminster City Council, to maintain the 6,000 acres of the former weapons facility in its natural state and to assure that no development would occur on this unique natural landscape, that would impact water supply resources.

The Rocky Flats Wildlife Refuge also assures there will be no negative impacts offsite to Standley Lake that supplies domestic water to Westminster, Thornton, Northglenn and the farmers who irrigate under the Standley Lake system.

Dean Rundle, Refuge Manager, is heading a Fish and Wildlife Service team in the region-wide public input planning and development of the refuge, which will be transferred to the Fish and Wildlife Service from the Department of Energy upon cleanup of the site, projected to occur in 2006.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

WHEREAS, President Theodore Roosevelt established the first National Wildlife Refuge at Pelican Island, Florida on March 14, 1903, and;

WHEREAS, over the past 100 years, the National Wildlife Refuge System has grown to include 539 units, with National Wildlife Refuges established throughout the United States, totaling over 93 million acres of land in all 50 states, and;

WHEREAS, in Colorado alone, there are six National Wildlife Refuges, with 79,291 acres of public land, preserved for wildlife, and;

WHEREAS, the United States Congress established the future Rocky Flats National Wildlife Refuge in 2001, thereby protecting the natural environment and wildlife habitat values of the former Department of Energy Rocky Flats weapons facility, and;

WHEREAS, the designation of the approximately 6,000 acres of the former Rocky Flats weapons production facility as a National Wildlife Refuge assures the protection of both land and water resources for the Westminster area and its citizens, and;

WHEREAS, the U. S. Fish and Wildlife Service is currently involved in the Comprehensive Conservation Planning process, with the citizens and surrounding communities, including the City of Westminster, that will lead to the master plan for the future Rocky Flats National Wildlife Refuge and its dedication to the public, following clean-up and closure in 2006, and;

WHEREAS, the Rocky Flats National Wildlife Refuge will be an extension of the region's public open space and protected natural environment, which will benefit the Westminster citizens and surrounding communities;

NOW, THEREFORE, I, Ed Moss, Mayor of the City of Westminster, Colorado, on behalf of the entire City Council and Staff, do hereby recognize the 100th Anniversary of the National Wildlife Refuge System and commends the leadership of the Colorado Congressional Delegation for enacting legislation creating the Rocky Flats National Wildlife Refuge; and Refuge Manager, Dean Rundle and Planning Team Leader, Laurie Shannon in developing the Rocky Flats National Wildlife Refuge for the benefit of the City of Westminster, and the citizens of Colorado's Front Range Region.

Signed this 14th day of October, 2002

Ed Moss, Mayor



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Presentation of Grant Funding by Wal-Mart

Prepared by: Steve Smithers, Assistant City Manager

Recommended City Council Action

Council accept a check from Todd Kjoson, Wal-Mart Store Manager.

Summary Statement

The local Wal-Mart store manager, Todd Kjoson, will be present at Monday Night's Council Meeting to present a check to City Council as a contribution toward the City's Community Enhancement Program.

Background Information

The Westminster Wal-Mart store has funds set aside to make contributions to worthwhile causes in the local area. Store Manager Todd Kjoson contacted City Staff recently expressing an interest to make a contribution to the City's Community Enhancement program in the amount of \$2,000. This is part of an ongoing effort by Wal-Mart Corporation to show that it is a good "corporate citizen."

Respectfully submitted,

J. Brent McFall
City Manager

Attachments



Agenda Item 8 A

WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Open Space Acquisition of 2.65 Acres at 93rd Avenue & Wadsworth Boulevard

Prepared By: Lynn Wodell, Open Space Coordinator

Recommended City Council Action

Authorize the City Manager to execute the necessary Purchase and Sale Agreement for the property, execute the necessary closing documents required for the acquisition of this parcel, and authorize that funds from the City's Open Space Land Purchases Account be used for the purchase.

Summary Statement

- City Staff has negotiated for the purchase of approximately 2.65 acres from Fred Orr and Larry Akerman.
- The property is located at W. 93rd Avenue and Wadsworth Boulevard adjacent and to the east of the recently acquired 13-acre Wadsworth Wetlands Open Space.
- Acquisition of this site is recommended to expand the Wadsworth Wetlands preservation effort to allow for a future trail and trailhead for the Farmers' High Line Canal Trail and to prevent future undesirable development of the property.

Expenditure Required: \$337,500

Source of Funds: City Open Space Land Purchases Account

Policy Issues

Should Open Space funds be used for the preservation of this property?

Alternatives

1. Authorize the acquisition of this property.
2. Decide not to acquire this property at this time.
3. Ask staff to continue to negotiate the terms and conditions of this acquisition.

Background Information:

Recently, the City acquired the approximately 13-acre wetland property along Wadsworth Parkway between O'Toole's Garden Center and the Brentcross Shopping Center. Although this property is a sufficient size to stand on its own, it was determined that access to the east would be desirable. Originally it was thought that a 50-foot wide trail easement would be necessary along the Burlington Northern Santa Fe Railroad Tracks and could be achieved through the planning process for the development of the site.

Upon further review, however, it was determined that it would be better to negotiate to acquire the entire site to allow for continuous open space from Wadsworth Parkway to Wadsworth Boulevard to expand the Wadsworth Wetlands acreage to allow for a trailhead and trail for the Farmers' High Line Canal Trail, and to prevent undesirable development of the site. This acquisition will allow for the future continuation of the Farmers' High Line Canal trail from just west of Pierce Street to Wadsworth Parkway with future pedestrian trail underpasses at Wadsworth Boulevard and Wadsworth Parkway.

The results of our negotiations is a purchase price of \$495,000 that will be reduced to \$337,500 by a \$157,500 gift to the City at closing with the purchase under the threat of condemnation. This is a price of \$2.92 per square foot, which results in an overall average for the approximately 15.65 acres of \$1.20 per square foot, which is a very good average for a location on either Wadsworth Parkway or Wadsworth Boulevard. The landowner's have had this property under contact recently for \$500,000. Although this is a significant investment of open space funds, it is also the last opportunity the City has to preserve this property.

The acquisition of this property is a high priority of the Open Space Advisory Board. It is a valuable addition to the Wadsworth Wetlands Open Space and the Farmers' High Line Canal Trail Corridor.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Comprehensive Land Use Plan Consultant

Prepared By: Max Ruppeck, Senior Project Manager

Recommended City Council Action

Authorize the City Manager to sign a contract with Clarion Associates for the preparation of the 5-year update of the City's Comprehensive Land Use Plan (CLUP) at a cost of \$95,123.00 and charge the expense to the General Fund, Community Development Department Budget.

Summary Statement

The City adopted its current Comprehensive Land Use Plan (CLUP) in July, 1997. The CLUP recommended that the Plan be updated every 5 years. Considerable development has occurred in Westminster since 1997. In 1997, approximately thirty percent (30%) of the city's land area was available for development. Today, that ratio is about eighteen percent (18%). Therefore, the remaining developable land should be carefully planned and the data and information in the CLUP updated to serve the City well in the long term.

On July 8, 2002, Staff distributed a Request for Proposal (RFP) to 25 qualified planning consulting firms in Colorado. A "pre-proposal" meeting was held on July 15, 2002, at which 3 firms attended. Two additional firms expressed an interest in submitting a proposal, but were not able to attend the July 15th meeting. At the August 19, 2002, deadline only one firm, Clarion Associates, submitted a proposal to update the City's Comprehensive Land Use Plan (CLUP). Their estimated budget to accomplish this work was \$95,123.00.

Expenditure Required: \$95,123

Source of Funds: General Fund, Community Development Department Budget

Policy Issues

Should the City Council authorize the City Manager to hire Clarion Associates for a fee of \$95,123.00?

Alternatives

- 1) Do not authorize the Comprehensive land Use Plan Update at this time.
- 2) Re-advertise the request for proposals to a larger pool of consultants (including out-of-state firms).

Background Information

The 2002 City of Westminster Comprehensive Land Use Plan Update (the Update) will replace the 1997 Comprehensive Land Use Plan (CLUP) and will guide future land use and development/redevelopment activities. It will also coordinate past, present and future functional Plans for the City (such as the Parks, Recreation and Libraries Master Plan), so that each is consistent with one another and mutually supportive. The CLUP update will be drafted meet all State requirements and coordinate with the DRCOG Metro Vision 2020 Plans.

The Update's primary purpose is to take into account future land use development/redevelopment within the City and potential annexations to the City. A major focus of the Plan is the approximately 18% of the City's vacant, developable land area. The update will also address the appropriate land use designations and/or decision processes for infill or redevelopment areas of the City. Other focus areas will be to better define the present land use designations, review/update the goals and policies, and update the demographic data contained in the CLUP based on recently released data from the 2000 Census.

The current Comprehensive Land Use Plan adopted in 1997 has served the City well in guiding land use decisions. The City Council and Staff have conscientiously followed the CLUP, and any variances in land use and density prescribed by the CLUP have required a formal amendment with a public hearing. With respect to land use and density, the CLUP supercedes all underlying zoning. The CLUP is used daily by City Staff in reviewing new development or redevelopment proposals.

The Comprehensive Land Use Plan Update will address the following objectives:

1. To coordinate all past and present functional plans (e.g. Parks and Recreation Master Plan, Roadway Master Plan, etc.) and special sub-area plans (e.g. Urban Renewal Plan). These functional plans may be referenced in the CLUP but are not part of the CLUP.
2. To assure that the remaining vacant land in the City is developed or preserved to enhance a high quality of life in Westminster and an optimal balance of various land uses, future development should be in concert with the City's Growth Management Program.
3. To provide for abundant open space and scenic view preservation.
4. To create and retain diverse employment and commercial activities.
5. To create a variety and balance of housing throughout the City.
6. To preserve, enhance and, if needed, rehabilitate older neighborhoods.
7. To update the land use categories to provide, at a minimum, the type of development allowed, the density and intensity of use and ancillary uses.
8. To provide for public participation through: public meetings, City publications, local media, and through the use of the City's website.

9. To update the existing land use map, future land use map, and develop a system that the City's Geographic Information System (GIS) personnel can use to provide updates.
10. Update housing, business and other data contained in the Comprehensive Land Use Plan.
11. To coordinate the City's CLUP with DRCOG's Metro Vision 2020 Plan including recommending Urban Center designations.

A large part of the credit for the 1997 CLUP's success was the competence and thoroughness of the original planning and economics consultants, Balloffet and Associates in association with Clarion Associates. The principal planner for Balloffet Associates in the preparation of the 1997 Plan was Ben Herman. Several years ago Ben left Balloffet and joined Clarion Associates as their principal planner. Ben is very familiar with the City of Westminster and Staff is confident he will perform equally well on the 2002 update. Ben Herman will be the Project Manager for the City's CLUP Update. Clarion's proposed budget of \$95,123 is within the \$100,000 carryover budget passed by Council on July 22, 2002.

City Council will be appraised of the CLUP's progress periodically, and public hearings will be will conducted for the Plan's final adoption (see attached task chart).

Respectfully submitted,

J. Brent McFall
City Manager

Attachment(s)



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Intergovernmental Agreement with Front Range Community College Regarding the Designation of Land as Open Space

Prepared By: John Carpenter, Director of Community Development

Recommended City Council Action

Authorize the City Manager to execute the Intergovernmental Agreement between the City of Westminster and Front Range Community College regarding the designation of land as open space.

Summary Statement

Staff members from the City and Front Range Community College (FRCC) have negotiated an Intergovernmental Agreement to designate a strip of land along the northern edge of the FRCC campus as City of Westminster Open Space (see attached map). This approximately 30-acre parcel is undeveloped and includes a pond, wetlands and a segment of Big Dry Creek. The trail from the College Hill Library Parking lot to the Big Dry Creek Trail crosses this site.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issues

Does the City want to assume maintenance of the 30-acre tract in exchange for designation and use of this property for open space?

Alternative

Do not agree to designate the approximately 30-acre site as open space. This is not recommended since the City benefits from the open space designation.

Background Information

FRCC occupies approximately an 87-acre site on the northside of 112th Avenue, midway between Federal Boulevard and Sheridan Boulevard. Much of the northern part of the site is within the Big Dry Creek floodplain and all is in a natural, undeveloped state. This land abuts the City's Big Dry Creek Open space lands and Big Dry Creek trail system. Big Dry Creek crosses the site. A pond and wetlands provide valuable wildlife habitat.

The college property is home to a prairie dog colony and attracts many raptors including bald eagles. The property is physically indistinguishable from abutting City open space. Trail users likely believe much of the college property is actually City open space.

Because of the attractive nature qualities of the northern part of the FRCC site, City staff approached FRCC staff about designating the northern 30 acres of the college site as open space. City staff is not proposing City purchase of the land, rather, that the land be designated as City open space but that property remain under FRCC ownership. The open space designation could be revoked at the sole discretion of the FRCC.

The agreement includes the following major provisions:

- 1) Fencing – FRCC may install a fence along the southern boundary of the proposed open space that may prevent prairie dogs from crossing under the fence and onto college land to the south.
- 2) Signage – The City may install signage identifying the property as City of Westminster open space.
- 3) Prairie Dog Relocation - In consideration of the college permitting the open space designation, the City consents to allowing the relocation of prairie dogs from the college land onto City open space.
- 4) Management of the Property – the City assumes the responsibility and costs to maintain the property including trail construction and maintenance, trash pickup, weed control and revegetation.
- 5) Master Plan for the Property – The City and FRCC will jointly prepare a master plan for the development of the property to address trail construction and ongoing maintenance within six months following the adoption of the agreement. The plan will also take into account the educational, research and interpretive opportunities for the property.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF WESTMINSTER AND FRONT RANGE
COMMUNITY COLLEGE REGARDING THE DESIGNATION
OF LAND AS OPEN SPACE

THIS AGREEMENT is made and entered into this 14th day of October 2002, by and between the CITY OF WESTMINSTER, a Colorado home-rule municipality, hereinafter called the "City" and the State of Colorado, Department of Higher Education, by the State Board for Community College and Occupational Education for the use and benefit of Front Range Community College, hereinafter call the "College." The City and College may be referred to collectively or separately as "Parties" or "Party" or "Jurisdiction."

WITNESSETH:

WHEREAS, the City has a program to acquire designate, and manage property as open space;
and

WHEREAS, City open space is intended to be preserved in a natural state for wildlife habit and to protect nature vegetation; and

WHEREAS, the College occupies an approximately 87-acre site located north of 112th Avenue, east of Stuart Street within the City, (Exhibit A); and

WHEREAS, the College wishes to preserve the northern approximately 32 acres of their site hereinafter referred to as the "Property" (Exhibit B), as open space; and

WHEREAS, the Property directly abuts the City owned Big Dry Creek open space.

NOW, THEREFORE, on consideration of mutual covenants and conditions, contained herein, as well as mutual agreements made by the Parties set forth herein, the Parties agree and contract as follows:

1. Designation of Property as Open Space. The College hereby agrees to designate the Property as City of Westminster open space as defined by the City of Westminster code provisions relating to open space. The City will not assume ownership of the Property. The designation of all or a portion of the Property as City of Westminster open space can be revoked at any time at the sole discretion of the College.

2. Fencing of the Property. The College may at its sole discretion install a fence along the southern boundary of the Property to delineate the Property from the remainder of the College site. The fence may include a design to prevent prairie dogs from crossing the Property onto the College land to the south.

3. Signage of Property. The City, at its sole expense, may install signage on the Property identifying the Property as City of Westminster open space.

4. Prairie Dog Relocation. In consideration of the College allowing the Property to be designated as open space, the City consents to allowing the relocation of prairie dogs located on the College land south of the Property onto the nearby City owned Big Dry Creek open space. The College is solely responsible for costs, if any, associated with any such prairie dog relocation. The City assumes no liability for any harm, including death, to prairie dogs moved onto City open space from the college-owned land.

5. Management of the Property. The City assumes the responsibility and costs of maintenance of the Property including trail construction and maintenance, trash pickup, weed control and revegetation.

6. Master Plan for the Property. The City and College will jointly prepare a master plan for the development of the Property to address trail construction and ongoing maintenance of the Property, no

later than 6 months following the adoption of this agreement. The Master Plan will also take into account the educational, research, and interpretive opportunities for the Property. So long as the Property is designated as City of Westminster open space, the plan may only be modified by mutual written consent of the Parties.

7. Notice. Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if personally delivered or served by facsimile. Notice shall also be sufficient if sent by certified mail or registered mail, postage and fees prepaid, addressed to the Party to whom such notice is to be given at the address set forth below, or at such other address as has been previously furnished in writing, to the other Party. Such notice shall be deemed to have been given when received by the other Party.

City of Westminster
Attention: J. Brent McFall, City Manager
4800 W. 92nd Avenue
Westminster, CO 80031
FAX No. 303-430-1809

Front Range Community College
Attention: President
3645 W. 112th Avenue
Westminster, CO 80030
FAX No.303-466-1623

8. Integration and Amendment. This Agreement represents the entire Agreement between the Parties and there are no oral or collateral agreements or understandings concerning the subject matter contained herein. Only an instrument in writing signed by the Parties may amend this Agreement. In the event this Agreement conflicts with or is inconsistent in any way with other agreements between the Parties concerning joint use of facilities, the terms of this Agreement shall be controlling.

9. Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought only in the County of Adams, State of Colorado.

10. Severability. If any article, section, paragraph, sentence, clause or phrase of this Agreement is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity, enforceability or constitutionality of the remaining provisions of this Agreement.

11. Waiver of Breach. A waiver by any Party of a breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either Party.

12. Non-Discrimination. Neither of the Parties hereto shall discriminate on the basis of age, sex, race, religion, ancestry, national origin, physical or mental disability in any policy or practice.

13. Compliance with Law. The work and services to be performed hereunder shall be done in compliance with all applicable federal, state and local laws, ordinances, rules and regulations.

14. Recording. The College and the City may record this Agreement, and both Parties shall receive a copy of the recorded Agreement in such event.

15. No Third Party Beneficiaries. This Agreement is intended to describe the rights and responsibilities only as to the Parties hereto. This Agreement is not intended and shall not be deemed to confer any rights on any person or entity not named as a Party hereto.

16. Interpretation. The Parties represent that this Agreement is the result of negotiations between the Parties. In the event of any legal action to interpret any provision of this Agreement, the Agreement shall not be construed in favor of or against the interests of either Party as a result of its participation in drafting the document, and both Parties shall be deemed to have contributed equally to the language contained herein.

17. Attorney/Expert Fees. In the event legal action is necessary to enforce any provisions of this Agreement, or to recover damages for the breach hereof, the prevailing Party shall recover from the defaulting Party all of its costs and reasonable attorney and expert fees.

18. Tabor. The City and the College intend that this Agreement comply with Colorado law and, in particular, with the provisions of Article X, Section 20, of the Constitution of the State of Colorado. To the extent any obligation in this Agreement constitutes a multiple-fiscal year financial obligation of the City or of the College, therefore, the Front Range Community College and the City Council for the City agree that each has respectively irrevocably pledged present cash reserves in an amount adequate to pay any obligation under this Agreement in future fiscal years. Each Party agrees that the other may rely upon the representations made in this Section without reviewing the other's budget and appropriation during this fiscal year or subsequent fiscal years.

19. Execution. This Agreement shall not be binding upon any Party hereto unless and until the governing entities of each Party have formally approved this Agreement as required by law and caused the Agreement to be signed in a manner and by authorized persons consistent with applicable statute, policy, ordinance or resolution.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers and their corporate seals to be hereunto affixed this ____ day of _____.

ATTEST:

STATE OF COLORADO
BILL OWENS, GOVERNOR
Department of Higher Education, by the State
Board for Community Colleges and Occupational
Education, for the use and benefit of
Front Range Community College

_____ By: _____
Tom Gonzales, President

APPROVED AS TO FORM:

ATTEST:

CITY OF WESTMINSTER, COLORADO

_____ By: _____
Michele Kelley, City Clerk J. Brent McFall, City Manager

APPROVED AS TO FORM:

_____ Martin McCullough, City Attorney

Exhibit A

Legal Description

Purposely left blank.

Legal description will be provided with the final version of the Intergovernmental Agreement.



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Change Order to Traffic Calming Project Contract

Prepared By: Annette Rodenberg, Neighborhood Traffic Specialist

Recommended City Council Action

Authorize the City Manager to execute a change order to the 2002 Traffic Calming Construction Contract with Goodland Construction, Inc. to deduct \$47,671.50 from the contract due to the deletion of previously anticipated improvements to 106th Avenue between Oak Street and Johnson Street.

Summary Statement

- The 2002 Traffic Calming Construction Contract included an interim solution for traffic safety concerns at a school crosswalk on 106th Avenue.
- Recently, City Council authorized the use of 2001 carryover funds to construct full improvements to 106th Avenue.
- The 106th Avenue construction project includes the installation of a raised crosswalk, which eliminates the need for the interim improvement.
- The proposed deduction of \$47,671.50 represents a change of 10.1% from the original contract amount, thus necessitating City Council approval.
- The funds allocated to the interim improvement will be applied to future traffic calming projects.

Expenditure Required: \$0

Source of Funds: N/A

Policy Issues

Should the construction of the interim traffic calming devices for 106th Avenue that were included in the 2002 construction contract be deleted and applied to a future traffic calming construction contract?

Alternatives

Retain the interim traffic calming improvements in the 2002 traffic calming construction contract. Staff does not recommend this alternative because the interim traffic calming devices would be demolished when 106th Avenue is widened in the spring of next year.

Background Information

Area residents and school officials from Witt Elementary School operate a school crossing on 106th Avenue at Moore Street. Safety concerns have arisen due to the speed and volume of traffic on 106th Avenue. The current alignment limits visibility of pedestrians in the area, particularly at the typical operating speed of traffic.

Funding for the proposed construction of the south half of 106th Avenue, which included a raised crosswalk at the school crossing, was projected to be several years in the future. Traffic volume and speed conditions met the requirements for a city-funded traffic calming project, and an interim improvement was developed to realign 106th Avenue at Moore, increasing visibility and encouraging a reduction in operating speeds to the posted speed limit. The recent allocation of carryover funds to the 106th Avenue project has made the traffic-calming project redundant.

The funds no longer needed for this project will be allocated to future traffic-calming projects.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Renewal of Property and Liability Excess Insurance

Prepared By: Martee Erichson, Risk Management Officer

Recommended City Council Action

Authorize the City Manager to enter into an agreement with CIRSA for the purchase of excess insurance in the amount of \$299,278 along with a 10% contingency amount (\$30,000) in the event the final quote comes in higher, and charge this expense to the 2003 Property and Liability Self-Insurance Fund.

Summary Statement

- City Council action is requested to authorize the annual expenditure for the 2003 contribution to the Colorado Intergovernmental Risk Sharing Agency (CIRSA) for property and liability insurance.
- The City annually purchases insurance to cover assets (buildings, vehicles, equipment, and parks) and to protect itself from liability exposure resulting from claims brought against the City and its employees. This insurance is purchased through CIRSA. The preliminary quote from CIRSA for 2003 for property and liability coverage is \$299,278, which represents a premium of \$329,079 minus a loss control credit of \$13,407 and an equity credit of \$16,394.
- The cost of coverage in 2002 was \$220,368. The preliminary quote for next year of \$299,278 represents an increase in premium, net of credits, of \$78,910 (36%). 6% of the 36% increase is due to the City's increased exposure from the addition of the Public Safety Building and the Northwest Water Treatment Plant, and the increased value of existing properties. The balance of the increase is due to the current excess insurance market conditions that will affect all insureds.

Expenditure Required: \$ 299,278 with a 10% contingency amount of \$30,000

Source of Funds: Property and Liability Self Insurance Fund

Policy Issue

Whether the City should continue to use a municipal insurance pool for placement of its property and liability coverage.

Alternatives

City Council could reject staff's recommendations to utilize CIRSA for this insurance coverage and direct staff to seek proposals on the open insurance market. This process would be done utilizing an insurance brokerage firm, since most insurance carriers do not deal directly with an insured. Based on current information on the market, brokerage fees for this service could run the City anywhere from \$7,000 to \$10,000 to bid out the insurance. It may be difficult for private insurance carriers to match the rates provided by CIRSA and the customized services that CIRSA provides to government entities, especially given the status of the insurance industry in general at this time.

Based on a recent survey of neighboring municipalities that are not currently members of CIRSA, renewals are being anticipated with anywhere from a 20% to 50% increase for 2003. A survey of insurance brokers who deal with public entity accounts showed anticipated increases from 25% to 30% for liability coverage and 20% to 50% for property coverage, with the best possibility for more savings going to those entities that are self-insured.

Staff had intended to obtain formal quotes on the open market for the 2003 policy period, but was not able to due to demands of other projects. Staff would still like to pursue this option for the 2004 policy period, if only to verify that the City is receiving the best coverage at the best price.

Background Information

The City of Westminster has been a member of the Colorado Intergovernmental Risk Sharing Agency since its inception in 1982. Since that time, the pool has grown from its original 18 cities to 187 members in 2002. CIRSA provides property and liability coverage that is tailored to meet the municipal exposures. On January 1, 1988, the City implemented a large, self-insured retention program, electing to pay the first \$100,000 of each property claim and the first \$150,000 of each liability claim. A reserve fund insures that funds are available to cover deductible expenses in the event of a catastrophic year or a year in which multiple, large claims occur that fall within the deductible level. With the continued growth of the City, Staff is recommending that the current reserving program be continued as is. The City's audited Property and Liability Fund balance at the end of 2001 was \$1,905,000.

The City has continued to purchase its excess property and liability coverage from CIRSA for several reasons:

- CIRSA has provided favorable quotes for its insurance
- CIRSA was established by municipalities specifically to provide insurance that meets the unique needs of Colorado cities and towns
- Unlike all brokers or private insurance companies, CIRSA does not charge commissions

The services provided by CIRSA include all claims handling, loss control, administrative services and the following excess coverage:

- Property coverage in excess of \$100,000 to \$201,000,000 (limits shared with all pool members)
- \$1,000,000 per occurrence/aggregate business interruption coverage
- Public officials liability coverage from \$150,000 to \$5,000,000 per occurrence/aggregate
- Police Professional Liability insurance from \$150,000 to \$5,000,000 per occurrence/aggregate
- Motor vehicle physical damage from \$100,000 to \$600,000 per occurrence
- General Liability Insurance coverage from \$150,000 to \$600,000 per occurrence

Through on-going employee safety training and other loss control practices initiated by the individual departments and the Risk Management Staff, the efforts of the Citywide Safety Committee and the City's effective working relationship with CIRSA claims adjusting staff, Staff hopes to continue to improve on the success of the program. Loss control activities include:

- Off-site inspection of facilities
- Annual Defensive Driving, Risk Management 101 and Safety 101 training
- Citywide Safety Committee review and analysis of all Incident Reports involving safety failures
- The annual snowplow rodeo and training sponsored by the Public Works and Utilities Department

By maintaining a strong focus on loss control, Staff believes that the benefits of the higher deductibles continue to outweigh the risks involved over the long term. Therefore, Staff recommends that Council authorize the expenditure for the 2003 contribution to CIRSA for the Property and Liability.

Staff also requested CIRSA to do a cost savings analysis on the affect an increase in one or more of the City's deductibles would have on the premium contribution. Although an increase in the City's deductible for Automobile Physical Damage and Property coverage from the current amount of \$100,000 to \$150,000 would yield a premium contribution savings of approximately \$17,000, it would increase the City's exposure by \$50,000 for each coverage type. Based on actual loss experience over the last three years and future loss expectancies, Staff determined the additional cost savings would not counter the increased exposure to the City.

The quote for the 2003 property and liability insurance premium is preliminary at this time. CIRSA members are being asked to approve the premiums and continuation of membership at this time so that CIRSA can calculate final premium quotes based on all members responses. It is anticipated that final premium quotes will be distributed in December. To avoid having to return to City Council in the event the final premiums come in higher than this preliminary quote, Staffs recommended action includes a 10% contingency factor of approximately \$30,000 with the total final premium not to exceed \$329,278.

Funds for the requested increase are available in the City's Property and Liability Fund. In the 2003 Budget, \$261,808 was budgeted for this premium. The balance of the premium is available to be paid from Fund reserves, which are carried over from year to year.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Change Order No. 1 to 2002 Wastewater Collection System Improvement Contract

Prepared By: Richard A. Clark, Utilities Operations Manager
Andy Mead, Utilities Operations Coordinator

Recommended City Council Action

Authorize the City Manager to execute change order No. 1 to the 2002 Wastewater Collection System Improvement Contract with Crossroads Underground in the amount of \$56,605 for additional sewer line replacement work. Charge the expense to the appropriate budget account in the Utilities Division Operation.

Summary Statement

- Funds have been approved and allocated in the 2002 Utilities Division operating budget for wastewater collection system improvements (\$360,829)
- The original contract with Crossroads Underground was approved by City Council on August 12, 2002, for the amount of \$193,885.
- Budgeted funds exist in the Utilities Division operations budget account to allow for the additional sewer line replacement work identified in the change order.
- City Staff working with the contractor, Crossroads Underground, have determined that this additional work can be completed in conjunction with the current sewer line replacement project.

Expenditure Required: \$56,605

Source of Funds: Utility Fund; Utilities Division Operating Budget

SUBJECT: Change Order No. 1 to 2002 Wastewater Collection System Improvement Contract Page 2

Policy Issue

Should staff proceed with additional sewer line replacement work in two areas of the City using the current contractor, Crossroads Underground, to complete the project.

Alternative

Proceed with the original contract and complete the current project. Issue a separate Request for Proposal for the two additional areas identified as needing sewer line replacement.

Background Information

The 2002 Utilities Division budget includes funding for wastewater collection system improvements. Included in these system improvements are sewer line replacement projects in various areas of the City. Staff has identified specific locations that require sewer line replacement due to the poor condition of the existing sewer line, or additional capacity being needed and where a larger pipe size is warranted.

City Council approved the initial contract with the current contractor, Crossroads Underground, on August 12, 2002. The contract included four locations, totaling 1,835 feet for sewer, line replacement, based on Utilities Staff review and prioritization of needed repairs to the wastewater collection system. This project should be completed within the next 30 days.

Staff is requesting approval to utilize the current contractor and change the scope of the project to include two additional areas in the City that require sewer line replacement. Plans for these areas have already been completed and are ready for execution. Funding for this change order is available in the Utilities Division operating budget. The two additional areas identified for sewer line replacement are:

75th Avenue, between Raleigh Street and Quitman Street – 487 feet of 8-inch pipe
West 90th Place and Dudley Street – 129 feet of 8-inch pipe

Utilities Division Staff has met with the contractor, who has submitted the necessary cost information and timeline for project completion. The contractor has agreed to stay in the City and complete the two additional areas of sewer line replacement at the original unit prices in the current contract. This would allow staff to take advantage of the contractor currently being on-site with people and equipment to complete additional necessary sewer line replacement this year.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Semper Water Treatment Facility Disinfection System Improvements

Prepared By Kent W. Brugler, Senior Engineer

Recommended City Council Action

Authorize the City Manager to execute a contract with Bosco Constructors, Inc. in the amount of \$356,000 and authorize \$53,400 in contingency for the replacement of the Semper Water Treatment Facility disinfection system.

Summary Statement

- The Semper Water Treatment Facility currently utilizes gaseous chlorine to disinfect the potable water it produces.
- The facility is located adjacent to densely populated residential and commercial areas, and the risk of a serious injury or loss of life is high in the event of an uncontrolled release of chlorine gas. It is very important for the City to develop and maintain a Risk Management Plan that identifies the health risks and an emergency response plan that would be implemented in the event of a chlorine gas leak.
- To eliminate the hazard of storing and handling large cylinders of compressed chlorine gas, Staff is recommending that the current system be replaced with a more stable and less hazardous liquid chlorine system.
- Bosco Constructors, Inc. submitted the lowest of five bids received, meets all the requirements of the bidding documents, and the design consultant, Integra Engineering, has recommended that the City award the construction contract to this firm.
- Funds were specifically budgeted in Utility Fund Capital Improvements for this expense.

Expenditure Required: \$409,400

Source of Funds: Utility Fund Capital Improvement Funds

Policy Issue

Should the City replace the chlorination system at the Semper Water Treatment Facility with a safer liquid system and award the construction contract for the project to Bosco Constructors, Inc. in the amount of \$356,000 and approve a \$53,400 contingency.

Alternatives

The City could delay or cancel the replacement of the gas chlorination system; however, this would not address the risk of injury or loss of life to an employee or to the public in the vicinity of the Semper Water Treatment Facility in the event of an uncontrolled leak of chlorine gas.

The City could replace the current system with another type of disinfection system. However, a study performed by the City's engineering consultant, Integra Engineering, evaluated alternative disinfection systems available and concluded that a liquid chlorine system was the most viable and cost effective system for the City at this time.

Background Information

The City of Westminster provides treated water to more than 100,000 residents. The City owns and operates the treatment and distribution facilities necessary to provide this service. The 44 million gallons per day (mgd) Semper Water Treatment Facility located near 90th Avenue and Pierce Street is the City's largest plant. The new 15 mgd Northwest Water Treatment Facility located near 104th Avenue and Wadsworth Boulevard is currently being brought on-line and replaces the retired England Water Treatment Facility.

The Semper Water Treatment Facility is a conventional treatment plant originally built in 1969. Successive expansions in 1973, 1976, 1985, and 1995 have increased the plant's capacity from the initial 10 mgd to the current rated capacity of 44 mgd. As was typical of water treatment plants in the United States until recently, the Semper Water Treatment Facility was designed to use gas chlorine for disinfection. This process was proven effective and, as the facility expanded, the chlorine disinfection system was expanded and upgraded accordingly.

In recent years, however, the use of gas chlorine has become a major safety issue both for the public and for plant operating staff. A special ventilation system with a scrubber to capture and neutralize chlorine gas released by a leaky connection or a ruptured tank is required for any facility using chlorine gas. Regulations also require that the City prepare and regularly update a Risk Management Plan (RMP) to identify the health risks and an emergency response plan that would be implemented in the event of a chlorine leak.

Most recently, chlorine gas was designated as a regulated pesticide requiring operating staff to take special training to obtain certification as pesticide applicators. To eliminate the potential hazards as well as the added operating costs associated with the use of chlorine gas, the City has decided to eliminate chlorine gas from the Semper Water Treatment Facility disinfection process. The proposed liquid chlorine disinfection system will not require the handling and storage of chlorine gas, and will meet all current and presently foreseeable regulatory requirements related to potable water disinfection. The Northwest Water Treatment Plant was designed with a liquid chlorine system.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Second Reading of Councillor's Bill No. 48 re Revisions to Title 2 and Title 11 re Accessory Structures and Fences

Prepared By: David Falconieri, Planner III

Recommended City Council Action

Pass Councilor's Bill No. 48 on second reading approving certain changes to Titles 2 and 11, Westminster Municipal Code, regarding accessory structures and fences and certain clarifications.

Summary Statement

- City Council action is requested to pass the attached Councillors Bill on second reading which makes certain revisions to Titles 2 and 11 of the City Code pertaining to accessory structures and fences, and also makes certain clarifications within Title 11.
- This Councillor's Bill was passed on first reading on September 23, 2002.

Expenditure Required: \$ 0

Source of Funds: N/A

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **48**

SERIES OF 2002

INTRODUCED BY COUNCILLORS

A BILL

FOR AN ORDINANCE AMENDING TITLE XI OF THE WESTMINSTER MUNICIPAL CODE
THE CITY OF WESTMINSTER ORDAINS

Section 1. Chapter 2 of Title XI of the Westminster Municipal Code is hereby amended to read as follows. Sections not shown shall remain unchanged:

11-2-3 "B"

(D) BUILDING CODE THE LATEST EDITION OF THE BUILDING CODE AS AMENDED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER.

(E) BUILDING CODE STANDARDS. THE LATEST EDITION OF THE BUILDING CODE STANDARDS AS AMENDED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER.

~~(D)~~ **(F) BUILDING OFFICIAL.** The officer or other person charged with the administration and enforcement of the Building Codes ~~and Sign Code~~ or the Building Official's duly authorized representative

~~(E)~~ **(G) BUILDING SERVICE EQUIPMENT.** The plumbing, mechanical, and electrical equipment, including piping, wiring, fixtures, and other accessories which provide sanitation, lighting, heating ventilation, cooling, refrigeration, fire protections, and facilities essential for the habitable occupancy of a mobile home, building, or structure. .

11-2-4: "C"

(C) CHURCH. A BUILDING OR STRUCTURE OR GROUP OF BUILDINGS OR STRUCTURES WHICH ARE PRIMARILY INTENDED FOR THE CONDUCTING OF ORGANIZED RELIGIOUS SERVICES AND ACCESSORY USES ASSOCIATED THEREWITH.

(Reletter subsequent sections.)

11-2-6: "E"

~~(F) EXISTING MANUFACTURED HOME PARK OR SUBDIVISION.~~ A manufactured home park for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) were completed before September 30, 1988.

~~(G)~~ **(F) EXISTING RESIDENTIAL SUBDIVISIONS.** A platted and duly recorded residential subdivision or a residential subdivision for which an application for final plat was submitted by July 1, 1994, in accordance with Ordinance No. 2223. Any other subdivision shall be deemed to be a new residential subdivision within the meaning of this Chapter.

~~(H) EXPANSION TO EXISTING MANUFACTURED HOME PARK OR SUBDIVISION.~~ The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads.

11-2-14: "M"

(A) **MAINTENANCE, SIGN.** The replacing, repairing or repainting of a portion of a sign structure, periodic changing of bulletin board panels or the renewing of copy which has become no longer usable through ordinary wear and tear, weather or accident. The replacing or repairing of a sign or sign structure which has been damaged to an extent exceeding fifty percent (50%) of the ~~appraised~~ replacement cost, as determined by the building official, shall be considered as "maintenance" only when said sign conforms to all of the applicable provisions of this code and when damage has been caused by an act of God or violent accident.

11-2-15 "N"

~~(C) **NEW MANUFACTURED HOME PARK OR SUBDIVISION.** A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to affixed (including at a minimum, the installation of utilities, the construction of streets and either final site grading or pouring of concrete pads) is completed on or before September 30, 1988.~~

11-2-22: "U"

~~(A) **UNIFORM BUILDING CODE.** The latest edition of the Uniform Building Code published by the International Conference of Building Officials, as amended and adopted by the City Council of the City of Westminster.~~

~~(B) **UNIFORM BUILDING CODE STANDARDS.** The latest edition of the Uniform Building Code Standards published by the International Conference of Building Officials, as amended and adopted by the City Council of the City of Westminster.~~

~~(A)-(C) **UNRESTRAINED SLOPE.** Unstable earthen slope with high potential for movement or erosion.~~

11-2-23: "V"

~~(A) **VARIANCE.** A grant of relief by the City from the terms of this floodplain ordinance. A DEPARTURE FROM THE PROVISIONS OF THE ZONING ORDINANCE BUT NOT INCLUDING THE ACTUAL USE OR STRUCTURE.~~

Section 2. Chapter 3 of Title XI of the Westminster Municipal Code are hereby amended to read as follows:

**CHAPTER 3
GROWTH MANAGEMENT PROGRAM
FOR THE PERIOD DECEMBER 11, 2000 THROUGH DECEMBER 31, 2010**

11-3-2: DEFINITIONS: For the purpose of this article, certain terms and words are hereby defined as follows:

(A) **ACTIVE RESIDENTIAL DEVELOPMENTS:**

1. Active Residential Development means RESIDENTIAL DEVELOPMENT WITH AN APPROVED OFFICIAL DEVELOPMENT PLAN THAT HAS NOT EXPIRED PER W.M.C. 11-5-7 AND HAS SERVICE COMMITMENTS SET ASIDE (PROVIDED THE SERVICE COMMITMENTS HAVE NOT EXPIRED) FOR THE RESIDENTIAL AREA IN THE OFFICIAL DEVELOPMENT PLAN. ACTIVE RESIDENTIAL DEVELOPMENTS INCLUDE RESIDENTIAL PROJECTS UNDER CONSTRUCTION, BUILD-OUT, INFILL, AND SOUTH WESTMINSTER RESIDENTIAL PROJECTS.

~~(a) A residential project with an approved Official Development Plan and Plat which was issued building permits on or after January 1, 1994; or~~

~~(b) Any newly approved residential project which received Official Development Plan approval in the 24 month period following January 1, 1994, if at least one building permit for the project was or is issued on or before December 31, 1996; or~~

~~(c) any residential project formally submitted for technical review which meets all of the following criteria:~~

~~1. The project has an approved Official Development Plan.~~

~~2. The plat and construction drawings were formally submitted to the City for development review within the 12 month period prior to February 12, 1996.~~

~~3. No public hearings are required for the project.~~

~~4. The project meets all residential design guidelines.~~

2. Notwithstanding the foregoing, A residential development will not be deemed to be an Active Residential Development if a building permit for at least one new dwelling unit is not issued during any two successive calendar years FOLLOWING INITIAL BUILDING PERMIT ISSUANCE, unless an extension is specifically approved by the City Council based on a finding that:

(a) The need for the extension is the result of some unusual and unforeseeable circumstance reasonably beyond the REASONABLE control of the developer; and

(b) The extension is needed to avoid undue or inequitable hardship that would otherwise result if the extension were not granted, and

(c) There is no reason to believe that the developer will not be able to proceed with the development of the project within the extended time period

(B) ACTIVE SENIOR HOUSING DEVELOPMENT: A Senior Housing Project which meets the following specifications:

1. GOVERNMENT SPONSORED SENIOR HOUSING AND NON-PROFIT SENIOR HOUSING: GOVERNMENT SPONSORED SENIOR HOUSING PROJECTS PROVIDED BY NON-PROFIT "501-C-3" ORGANIZATIONS AS DEFINED BY THE FEDERAL GOVERNMENT. SAID PROGRAMS MUST BE APPROVED BY THE CITY COUNCIL. SUCH PROJECTS SHALL BE SUBJECT TO THE PROVISIONS CONTAINED IN SECTION 11-3-8(B). SERVICE REQUIREMENTS FOR SAID PROJECTS SHALL BE REVIEWED INDIVIDUALLY, AND SERVICE COMMITMENTS SHALL BE AWARDED ON AN INDIVIDUAL BASIS BY CITY COUNCIL ACTION AT THE TIME OF APPROVAL OF AN OFFICIAL DEVELOPMENT PLAN.

2. NON-GOVERNMENT SPONSORED FOR-PROFIT SENIOR HOUSING:

(A) SKILLED NURSING FACILITIES: FACILITIES THAT INTEGRATE SHELTER FOR THE ELDERLY WITH MEDICAL, NURSING, PSYCHOLOGICAL, AND REHABILITATION SERVICES FOR PERSONS WHO REQUIRE 24 HOUR NURSING SUPERVISION AND CARE.

(B) ASSISTED LIVING: SHELTER AND SERVICES FOR FRAIL ELDERLY WHO ARE FUNCTIONALLY AND/OR SOCIALLY IMPAIRED AND IN NEED OF 24-HOUR SUPERVISION. SERVICES MUST INCLUDE AS A MINIMUM, ENVIRONMENTAL SECURITY, TRANSPORTATION, HOUSEKEEPING, SOCIAL ACTIVITIES, LAUNDRY AND MEALS.

(C) CONGREGATE CARE: SHELTER FOR ELDERLY WHO MAY NEED LIMITED ASSISTANCE BUT DO NOT NEED 24-HOUR SUPERVISION. SERVICES MUST INCLUDE AS A MINIMUM, ENVIRONMENTAL SECURITY, TRANSPORTATION, HOUSEKEEPING, SOCIAL ACTIVITIES, LAUNDRY AND MEALS.

(D) INDEPENDENT LIVING: ATTACHED OR MULTI-FAMILY HOUSING TARGETED SPECIFICALLY TO SENIORS WHO ARE FUNCTIONALLY AND SOCIALLY INDEPENDENT. SERVICES MUST INCLUDE AS A MINIMUM, ENVIRONMENTAL SECURITY, TRANSPORTATION, HOUSEKEEPING AND SOCIAL ACTIVITIES.

~~1. All of the criteria and requirements established in 11-3-4 (E) Category E, Active Senior Housing Developments, are met; and~~

~~2. The project received Official Development Plan (ODP) approval on or after January 1, 1994; or, a Preliminary Development Plan (PDP) amendment requesting senior housing land use was formally submitted for the technical review process prior to November 18, 1996 and the PDP and ODP are ultimately approved by the City Council.~~

~~Notwithstanding the foregoing, a senior housing development will not be deemed an active senior housing development if a building permit for at least one new dwelling unit is not issued during any two successive calendar years beginning January 1, 1998 unless an extension is specifically approved by the City council based on a finding that:~~

- ~~(a) The need for the extension is the result of some unusual and unforeseeable circumstance reasonably beyond the control of the developer, and~~
- ~~(b) The extension is needed to avoid undue or inequitable hardship that would otherwise result if the extension were not granted, and~~
- ~~(c) There is no reason to believe that the developer will not be able to proceed with the development of the project within the extended time period.~~

~~Any senior housing project which does not meet the criteria listed above for active senior housing development shall be considered a new senior housing development.~~

(D) BUILD-OUT DEVELOPMENT: A proposed residential development which does not meet the active residential definition but does meet all of the following:

1. There is an existing, City-approved Official Development Plan and Plat for the site; and
2. The proposed land use and density comply with the Comprehensive Land Use Plan; and
3. The project is located on land within a planned unit development which is at least 50% developed; and existing public improvements (water lines, sewer lines, streets, etc) are adjacent to the site; and
4. The undeveloped site for the proposed development does not exceed ten (10) acres.
5. The project will meet or exceed all of the City's minimum design standards and guidelines; and
6. The project will offer incentive items detailed within the City's competition guidelines and will, at a minimum meet the lowest score of the project(s) awarded service commitments for the most recent residential competition for that project type. The project may offer different incentive items than those chosen by the comparable project, but the total of incentive points offered must meet or exceed the score of ~~that~~ THE COMPARABLE project.

An official development plan amendment (bringing the project into compliance with City design guidelines) and plat must be submitted for review and are subject to City Manager approval. If the project is unable to meet all of the minimum and incentive design requirements and all other ODP requirements, the project will be subject to Planning Commission review and approval or denial.

11-3-3: CONDITIONS FOR BUILDING PERMIT ISSUANCE:

(A) ~~From December 11, 2000, through December 31, 2010,~~ NO building permits requiring new utility services shall be issued except in conjunction with a Service Commitment, adequate to serve the structure to be permitted, duly issued pursuant to the provisions of this Chapter.

11-3-4: CATEGORIES OF AWARD: Service Commitments shall be allocated by the City Council by resolution for the following categories:

(A) Category A: Active residential developments:

1. Category A-1: Active single family detached residential developments
2. Category A-2: Active single family attached residential developments having a density of ten (10) or less dwelling units per acre.
3. Category A-3: Active ~~single family attached~~ MULTI-FAMILY residential developments having a density of greater than ten (10) units per acre
4. Category A-4: Active residential developments within traditional mixed use neighborhood projects

(B) Category B: New residential developments:

1. Category B-1: New single family detached residential developments
2. Category B-2: New single family attached residential developments having a density of ten (10) or less dwelling units per acre

	15'	15'	15'	15'	15'	15'	(d)	15'	30'	30'	30'	30'
Accessory Building:	15'	15'	15'	15'	15'	15'	(d)	15'	30'	30'	30'	30'
Minimum Side Setback; Reverse Corner Lot -- Principal Building:	30'	30'	30'	30'	25'	25'	(d)	25'	15'	15'	30'	30'
Accessory Building:	30'	30'	30'	30'	30'	30'	(d)	30'	15'	15'	30'	30'
Minimum Rear Setback -- Principal Building:	20'	20'	20'	20'	20'	20'	(d)	20'	(c)	(c)	(c)	30'
Accessory Building: (less than 120 square feet)	3'	3'	3'	3'	3'	3'	(d)	20'	(e)	(e)	(e)	30'
Maximum Lot Coverage; Percent of Total Area -- Principal Building:	30%	30%	30%	30%	30%	30%	(d)	30%	(a)	(a)	(a)	5%
Accessory Building (e):	10%	10%	10%	15%	10%	10%	(d)	10%	(a)	(a)	(a)	10%
Maximum Building Height -- Principal Building:	25'	25'	25'	25'	35'	35'	(d)	35'	65'	65'	65'	25'
Accessory Building:	15'	15'	15'	15'	15'	15'	(d)	15'	15'	15'	15'	65'

(e) No accessory building shall exceed 600 square feet.

11-4-6: SPECIAL REGULATIONS: The following regulations apply to zoning districts as indicated below.

(K) **LOADING.** In B1, C1, C2, M1 AND PUD Districts, all loading areas and loading docks must be located on the site AND SCREENED so as not to be viewed from ~~major~~ PUBLIC roads, TRAILS, accessways, or residentially zoned property.

(M) SCREENING OF TRASH STORAGE AREAS IN ALL ZONE DISTRICTS.

4. The ~~is~~ requirementS OF THIS SECTION shall apply to all new development prior to a certificate of occupancy. In addition, all such trash storage areas in existence as of the date of adoption of this ordinance (AUGUST 1997) shall come into conformance within one (1) year of the adoption hereof. For the purpose of enforcement, the land owner shall be held legally responsible for compliance with this law.

(N) ACCESSORY BUILDINGS.

1. Permitted Zone Districts: Accessory buildings are permitted in all residential zone districts or RESIDENTIAL planned unit developments IN ACCORDANCE WITH THE REQUIREMENTS OF THIS CODE unless restricted on an approved official development plan. ACCESSORY BUILDINGS IN NON RESIDENTIAL ZONE DISTRICTS SHALL REQUIRE AN ODP WAIVER OR ODP AMENDMENT MEETING THE REQUIREMENTS OF THIS CODE.

2. Number permitted: One (1) accessory building will be permitted per building lot.

3. Architectural character: Accessory buildings ~~in the RE, R1, RA, R2, R3, R4, T1 and PUD zoned districts~~ must maintain the residential character of the surrounding neighborhood and architecturally resemble and be constructed of like or similar materials of that used on the exterior of the existing principal building on the property. Pre-fabricated or corrugated metal, plastic, vinyl, canvas or similar material buildings are prohibited.

4. Size: ~~For zone districts RE, R1, RA, R2, R3, R4, R5, T1 and PUD districts (where no regulations are included in the official development plans),~~ FOR ALL RESIDENTIAL ZONE DISTRICTS AND RESIDENTIAL PUD DISTRICTS, accessory buildings shall be limited to ~~40%~~ 5% of the building lot area, ~~not to exceed~~ OR 600 square feet, WHICHEVER IS GREATER. IN NO CASE SHALL THE ACCESSORY BUILDING BE LARGER THAN 2000 SQUARE FEET. FOR ALL NON RESIDENTIAL PUD ZONE DISTRICTS SIZE WILL BE DETERMINED IN THE ODP OR ODP AMENDMENT. Maximum height of an accessory building shall be limited to fifteen (15) feet EXCEPT IN O-1 ZONE DISTRICT WHERE MAXIMUM HEIGHT SHALL BE THIRTY-FIVE (35) FEET.

5. ~~Setbacks: For zone districts RE, R1, RA, R2, R3, R4, R5 and T1 see density schedule. Architectural features such as cornices, canopies, eaves, awnings or similar architectural roofline features may not encroach into the required side or rear setbacks for any accessory building.~~ THIS SECTION PROVIDES THE SETBACKS FOR ACCESSORY BUILDINGS. THE SETBACKS FOR ACCESSORY BUILDINGS IN RESIDENTIAL PUD ZONE DISTRICTS SHALL BE AS SPECIFIED ON AN APPROVED OFFICIAL DEVELOPMENT PLAN. IF SETBACKS ARE NOT SPECIFIED THEN THE SETBACKS SHALL FOLLOW THE REQUIREMENTS OF THIS SECTION. THE O-1 DISTRICT IS CONSIDERED A NON-RESIDENTIAL ZONE DISTRICT FOR THE PURPOSE OF THIS SECTION.

- ~~(a) Accessory buildings of one hundred twenty (120) square feet or less in PUD zone districts without specified setbacks on an approved official development plan shall meet the required front setback of the principal building and shall be placed within the rear and side setbacks a minimum of three (3) feet from the property lines.~~
- ~~(b) Accessory buildings that are greater than one hundred twenty (120) square feet in RE, R1, RA, R2, R3, R4, R5, T1 and PUD zone districts, without specified setbacks on an approved official development plan, shall meet the front setback and rear setback requirements for a principal building. The side setback for an accessory building greater than one hundred twenty (120) square feet may be a minimum of five (5) feet if the application for a building permit is accompanied by a signed agreement with the adjacent property owner(s) indicating approval of the setback. If no signed agreement accompanies the building permit application then the accessory building must meet the required side setbacks for the principal building.~~
- ~~(c) Accessory buildings that are greater than one hundred twenty (120) square feet in B1, C1, C2, M1 and O1 zone districts see density schedule.~~

- (a) ACCESSORY BUILDINGS ONE HUNDRED TWENTY (120) SQUARE FEET OR LESS: THE FRONT SETBACK SHALL BE THE SAME AS REQUIRED FOR THE PRINCIPAL BUILDING. THE SIDE AND REAR SETBACKS SHALL BE A MINIMUM OF THREE (3) FEET FROM THE PROPERTY LINE BUT MAY NOT ENCROACH INTO ANY EASEMENTS. THE SIDE OR REAR SETBACK ADJACENT TO A PUBLIC ROAD SHALL BE FIFTEEN (15) FEET.
- (b) ACCESSORY BUILDINGS GREATER THAN ONE HUNDRED TWENTY (120) SQUARE FEET: THE FRONT SETBACK SHALL BE THE SAME AS REQUIRED FOR THE PRINCIPAL BUILDING. THE SIDE AND REAR SETBACKS SHALL BE A MINIMUM OF FIVE (5) FEET FROM THE PROPERTY LINE BUT MAY NOT ENCROACH INTO ANY EASEMENTS. THE SIDE OR REAR SETBACK ADJACENT TO A PUBLIC ROAD SHALL BE FIFTEEN (15) FEET.
- (c) ACCESSORY BUILDINGS IN THE O-1 ZONE DISTRICT: THE FRONT SETBACK SHALL BE ONE HUNDRED (100) FEET. THE SIDE AND REAR SETBACKS SHALL BE THIRTY (30) FEET.
- (d) ARCHITECTURAL FEATURES SUCH AS CORNICES, CANOPIES, EAVES, AWNINGS OR SIMILAR ARCHITECTURAL ROOFLINE FEATURES MAY NOT ENCROACH INTO THE REQUIRED SIDE OR REAR SETBACK FOR ANY ACCESSORY BUILDING.

(O) FENCES.

1. GENERAL. FENCES ERECTED IN THE CITY SHALL COMPLY WITH THE PROVISIONS OF THIS SECTION. FENCES AND SWIMMING POOLS SHALL ALSO COMPLY WITH THE PROVISIONS OF THE BUILDING CODE AS ADOPTED BY THE CITY.

2. FENCE CLASSIFICATIONS. FENCES SHALL BE CLASSIFIED AS FOLLOWS:

CLASS 1: MASONRY WALLS

CLASS 2: ORNAMENTAL IRON

CLASS 3: WOVEN WIRE

CLASS 4: FENCES MORE THAN 50 PERCENT OPEN

CLASS 5: FENCES LESS THAN 50 PERCENT OPEN

3. HEIGHT LIMITATIONS, RESIDENTIAL/BUSINESS DISTRICTS.

(a). FENCES ERECTED IN FRONT OF THE FRONT BUILDING LINE OR IN FRONT OF THE REQUIRED FRONT SETBACK MAY BE OF ANY CLASS PROVIDED THE HEIGHT OF THE FENCE DOES NOT EXCEED 36 INCHES. CLASS 2 AND 3 FENCES MORE THAN 50 PERCENT

OPEN MAY BE ERECTED TO A HEIGHT NOT TO EXCEED 42 INCHES. ORNAMENTAL POST CAPS SHALL NOT BE INCLUDED IN ANY CALCULATION OF FENCE HEIGHT.

(b). FENCES ERECTED IN SIDE YARDS WHICH DO NOT PROJECT BEYOND THE FRONT BUILDING LINE OR REQUIRED FRONT SETBACK, INCLUDING REAR YARD PERIMETER FENCES, MAY BE OF ANY CLASS AND SHALL NOT EXCEED THE HEIGHT OF 6 FEET.

(c). FENCES ERECTED ON TOP OF RETAINING WALLS SHALL NOT EXCEED THE HEIGHT LIMITATIONS SPECIFIED IN PARAGRAPH 1 AND 2 OF THIS SUBSECTION. THE HEIGHT OF SUCH FENCE SHALL BE MEASURED FROM THE GROUND LEVEL ON THE HIGH SIDE OF THE RETAINING WALL TO THE TOP OF THE FENCE.

4. HEIGHT LIMITATIONS, INDUSTRIAL DISTRICTS. FENCES ERECTED IN INDUSTRIAL DISTRICTS MAY BE OF ANY CLASSIFICATION. FENCES ERECTED IN REQUIRED FRONT YARDS SHALL NOT EXCEED A HEIGHT OF 6 FEET. IN OTHER THAN REQUIRED FRONT YARDS, FENCES MAY BE OF ANY HEIGHT.

5. MOBILE HOME FENCES. INDIVIDUAL LOT PERIMETER FENCES MAY BE ERECTED AT THE LOT LINE OF INDIVIDUAL MOBILE HOME SPACES. SUCH FENCES SHALL BE CONSTRUCTED OF THE CHAIN LINK FENCING AND SHALL BE OF A STANDARD DESIGN FOR THE ENTIRE MOBILE HOME PARK. THE TOP OF SUCH FENCES SHALL NOT EXCEED 36 INCHES IN HEIGHT. FENCE PERMIT ISSUANCE AND FEES THEREFOR SHALL BE IN ACCORDANCE WITH THE PROVISIONS OF THIS CODE.

6. PROHIBITED FENCES.

(a). BARBED WIRE OR SIMILAR SHARP POINTED FENCES SHALL NOT BE ERECTED OR MAINTAINED UNLESS APPROVED ON THE OFFICIAL DEVELOPMENT PLAN OR THE PRELIMINARY DEVELOPMENT PLAN AND, WHEN APPROVED, SHALL BE INSTALLED AT A HEIGHT NOT LESS THAN 6 FEET ABOVE THE SURROUNDING GRADE LEVEL.

(b). NO ELECTRICALLY CHARGED FENCE SHALL BE ERECTED OR MAINTAINED.

7. INTERSECTION SIGHT DISTANCE CRITERIA. FENCES AND RETAINING WALLS ERECTED WITHIN VEHICULAR SIGHT TRIANGLES OR VEHICULAR SAFE LINE OF SIGHT SHALL COMPLY WITH THE CITY STANDARD SPECIFICATIONS FOR DESIGN AND CONSTRUCTION. NO FENCE OR RETAINING WALL SHALL BE ERECTED OR MAINTAINED WHICH OBSTRUCTS THE VISION OF MOTORISTS, AS DETERMINED BY THE CITY TRAFFIC ENGINEER. ANY FENCE OR RETAINING WALL WHICH DOES OBSTRUCT THE VISION OF THE MOTORISTS MAY BE ABATED AS A NUISANCE AS SET FORTH IN TITLE 8, CHAPTER 4 OF THIS CODE.

(P) **SWIMMING POOLS, SPAS, AND HOT TUBS.** OUTDOOR SWIMMING POOLS, WADING POOLS, HOT TUBS, SPAS, AND SIMILAR FACILITIES SHALL BE CONSTRUCTED OR INSTALLED SO THAT THERE WILL BE AT LEAST 5 FEET BETWEEN THE SIDE OR REAR PROPERTY LINE AND THE RIM OF THE FACILITY AND AT LEAST 50 FEET BETWEEN THE FRONT PROPERTY LINE AND THE RIM OF THE FACILITY, EXCEPT AS FOLLOWS:

1. IN THE CASE OF OUTDOOR SWIMMING POOLS, IN CONJUNCTION WITH RESIDENTIAL OCCUPANCIES LOCATED ON DEVELOPER OWNED OR COMMONLY OWNED LAND, THE FRONT SETBACK SHALL BE DETERMINED ON THE PRELIMINARY DEVELOPMENT PLAN OR THE OFFICIAL DEVELOPMENT PLAN.
2. PORTABLE WADING POOLS CONSTRUCTED OF FLEXIBLE PLASTIC, RUBBER, OR SIMILAR MATERIALS SHALL NOT BE SUBJECT TO THE SPACING REQUIREMENTS SPECIFIED IN THIS SECTION.

11-4-7: PUD -- PLANNED UNIT DEVELOPMENT DISTRICT:

(C) PERMITTED USES.

7. Land uses listed as permitted on a Preliminary Development Plan shall be subject to further review, adjustment ~~and~~ or modification, including elimination OF PARTICULAR USES, as part of the City's review

and approval of an Official Development Plan for the property. Review shall include, ~~in light of all~~ the site specific information provided as part of the Official Development Plan, including but not limited to architectural and aesthetic considerations, traffic, drainage, utility demands, heights, bulk, setbacks, common space and landscaping. Final land uses within a Planned Unit Development shall be as shown on the Official Development Plan for the property.

11-4-8: USES BY SPECIAL PERMIT:

(A) A permit for a Special Use may be granted within any zoning district in which the Special Use is allowed by this section. A special use permit shall be obtained prior to establishing any of the uses listed in this section. The applicant shall have the burden of establishing that the proposed use shall be for the public good and in the public interest. A permit for a special use may be granted by ~~City Council after a hearing before~~ the Special Permit and License Board AFTER A HEARING pursuant to the procedure outlined in section 11-4-9 of this Code. The exception to this procedure will be the administrative review and approval by the City Manager or designee thereof for a domestic violence shelter home

(B) The following special uses may be granted ~~in any zoning district~~; ACCORDING TO THE PROVISIONS OF THIS SECTION, except that if such use is A SPECIFICALLY allowed use in THE OFFICIAL DEVELOPMENT PLAN FOR a PUD zone district, no special use permit shall be required. and except that if such use is a domestic violence shelter home, it shall be limited to zoning districts R3, R4, T1, and multi-family residential areas within a PUD zone, and except that if the use is a correction home for seven (7) or more persons, including staff, it shall be limited to zoning districts R3, R4, T1, and multi-family residential areas within a PUD zone.

~~(C) The following special use may be granted by the City Council only in the C-1 District after application and review by the Special Permit and License Board as herein provided.~~

1.4. Used Merchandise/Thrift Stores: ~~In addition to meeting the general criteria for the issuance of a special use permit set forth in section 11-4-9 of this Code, a Special Use Permit shall be deemed conditioned upon the applicant's compliance with all provisions of the City Code concerning signage, building maintenance and landscaping, as well as all requirements contained on applicable Preliminary Development Plans or Official Development Plans. Furthermore, USED MERCHANDISE AND THRIFT STORES SHALL BE PERMITTED IN C-1, C-2, M-1, AND PUD ZONES ONLY.~~ The following specific regulations shall apply to applications for Special Use Permits for used merchandise and thrift stores:

~~(D)(C)~~ TERMINATION. A special use permit shall terminate whenever the permitted use is inactive for period of one year or more.

11-4-9: APPLICATIONS FOR SPECIAL USE PERMITS:

(A) In the event a proposed use requires a Special Use Permit, no approval for a business license, a license pursuant to State Statute, or a building permit shall be issued until the Special Permit and License Board ~~has reviewed the application and submitted a recommendation with the findings of fact to City Council and City Council~~ has approved the application and granted the Special Use Permit as herein provided. The exception to this procedure will be the administrative review and approval by the City Manager or designee thereof for a domestic violence shelter home.

(J) When GRANTING OR DENYING ~~making a recommendation for~~ a Special Use Permit, the Special Permit and License Board may also IMPOSE ~~recommend imposition of~~ conditions on the granting of a permit, including but not limited to:

1. Buffers or screens between the new activity and adjacent uses;
2. Limitations on operation of the use; and
3. Changes in design or layout.

~~(K) The findings of fact and recommendation shall be presented to the City Council at the next regularly scheduled meeting of City Council. The Council may:~~

- ~~1. Adopt the finding of fact of the Board and grant or deny the application accordingly.~~
- ~~2. Reject the finding of fact of the Board and hold a public hearing for the purpose of determining further information regarding the application. The Council shall consider the same criteria as set forth in this section in making its determination whether to grant or deny the application. The City Council may grant the permit with or without conditions recommended by the Board or with such additional conditions as the Council deems necessary.~~

(K) ~~(L)~~ When considering an application for a Domestic Violence Shelter Home, the review and approval will be by the City Manager or designee thereof. A certified list of adjacent property owners, public notice, public hearing, and petition will not be required.

11-4-13: ADULT BUSINESSES:

(A) **PURPOSE AND INTENT.** It is the purpose of this ordinance to regulate adult businesses to promote the health, safety, and general welfare of the citizens of the City, and to establish reasonable and uniform regulations to prevent the continued deleterious location and concentration of adult businesses within the City. The provisions of this ordinance have neither the purpose nor effect of imposing a limitation or restriction on the content of any communicative materials, including sexually oriented materials. Similarly, it is not the intent nor effect of this ordinance to restrict or deny access by adults to sexually oriented materials protected by the First Amendment, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market. ~~It is not~~ IT IS NOT the intent nor effect of this ordinance to condone or legitimize the distribution of obscene material.

Section 4. Add a new Section 11-5-7(A) is hereby amended by the addition of a new subsection 6. as follows:

11-5-7(A)6. THE CITY MAY INITIATE AND APPROVE AN APPLICATION FOR A PRELIMINARY DEVELOPMENT PLAN. IN THAT EVENT, THE REQUIREMENTS OF THIS SUBSECTION (A) SHALL NOT BE APPLICABLE. ANY CITY INITIATED PRELIMINARY DEVELOPMENT PLAN SHALL MEET OR EXCEED THE REQUIREMENTS OF SECTION 11-5-14.

Section 5. Section 2 of Chapter 6 of Title II of the Westminster Municipal Code is amended by the addition of a new subsection (B)1.g. to read as follows:

BOARD OF ADJUSTMENT AND APPEALS

2-6-2: POWERS AND DUTIES:

(B) Variances:

1. The Board may grant a variance from the following provisions of Title XI of this Code, Land Development and Use Standards:

g. SECTION 11-4-6 (O) REGARDING FENCE REGULATIONS.

Section 5. This ordinance shall take effect upon its passage after second reading. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 23rd day of September, 2002. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 14th day of October, 2002.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Second Reading of Councillor's Bill No. 49 re 2002 Local Law Enforcement Block Grant (LLEBG) Funds and Bulletproof Vest Partnership (BVP) Funds

Prepared By: Mike Simmons, Senior Management Analyst

Recommended City Council Action:

Pass Councillor's Bill No. 49 on second reading authorizing a supplemental appropriation of \$42,868 from the Local Law Enforcement Block Grants (LLEBG) Program and \$9,610 from the Bulletproof Vest Partnership (BVP) Program to the 2002 budget of the Police Department's Patrol Services Division.

Summary Statement

- In July 2002, the Police Department was awarded a grant in the amount of \$42,868 from the Bureau of Justice Assistance to be used for law enforcement related equipment. Additionally, the department was approved to receive \$9,610 reimbursement from the Department of Justice for bulletproof vest purchases in 2002.
- The equipment grant will be used to purchase portable radios, taser units, hostage negotiation phone and cameras, covert microphones, shredders and a rifle. The bulletproof vest program provides a 50% reimbursement to the Police Department for vest purchases.
- A supplemental appropriation in the amount of \$52,478 is required to receive and expend the grant proceeds, whereby \$42,868 is related to the LLEBG grant and \$9,610 pertains to the BVP grant.
- This Councillor's Bill was passed on first reading on September 23, 2002.

Expenditure Required: \$52,478

Source of Funds: Department of Justice Local Law Enforcement Block Grant (LLEBG)
Department of Justice Bulletproof Vest Partnership Program (BVP)

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO. **2976**

COUNCILLOR'S BILL NO. **49**

SERIES OF 2002

INTRODUCED BY COUNCILLORS

Hicks-McNally

A BILL

FOR AN ORDINANCE INCREASING THE 2002 BUDGETS OF THE GENERAL FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2002 ESTIMATED REVENUES IN THE FUND

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The 2002 appropriation for the General Fund initially appropriated by Ordinance No. 2913 in the amount of \$69,324,181 is hereby increased by \$52,478 which, when added to the fund balance as of the City Council action on September 23, 2002 will equal \$78,922,990. The actual amount in the General Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This increase is due to the appropriation of a Local Law Enforcement Block Grant and Bulletproof Vest Partnership Grant.

Section 2. The \$52,478 increase in the General Fund shall be allocated to City Revenue and Expense accounts, which shall be amended as follows:

Description	Current Budget	Increase	Final Budget
REVENUES			
Intergovernmental-Federal			
1000.40610.0000	\$0	<u>\$52,478</u>	\$52,478
Total Change to Revenues		<u>\$52,478</u>	
EXPENSES			
Other Equip-Police Dept			
10020500.76000.0000	\$13,000	<u>\$52,478</u>	\$65,478
Total Change to Expenditures		<u>\$52,478</u>	

Section 3. – Severability. The provisions of this Ordinance shall be considered as severable. If any section, paragraph, clause, word, or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part shall be deemed as severed from this ordinance. The invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect the construction or enforceability of any of the remaining provisions, unless it is determined by a court of competent jurisdiction that a contrary result is necessary in order for this Ordinance to have any meaning whatsoever.

Section 4. This ordinance shall take effect upon its passage after the second reading.

Section 5. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 23rd day of September 2002.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 14th day of October, 2002.

ATTEST:

Mayor

City Clerk



WESTMINSTER COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Resolution No. 45 re Adoption of 2003 and 2004 City Budgets

Prepared By: Barbara Gadecki, Assistant to the City Manager
Emily Moon, Management Assistant
Sara Young-Reynolds, Management Intern II

Recommended City Council Action

Adopt Resolution No. 45 that sets the City mill levy at 3.65 mills for both fiscal years 2003 and 2004 and formally adopts the total 2003 and 2004 City budgets, including the staffing levels and the Five Year Capital Improvement Plan.

Summary Statement

Under City Charter provisions, City Council is to hold a public hearing on the proposed City Budget for the ensuing year and adopt it no later than the fourth Monday in October. Two public meetings were held on June 10 and July 8 and one public hearing was held on the proposed 2003 and 2004 Budgets on September 9. A copy of the proposed 2003 and 2004 Budgets have been on file in the City Clerk's Office for citizen review since August 30 and the appropriate legal notices have been published in the official City newspaper.

The 2003 and 2004 Proposed Budgets mark the City of Westminster's inaugural two-year adopted budget. In November 2000, Westminster voters approved a ballot initiative that amended the City Charter to enable the City to adopt a two-year budget. One of the foremost benefits of biennial budgeting is the shift in focus towards the long-term and strategic aspects of budgeting. A biennial budget is also a better complement to longer term financial and policy planning such as the City's 5-Year Staffing Plan, 5-Year Capital Improvement Program, and Strategic Plan. The two-year budgeting approach emphasizes longer planning time frames and more consistent priorities from year to year. Staff is pleased to present the City's first proposed two-year budget at this time.

The 2003 and 2004 Budgets reflect all City operations and services to be provided to Westminster citizens and businesses in 2003 and 2004. This budget is balanced based on no tax increases or new taxes. 2003 will be the eleventh and 2004 will be the twelfth years maintaining the City's mill levy at 3.65 mills. The 2003 and 2004 Budgets both reflect the City's cautious approach to the economic challenges being faced nationwide.

The total 2003 Proposed Budget is \$125,268,831, excluding \$14,151,130 in reserves and \$2,861,715 in contingency accounts. The total 2004 Proposed Budget is \$130,248,999, excluding \$14,363,391 in reserves and \$2,417,581 in contingency accounts. Both budgets are based upon an estimated 400 single-family housing starts, which is a decrease from the estimated 2002 housing starts of 800. Commercial development activity is projected to be minimal in 2003 with some pick up in activity in 2004.

A brief summary of the proposed 2003 and 2004 City Budgets is as follows:

- The 2003 General Fund operating expenditures are budgeted at \$66,376,244 (excluding contingencies), which is a decrease of 5.8% from the 2002 adjusted budget for operating expenditures (\$70,494,861). In 2004, General Fund operating expenditures are budgeted at \$70,828,317 (excluding contingencies) which is an increase of 6.7% over the 2003 proposed budget for operating expenditures.
- The 2003 General Fund is predicated on receiving a transfer payment from the Sales and Use Tax Fund totaling \$44,250,000, an increase of 4.5% over the 2002 estimated year-end transfer payment of \$42,324,500 (which is down from the originally 2002 budgeted \$46,517,000 transfer payment). The 2004 General Fund is predicated on receiving a transfer payment from the Sales and Use Tax Fund totaling \$47,235,000, an increase of 6.7% over the 2003 proposed transfer payment.
- In 2003, the Contingency account is recommended at \$1,200,000 in the General Fund and \$1,000,000 in the Utility Fund. The 2003 General Reserve Fund is recommended at \$7,290,745 and the Utility Reserve Fund at \$6,860,385. In 2004, the Contingency account is recommended at \$1,000,000 in the General Fund and \$1,000,000 in the Utility Fund. The 2004 General Reserve Fund is recommended at \$7,400,100 and the Utility Reserve Fund at \$6,963,291.
- The total number of full-time equivalent (FTE) staffing in 2003 is 886.124 FTE, a net increase of 8.0 FTE. Included in these figures is proposed 4.0 FTE Police Officers and 3.0 FTE Firefighters possible as a result of the modification to the City's sales tax vendors' collection fee placing a cap on the amount of the fee paid the vendor; 1.0 FTE is proposed in the Utility Enterprise Fund. The total number of full-time equivalent (FTE) staffing in 2004 is 887.624 FTE, a net increase of 1.5 FTE, all proposed in the Utility Enterprise Fund.
- In order to ensure reliable infrastructure throughout the City that accommodates continued growth, a proactive Capital Improvement Program (CIP) is recommended as a key component of the 2003 and 2004 Budget. The total capital improvements proposed for 2003 is \$16,116,000. 100% of the recommended 2003 CIP will be funded on a "pay-as-you-go" basis. City streets and traffic improvements are recommended for 2003 at \$3,143,000; facilities and infrastructure improvements at \$1,286,000; park improvements at \$4,494,000; wastewater, water and stormwater improvements at \$7,193,000. The total capital improvements proposed for 2004 is \$40,222,000. 39% of the recommended 2004 CIP will be funded on a "pay-as-you-go" basis. City streets and traffic improvements are recommended for 2004 at \$13,491,000; facilities and infrastructure improvements at \$1,104,000; park improvements at \$4,441,000; wastewater, water and stormwater improvements at \$21,186,000. Included in the 2004 proposed CIP is \$10,000,000 for the widening of Huron Street (129th-144th Avenues) and \$14,500,000 for the expansion and renovation of the Big Dry Creek Wastewater Treatment Facility, both projects to be debt financed. This CIP reflects the City's effort to focus on key capital priorities during the current economic slowdown. These expenditures compare to the 2002 Adopted CIP of \$17,616,000.

Expenditure Required

2003 = \$125,268,831, plus \$14,151,130 in reserves and \$2,861,715 in contingency accounts; and
2004 = \$130,248,999, plus \$14,363,391 in reserves and \$2,417,581 in contingency accounts.

Source of Funds

General, Utility, General Reserve, Utility Reserve, Golf Course, Fleet Maintenance, General Capital Outlay Replacement, Sales & Use Tax, Open Space, Conservation Trust, General Capital Improvement, and Debt Service Funds

Policy Issue

Does City Council support the Proposed 2003 and 2004 Budgets as presented by Staff and reviewed at the July 15 Study Session (2003 Operating Priorities review), August 5 Study Session (City Council’s 2003 & 2004 Proposed Budgets), August 12 Post City Council Meeting (2004 Operating Priorities review), August 19 Study Session (2003 & 2004 Proposed Capital Improvement Program, Revised 2003 & 2004 City Council’s Proposed Budgets, and Proposed 2003 Human Service Board funding review) and September 28 City Council Budget Retreat (entire Proposed 2003 & 2004 City Budgets review)?

Alternative

City Council could direct Staff to reconstruct the Proposed 2003 and 2004 Budgets; however, the City Council is required to adopt a Budget for the following fiscal year no later than the fourth Monday in October. Therefore, Staff does not recommend reconstructing the 2003 and 2004 Budgets in light of the quickly approaching Charter deadline.

Background Information

City Council Focus Areas: In April, City Council developed their focus areas for 2003-2008. The focus areas are as follows:



Fiscally Sound City Government



Revitalized Aging Neighborhoods and Commercial Areas



Safe and Secure Community



Balanced, Sustainable Local Economy



Beautiful City – Attractive Developments, Green Spaces and Vistas



The 2003 and 2004 Proposed Budgets were developed to support City Council’s goals. The City will continue to pursue a *financially sound City government* by collecting sufficient revenues to maintain and expand the City’s core businesses and service levels, seeking greater diversification of revenue sources, maintaining adequate reserves, providing for well-maintained City infrastructure and facilities, and employing effective methods of long-range revenue and expenditure forecasting. To meet this goal, the City is developing a long-term fiscal model for the City’s General Fund, conducting debt management evaluations, reviewing City reserve policies, pursuing a general de-Brucing ballot measure, and studying revenue alternatives.



The City will continue to focus on *revitalizing aging neighborhoods and commercial areas* by developing and implementing revitalization plans, encouraging projects that upgrade the quality of existing neighborhoods, improving neighborhood infrastructure, assisting Westminster residents’ efforts to take responsibility in their neighborhoods and by replacing older commercial areas that cannot be rehabilitated with improved and appropriate developments. Staff is working to achieve this goal of community renewal through implementing the Career Enrichment Park (CEP) revitalization plan, developing a comprehensive redevelopment and revitalization plan for Westminster, pursuing specific improvement projects in the southern portion of the City, expanding the City’s Urban Renewal Authority, and creating a transit-oriented plan for Westminster’s commuter bus and rail stops. In addition, the City plans to open the new Irving Street Library and Park (located at 74th Avenue and Irving Street) in the spring of 2004. The new library and park will help restore vitality to this Westminster neighborhood and serve as a gathering area and a point of pride for the community as a whole.



Westminster will also continue to focus on maintaining and creating a *safe and secure community*. The City will improve community safety by providing safe public gathering places, ensuring that residents feel free of intimidation, maintaining secure City facilities, developing a disaster mitigation/emergency preparedness response and recovery plan, and by providing prompt responses to emergency calls. The City has addressed the safe and secure community goal by proposing the addition of 4.0 FTE Police Officers and 3.0 FTE Firefighters in 2003. In addition, the City will discourage intimidation and provide a safe gathering place for residents and visitors at the Westminster Promenade by hiring Community Service Officers to improve Police visibility at this popular destination. Public safety vehicles, such as Patrol cars and an ambulance, will be replaced ensuring that the City's public safety staff has the equipment needed to perform its jobs effectively. The new Public Safety Center, housing both the Police and Fire Departments, will be open for its first full-year of operations in 2003 and will result in increased emergency management efficiency. The City of Westminster was also chosen to participate in a National Emergency Management Institute training taught by the Federal Emergency Management Agency (FEMA) in Mt. Weather, Virginia, in September 2002. City Council and City Staff will glean important emergency management skills and strategies from this exercise that will be implemented in Westminster.



The 2003 and 2004 Proposed Budgets place a significant emphasis on *building a balanced, sustainable local economy*. This goal includes the objectives of creating a healthy retail base, attracting businesses that focus on providing higher paying jobs, developing business-oriented mixed use developments along the City's I-25 corridor and working to attract and retain businesses along U.S. Highway 36. To create a balanced, sustainable local economy, City Staff is applying time and energy toward recruiting and retaining businesses that create excellent employment opportunities in Westminster and that provide convenient places for residents and workers to eat and shop. Staff is also striving to reach this goal by developing strategies for enhancing the Westminster Mall, the Interstate-25 and 136th Avenue interchange area, and the U.S. Highway 36 corridor. The City continues to actively retain and recruit businesses that can contribute to residents' high quality of life in Westminster.



Shaping Westminster as a *beautiful City with attractive developments, green spaces and vistas* is another high priority goal for the City. To meet this goal, the City will increase non-buildable green spaces for parks and open space, continue to develop, update and utilize land use plans and policies, construct well-designed City facilities, ensure that Westminster expands, develops and maintains its parkland to high standards, and increase the amount of public art in the community. In 2003 and 2004, the City will pursue greenspace land acquisitions, complete updates to its Comprehensive Land Use Plan, support the development of the Rocky Flats National Wildlife Refuge and continue to implement the Parks and Recreation Master Plan. Specifically, the 2003 and 2004 Proposed Budgets include funds to complete such projects as renovating Ryan School and Carol Butts Parks, rehabilitating City medians, developing additional recreation trails, and restoring native vegetation at the Standley Lake Regional Park. Westminster's commitment to public green space and the open space program will serve to preserve the rich sense of spaciousness, mountain views, and natural beauty that characterize the City.

Proposed Reductions in Service: As discussed with City Council in June, the revenue forecasts for 2003 and 2004 anticipate limited revenue growth. In order to meet service levels and address City Council goals, some reductions to current services are included in the Proposed 2003 and 2004 Budgets. A more comprehensive list of service modifications, both reductions and enhancements, can be found within the Operating Budget Executive Summary section and each Department's section of this document. City Staff worked diligently to minimize the number and extent of public service reductions, electing instead to reduce internal service accounts to balance budget shortfalls. The service modifications summarized below represent a partial list of the cuts being proposed, focusing on those items that directly impact the City's ability to provide services to the public. The most significant reductions are proposed in the General Fund operating budget and are outlined below:

Citywide

- Personnel-related expenses constitute the greatest portion of the City of Westminster's budget, therefore, maintaining this investment in staff is a high priority. As such, great effort has been taken to retain existing staff. The City has taken two primary steps towards reducing personnel-related costs. First, the City implemented a hiring freeze in June 2002 and has filled only those positions that have been deemed critical to operations. Second, wherever possible, non-mandatory overtime has been reduced. As Departments implement additional flextime scheduling and use compensatory time to cover vacations and position vacancies, the availability of some programs, facility hours and the immediacy of responses to citizen and Council inquiries may be impacted. These cost reduction steps are primarily utilized in the Proposed 2003 Budget. It is anticipated that the hiring freeze will be lifted by 2004. Projected revenues allow for overtime levels to return to approximately the 2001 levels in 2004.

Central Charges

- The Human Services Board (HSB) budget includes a five percent reduction from the adopted budget of \$201,000 in 2002 to \$190,000 in 2003. Additionally, \$100,000 of the \$190,000 proposed budget for HSB agencies is proposed to be funded via the City's Community Development Block Grant (CDBG) annual allocation. The HSB makes recommendations to City Council on proposed funding of agencies that provide basic human services to Westminster residents such as providing food, shelter and health care. In 2004, the proposed HSB budget has been reduced approximately an additional 16% percent, from the proposed 2003 HSB budget to, \$160,000.
- The City's electronic media budget will be reduced in 2003 by thirty percent and will continue to be funded at that reduced level in 2004. The electronic media budget provides primarily for original programming on Cable Channel 8, but also includes funding for maintenance of the City's website. This reduction will largely affect Cable Channel 8 programming.

City Manager's Office

- In 2003 and 2004, one publication of the City of Westminster's newsletter, *City Edition*, will be eliminated. The newsletter will be published seven instead of eight times per year. This publication serves as the City's principal communications tool and is mailed to every Westminster household.

Police Department

- Animal Control hours of operation will be reduced in 2003 and possibly continue into 2004, shortening service to 9:00 AM to 6:00 PM, seven days each week. Normal coverage operates from 7:00 AM to 10:00 PM, seven days each week. The Police Patrol Division will respond to Animal Control calls for service that require an immediate or emergency response during off-hours. All other, non-emergency calls will be fielded by an Animal Control Officer the following day.
- The City's weed abatement program will be eliminated for one year. The City will not hire a contractor in 2003 to mow property where owners are in violation of the City Codes. With the elimination of this program, Code Enforcement Officers will work with property owners to increase voluntary compliance with the City Codes in an effort to mitigate the impact of eliminating the weed abatement program. This program is budgeted to return in 2004.

Fire Department

- The Fire Department's special promotions accounts have been reduced for 2003. As a result, Staff will be unable to participate in some community events in 2003, such as the Fishing Derby and Davey Crockett/Annie Oakley Costume Contest. The Fire Department has been responsible for organizing these events, including recruiting volunteers, purchasing food and prizes and coordinating publicity. The Fire Department's participation in these events is budgeted to partially return in 2004.

Community Development Department

- Funds for special site plan and review assistance, small area plan review, and the development of design guidelines for south Westminster have been reduced in the Planning Division in 2003, but largely restored in 2004. During 2003, delays in development review may be incurred as a result of less contractual professional assistance.

Public Works and Utilities Department

- Staff's proposed funding for the City's contractual Street Improvement Program will remain flat from the Adopted 2002 Budget level in 2003. Due to inflationary increases in labor, materials and supplies, Staff estimates that street maintenance will subsequently be reduced by three percent, resulting in 2.4 fewer lane miles maintained in 2003. The same level of funding will be continued in 2004, however, supplemental funding has been proposed in the 2004 Capital Improvements Program's budget to improve maintenance of arterial streets.

Parks, Recreation and Libraries Department

- External educational programs (i.e., contracted programs) for children, teens and adults will be eliminated at the libraries in 2003 and 2004, except where those programs are grant funded or where no speaker's fee is required. This reduction will impact Library Services' ability to provide some popular programming for residents. Library Services will continue to provide in-house programs, such as the Summer Reading Program.
- Recreation Programs will eliminate the summer youth track and field program for 2003 and 2004 and the winter ski trips in 2003. In addition, the Recreation Programs Division will eliminate the following programs for both years: Saturday Entertainment Series, Kids Kapers, Evening Under the Stars and the Jefferson County Symphony Orchestra concert as part of the Summer Concert Series.

Staffing: The 2003 City Budget includes a net increase of 8.0 full-time equivalent (FTE) positions to support the services currently provided to the citizens of Westminster. The increase in staff is for the Fire Department (3.0 FTE Firefighters) and the Police Department (4.0 FTE Police Officers) in the General Fund and is possible only as a result of the modification City Council made to the vendors' fee in September. The only other new staff recommended is 1.0 FTE Senior Maintenance Worker for Public Works and Utilities in the Utility Enterprise Fund.

The 2004 City Budget includes a net increase of 1.5 full-time equivalent (FTE) positions to support the services currently provided to the citizens of Westminster. No new staff is proposed in the General Fund for 2004. The only new staff recommended is 1.0 FTE Software Engineer II and 0.5 FTE Network Administrator in Information Technology in the Utility Enterprise Fund.

In summary, 7.0 FTEs are proposed in the General Fund and 1.0 FTE is proposed in the Utility Enterprise Fund for 2003. This represents a total additional staffing proposed at 8.0 FTEs, which brings the proposed FTE total to 886.124 FTEs for 2003. No additional General Fund staff is proposed for 2004 and 1.5 FTEs are proposed in the Utility Enterprise Fund, bringing the proposed FTE total to 887.624 FTEs for 2004.

Citizen Requests: At the various hearings on the 2003 and 2004 proposed budgets, several residents either requested information about City projects or asked that City Council consider providing funds for specific City program and projects.

City Council had the opportunity to review these requests in more detail at the Budget Retreat and, where appropriate, funds have been included in the 2003 and 2004 Budgets to address these projects. A summary of the requests addressed follows:

1. *72nd Avenue (Pierce Street to Depew Street) Masonry Fence/Crash Barrier (Requested at the June 10 Public Meeting):* Robert Rhome, Shane King and Rex Harvey, representing approximately 35 residents of the 72nd Avenue (west of Sheridan Boulevard) neighborhood, requested the construction of a crash resistant, noise barrier along the north side of 72nd Avenue between Pierce Street and Depew Street and along the south side of 72nd Avenue between Ingalls Street and Depew Street. These citizens also mentioned the need for additional traffic signals and pedestrian crosswalks within this stretch of 72nd Avenue in order to provide traffic mitigation and enhance pedestrian safety in anticipation of a substantial increase in traffic on the arterial roadway. The City of Arvada is on schedule to complete the construction of 72nd Avenue between Pierce Street and Wadsworth Boulevard by the end of this year, and it is expected that traffic will significantly rise on the existing link that is located within Westminster. Arvada will install a masonry wall along the portions of 72nd Avenue that are located within its jurisdiction.

Staff research found that the type of wall to be installed by the City of Arvada along the frontage of their 72nd Avenue extension project is not crash resistant, but it will cost at least \$400 per linear foot with an estimated 5,000 linear feet of sound wall. Using this unit price as a minimum anticipated cost, the total cost of a similar wall along the entire frontage of the Westminster residences mentioned above is \$2,000,000. It is estimated that a wood fence with masonry columns (which was specifically not requested by the residents) at this location would cost in the range of \$400,000 to \$475,000.

Staff believes that the City is under no legal or other obligation to mitigate the noise and other impacts that might be associated with an increase in traffic on arterial streets, especially when the increase in traffic is due to a roadway extension project performed by a neighboring jurisdiction. In the past, the City Council has been careful to not set such a precedent for the use of public funds. However, Council may wish to provide some mitigation for the relatively high number of single vehicle accidents that seem to occur on this portion of 72nd Avenue. Staff has estimated that the cost of guardrails placed at strategic locations (e.g., along the curve in the roadway that is located to the east of Ingalls Street) would be no more than \$50,000. During a neighborhood meeting that was held prior to the June 10 Public Meeting on the budget, the residents indicated to Staff that they did not want to request the installation of guardrails at this time due to their fear that such an expenditure might cause a reduction in future funding for the desired wall. But, it is assumed that the citizens of this area would welcome the installation of guardrails if Council elects to not fund any sort of wall.

Staff recommended to City Council that \$50,000 be allocated from 2002 Capital Improvement Program project savings for the installation of guardrails along portions of the City of Westminster frontage of 72nd Avenue.

City Council concurred with Staff's recommendation of funding \$50,000 from 2002 Capital Improvement Program project savings for 72nd Avenue; however, City Council directed Staff to notify the neighborhood about the City of Aurora Special Improvement District (SID) program for the installation of enhanced fences and provide the neighborhood the option of pursuing a SID to pay for the masonry fence along 72nd Avenue.

2. *92nd Avenue (Lowell Boulevard to Westminster City Hall) Noise Fence (Requested at the June 10 Public Meeting):* J. T. and Patricia Thomas and two additional residents presented Council with a petition requesting the installation of a noise barrier fence along 92nd Avenue between Lowell Boulevard and the Westminster City Hall. Specifically, the residents are requesting that either the City construct a fence or grant a variance to the current six-foot in height limitation so that the citizens can install an eight-foot high fence at their cost. The City Council suggested that the neighborhood group coordinate their efforts on this issue (and future issues) with the Community Oriented Governance (COG) program.

Staff informed City Council that residents of the 92nd Avenue corridor have made similar requests to Council in previous years. At those times, Staff recommended to the City Council that the requested variance be granted if the neighbors could unite on the design of a uniform, attractive fence that would be continuous for a distance between logical termini. Due to differences of opinions on the design of such a fence and, more likely, the unwillingness of more than a few of the residents to fund this construction, a consensus decision could not be reached.

Staff recommended against the public funding of privacy fences that abut arterial roadways. Staff recommends that the City Council grant a variance to allow the private funding of a uniform, attractive fence of eight-feet in height that would be continuous between logical termini (as determined by the Director of Community Development). This matter should be coordinated through the local COG team.

City Council concurred with Staff's recommendation to pursue a variance allowing the neighborhood an eight-foot tall fence contingent upon obtaining agreement by all property owners to have a continuous eight-foot tall fence between logical termini (as determined by the Director of Community Development). No City funds are to be appropriated for the construction of the fence. This matter should be coordinated through the local COG team.

3. *120th Avenue (South Side; Zuni Street to Tejon Street) Sidewalk (Request at the June 10 Public Meeting):* Charles Sullivan of The Ranch Homeowners Association spoke at the June 10 Public Meeting to request the City's participation in the installation of a detached sidewalk along the south side of 120th Avenue between Zuni Street and the Ranch Office Commons near Tejon Street as well as a short retaining wall at the property line of the lots that abut the State highway in this vicinity. Mr. Sullivan indicated that the HOA would share in the cost of this project by paying for the reconstruction of the subdivision fence on top of the retaining wall and the relocation of the irrigation system within the right-of-way. It was noted that the detached sidewalk would enhance pedestrian safety along the busy highway.

Staff was previously approached by The Ranch HOA regarding this issue, and several cost estimates for various alternatives were developed. The one that seems to be most feasible involves the construction of a six-foot wide, detached walk, but no retaining wall on the property line. While the HOA representatives argued that the retaining wall was necessary to serve as a drainage interceptor (since the ground to the south of 120th Avenue slopes down from the back of the curb to the property line), the new sidewalk could be graded in such a fashion as to reduce the runoff toward the subdivision by about 1/3. Therefore, Staff believes that the requested retaining wall would primarily serve to elevate the boundary fence. As mentioned previously, Staff discourages City participation in the construction of subdivision boundary fences that are intended to mitigate the noise from increased traffic on the adjoining street, especially when that adjacent roadway is a State highway. The cost of the installation of the six-foot wide, detached sidewalk is approximately \$100,000. Again, this cost estimate was prepared under the assumptions that the existing irrigation system would be abandoned in place or replaced by the HOA and that the HOA would be responsible for the removal and replacement of all of the trees and bushes necessary to construct the walk. However, Staff believes the HOA would probably be unwilling to expend these funds if the drainage problem is not solved.

While the installation of a detached sidewalk in this vicinity would provide enhanced pedestrian access, Staff does not believe that it is a priority for funding in the 2003 or 2004 budgets. Staff recommended that this project be evaluated in future years for possible implementation.

City Council concurred with the Staff recommendation to evaluate this project in a future year when budget funds may become available. No City funds are to be appropriated in the 2003 and 2004 Budgets for this project.

4. *106th Avenue (Oak Street to Kipling Way) Street Improvements and Traffic Mitigation (Requested at the June 10 Public Meeting):* Pat Crossen and Cliff Shoemaker, who represented several residents of the Countryside neighborhood, repeated a request from the past two years for the construction of street improvements along the south side of 106th Avenue between Oak Street and Kipling Way. Most importantly, the residents desire the installation of traffic calming devices on this collector street that serves as a pedestrian access to Witt Elementary School. City Council appropriated \$50,000 in the 2002 Capital Improvement Project budget for the design of these improvements. The residents of the area are now requesting that the City provide the additional funds needed to complete the construction in 2003.

When 106th Avenue was installed by the developer of Countryside Subdivision over 20 years ago, the City did not require the construction of full street improvements (e.g., curb and gutter, sidewalk) along the south side of the roadway, which was adjacent to City-owned park land and open space. The asphalt surface installed by the developer was sufficiently wide to serve as a collector street, so it never became a priority for the City to finish the improvements. However, the more recent outcry for traffic calming measures on 106th Avenue, which Staff has verified are warranted, has heightened the need to install the curb and gutter on the south side of the street to prevent motorists from swerving onto the unpaved shoulder to avoid the mitigation devices. Furthermore, enhanced pedestrian facilities for the elementary school children would be desirable.

City Staff performed the design work during the first half of this year, and it was determined that the cost of this project would be approximately \$550,000.

Staff recommended that the cost of this project be funded out of 2001 carryover funds. The final design could be completed during the second half of 2002, and the construction could commence in the spring of 2003.

City Council approved the use of 2001 carryover funds for this project on September 23, 2002.

5. *Lowell Boulevard (East Side: 80th Avenue to 82nd Avenue) Sidewalk (Requested via letter to City Council, dated June 6, 2002):* Cindy and Michael Jeffries of 8140 Lowell Boulevard sent a letter to City Council in which they requested the installation of a sidewalk along the east side of Lowell Boulevard from 80th Avenue north to either 82nd Avenue or 84th Avenue. Mr. and Mrs. Jeffries are concerned about pedestrian safety due to the lack of sidewalks along Lowell Boulevard. Furthermore, the Jeffries are preparing to landscape their front yard, so they would like to coordinate this activity with any potential sidewalk construction along the frontage of their lot.

In 2001, City Staff was successful in an application for federal funding for the design and construction of a bike route along Lowell Boulevard between 68th Avenue and 104th Avenue. Such a bike route could be provided in the form of a striped lane within the asphalt of the roadway (which would likely require the potentially controversial elimination of parking on at least one side of the street), a concrete sidewalk located behind the curb, or some combination of both. Therefore, it is conceivable that the Jeffries' request might be accomplished under this Bike Route project. However, the federal funding for the project is capped at \$500,000, and requires a \$140,000 local match to yield a total project budget of \$640,000, which may not be adequate funding to complete this project.

The design of the sidewalk request by the Jeffries would be complex due to the topography of the area. Their lot slopes upward dramatically from the elevation of Lowell Boulevard, so a level area, or "bench," would need to be graded at the toe of this slope to accommodate the installation of a sidewalk. Such a "bench" would require the construction of a retaining wall along the entire frontage of the Jeffries' lot as well as along adjoining lots. Furthermore, at this time, there is not a logical northern terminus for a sidewalk along the east side of Lowell Boulevard. The future development of the Pillar of Fire property on the north side of 84th Avenue might provide a reasonable point of connection for a sidewalk leading from 80th Avenue. Due to these uncertainties, Staff could not define the scope for a logical project that would comply with the Jeffries' request. However, Staff is projecting that the construction of a sidewalk extension along the east side of Lowell Boulevard, approximately 660 linear feet, just from 80th Avenue to 82nd Avenue would cost in excess of \$175,000.

Staff recommended that the federal grant local match funding (\$140,000) for this project be set aside from 2001 carryover funds; however Staff is still analyzing whether this project can be accomplished and will be bringing a final recommendation back to Council at a later date.

City Council approved the use of 2001 carryover funds for this project on September 23, 2002. City Council directed Staff to conclude the analysis on whether this project can be accomplished with the federal grant and to bring a final recommendation back to Council.

6. *120th Avenue/Zuni Street Intersection Improvements (Traffic Signal, Deceleration Lane, Noise Fence and Sidewalk) (Requested at the July 8 Public Meeting):* Karen Alter requested improvements along 120th Avenue at Zuni Street and in the general vicinity of The Ranch Subdivision. In addition to the detached sidewalk that was first mentioned by Mr. Sullivan during the June 10 Public Meeting, Ms. Alter requested a noise fence along the highway and certain traffic safety enhancements at the Zuni Street intersection. Most importantly, she shared her frustration in dealing with the Colorado Department of Transportation (CDOT) regarding their schedule for the installation of a traffic signal at this intersection. Ms. Alter also requested the construction of an eastbound deceleration lane on 120th Avenue approaching Zuni Street.

City Council has historically budgeted sufficient funds in the annual Capital Improvement Project budget for the installation one to five traffic signal installations. In 2003 and 2004, Staff will again recommend funding for one signal per year. Due to the numerous requests that are received from citizens, it is necessary for Staff to conduct a formal evaluation of warrants met at each of the requested intersections every year in order to establish a priority ranking of the sites. While the 120th Avenue/Zuni Street intersection has been among those locations studied over the past few years, it has never been rated high enough on the priority list to be considered for funding. Nevertheless, Staff will continue to evaluate this and all other requested intersections in the spring of each year as new priority rankings are prepared for presentation to the Council.

Ms. Alter's requests for a detached sidewalk along the south side of 120th Avenue and a noise fence at The Ranch Subdivision have been previously addressed in this Staff Report. Staff agrees that the requested deceleration lane for eastbound 120th Avenue traffic is desired, but this improvement should be provided by CDOT.

Staff recommended that the 120th Avenue/Zuni Street intersection be included in the City's list of locations to be evaluated each year for the possible installation of traffic signals. Staff will also lobby CDOT officials for their substantial participation in the funding of such a signal if this location meets the warrants established by either jurisdiction. Finally, Staff will lobby CDOT officials for their funding of the installation of the requested eastbound deceleration lane.

City Council concurred with Staff's recommendation to work with CDOT on the installation of this traffic signal intersection but no City funds have been appropriated for this project in the 2003 and 2004 Budgets.

7. *Widening of Huron Street North of 128th Avenue (Requested via email August 26,2002):* Members of both the Lexington and Cheyenne Ridge Homeowners Associations (HOA's), have requested that Huron Street, north of 128th Avenue, be widened to a four lane road. Residents are concerned that the planned development along Huron Street will place additional burdens on the existing road creating significantly more traffic congestion.

In the 2003 and 2004 Capital Improvement Program budget, Staff has determined that widening of the Huron Street corridor between 129th and 144th Avenues is a priority for the City is proposing considerable funds be allocated to this project.

Arterial street improvements to Huron Street between 129th and 144th Avenues are recommended by City Staff for funding in 2003 and 2004 through the Capital Improvement Program. The recommended funding source is revenue from the sales tax extension approved by Adams County voters in 2001. The current cost estimate for these improvements is roughly \$15 million.

City Council concurred with Staff's recommended funding schedule as proposed in the 2003 and 2004 Capital Improvement Program budget.

8. *Landscaping of Medians Along 120th Avenue (Federal to Pecos) (Requested at the September 9 Public Hearing):* Lauren Hannegan requested from City Council that the City landscape the medians along 120th Avenue between Federal Boulevard and Pecos Street. In addition, Ms. Hannegan requested landscaping along the right-of-way near the Ranch Open Space. Currently, this area does not have any landscaping and contains many weeds. Ms. Hannegan is concerned that the unkept medians may have a negative impact of area home values, and may impact the attractiveness of the area to possible new businesses.

120th Avenue is a state highway under the jurisdiction of the Colorado Department of Transportation (CDOT). CDOT is responsible for any median or ROW improvements unless improvements are installed and maintained by the City or abutting property owners. To staff's knowledge, CDOT has never installed landscaping within CDOT controlled medians or ROW's in Westminster. Any improvements in Westminster within State or Federal highways have been done at City or private property owners' expense. Therefore, it is highly unlikely that CDOT would make any landscaping improvements to the 120th Avenue ROW.

Staff agrees that the construction of improvements to the 120th Avenue medians (such as curb and gutter, decorative paving, trees and shrubs) similar to numerous other City installed median improvements along Sheridan Boulevard, 104th Avenue, 92nd Avenue and 88th Avenue would be a beneficial enhancement.

In recent years, the cost of median construction has been built into the budget for new projects such as (Sheridan Boulevard, 104th to 120th) or has been funded through the City's Community Enhancement Fund (104th Avenue, Sheridan Boulevard to Westminster Boulevard). The uses for Community Enhancement Funds for 2003 have already been identified.

Regarding proposed ROW landscaping abutting the Ranch Open Space along 120th Avenue and Pecos Street, with one exception no ROW areas abutting the City open space areas have ever been landscaped. The exception is along Tejon Street next to the Ranch open space where trees were installed by some homeowner's associations at the Ranch. Staff believes that it is appropriate to leave ROW areas abutting open space areas unlandscaped.

No design work has been completed for the construction of 120th Avenue median improvements. As a result, Staff is unable to estimate the cost to construct median improvements.

At this time, Staff does not feel it is prudent to commit a significant amount of funding until further research can be completed to determine what alternatives are available for this project. Staff recommended that a limited amount of funding be allocated out of the Community Enhancement Fund in 2004 to conduct preliminary design and cost analysis on this project. Once this is completed, Staff will bring a final recommendation back to Council.

City Council concurred with Staff to revisit this median improvement in 2003 and consider potential funding for preliminary design and cost analysis in 2004 if funds permit. Currently, no specific funds are earmarked in the 2003 or 2004 budget for the preliminary design and cost analysis.

9. *Request for a Skateboarding/Rollerblading Park (Requested at the September 9 Public Hearing):* Jeff Adrian, along with several other parents in attendance, requested that City Council consider funding the development of a skateboarding and rollerblading park in the City of Westminster. As father, Mr. Adrian felt that teens and other young people did not have many places within the City where they are allowed to skateboard or rollerblade. Mr. Adrian also expressed concern over the admission cost of the Vans Skatepark facility. While Vans is an excellent facility, its admission costs are often prohibitive and many teens are unable to take advantage of the facility.

The 2000 CIP budget included \$30,000 for the design of a public skatepark facility to be located at City Park. When, at the end of 2000, Van's announced plans to construct a private skatepark facility at the Promenade, Staff discontinued plans to proceed with a public facility on adjacent property. Recently, Staff contacted Hyland Hills Recreation District and learned that they are planning to construct a 12,000 square foot skatepark adjacent to their Water World facility in 2003.

As the planned Hyland Hills facility is not within the City and Van's continues to operate a private facility at the Promenade, Staff will investigate the feasibility of locating a temporary skatepark facility in south Westminster, possibly at the fire training tower in England Park. The cost to construct a permanent skatepark is approximately \$400,000-\$500,000 and is not recommended by Staff. The cost to purchase portable ramps and other amenities is in the \$50,000 range. Currently there are no CIP funds budgeted for any type of skatepark.

City Council directed Staff to look for other sources for funding the requested skateboard park, such as the Broncos or Rockies foundations since this project is geared towards youth. In addition, Staff will work with the Youth Advisory Panel and the Legacy Foundation on funding raising efforts and project design/location. Finally, City Council directed Staff to work with Hyland Hills to see if there is a possibility of locating their proposed skateboard park in the City as a joint effort. In the meantime, Staff is working to locate a portable skate park (portable units, ramps, pikes, etc.) at England Park. The cost of a portable skate park is anticipated to cost between \$35,000-\$50,000.

Miscellaneous Council Inquiries: At the September 28th Budget Retreat, the City Council discussed a few capital projects and miscellaneous budget issues. A summary of the items addressed follow:

1. *Rocky Flats Efforts* – Councillor Dixon inquired about the current workload, between Rocky Flats documentation and meetings, for the current 0.6 FTE Rocky Flats Coordinator. The 0.6 FTE allows for a 3-day work schedule and Council discussed whether this 0.6 FTE was adequate given the current workload and whether an additional day of work is necessary (i.e., increasing from 0.6 FTE to 0.75 FTE).

Staff will review internally the current workload and efforts being undertaken by the current Rocky Flats Coordinator and determine if additional hours are necessary in addressing the projects at hand.

In addition, City Council is scheduled for an update on the status of Rocky Flats End-State Cleanup and Wildlife Refuge at the November 18 Study Session.

2. *Concessions at Christopher Ballfields* – Councillors Hicks and Dittman inquired about having a concessionaire or community groups work concessions at the Christopher Ballfields as a means to generate additional revenue for the City as well as offering something other than vending machines to customers attending or participating in games at the ballfields.

Staff will research this item and bring back the results to City Council at a later date.

3. *Old Wadsworth Boulevard Improvements: 92nd Avenue to 108th Avenue* – Councillor Kauffman inquired about having Jefferson County participate financially in the Old Wadsworth Boulevard improvement project.

Staff is pursuing County financial participation for a feasibility study of Old Wadsworth Boulevard improvements. The Old Wadsworth Boulevard improvement project is currently scheduled in the 5-Year Capital Improvements Plan to commence in 2005. Staff will pursue County financial participation in the design and construction for the Old Wadsworth Boulevard capital improvement project after the feasibility study results are known.

4. *Other Miscellaneous Inquiries* – Other informational items were requested at the Budget Retreat that do not directly pertain to the adoption of the final budget. Those items will be consolidated into a summary Staff Report that will be distributed to City Council in late October. Additionally, several presentations and/or Staff Reports will also be made to City Council as a result of inquiries at the Budget Retreat by the end of this year.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

RESOLUTION

RESOLUTION NO. **45 A**

INTRODUCED BY COUNCILLORS

SERIES OF 2002

Dittman-Dixon

A RESOLUTION OF THE CITY OF WESTMINSTER, COLORADO, SETTING THE 2002 MILL LEVY COLLECTIBLE IN 2003 AND THE 2003 MILL LEVY COLLECTIBLE IN 2004, ADOPTING THE BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEAR 2003 AND 2004.

WHEREAS, In accordance with Section 9.2 of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget for the fiscal year 2003 and 2004; and

WHEREAS, On September 9, 2002, a public hearing the proposed 2003 and 2004 budgets were held by the City Council pursuant to Section 9.4 of the City Charter.

NOW THEREFORE, be it resolved, by the City Council of the City of Westminster, Colorado that there is hereby levied for the 2002 year and the 2003 year upon all taxable property within the City of Westminster, taxes in the amount of three and sixty-five hundredths (3.65) mills per dollar of assessed valuation in Adams and Jefferson Counties, which shall be paid into the General Fund of the City; and

NOW, THEREFORE, be it resolved by the City Council of the City of Westminster, Colorado that the annual budgets of the City of Westminster for the fiscal year beginning January 1, 2003, and fiscal year beginning January 1, 2004, which have been submitted by the City Manager are hereby adopted according to the attached exhibits:

FUND	EXHIBITS
General	A
Utility Enterprise	B
General Capital Improvement	C
Sales & Use Tax	D
Open Space Sales and Use Tax	E
Fleet Maintenance	F
Golf Course Enterprise	G
Human Service Agency Funding	H
Five-Year Capital Improvement Program	I
Staffing Summary	J
General Reserves	K
Utility Reserves	K
Debt Service	L
Five Year Staffing Projection	M
General Capital Outlay Replacement Fund	N

Be it further resolved, that the annual budget of the City of Westminster for fiscal year 2003 beginning January 1, 2003 and annual budget for the fiscal year 2004 beginning January 1, 2004, shall be established with the following totals:

BALANCE OF FUNDS:	2003 PROPOSED (1/1/03)	2004 PROPOSED (1/1/04)
General Fund	\$0	\$0
Utility Enterprise Fund	1,947,500	0
Fleet Maintenance Fund	0	0
General Capital Outlay Replacement Fund	986,481	486,481
Sales & Use Tax Fund	0	0
General Capital Improvement Fund	0	0

BALANCE OF FUNDS:	2003 PROPOSED (1/1/03)	2004 PROPOSED (1/1/04)
General Reserve Fund	7,183,000	7,290,745
Utility Reserve Fund	6,759,000	6,860,385
Conservation Trust Fund	0	0
Open Space Fund	0	0
General Debt Service Fund	0	74,171
Golf Course Fund	<u>0</u>	<u>0</u>
TOTAL Fund Balance	\$16,875,981	\$14,711,782
REVENUES:	2003 PROJECTED	2004 PROJECTED
General Fund	\$67,576,244	\$71,828,317
Utility Enterprise Fund	35,867,244	39,156,200
Fleet Maintenance Fund	1,149,638	1,161,081
General Capital Outlay Replacement Fund	176,950	570,000
Sales & Use Tax Fund	51,144,188	53,035,009
General Capital Improvement Fund	8,923,000	9,036,000
General Reserve Fund	107,745	109,355
Utility Reserve Fund	101,385	102,906
Conservation Trust Fund	625,000	625,000
Open Space Fund	4,486,775	4,663,797
General Debt Service Fund	8,413,453	7,529,493
Golf Course Fund	<u>3,720,675</u>	<u>3,934,702</u>
TOTAL Revenues	\$182,292,297	\$191,751,860
Total Fund Balance	<u>16,875,981</u>	<u>14,711,782</u>
Total Funds Available	\$199,168,278	\$206,463,642
Less Transfers	<u>(56,886,602)</u>	<u>(59,433,671)</u>
Grand Total Revenues	\$142,281,676	\$147,029,971
EXPENDITURES	2003 PROPOSED	2004 PROPOSED
General Fund	\$66,376,244	\$70,828,317
Utility Fund	36,814,744	38,156,200
Fleet Maintenance Fund	1,149,638	1,161,081
General Capital Outlay Replacement Fund	676,950	638,900
Sales & Use Tax Fund	51,144,188	53,035,009
General Capital Improvement Fund	8,923,000	9,036,000
General Reserve Fund	0	0
Utility Reserve Fund	0	0
Conservation Trust Fund	625,000	625,000
Open Space Fund	4,486,775	4,663,797
General Debt Service Fund	8,238,219	7,603,664
Golf Course Fund	<u>3,720,675</u>	<u>3,934,702</u>
TOTAL	\$182,155,433	\$189,682,670
Less Transfers	<u>(56,886,602)</u>	<u>(59,433,671)</u>
TOTAL Expenditures	\$125,268,831	\$130,248,999
Total Contingencies & Reserves	<u>17,012,845</u>	<u>16,780,972</u>
GRAND TOTAL	\$142,281,676	\$147,029,971

Passed and adopted this 14th day of October, 2002.

ATTEST:

Mayor

City Clerk

GENERAL FUND REVENUES

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
Property Tax						
Property Tax Adams	\$1,413,000	\$1,525,000	\$1,750,000	14.8%	\$1,840,000	5.1%
Property Tax Jeffco	\$1,125,000	\$1,300,000	\$1,450,000	11.5%	\$1,522,500	5.0%
Total	\$2,538,000	\$2,825,000	\$3,200,000	13.3%	\$3,362,500	5.1%
Business Tax						
Public Service Co	\$1,800,000	\$1,950,000	\$1,950,000	0.0%	\$2,000,000	2.6%
Qwest/US West Comm	\$200,000	\$200,000	\$200,000	0.0%	\$200,000	0.0%
New Franchise Fees	\$10,000	\$10,000	\$10,000	0.0%	\$10,000	0.0%
AT&T Cable	\$500,000	\$525,000	\$525,000	0.0%	\$550,000	4.8%
Total	\$2,510,000	\$2,685,000	\$2,685,000	0.0%	\$2,760,000	2.8%
Admissions Tax						
Movie Theaters	\$150,000	\$200,000	\$200,000	0.0%	\$225,000	12.5%
Bowling Alleys	\$35,000	\$35,000	\$35,000	0.0%	\$50,000	42.9%
Butterfly Pavillion	\$25,000	\$25,000	\$25,000	0.0%	\$70,000	180.0%
Cover Charges	\$3,000	\$3,000	\$3,000	0.0%	\$3,000	0.0%
Total	\$213,000	\$263,000	\$263,000	0.0%	\$348,000	32.3%
License Revenue						
Contractors	\$50,000	\$50,000	\$50,000	0.0%	\$60,000	20.0%
Beer & Liquor	\$50,000	\$50,000	\$50,000	0.0%	\$50,000	0.0%
Other Licenses	\$40,000	\$50,000	\$50,000	0.0%	\$65,000	30.0%
Total	\$140,000	\$150,000	\$150,000	0.0%	\$175,000	16.7%
Building Permit Revenue						
Adams County Commercial	\$339,000	\$339,000	\$300,000	-11.5%	\$400,000	33.3%
Jefferson County Commercial	\$339,000	\$339,000	\$300,000	-11.5%	\$425,000	41.7%
Adams County Residential	\$450,000	\$450,000	\$600,000	33.3%	\$625,000	4.2%
Jefferson County Residential	\$100,000	\$150,000	\$275,000	83.3%	\$250,000	-9.1%
Total	\$1,228,000	\$1,278,000	\$1,475,000	15.4%	\$1,700,000	15.3%
Intergovernmental Revenue						
Cigarette Tax	\$320,000	\$320,000	\$320,000	0.0%	\$375,000	17.2%
Vehicle/Highway Taxes:						
HUTF	\$2,900,000	\$2,900,000	\$2,900,000	0.0%	\$3,000,000	3.4%
Ownership Adams	\$185,000	\$200,000	\$220,000	10.0%	\$260,000	18.2%
Ownership Jeffco	\$140,000	\$150,000	\$175,000	16.7%	\$200,000	14.3%
Vehicle Reg Adams	\$195,000	\$195,000	\$190,000	-2.6%	\$200,000	5.3%
Vehicle Reg Jeffco	\$145,000	\$145,000	\$150,000	3.4%	\$150,000	0.0%

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
Road/Bridge Adams	\$200,000	\$225,000	\$290,000	28.9%	\$300,000	3.4%
Road/Bridge Jeffco	\$520,000	\$520,000	\$570,000	9.6%	\$585,000	2.6%
<i>Subtotal</i>	<i>\$4,285,000</i>	<i>\$4,335,000</i>	<i>\$4,495,000</i>	<i>3.7%</i>	<i>\$4,695,000</i>	<i>4.4%</i>
State/Fed Grants:						
Restorative Justice Grant	\$29,015	\$0	\$0	N/A	\$0	N/A
CDOH Signal Reimb	\$24,000	\$24,000	\$24,000	0.0%	\$24,000	0.0%
<i>Subtotal Grants</i>	<i>\$53,015</i>	<i>\$24,000</i>	<i>\$24,000</i>	<i>0.0%</i>	<i>\$24,000</i>	<i>0.0%</i>
Total	\$4,658,015	\$4,679,000	\$4,839,000	3.4%	\$5,094,000	5.3%
Recreation Charges						
Swim Fitness Center	\$350,000	\$350,000	\$365,000	4.3%	\$375,000	2.7%
Ice Center Joint Venture	\$1,035,000	\$1,035,000	\$1,035,000	0.0%	\$1,035,000	0.0%
Countryside Pool	\$40,000	\$40,000	\$40,000	0.0%	\$40,000	0.0%
Kings Mill Pool	\$0	\$4,000	\$4,000	0.0%	\$4,000	0.0%
Standley Lake	\$390,000	\$390,000	\$390,000	0.0%	\$390,000	0.0%
General Recreation	\$600,000	\$625,000	\$750,000	20.0%	\$775,000	3.3%
Westminster Sports Center	\$60,000	\$60,000	\$60,000	0.0%	\$60,000	0.0%
City Park Rec Center	\$940,000	\$940,000	\$950,000	1.1%	\$975,000	2.6%
City Park Fitness Center	\$700,000	\$700,000	\$700,000	0.0%	\$720,000	2.9%
West View Recreation Center	\$250,000	\$260,000	\$300,000	15.4%	\$320,000	6.7%
General Fitness	\$0	\$10,000	\$10,000	0.0%	\$10,000	0.0%
Park Rentals	\$18,000	\$18,000	\$18,000	0.0%	\$18,000	0.0%
Senior Center	\$172,000	\$172,000	\$200,000	16.3%	\$220,000	10.0%
Total	\$4,555,000	\$4,604,000	\$4,822,000	4.7%	\$4,942,000	2.5%
Fines & Forfeitures						
Court Fines	\$1,800,000	\$1,800,000	\$1,800,000	0.0%	\$1,800,000	0.0%
Library Fines	\$100,000	\$100,000	\$100,000	0.0%	\$125,000	25.0%
Total	\$1,900,000	\$1,900,000	\$1,900,000	0.0%	\$1,925,000	1.3%
Interest Income	\$350,000	\$400,000	\$450,000	12.5%	\$520,000	15.6%
Total Reimbursement	\$0	\$0	\$50,000	N/A	\$50,000	0.0%
General Miscellaneous						
EMS Billings	\$1,100,000	\$1,350,000	\$1,575,000	16.7%	\$1,600,000	1.6%
Concrete Program	\$145,000	\$145,000	\$145,000	0.0%	\$145,000	0.0%
Promenade CAM Billings	\$560,000	\$488,677	\$511,000	4.6%	\$523,000	2.3%
Housing Authority Billings	\$0	\$55,000	\$67,000	21.8%	\$67,000	0.0%
Conf Ctr Lease Payments	\$350,000	\$400,000	\$400,000	0.0%	\$600,000	50.0%

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
Lakeview Pavillion Lease	\$175,000	\$175,000	\$175,000	0.0%	\$175,000	0.0%
Recording & Filing	\$40,000	\$40,000	\$40,000	0.0%	\$40,000	0.0%
Sale of Assets	\$30,000	\$31,496	\$31,496	0.0%	\$30,000	-4.7%
Miscellaneous	\$142,048	\$160,000	\$176,748	10.5%	\$165,808	-6.2%
Off Duty Police Reimbursements	\$350,000	\$350,000	\$375,000	7.1%	\$385,000	2.7%
Westminster Faire	\$20,000	\$20,000	\$20,000	0.0%	\$20,000	0.0%
Elevator Inpsection Fees	\$11,000	\$11,000	\$11,000	0.0%	\$11,000	0.0%
PD Training Reimb	\$10,000	\$10,000	\$10,000	0.0%	\$10,000	0.0%
Total	\$2,933,048	\$3,236,173	\$3,537,244	9.3%	\$3,771,808	6.6%
Contributions	\$5,000	\$5,000	\$5,000	0.0%	\$5,000	0.0%
Refunds	-\$65,000	-\$65,000	-\$65,000	0.0%	-\$75,000	15.4%
Transfer Payments						
From GIDs	\$10,000	\$10,000	\$15,000	50.0%	\$15,000	0.0%
From Sales & Use	\$46,517,000	\$42,324,500	\$44,250,000	4.5%	\$47,235,009	6.7%
Total	\$46,527,000	\$42,334,500	\$44,265,000	4.6%	\$47,250,009	6.7%
Total General Fund	\$67,492,063	\$64,294,673	\$67,576,244	5.1%	\$71,828,317	6.3%
Carryover	\$1,798,308	\$837,008	\$0	-100.0%	\$0	N/A
Total Funds Available	\$69,290,371	\$65,131,681	\$67,576,244	3.8%	\$71,828,317	6.3%

GENERAL FUND EXPENDITURES

Activity	2002 Adjusted	2002 Estimated	2003 Proposed	03 Prop/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
City Council	\$171,123	\$165,923	\$134,331	-19.0%	\$137,018	2.0%
City Attorney's Office	\$683,720	\$662,060	\$681,427	2.9%	\$713,972	4.8%
City Manager's Office	\$821,013	\$778,626	\$730,572	-6.2%	\$756,963	3.6%
Central Charges	\$13,039,836	\$12,622,728	\$14,143,010	12.0%	\$16,975,583	20.0%
General Services						
Administration	\$336,910	\$152,219	\$137,603	-9.6%	\$143,546	4.3%
Human Resources	\$728,955	\$713,612	\$732,322	2.6%	\$750,897	2.5%
City Clerk's Office	\$283,665	\$293,320	\$278,918	-4.9%	\$292,661	4.9%
Organizational Support Services	\$1,033,864	\$1,003,819	\$1,015,419	1.2%	\$1,033,565	1.8%
Municipal Court	\$1,118,367	\$1,089,060	\$1,122,904	3.1%	\$1,189,673	5.9%
Building Operations & Maint.	\$601,992	\$593,992	\$581,113	-2.2%	\$590,427	1.6%
<i>Subtotal</i>	\$4,103,753	\$3,846,022	\$3,868,279	0.6%	\$4,000,769	3.4%
Finance						
Administration	\$242,299	\$161,595	\$149,739	-7.3%	\$159,898	6.8%
Accounting	\$520,931	\$516,917	\$530,831	2.7%	\$488,010	-8.1%
Treasury/Utility Billing	\$217,064	\$211,926	\$167,407	-21.0%	\$177,019	5.7%
Sales Tax	\$376,966	\$376,416	\$387,989	3.1%	\$392,688	1.2%
<i>Subtotal</i>	\$1,357,260	\$1,266,854	\$1,235,966	-2.4%	\$1,217,615	-1.5%
Police						
Administration	\$794,470	\$375,055	\$362,185	-3.4%	\$377,560	4.2%
Community Services	\$4,200,562	\$4,112,978	\$3,757,130	-8.7%	\$3,994,653	6.3%
Investigation Services	\$2,377,214	\$2,389,414	\$2,512,503	5.2%	\$2,593,899	3.2%
Patrol Services	\$7,792,237	\$7,673,449	\$8,431,512	9.9%	\$8,658,778	2.7%
<i>Subtotal</i>	\$15,164,483	\$14,550,896	\$15,063,330	3.5%	\$15,624,890	3.7%
Fire						
Emergency Services	\$7,656,235	\$7,218,850	\$7,380,603	2.2%	\$7,654,675	3.7%
<i>Subtotal</i>	\$7,656,235	\$7,218,850	\$7,380,603	2.2%	\$7,654,675	3.7%
Subtotal Public Safety	\$22,820,718	\$21,769,746	\$22,443,933	3.1%	\$23,279,565	3.7%
Community Development						
Administration	\$600,731	\$467,068	\$354,174	-24.2%	\$370,889	4.7%
Economic Development	\$434,266	\$436,649	\$275,026	-37.0%	\$294,321	7.0%
Planning	\$780,437	\$695,288	\$667,848	-3.9%	\$681,411	2.0%
Building	\$1,003,313	\$977,918	\$962,138	-1.6%	\$1,023,875	6.4%
Engineering	\$1,180,237	\$1,160,602	\$1,139,192	-1.8%	\$1,230,464	8.0%
<i>Subtotal</i>	\$3,998,984	\$3,737,525	\$3,398,378	-9.1%	\$3,600,960	6.0%

Activity	2002 Adjusted	2002 Estimated	2003 Proposed	03 Prop/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
Public Works & Utilities						
Infrastructure Improvements	\$3,415,809	\$3,218,790	\$2,998,029	-6.9%	\$3,006,381	0.3%
Street Maintenance	\$3,925,559	\$3,884,690	\$3,575,548	-8.0%	\$3,691,360	3.2%
<i>Subtotal</i>	\$7,341,368	\$7,103,480	\$6,573,577	-7.5%	\$6,697,741	1.9%
Parks, Recreation and Libraries						
Administration	\$1,179,401	\$695,194	\$675,132	-2.9%	\$696,577	3.2%
Park Services	\$3,867,501	\$3,940,969	\$3,438,484	-12.8%	\$3,368,112	-2.0%
Library Services	\$2,322,237	\$2,309,925	\$2,348,612	1.7%	\$2,394,543	2.0%
Standley Lake	\$388,995	\$368,531	\$382,875	3.9%	\$426,567	11.4%
Design Development	\$391,869	\$386,801	\$389,376	0.7%	\$426,181	9.5%
Recreation Facilities	\$3,487,891	\$3,489,675	\$3,459,592	-0.9%	\$3,684,671	6.5%
Recreation Programs	\$1,704,148	\$1,662,671	\$1,634,339	-1.7%	\$1,669,867	2.2%
<i>Subtotal</i>	\$13,342,042	\$12,853,766	\$12,328,410	-4.1%	\$12,666,518	2.7%
Subtotal Operating	\$67,679,817	\$64,806,730	\$65,537,883	1.1%	\$70,046,704	6.9%
Transfer Payments						
To Property/Liability Self Insured	\$418,211	\$418,211	\$436,343	4.3%	\$439,287	0.7%
To Workers Compensation	\$705,470	\$705,470	\$402,018	-43.0%	\$342,326	-14.8%
To Capital Projects	\$4,564,450	\$4,564,450	\$0	-100.0%	\$0	N/A
<i>Total</i>	\$5,688,131	\$5,688,131	\$838,361	-85.3%	\$781,613	-6.8%
<i>Subtotal General Fund, including Transfers</i>	\$73,367,948	\$70,494,861	\$66,376,244	-5.8%	\$70,828,317	6.7%
Contingency	\$1,300,000	\$1,300,000	\$1,200,000	-7.7%	\$1,000,000	-16.7%
TOTAL GENERAL FUND EXP	\$74,667,948	\$71,794,861	\$67,576,244	-5.9%	\$71,828,317	6.3%
Less: CIP Transfers	\$4,564,450	\$4,564,450	\$0	-100%	\$0	N/A
TOTAL OPERATING EXP	\$70,103,498	\$67,230,411	\$67,576,244	0.5%	\$71,828,317	6.3%

*2002 Estimated figures include budget reduction funds that have been set aside in capital outlay "budget hold" accounts (76800) as part of the City's budget reduction process. These funds have been set aside and cannot be expended; each General Fund Department's Administration Division 2002 Estimated total includes these funds. Please refer to the Line Items section of this document to view the actual amount reserved as "budget hold" funds for each General Fund Department.

UTILITY ENTERPRISE FUND REVENUES

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
WATER REVENUES						
Contractor's License	\$70,000	\$70,000	\$70,000	0.0%	\$70,000	0.0%
Interest Income	\$1,000,000	\$800,000	\$700,000	-12.5%	\$900,000	28.6%
Reimbursements	\$25,000	\$25,000	\$25,000	0.0%	\$25,000	0.0%
Miscellaneous Income	\$150,000	\$150,000	\$150,000	0.0%	\$300,000	100.0%
Water Sales						
Residential	\$9,123,525	\$9,123,525	\$8,986,672	-1.5%	\$9,480,939	5.5%
Commercial	\$8,265,750	\$8,265,750	\$8,141,764	-1.5%	\$8,589,561	5.5%
Wholesale	\$1,102,500	\$1,150,000	\$1,132,750	-1.5%	\$1,195,051	5.5%
Water Reclamation	\$350,000	\$350,000	\$362,250	3.5%	\$400,000	10.4%
Meter Service Fee	\$1,300,000	\$1,400,000	\$1,575,000	12.5%	\$1,630,125	3.5%
Total	\$20,141,775	\$20,289,275	\$20,198,436	-0.4%	\$21,295,676	5.4%
Water Tap Fees						
Residential	\$3,100,000	\$5,100,000	\$2,833,500	-44.4%	\$3,500,000	23.5%
Commercial	\$800,000	\$800,000	\$600,000	-25.0%	\$775,000	29.2%
Total	\$3,900,000	\$5,900,000	\$3,433,500	-41.8%	\$4,275,000	24.5%
Total Water Revenue	\$25,286,775	\$27,234,275	\$24,576,936	-9.8%	\$26,865,676	9.3%
WASTEWATER REVENUES						
Interest Income	\$750,000	\$600,000	\$550,000	-8.3%	\$690,000	25.5%
Miscellaneous	\$5,000	\$5,000	\$4,498	-10.0%	\$4,139	-8.0%
Wastewater Sales						
Residential	\$4,700,000	\$4,700,000	\$4,869,200	3.6%	\$5,015,276	3.0%
Commercial	\$3,686,834	\$3,750,000	\$3,816,610	1.8%	\$3,931,109	3.0%
Total	\$8,386,834	\$8,450,000	\$8,685,810	2.8%	\$8,946,385	3.0%
Wastewater Tap Fees						
Residential	\$711,000	\$1,200,000	\$900,000	-25.0%	\$1,400,000	55.6%
Commercial	\$300,000	\$300,000	\$300,000	0.0%	\$375,000	25.0%
Total	\$1,011,000	\$1,500,000	\$1,200,000	-20.0%	\$1,775,000	47.9%
Total Wastewater Revenue	\$10,152,834	\$10,555,000	\$10,440,308	-1.1%	\$11,415,524	9.3%

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
Total W/WW Operating Revenue	\$30,528,609	\$30,389,275	\$30,383,744	0.0%	\$32,231,200	6.1%
Total Tap Fee Income	\$4,911,000	\$7,400,000	\$4,633,500	-37.4%	\$6,050,000	30.6%
Total Water/Wastewater Funds	\$35,439,609	\$37,789,275	\$35,017,244	-7.3%	\$38,281,200	9.3%
Carryover Water	\$0	\$0	\$0	N/A	\$0	N/A
Carryover Wastewater	\$1,816,000	\$1,816,000	\$1,947,500	7.2%	\$0	-100%
Carryover Total	\$1,816,000	\$1,816,000	\$1,947,500	7.2%	\$0	-100%
Tap Fee & Carryover Revenue	\$6,727,000	\$9,216,000	\$6,581,000	-28.6%	\$6,050,000	-8.1%
<i>STORMWATER DRAINAGE REVENUES</i>						
Stormwater Fee	\$830,000	\$830,000	\$850,000	2.4%	\$875,000	2.9%
Total	\$830,000	\$830,000	\$850,000	2.4%	\$875,000	2.9%
Total Stormwater Revenue	\$830,000	\$830,000	\$850,000	2.4%	\$875,000	2.9%
TOTAL Utility Enterprise Fds Available	\$38,085,609	\$40,435,275	\$37,814,744	-6.5%	\$39,156,200	3.5%

2003 PROPOSED UTILITY ENTERPRISE FUND CAPITAL IMPROVEMENT PROGRAM

Utility Fund Capital Improvement Projects

Wastewater and Water Capital Improvements:

Big Dry Creek Facility Expansion/Renovation	\$771,000
Little Dry Creek Inflow & Infiltration Improvements	\$295,000
Big Dry Creek Inflow & Infiltration Improvements	\$275,000
Sewer Line Under Wadsworth Boulevard at 93 rd Avenue – Phase 2	\$100,000
Strasburg Natural Resource Farm Property Purchase	\$170,000
Major Wastewater Management System Repairs and Replacements	\$100,000
Semper Water Treatment Optimization/Renovation	\$1,000,000
Raw Water System Improvements	\$100,000
Public Works and Utilities Project Inspection	\$150,000
Utility Projects Landscaping	\$50,000
Waterline Maintenance/Replacements/Additions	\$800,000
Northeast Water Storage Tank	\$2,000,000
74 th Avenue 12” Water Line: Federal Boulevard to Irving Street	\$145,000
Water System Major Maintenance and Repair	\$125,000
Reclaimed Water User Connections	<u>\$500,000</u>
2003 Wastewater and Water Capital Improvements Total	\$6,581,000

Stormwater Capital Improvements:

Storm Drainage Improvements	\$147,000
Raleigh Street & 70 th Avenue Drainage Improvements	\$215,000
Lowell Boulevard and 92 nd Avenue Drainage Improvements	<u>\$250,000</u>
2003 Stormwater Capital Improvements Total	\$612,000

2003 UTILITY ENTERPRISE FUND Total	\$7,193,000
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2004 PROPOSED UTILITY ENTERPRISE FUND CAPITAL IMPROVEMENT PROGRAM

Utility Fund Capital Improvement Projects

Wastewater and Water Capital Improvements:

Big Dry Creek Wastewater Treatment Facility Expansion/Renovation (Debt-financed)	\$14,500,000
Sewer Line: Old Wadsworth from 98 th to 100 th Avenues	\$320,000
Little Dry Creek Inflow & Infiltration Improvements	\$300,000
Big Dry Creek Inflow & Infiltration Improvements	\$400,000
Strasburg Natural Resource Farm Property Purchase	\$170,000
Major Wastewater Management System Repairs and Replacements	\$50,000
Replacement of Utility Billing Software	\$250,000
Semper Water Treatment Optimization/Renovation	\$400,000
Raw Water System Improvements	\$100,000
PW&U Project Inspection	\$150,000
Raw Water Purchases	\$500,000
Utility Projects Landscaping	\$50,000
Waterline Maintenance/Replacements/Additions	\$800,000
Additional Northwest Water Storage Tank	\$1,000,000
Northeast Water Storage Tank	\$1,000,000
Reclaimed Plant Expansion	\$50,000
Reclaimed Water User Connections	\$300,000
Replacement of the Citywide Voicemail System (Utility Fund portion)	\$35,000
Microsoft Software Licensing (Utility Fund portion)	<u>\$175,000</u>
2004 Wastewater and Water Capital Improvements Total	\$20,550,000

Stormwater Capital Improvements:

Storm Drainage Improvements	\$36,000
Quail Creek Channel Improvements	\$250,000
Lowell Boulevard and 92 nd Avenue Drainage Improvements	<u>\$350,000</u>
Stormwater Capital Improvements Total	\$636,000

2004 UTILITY ENTERPRISE FUND Total **\$21,186,000**

UTILITY FUND EXPENDITURES

Activity	2002 Adjusted	2002 Estimated	2003 Proposed	03 Prop/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
<u>WATER</u>						
<i>Water Portion of General Fund Expenses</i>						
City Council	\$26,273	\$26,273	\$33,815	28.7%	\$34,771	2.8%
City Attorney's Office	\$98,463	\$98,463	\$104,926	6.6%	\$106,981	2.0%
City Manager's Office	\$165,597	\$165,597	\$176,941	6.9%	\$183,064	3.5%
Property/Liability	\$181,225	\$181,225	\$189,084	4.3%	\$190,359	0.7%
Workers Comp	\$25,092	\$25,092	\$68,917	174.7%	\$58,684	-14.8%
General Services						
Administration	\$30,092	\$30,092	\$27,028	-10.2%	\$28,597	5.8%
Human Resources	\$43,491	\$43,491	\$44,081	1.4%	\$44,883	1.8%
City Clerk's Office	\$61,809	\$61,809	\$61,523	-0.5%	\$62,026	0.8%
Organizational Support Services	\$111,860	\$111,860	\$116,430	4.1%	\$116,918	0.4%
Building Operations & Maint.	\$76,631	\$76,631	\$101,387	32.3%	\$103,252	1.8%
<i>Subtotal</i>	\$323,883	\$323,883	\$350,449	8.2%	\$355,676	1.5%
Finance						
Administration	\$35,324	\$35,324	\$32,876	-6.9%	\$34,927	6.2%
Accounting	\$104,949	\$104,949	\$105,290	0.3%	\$106,514	1.2%
<i>Subtotal</i>	\$140,273	\$140,273	\$138,166	-1.5%	\$141,441	2.4%
Fire						
Emergency Services	\$20,264	\$20,264	\$22,066	8.9%	\$22,285	1.0%
<i>Subtotal</i>	\$20,264	\$20,264	\$22,066	8.9%	\$22,285	1.0%
Community Development						
Administration	\$66,947	\$66,947	\$70,518	5.3%	\$72,181	2.4%
Economic Development	\$37,182	\$37,182	\$45,819	23.2%	\$48,027	4.8%
Planning	\$92,545	\$92,545	\$101,315	9.5%	\$102,751	1.4%
Building	\$38,333	\$38,333	\$36,611	-4.5%	\$39,055	6.7%
Engineering	\$108,055	\$108,055	\$144,760	34.0%	\$146,136	1.0%
<i>Subtotal</i>	\$343,062	\$343,062	\$399,023	16.3%	\$408,150	2.3%
Public Works & Utilities						
Infrastructure Improvements	\$9,811	\$9,811	\$14,296	45.7%	\$10,310	-27.9%
Street Maintenance	\$57,079	\$57,079	\$78,000	36.7%	\$62,541	-19.8%
<i>Subtotal</i>	\$66,890	\$66,890	\$92,296	38.0%	\$72,851	-21.1%

Activity	2002 Adjusted	2002 Estimated	2003 Proposed	03 Prop/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
Parks, Recreation and Libraries						
Park Services	\$47,025	\$47,025	\$53,457	13.7%	\$37,281	-30.3%
<i>Subtotal</i>	\$47,025	\$47,025	\$53,457	13.7%	\$37,281	-30.3%
<i>Total Water Portion of General Fund Expenses</i>						
	\$1,438,047	\$1,438,047	\$1,629,140	13.3%	\$1,611,543	-1.1%
Water Department Expenses						
Finance						
Utility Billing	\$507,453	\$501,123	\$560,571	11.9%	\$580,931	3.6%
<i>Subtotal</i>	\$507,453	\$501,123	\$560,571	11.9%	\$580,931	3.6%
Information Technology						
	\$2,069,175	\$2,069,175	\$2,016,462	-2.5%	\$2,165,201	7.4%
<i>Subtotal</i>	\$2,069,175	\$2,069,175	\$2,016,462	-2.5%	\$2,165,201	7.4%
Public Works and Utilities						
Administration	\$400,152	\$399,268	\$405,892	1.7%	\$417,860	2.9%
Water Resources & Treatment	\$6,652,098	\$6,992,166	\$7,057,870	0.9%	\$7,180,914	1.7%
Utilities	\$3,628,363	\$3,628,363	\$3,699,444	2.0%	\$3,870,737	4.6%
<i>Subtotal</i>	\$10,680,613	\$11,019,797	\$11,163,206	1.3%	\$11,469,511	2.7%
Central Charges						
	\$7,241,086	\$7,231,317	\$6,122,742	-15.3%	\$7,400,263	20.9%
<i>Subtotal</i>	\$7,241,086	\$7,231,317	\$6,122,742	-15.3%	\$7,400,263	20.9%
Total Water Department Expenses						
	\$20,498,327	\$20,821,412	\$19,862,981	-4.6%	\$21,615,906	8.8%
WATER TOTAL (excluding contingency)						
	\$21,936,374	\$22,259,459	\$21,492,121	-3.4%	\$23,227,449	8.1%
Water Contingency	\$500,000	\$500,000	\$700,000	40.0%	\$700,000	0.0%
WATER TOTAL EXPENSES						
	\$22,436,374	\$22,759,459	\$22,192,121	-2.5%	\$23,927,449	7.8%

WASTEWATER***Wastewater Portion of General Fund Expenses***

City Council	\$13,724	\$13,724	\$16,017	16.7%	\$16,471	2.8%
City Attorney's Office	\$49,167	\$49,167	\$52,396	6.6%	\$53,424	2.0%
City Manager's Office	\$80,819	\$810,819	\$83,814	-89.7%	\$86,714	3.5%
Property/Liability	\$97,582	\$97,582	\$101,814	4.3%	\$102,500	0.7%
Workers Comp	\$37,638	\$37,638	\$103,376	174.7%	\$88,027	-14.8%

Activity	2002 Adjusted	2002 Estimated	2003 Proposed	03 Prop/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
General Services						
Administration	\$14,254	\$14,254	\$12,803	-10.2%	\$13,546	5.8%
Human Resources	\$57,986	\$57,986	\$58,773	1.4%	\$59,845	1.8%
City Clerk's Office	\$29,278	\$29,278	\$29,142	-0.5%	\$29,381	0.8%
Organizational Support Services	\$66,267	\$66,267	\$82,568	24.6%	\$82,705	0.2%
Building Operations & Maint.	\$34,832	\$34,832	\$40,554	16.4%	\$41,301	1.8%
<i>Subtotal</i>	\$202,617	\$202,617	\$223,840	10.5%	\$226,778	1.3%
Finance						
Administration	\$16,732	\$16,732	\$15,572	-6.9%	\$16,545	6.2%
Accounting	\$49,970	\$49,970	\$49,875	-0.2%	\$50,453	1.2%
<i>Subtotal</i>	\$66,702	\$66,702	\$65,447	-1.9%	\$66,998	2.4%
Fire						
Emergency Services	\$13,510	\$13,510	\$14,711	8.9%	\$14,856	1.0%
<i>Subtotal</i>	\$13,510	\$13,510	\$14,711	8.9%	\$14,856	1.0%
Community Development						
Administration	\$31,712	\$31,712	\$33,403	5.3%	\$34,191	2.4%
Economic Development	\$14,873	\$14,873	\$21,704	45.9%	\$22,749	4.8%
Planning	\$42,066	\$42,066	\$46,760	11.2%	\$47,424	1.4%
Building	\$19,166	\$19,166	\$18,306	-4.5%	\$19,527	6.7%
Engineering	\$49,115	\$49,115	\$67,555	37.5%	\$73,068	8.2%
<i>Subtotal</i>	\$156,932	\$156,932	\$187,728	19.6%	\$196,959	4.9%
Public Works & Utilities						
Infrastructure Improvements	\$9,811	\$9,811	\$12,253	24.9%	\$10,310	-15.9%
Street Maintenance	\$54,876	\$54,876	\$66,856	21.8%	\$56,244	-15.9%
<i>Subtotal</i>	\$64,687	\$64,687	\$79,109	22.3%	\$66,554	-15.9%
Parks, Recreation and Libraries						
Park Services	\$78,373	\$78,373	\$67,926	-13.3%	\$62,134	-8.5%
<i>Subtotal</i>	\$78,373	\$78,373	\$67,926	-13.3%	\$62,134	-8.5%
Total Wastewater Portion of General Fund Expenses	\$861,751	\$1,591,751	\$996,178	-37.4%	\$981,415	-1.5%
Wastewater Department Expenses						
Finance						
Utility Billing	\$0	\$0	\$17,867	100.0%	\$18,042	1.0%
<i>Subtotal</i>	\$0	\$0	\$17,867	100.0%	\$18,042	1.0%
Public Works and Utilities						
Water Resources & Treatment	\$3,560,063	\$3,560,063	\$3,777,120	6.1%	\$3,916,466	3.7%
Utilities	\$2,594,529	\$2,527,124	\$2,317,953	-8.3%	\$2,206,622	-4.8%
<i>Subtotal</i>	\$6,154,592	\$6,087,187	\$6,095,073	0.1%	\$6,123,088	0.5%

Activity	2002 Adjusted	2002 Estimated	2003 Proposed	03 Prop/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
Central Charges	\$758,484	\$729,517	\$782,505	7.3%	\$881,206	12.6%
<i>Subtotal</i>	\$758,484	\$729,517	\$782,505	7.3%	\$881,206	12.6%
Total Wastewater Department Expenses	\$6,913,076	\$6,816,704	\$6,895,445	1.2%	\$7,022,336	1.8%
WASTEWATER TOTAL (excluding contingency)	\$7,774,827	\$8,408,455	\$7,891,623	-6.1%	\$8,003,751	1.4%
Wastewater Contingency	\$500,000	\$500,000	\$300,000	-40.0%	\$300,000	0.0%
WASTEWATER TOTAL EXPENSE	\$8,274,827	\$8,908,455	\$8,191,623	-8.0%	\$8,303,751	1.4%
<u>STORMWATER</u>						
<i>Stormwater Department Expenses</i>						
General Services						
Organizational Support Services	\$100,000	\$50,000	\$100,000	100.0%	\$100,000	0.0%
<i>Subtotal</i>	\$100,000	\$50,000	\$100,000	100.0%	\$100,000	0.0%
Community Development						
Engineering	\$46,000	\$36,500	\$38,000	4.1%	\$39,000	2.6%
<i>Subtotal</i>	\$46,000	\$36,500	\$38,000	4.1%	\$39,000	2.6%
Public Works and Utilities						
Street	\$100,000	\$100,000	\$100,000	0.0%	\$100,000	0.0%
<i>Subtotal</i>	\$100,000	\$100,000	\$100,000	0.0%	\$100,000	0.0%
Total Stormwater Department Expenses	\$246,000	\$186,500	\$238,000	27.6%	\$239,000	0.4%
<u>TOTAL COMBINED</u>						
Water/Wastewater Capital Imp.	\$6,727,000	\$6,727,000	\$6,581,000	-2.2%	\$6,050,000	-8.1%
Stormwater Capital Improvements	\$584,000	\$584,000	\$612,000	4.8%	\$636,000	3.9%
Total Capital Improvements	\$7,311,000	\$7,311,000	\$7,193,000	-1.6%	\$6,686,000	-7.0%
UTILITY ENTERPRISE FUND TOTAL (excluding contingency)						
	\$37,268,201	\$38,165,414	\$36,814,744	-3.5%	\$38,156,200	3.6%
Water Contingency	\$500,000	\$500,000	\$700,000	40.0%	\$700,000	0.0%
Wastewater Contingency	\$500,000	\$500,000	\$300,000	-40.0%	\$300,000	0.0%
<i>Contingency Subtotal</i>	\$1,000,000	\$1,000,000	\$1,000,000	0.0%	\$1,000,000	0.0%
TOTAL UTILITY ENTERPRISE FUND EXPENDITURES	\$38,268,201	\$39,165,414	\$37,814,744	-3.4%	\$39,156,200	3.5%

GENERAL CAPITAL IMPROVEMENT FUND REVENUES

Source	2002 Adjusted	2002 Estimated	2003 Proposed	03 Proj/ 02 Est	2004 Proposed	04 Prop/ 03 Prop
General Capital Improvements						
CIP Interest Income	\$1,230,000	\$1,230,000	\$884,812	-28.1%	\$966,000	9.2%
ADCO Road Tax	\$0	\$1,700,000	\$1,700,000	0.0%	\$1,745,000	2.6%
Cash-in Lieu Future Capital	\$0	\$0	\$0	N/A	\$0	N/A
Development Assessment Pmnts	\$339,992	\$340,000	\$300,000	-11.8%	\$384,000	28.0%
Sale of Assets	\$0	\$0	\$0	N/A	\$0	N/A
Transfer From General Fund	\$837,008	\$840,000	\$0	-100.0%	\$0	N/A
Transfer From Sales & Use Tax	\$2,500,000	\$2,500,000	\$1,544,188	-38.2%	\$1,500,000	-2.9%
Carryover	\$300,000	\$300,000	\$0	-100.0%	\$0	N/A
Subtotal General Capital Imp	\$5,207,000	\$6,910,000	\$4,429,000	-35.9%	\$4,595,000	3.7%
Park Capital Improvements						
Park Development Fees	\$650,000	\$600,000	\$627,564	4.6%	\$424,724	-32.3%
Accommodations Tax	\$1,100,000	\$950,000	\$950,000	0.0%	\$1,000,000	5.3%
Federal ISTEAs Funds	\$0	\$0	\$0	N/A	\$0	N/A
Cash-in Lieu Parks	\$0	\$0	\$0	N/A	\$0	N/A
Transfer From Open Space Fund	\$1,236,901	\$1,098,000	\$1,091,436	-0.6%	\$1,181,276	8.2%
Transfer From Conservation Trust Fd	\$586,099	\$586,099	\$625,000	6.6%	\$625,000	0.0%
Business Contribution	\$0	\$0	\$0	N/A	\$0	N/A
Adco Open Space - Grants	\$0	\$0	\$0	N/A	\$0	N/A
Jeffco Open Space - Grants	\$0	\$0	\$0	N/A	\$0	N/A
Adco Open Space - City Share	\$225,000	\$225,000	\$200,000	-11.1%	\$210,000	5.0%
Jeffco Open Space - City Share	\$1,000,000	\$1,000,000	\$1,000,000	0.0%	\$1,000,000	0.0%
Carryover	\$300,000	\$0	\$0	N/A	\$0	N/A
Subtotal Park Development	\$5,098,000	\$4,459,099	\$4,494,000	0.8%	\$4,441,000	-1.2%
TOTAL GCIF REVENUES	\$10,305,000	\$11,369,099	\$8,923,000	-21.5%	\$9,036,000	1.3%

2003 PROPOSED GENERAL CAPITAL IMPROVEMENT FUND PROGRAM

General Capital Improvement Fund Projects

General Capital Improvements:

New Traffic Signals	\$100,000
New Development Participation	\$150,000
Neighborhood Traffic Mitigation	\$200,000
Sidewalk Connections	\$50,000
New Street Light Program	\$25,000
Community Development Project Manager	\$73,000
Huron Street Improvements: 129 th to 144 th Avenues	\$1,700,000
98 th Avenue Connection	\$350,000
Geographic Information System Upgrades	\$65,000
Wolff Street: 114 th to 116 th Avenues	\$100,000
Harmony Park/ Amherst Street Connections	\$70,000
112 th Avenue: Federal Blvd to Huron Street	\$200,000
Savory Farm Water Tower Restoration	\$60,000
Fire Station Major Maintenance	\$50,000
City Facilities Parking Lot Maintenance Program	\$100,000
CEP Master Plan Implementation	\$50,000
South Westminster Revitalization Projects	\$200,000
Building Operations and Maintenance Major Maintenance	\$400,000
HVAC Upgrades to City Hall	\$130,000
Fire Station Concrete and Asphalt Program	\$50,000
CMO Project Management	\$56,000
Westminster Retail Initiative	<u>\$250,000</u>
2003 General Capital Improvements Total	\$4,429,000

Park Improvements:

Community Enhancement Program	\$950,000
Greenbelt and Drainage Improvements	\$50,000
Trail Development	\$100,000
Landscape Architect II/Project Manager	\$63,000
City Park Maintenance Facility	\$400,000
Westfield Village Park	\$400,000
Westcliff Park Land Acquisition	\$206,000
Ryan School Park Improvements	\$100,000
Carol Butts Park Master Plan & Minor Rehabilitation	\$150,000
Swim & Fitness Center Roof Replacement	\$200,000
74 th Avenue and Irving Street Park	\$750,000
Recreation Facilities Improvements	\$100,000
Park Maintenance (JCOS)	\$450,000
Open Space Land Acquisition	\$125,000
Park Renovation Program	<u>\$450,000</u>
2003 Park Improvements Total	\$4,494,000

2003 GENERAL CAPITAL IMPROVEMENT FUND Total	\$8,923,000
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2004 PROPOSED GENERAL CAPITAL IMPROVEMENT FUND PROGRAM

General Capital Improvement Fund Projects

General Capital Improvements:

New Traffic Signals	\$100,000
New Development Participation	\$150,000
Neighborhood Traffic Mitigation	\$200,000
Sidewalk Connections	\$50,000
New Street Light Program	\$25,000
Community Development Project Manager	\$76,000
Huron St Improvements: 129 th to 144 th Aves (\$1.7 million cash, \$10 million financed)	\$11,700,000
Geographic Information System Upgrades	\$65,000
Wolff Street: 114 th to 116 th Avenues	\$190,000
99 th Avenue: Wadsworth Boulevard to Burlington Northern/Santa Fe Railroad	\$275,000
Lowell Boulevard Corridor Enhancement	\$100,000
South Lowell Gateway Redevelopment	\$100,000
Arterial Roadway Profiling, Rehabilitation, and Drainage Improvements	\$400,000
Savory Farm Water Tower Restoration	\$25,000
80 th Avenue and Federal Boulevard Intersection Improvements	\$35,000
Fire Station Major Maintenance	\$50,000
City Facilities Parking Lot Maintenance Program	\$200,000
City Hall Major Maintenance	\$50,000
CEP Master Plan Implementation	\$50,000
Building Operations and Maintenance Major Maintenance	\$200,000
800 MHz Radio System Upgrade/Microwave System	\$120,000
CMO Project Management	\$59,000
Facelift Program	\$50,000
Microsoft Software Licensing (General Fund portion)	\$250,000
Replacement of the Citywide Voicemail System (General Fund portion)	<u>\$75,000</u>
2004 General Capital Improvements Total	\$14,595,000

Park Improvements:

Community Enhancement Program	\$1,000,000
Median Rehabilitation	\$200,000
Greenbelt and Drainage Improvements	\$50,000
Trail Development	\$100,000
Landscape Architect II/Project Manager	\$66,000
City Park Maintenance Facility	\$300,000
Westfield Village Park	\$600,000
Carol Butts Park Master Plan & Minor Rehabilitation	\$300,000
City Park Fitness Center Expansion	\$200,000
Irving Street Park	\$250,000
Recreation Facilities Improvements	\$200,000
Park Maintenance (JCOS)	\$450,000
Open Space Land Acquisition	\$125,000
Park Renovation Program	<u>\$600,000</u>
2004 Park Improvements Total	\$4,441,000

2004 GENERAL CAPITAL IMPROVEMENT FUND Total	\$19,036,000
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SALES AND USE TAX EXPENDITURES

		2002	2002	2003	2004	
		Adjusted	Estimated	Proposed	Proposed	
SALES & USE TAX FUND						
53010900						
Transfers						
79800 . 0100	Transfers General Fund	46,517,000	42,324,500	44,250,000	47,235,009	
79800 . 0750	Transfers GCIP	2,500,000	1,135,000	1,544,188	1,500,000	
79800 . 0800	Transfers Debt Service	5,750,000	5,750,000	5,350,000	4,300,000	
	Subtotal	\$54,767,000	\$49,209,500	\$51,144,188	\$53,035,009	
530	Sales and Use Tax Fund	Total	\$54,767,000	\$49,209,500	\$51,144,188	\$53,035,009
SALES & USE TAX FUND TOTAL		\$54,767,000	\$49,209,500	\$51,144,188	\$53,035,009	

SALES AND USE TAX REVENUES

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
Sales Tax						
Returns	\$44,075,000	\$39,667,500	\$41,309,188	4.1%	\$42,755,009	3.5%
Audit	\$450,000	\$450,000	\$500,000	11.1%	\$500,000	0.0%
Refunds	-\$55,000	-\$55,000	-\$60,000	9.1%	-\$65,000	8.3%
Audit Returns	<u>-\$3,000</u>	<u>-\$3,000</u>	<u>-\$5,000</u>	66.7%	<u>-\$5,000</u>	0.0%
Total	\$44,467,000	\$40,059,500	\$41,744,188	4.2%	\$43,185,009	3.5%
Use Tax						
Returns	\$1,900,000	\$1,750,000	\$2,000,000	14.3%	\$2,100,000	5.0%
Building	\$1,850,000	\$1,850,000	\$1,900,000	2.7%	\$2,000,000	5.3%
Auto	\$5,600,000	\$5,500,000	\$5,400,000	-1.8%	\$5,600,000	3.7%
Audit	\$350,000	\$350,000	\$450,000	28.6%	\$500,000	11.1%
Refunds	-\$70,000	-\$70,000	-\$100,000	42.9%	-\$100,000	0.0%
Collection Fees	<u>-\$280,000</u>	<u>-\$280,000</u>	<u>-\$300,000</u>	7.1%	<u>-\$300,000</u>	0.0%
Total	\$9,350,000	\$9,100,000	\$9,350,000	2.7%	\$9,800,000	4.8%
Total Sales & Use	\$53,817,000	\$49,159,500	\$51,094,188	3.9%	\$52,985,009	3.7%
Interest Income	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$50,000</u>	0.0%	<u>\$50,000</u>	0.0%
Total	\$53,867,000	\$49,209,500	\$51,144,188	3.9%	\$53,035,009	3.7%
Carryover	\$900,000	\$0	\$0	N/A	\$0	N/A
Total Funds Available	\$54,767,000	\$49,209,500	\$51,144,188	3.9%	\$53,035,009	3.7%

OPEN SPACE SALES AND USE TAX REVENUES

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Proj
Sales Tax						
Returns	\$3,867,966	\$3,625,000	\$3,715,625	2.5%	\$3,845,672	3.5%
Audit	\$25,000	\$25,000	\$25,000	0.0%	\$25,000	0.0%
Refunds	-\$4,000	-\$4,000	-\$4,000	0.0%	-\$4,000	0.0%
Total	\$3,888,966	\$3,646,000	\$3,736,625	2.5%	\$3,866,672	3.5%
Use Tax						
Returns	\$160,000	\$150,000	\$172,500	15.0%	\$181,125	5.0%
Building	\$145,200	\$135,000	\$130,000	-3.7%	\$150,000	15.4%
Auto	\$459,500	\$445,000	\$431,650	-3.0%	\$450,000	4.3%
Audit	\$20,000	\$20,000	\$20,000	0.0%	\$20,000	0.0%
Refunds	-\$6,000	-\$6,000	-\$6,000	0.0%	-\$6,000	0.0%
Collection Fees	-\$23,000	-\$23,000	-\$23,000	0.0%	-\$23,000	0.0%
Total	\$755,700	\$721,000	\$725,150	0.6%	\$772,125	6.5%
Total Sales & Use	\$4,644,666	\$4,367,000	\$4,461,775	2.2%	\$4,638,797	4.0%
Interest Income	\$25,000	\$25,000	\$25,000	0.0%	\$25,000	0.0%
Total	\$4,669,666	\$4,392,000	\$4,486,775	2.2%	\$4,663,797	3.9%
Carryover	\$92,000	\$92,000	\$0	-100%	\$0	N/A
Total Funds Available	\$4,761,666	\$4,484,000	\$4,486,775	0.1%	\$4,663,797	3.9%

OPEN SPACE SALES AND USE TAX EXPENDITURES

		2002	2002	2003	2004	
		Adjusted	Estimated *	Proposed	Proposed	
OPEN SPACE SALES & USE TAX FUND						
54010900						
Personnel Services						
60200 . 0000	Regular Salaries	89,456	84,035	86,381	89,953	
60200 . 0531	Regular Salaries Vol Crd	48,344	48,344	48,871	49,355	
60400 . 0531	Salaries Overtime Vol Crd	1,535	1,535	0	0	
60600 . 0000	Salaries Temp	5,000	1,000	1,000	1,000	
61000 . 0531	Unif & Equip Allow Vol	200	200	200	200	
61400 . 0000	Meeting Expense	2,200	1,200	1,200	1,200	
61400 . 0531	Meeting Expense Vol Crd	200	200	200	200	
61800 . 0000	Career Dev	3,750	2,000	1,000	1,000	
61800 . 0531	Career Dev Vol Crd	500	500	450	450	
	Subtotal	\$151,185	\$139,014	\$139,302	\$143,358	
Contractual Services						
65100 . 0000	Prof Serv	50,000	50,000	50,000	50,000	
65100 . 0531	Prof Serv Vol Crd	2,000	2,000	2,000	2,000	
65400 . 0000	Legal & Admin	10,000	5,000	1,000	1,000	
65600 . 0000	Engineering Design	99,500	99,500	1,000	1,000	
66000 . 0531	Equip Rental Vol Crd	3,000	3,000	3,000	3,000	
67700 . 0000	Lease Payments to Others	0	0	444	1,478	
67800 . 0531	Contract Svcs Vol Crd	3,900	3,900	3,900	3,900	
	Subtotal	\$168,400	\$163,400	\$61,344	\$62,378	
Commodities						
70200 . 0000	Supplies	2,300	1,000	500	500	
70200 . 0531	Supplies Vol Crd	4,929	5,000	5,000	5,000	
71800 . 0531	Build & Grd Mtrls Vol Crd	6,000	6,000	6,000	6,000	
72400 . 0531	Maint Const Mtrls Vol Crd	4,000	4,000	4,000	4,000	
72600 . 0531	Signing Mtrls Vol Crd	2,500	2,500	2,500	2,500	
	Subtotal	\$19,729	\$18,500	\$18,000	\$18,000	
Capital Outlay						
75400 . 0531	Comp Soft/Hard Vol Crd	71	71	0	0	
76400 . 0000	Construction	225,000	155,000	75,000	75,000	
76600 . 0000	Land Purchases	3,566,690	3,566,690	731,382	816,209	
	Subtotal	\$3,791,761	\$3,721,761	\$806,382	\$891,209	
Transfers						
79800 . 0750	Transfers GCIP	1,236,901	1,236,901	1,091,436	1,181,276	
79800 . 0800	Transfers Debt Svc	2,353,810	2,353,810	2,370,311	2,367,576	
	Subtotal	\$3,590,711	\$3,590,711	\$3,461,747	\$3,548,852	
540	Open Space Fund	Total	\$7,721,786	\$7,633,386	\$4,486,775	\$4,663,797
OPEN SPACE SALES & USE TAX FUND TOTAL		\$7,721,786	\$7,633,386	\$4,486,775	\$4,663,797	

FLEET MAINTENACE FUND EXPENDITURES

		2002 Adjusted	2002 Estimated	2003 Proposed	2004 Proposed	
FLEET MAINTENANCE FUND						
General Services Department - Fleet Maintenance						
30012460						
Personnel Services						
60200 . 0000	Regular Salaries	403,496	403,496	459,186	480,172	
60400 . 0000	Salaries Overtime	20,000	20,000	20,000	20,000	
61000 . 0000	Unif & Equip Allow	4,000	4,000	4,000	4,000	
61200 . 0000	Mileage Reimbursement	250	250	250	250	
61400 . 0000	Meeting Expense	500	300	500	500	
61800 . 0000	Career Dev	5,500	4,000	4,950	5,500	
64000 . 0000	Employee Med Expense	500	500	500	500	
	Subtotal	\$434,246	\$432,546	\$489,386	\$510,922	
Contractual Services						
66000 . 0000	Equip Rental	50,460	50,460	50,460	50,460	
66100 . 0000	Maint/Rep Equip	3,500	3,500	3,500	3,500	
66200 . 0000	Maint/Rep Infra	15,000	9,500	15,000	15,000	
66200 . 0539	Maint/Repair Infra Environment	76,000	50,000	0	10,000	
66900 . 0000	Telephone	4,000	4,000	4,000	4,000	
67000 . 0000	Outside Comp Chgs	7,000	7,000	7,000	7,000	
67700 . 0000	Lease Payments to Others	4,137	4,137	4,842	4,486	
68800 . 0000	Maint Repair-Rolling Stock	41,074	41,074	41,074	41,074	
68900 . 0000	Accident Repair Costs	15,000	12,000	15,000	15,000	
	Subtotal	\$216,171	\$181,671	\$140,876	\$150,520	
Commodities						
70200 . 0000	Supplies	35,000	35,000	35,000	35,000	
72400 . 0000	Maint Const Mtrls	4,000	3,000	4,000	4,000	
73000 . 0000	Chemicals	4,700	3,500	4,700	4,700	
73600 . 0000	Parts	140,000	140,000	148,000	143,246	
73800 . 0000	Tires	51,100	51,100	60,614	55,394	
74000 . 0000	Fuel & Lubricants	251,133	251,133	267,062	257,299	
	Subtotal	\$485,933	\$483,733	\$519,376	\$499,639	
Capital Outlay						
76800 . 0000	Budget Hold	23,200	0	0	0	
	Subtotal	\$23,200	\$0	\$0	\$0	
300	Fleet Maintenance Fund	Total	\$1,159,550	\$1,097,950	\$1,149,638	\$1,161,081
FLEET MAINTENANCE FUND TOTAL			\$1,159,550	\$1,097,950	\$1,149,638	\$1,161,081

		2002	2002	2003	2004
		Adjusted	Estimated	Proposed	Proposed
Legacy Ridge Golf Course					
Parks, Recreation & Libraries - Recreation Facilities					
22050720					
Personnel Services					
60200 . 0000	Regular Salaries	296,627	296,627	316,717	319,853
60200 . 0249	Regular Salaries Club Ops	137,735	137,735	142,761	144,175
60400 . 0000	Salaries Overtime	500	500	500	500
60400 . 0249	Salaries Overtime Club Ops	1,675	1,000	1,675	1,675
60600 . 0000	Salaries Temp	85,993	85,993	90,993	90,993
60600 . 0011	Salaries - Temp Instructors	13,000	13,000	13,000	13,000
60600 . 0249	Salaries Temp Club Ops	82,286	82,286	82,286	82,286
61000 . 0000	Unif & Equip Allow	5,700	5,700	6,500	6,500
61000 . 0249	Unif & Equip Allow Club Ops	5,000	4,500	5,000	5,000
61200 . 0249	Mileage Reimb Club Ops	1,100	700	1,100	1,100
61400 . 0000	Meeting Expense	900	900	900	900
61400 . 0249	Meeting Expense Club Ops	1,000	850	1,000	1,000
61800 . 0000	Career Dev	1,364	1,000	900	900
61800 . 0249	Career Dev Club Ops	3,200	2,500	2,880	2,880
	Subtotal	\$636,080	\$633,291	\$666,212	\$670,762
Contractual Services					
65100 . 0000	Prof Serv	8,000	8,000	5,400	5,400
65100 . 0249	Prof Serv Club Ops	31,875	31,875	31,975	31,975
65900 . 0000	Motor Fuel Chgs	8,800	8,800	8,800	8,800
66000 . 0000	Equip Rental	4,000	4,000	4,000	4,000
66000 . 0249	Equip Rental Club Ops	1,250	1,250	1,250	1,250
66100 . 0249	Maint/Rep Equip Club Ops	1,250	1,250	1,250	1,250
66200 . 0000	Maint/Rep Infra	0	0	1,000	1,000
66800 . 0249	Bank Chgs-Club Operations	26,320	26,320	27,200	27,200
66900 . 0000	Telephone	3,100	3,100	4,100	4,100
66900 . 0249	Telephone Club Ops	10,050	10,050	10,050	10,050
67100 . 0000	Wtr & Sewer	51,500	51,500	67,000	67,000
67100 . 0249	Wtr & Sewer Club Ops	2,000	2,000	2,000	2,000
67200 . 0000	Electricity & Gas	37,000	37,000	37,000	37,000
67200 . 0249	Electricity & Gas Club Ops	31,000	31,000	31,000	31,000
67300 . 0000	Solid Waste Collect	6,900	6,000	5,000	5,000
67300 . 0249	Solid Waste Collect Club Ops	1,000	1,000	1,000	1,000
67600 . 0249	Spec Promo Club Ops	5,000	5,237	5,000	5,000
67700 . 0000	Lease Pay to Others	83,009	83,009	82,418	82,418
67700 . 0249	Lease Pay to Others Club Ops	53,994	53,994	54,119	54,119
67800 . 0000	Contract Svcs	4,000	4,000	4,000	4,000
	Subtotal	\$370,048	\$369,385	\$383,562	\$383,562
Commodities					
70200 . 0000	Supplies	18,000	18,000	18,000	18,000
70200 . 0249	Supplies Club Ops	32,000	32,000	32,000	32,000
71000 . 0000	Landscape Sup	33,600	33,600	33,600	33,600
71800 . 0249	Build & Grd Mtrls Club Ops	750	750	750	750

		2002	2002	2003	2004	
		Adjusted	Estimated	Proposed	Proposed	
72200 . 0000	Irrigation Mtrls	9,607	8,000	11,000	11,000	
73000 . 0000	Chemicals	2,000	4,000	5,000	5,000	
73400 . 0249	Merch for Resale Club Ops	159,400	159,400	159,400	159,400	
73600 . 0000	Parts	22,000	22,000	23,000	23,000	
73600 . 0249	Parts Club Ops	1,500	1,500	1,500	1,500	
	Subtotal	\$278,857	\$279,250	\$284,250	\$284,250	
	Capital Outlay					
76000 . 0000	Other Equip	429	429	0	0	
	Subtotal	\$429	\$429	\$0	\$0	
220	Legacy Ridge Fund	Total	\$1,285,414	\$1,282,355	\$1,334,024	\$1,338,574
	Division Total All Funds		\$1,285,414	\$1,282,355	\$1,334,024	\$1,338,574
	Legacy Ridge Golf Course Total All Funds		\$1,786,943	\$1,773,514	\$1,740,453	\$1,927,183

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The Heritage Golf Course

Central Charges

23010900

	Personnel Services					
60200 . 0000	Regular Salaries	0	0	0	6,061	
62200 . 0000	Cafeteria Benefits	0	900	900	900	
62600 . 0000	Retire City Contrib	10,000	10,000	10,000	10,000	
62800 . 0590	Non Med Ins ER Life	1,110	1,300	1,400	1,500	
62800 . 0591	Non Med Ins ER LTD	3,100	3,600	4,000	4,400	
62800 . 0592	Non Med Ins ER SIB	2,300	2,400	2,600	2,900	
63000 . 0544	Med Ins ER Wellness	1,200	700	0	0	
63000 . 0594	Med Ins ER BCBS	16,000	16,000	29,350	33,700	
63000 . 0595	Med Ins ER Dental	3,700	4,500	5,200	6,000	
63000 . 0596	Med Ins ER Kaiser	17,000	17,000	20,350	23,400	
63600 . 0000	Medicare	6,400	6,500	7,000	7,700	
	Subtotal	\$60,810	\$62,900	\$80,800	\$96,561	
230	Heritage at Westmoor Fund	Total	\$60,810	\$62,900	\$80,800	\$96,561
	Division Total All Funds		\$60,810	\$62,900	\$80,800	\$96,561

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Golf Course Enterprise Fund

The Heritage Golf Course

Parks, Recreation & Libraries - Recreation Facilities

23050720

	Personnel Services				
60200 . 0000	Regular Salaries	300,141	300,141	306,657	309,693
60200 . 0249	Regular Salaries Club Ops	137,405	137,405	141,967	143,372
60400 . 0000	Salaries Overtime	500	500	500	500
60400 . 0249	Salaries Overtime Club Ops	1,875	1,875	1,875	1,875
60600 . 0000	Salaries Temp	94,929	94,929	94,929	94,929
60600 . 0011	Salaries Temp Golf Instrs	13,000	13,000	13,000	13,000

		2002	2002	2003	2004
		Adjusted	Estimated	Proposed	Proposed
60600 . 0249	Salaries Temp Club Ops	87,000	87,000	87,000	87,000
61000 . 0000	Unif & Equip Allow	6,244	6,244	7,500	7,500
61000 . 0249	Unif & Equip Allow Club Ops	5,000	5,000	5,000	5,000
61200 . 0249	Mileage Reimb Club Ops	1,000	1,000	1,000	1,000
61400 . 0000	Meeting Expense	3,000	3,000	1,500	1,500
61400 . 0249	Meeting Expense Club Ops	1,000	1,000	1,000	1,000
61800 . 0000	Career Dev	1,500	1,000	3,150	3,150
61800 . 0249	Career Dev Club Ops	2,000	2,000	1,800	1,800
	Subtotal	\$654,594	\$654,094	\$666,878	\$671,319
Contractual Services					
65100 . 0000	Prof Serv	14,600	14,000	12,900	12,900
65100 . 0249	Prof Serv Club Ops	26,210	26,210	26,210	26,210
65900 . 0000	Motor Fuel Chgs	9,300	9,300	9,800	9,800
66000 . 0000	Equip Rental	4,000	4,000	4,000	4,000
66000 . 0249	Equip Rental Club Ops	1,000	4,800	1,000	1,000
66100 . 0000	Maint/Rep Equip	356	530	1,000	1,000
66100 . 0249	Maint/Rep Equip Club Ops	800	800	600	600
66200 . 0000	Maint/Rep Infra	200	200	1,000	1,000
66800 . 0249	Bank Chgs-Club Operations	28,390	28,390	27,200	27,200
66900 . 0000	Telephone	3,300	2,100	2,100	2,100
66900 . 0249	Telephone Club Ops	12,000	12,000	9,000	9,000
67100 . 0000	Wtr & Sewer	61,900	65,000	71,000	71,000
67100 . 0249	Wtr & Sewer Club Ops	3,000	1,500	3,000	3,000
67200 . 0000	Electricity & Gas	39,000	39,000	42,000	42,000
67200 . 0249	Electricity & Gas Club Ops	35,000	35,000	30,000	30,000
67300 . 0000	Solid Waste Collect	5,500	5,500	4,800	4,800
67300 . 0249	Solid Waste Collect Club Ops	1,000	1,000	1,000	1,000
67600 . 0249	Spec Promo Club Ops	7,000	7,000	7,000	7,000
67700 . 0000	Lease Pay to Others	134,922	134,922	148,468	158,468
67700 . 0249	Lease Pay to Others Club Ops	50,814	50,814	54,508	54,508
67800 . 0000	Contract Svcs	9,000	4,000	4,000	4,000
67800 . 0249	Contract Svcs Club Ops	0	2,053	0	0
	Subtotal	\$447,292	\$448,119	\$460,586	\$470,586
Commodities					
70200 . 0000	Supplies	18,000	17,000	15,000	15,000
70200 . 0249	Supplies Club Ops	31,400	31,400	30,400	30,400
71000 . 0000	Landscape Sup	40,500	40,212	40,000	40,000
71800 . 0000	Build & Grd Mtrls	0	2,000	3,000	3,000
71800 . 0249	Build & Grd Mtrls Club Ops	500	1,320	500	500
72200 . 0000	Irrigation Mtrls	12,000	12,000	13,000	13,000
73000 . 0000	Chemicals	1,500	1,500	6,000	6,000
73400 . 0249	Merch for Resale Club Ops	140,000	149,480	140,000	140,000
73600 . 0000	Parts	20,500	20,500	24,000	24,000
	Subtotal	\$264,400	\$275,412	\$271,900	\$271,900

				2002	2002	2003	2004
				Adjusted	Estimated	Proposed	Proposed
Debt Service							
78200 .0000	Principal			100,000	100,000	170,000	175,000
78400 .0000	Int Pay			334,658	334,658	330,058	322,153
		Subtotal		\$434,658	\$434,658	\$500,058	\$497,153
230	Heritage at Westmoor Fund	Total		\$1,800,944	\$1,812,283	\$1,899,422	\$1,910,958
	Division Total All Funds			\$1,800,944	\$1,812,283	\$1,899,422	\$1,910,958
	The Heritage Golf Course Total All Funds			\$1,861,754	\$1,875,183	\$1,980,222	\$2,007,519
GOLF COURSE ENTERPRISE FUND TOTAL				\$3,648,697	\$3,648,697	\$3,720,675	\$3,934,702

GOLF COURSE ENTERPRISE FUND REVENUES

Source	2002 Budget	2002 Estimated	2003 Projected	03 Proj/ 02 Est	2004 Projected	04 Proj/ 03 Est
Green Fees	\$2,066,786	\$2,067,476	\$2,172,152	5.1%	\$2,291,510	5.5%
Cart Rental	\$509,994	\$545,803	\$547,510	0.3%	\$581,642	6.2%
Driving Range	\$239,490	\$226,514	\$224,714	-0.8%	\$238,966	6.3%
Pro Shop Retail	\$377,850	\$370,507	\$378,767	2.2%	\$401,178	5.9%
Junior Golf	\$9,500	\$7,894	\$7,930	0.5%	\$8,394	5.9%
Lesson Fees	\$20,000	\$28,420	\$29,216	2.8%	\$30,524	4.5%
Miscellaneous	\$41,000	\$43,153	\$43,823	1.6%	\$47,965	9.5%
Rentals	\$25,989	\$21,052	\$16,349	-22.3%	\$17,287	5.7%
Concessions	\$72,000	\$75,786	\$118,952	57.0%	\$80,672	-32.2%
Gift Certificates	<u>\$286,088</u>	<u>\$262,092</u>	<u>\$181,262</u>	-30.8%	<u>\$236,564</u>	30.5%
	\$3,648,697	\$3,648,697	\$3,720,675	2.0%	\$3,934,702	5.8%
Total Funds Available	\$3,648,697	\$3,648,697	\$3,720,675	2.0%	\$3,934,702	5.8%

GOLF COURSE ENTERPRISE FUND EXPENDITURES

		2002	2002	2003	2004	
		Adjusted	Estimated	Proposed	Proposed	
GOLF COURSE ENTERPRISE FUND						
Legacy Ridge Golf Course						
Central Charges						
22010900						
Personnel Services						
60200 . 0000	Regular Salaries	0	0	0	9,280	
62000 . 0000	Med Reimb	200	200	0	0	
62200 . 0000	Cafeteria Benefits	1,000	1,900	2,100	2,100	
62600 . 0000	Retire City Contrib	10,000	10,000	10,000	10,000	
62800 . 0590	Non Med Ins ER Life	1,110	1,500	1,600	1,800	
62800 . 0591	Non Med Ins ER LTD	3,500	3,800	4,200	4,600	
62800 . 0592	Non Med Ins ER SIB	2,600	2,600	2,900	3,200	
63000 . 0544	Med Ins ER Wellness	1,200	1,100	0	0	
63000 . 0594	Med Ins ER BCBS	38,500	36,000	42,100	48,400	
63000 . 0595	Med Ins ER Dental	3,700	4,100	4,700	5,400	
63000 . 0596	Med Ins ER Kaiser	10,760	1,000	1,750	1,300	
63600 . 0000	Medicare	7,500	7,500	8,000	8,800	
	Subtotal	\$80,070	\$69,700	\$77,350	\$94,880	
Transfers						
79800 . 0800	Transfers Debt Service	421,459	421,459	329,079	493,729	
	Subtotal	\$421,459	\$421,459	\$329,079	\$493,729	
220	Legacy Ridge Fund	Total	\$501,529	\$491,159	\$406,429	\$588,609
	Division Total All Funds		\$501,529	\$491,159	\$406,429	\$588,609

Human Service Agency Funding

Agency	2001 Expend	2002 Expend	2003 Recommended
✓ Access Housing - <i>Proposed CDBG</i>	\$10,000	\$10,000	\$9,000
✓ ACDO Housing Authority - <i>Proposed CDBG</i>	\$20,000	\$20,000	\$19,500
✓ ADCO Mental Health - <i>Proposed CDBG</i>	\$30,000	\$30,000	\$28,000
ADCO Inter-Church ARMS	\$3,000	\$3,000	\$2,000
ADCO Interfaith Hospitality Network (IHN)	--	\$2,000	\$1,500
✓ Alternatives to Family Violence - <i>Proposed CDBG</i>	\$20,000	\$21,000	\$17,000
Arapahoe House (previously HIS Adolescent Shelter)	--	\$7,500	\$6,000
Arvada Child Advocacy Center	\$2,500	--	\$4,000
Catholic Charities of Denver (North Area CARES)	\$5,000	\$5,000	\$3,500
CEF Hearing & Vision Assistance	--	--	\$1,000
Children's Outreach	\$0	\$1,000	\$2,000
Clinica Campesina Family Health Services, Inc.	\$4,000	\$5,125	\$6,000
✓ Colorado Homeless Families - <i>Proposed CDBG</i>	\$12,000	\$12,000	\$12,000
Community Awareness Action Team (CAAT)	--	\$5,000	\$1,000
Community Housing Services	\$3,500	\$1,000	\$1,000
Exempla Healthcare (Lutheran Hospice)	\$8,000	\$7,000	\$6,000
✓ Family Tree, Inc. - <i>Proposed CDBG</i>	\$15,000	\$15,000	\$14,500
FISH	\$1,000	\$2,000	\$4,000
Food Bank of the Rockies	\$1,500	\$1,500	\$2,000
Have a Heart Project, Inc.	\$4,000	\$4,000	\$3,500
Hospice of Metro Denver	\$10,000	\$9,000	\$9,000
Jefferson Center for Mental Health	\$15,000	\$15,000	\$13,500
Light for Life Foundation / Yellow Ribbon	\$1,000	\$1,000	\$3,000
Neighborhood Action Group (NAG)	\$2,500	\$1,500	--
North Metro Community Services	--	\$1,000	\$1,500
Project Safeguard	--	\$1,000	\$1,000
Radio Reading Service of the Rockies	\$1,500	\$1,000	\$0
RAAP	\$2,000	\$1,000	\$2,000
Salvation Army	\$3,500	--	--
Santa Claus Workshop	\$4,000	\$4,000	\$2,000
Senior Hub	\$11,875	\$11,875	\$11,875
Senior Resource Center	\$1,000	\$1,000	\$1,000
The New Club	\$1,500	\$1,500	\$1,500
Westminster Sunrise Lions Club	--	--	\$500
TOTAL	\$193,375	\$201,000	\$190,375

New agencies' requests are noted in **BOLD** (new agencies for 2003 funding)

✓ = Agency is proposed to be supported with CDBG funding in 2003.

-- = Agency did not request funding

2003 - 2007 Proposed Capital Improvement Program

	FUND SOURCE	REQ 2003	REC 2003	REQ 2004	REC 2004	REQ 2005	REC 2005	REQ 2006	REC 2006	REQ 2007	REC 2007	REQ TOTAL	REC TOTAL
GENERAL CAPITAL IMPROVEMENT FUND													
New Traffic Signals	GCIF	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$500	\$500
New Development Participation	GCIF	\$150	\$150	\$200	\$150	\$200	\$200	\$200	\$200	\$200	\$200	\$950	\$900
Neighborhood Traffic Mitigation	GCIF	\$200	\$200	\$200	\$200	\$300	\$300	\$200	\$200	\$200	\$200	\$1,100	\$1,100
Sidewalk Connections	GCIF	\$50	\$50	\$75	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$275	\$250
New Street Light Program	GCIF	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$125	\$125
Comm Dev/Project Manager	GCIF	\$73	\$73	\$76	\$76	\$80	\$80	\$84	\$84	\$86	\$86	\$399	\$399
Old Wadsworth Improvement: 92nd-108th Ave	GCIF	\$0	\$0	\$0	\$0	\$2,000	\$200	\$2,000	\$2,000	\$2,000	\$2,000	\$6,000	\$4,200
Huron Street Improvements: 129th-144th	GCIF	\$2,900	\$1,700	\$1,500	\$1,700	\$1,500	\$0	\$1,500	\$0	\$1,100	\$0	\$8,500	\$3,400
	Debt	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
	<i>Subtotal</i>	<i>\$2,900</i>	<i>\$1,700</i>	<i>\$11,500</i>	<i>\$11,700</i>	<i>\$1,500</i>	<i>\$0</i>	<i>\$1,500</i>	<i>\$0</i>	<i>\$1,100</i>	<i>\$0</i>	<i>\$18,500</i>	<i>\$13,400</i>
78th & Lowell Intersection	GCIF	\$0	\$0	\$0	\$0	\$75	\$75	\$0	\$0	\$0	\$0	\$75	\$75
98th Avenue Connection	GCIF	\$350	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350	\$350
Geographic Information System Upgrades	GCIF	\$65	\$65	\$65	\$65	\$50	\$50	\$60	\$60	\$60	\$60	\$300	\$300
Wolff Street 114th - 116th Avenues	GCIF	\$290	\$100	\$190	\$190	\$0	\$0	\$0	\$0	\$0	\$0	\$480	\$290
100th Ave & Simms St Intersection	GCIF	\$0	\$0	\$0	\$0	\$200	\$200	\$0	\$0	\$0	\$0	\$200	\$200
Harmony Park/ Amherst Street Connections	GCIF	\$70	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70	\$70
104th Ave/ Sheridan Intersection	GCIF	\$0	\$0	\$850	\$0	\$850	\$0	\$0	\$0	\$0	\$0	\$1,700	\$0
99th Avenue: Wadsworth to Burlington/Santa Fe Rail	GCIF	\$325	\$0	\$275	\$275	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$275
Lowell Blvd Corridor Enhancement	GCIF	\$200	\$0	\$500	\$100	\$200	\$200	\$0	\$0	\$0	\$0	\$900	\$300
76th Ave. Corridor Enhancement	GCIF	\$0	\$0	\$0	\$0	\$400	\$200	\$400	\$200	\$200	\$200	\$1,000	\$600
South Lowell Gateway Redevelopment	GCIF	\$0	\$0	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$200	\$200
Arterial Roadway Profiling/Rehabilitation/Drain. Imp.	GCIF	\$521	\$0	\$706	\$400	\$500	\$500	\$978	\$500	\$500	\$500	\$3,205	\$1,900
112th Avenue (Federal to Huron)	GCIF	\$200	\$200	\$0	\$0	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$1,200	\$1,200
Savory Farm Water Tower Restoration	GCIF	\$60	\$60	\$25	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$85	\$85
80th Ave/Federal Blvd Intersection Improvements	GCIF	\$0	\$0	\$35	\$35	\$180	\$180	\$240	\$240	\$0	\$0	\$455	\$455
Lowell Blvd. Bike Route	GCIF	\$140	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$140	\$0
Subtotal Streets & Traffic	GCIF	\$5,719	\$3,143	\$4,922	\$3,491	\$7,810	\$3,460	\$5,837	\$3,659	\$4,521	\$3,421	\$28,809	\$17,174
Subtotal Streets & Traffic Debt Projects		\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Total Streets & Traffic		\$5,719	\$3,143	\$14,922	\$13,491	\$7,810	\$3,460	\$5,837	\$3,659	\$4,521	\$3,421	\$38,809	\$27,174

Note: All amounts are dollars in thousands.

2003 - 2007 Proposed Capital Improvement Program

	FUND SOURCE	REQ 2003	REC 2003	REQ 2004	REC 2004	REQ 2005	REC 2005	REQ 2006	REC 2006	REQ 2007	REC 2007	REQ TOTAL	REC TOTAL
OTHER CAPITAL IMPROVEMENTS:													
Court Complex Improvements (Security Remodel)	GCIF	\$0	\$0	\$0	\$0	\$100	\$100	\$100	\$100	\$0	\$0	\$200	\$200
Fire Station Major Maintenance	GCIF	\$80	\$50	\$90	\$50	\$0	\$0	\$0	\$0	\$100	\$0	\$270	\$100
City Facilities Parking Lot Maintenance Program	GCIF	\$200	\$100	\$300	\$200	\$300	\$100	\$300	\$100	\$100	\$100	\$1,200	\$600
City Hall Major Maintenance	GCIF	\$50	\$0	\$50	\$50	\$100	\$100	\$50	\$50	\$50	\$50	\$300	\$250
CEP Master Plan Implementation	GCIF	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$250
South Westminster Revitalization Projects	GCIF	\$200	\$200	\$0	\$0	\$400	\$400	\$200	\$200	\$200	\$200	\$1,000	\$1,000
Building O&M Major Maintenance	GCIF	\$450	\$400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$1,250	\$1,200
HVAC Upgrades to City Hall	GCIF	\$130	\$130	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130	\$130
800 MHz Radio System Upgrade/Microwave System	GCIF	\$0	\$0	\$120	\$120	\$0	\$0	\$0	\$0	\$0	\$0	\$120	\$120
CMO Project Management	GCIF	\$56	\$56	\$59	\$59	\$61	\$61	\$61	\$61	\$63	\$63	\$300	\$300
Facelift Program	GCIF	\$50	\$0	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$200
Wesley Chapel Cemetary	GCIF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$150	\$150	\$150
Microsoft Software Licensing	GCIF	\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250
Replacement of Citywide Voice Mail System	GCIF	\$0	\$0	\$75	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$75	\$75
Fire Station Concrete/Asphalt Replacement Program	GCIF	\$50	\$50	\$50	\$0	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$200
Westminster Retail Initiative	GCIF	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250
Subtotal Other Capital Projects	GCIF	\$1,566	\$1,286	\$1,294	\$1,104	\$1,311	\$1,111	\$1,061	\$861	\$1,013	\$913	\$6,245	\$5,275
Subtotal Debt Financed Projects	COP/DEBT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Capital Projects		\$1,566	\$1,286	\$1,294	\$1,104	\$1,311	\$1,111	\$1,061	\$861	\$1,013	\$913	\$6,245	\$5,275
Subtotal Streets/Traffic/Other													
Subtotal Streets/Traffic/Other	GCIF	\$7,285	\$4,429	\$6,216	\$4,595	\$9,121	\$4,571	\$6,898	\$4,520	\$5,534	\$4,334	\$35,054	\$22,449
Subtotal Streets/Traffic/Other Debt	COP/DEBT	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Total All Non Park Projects		\$7,285	\$4,429	\$16,216	\$14,595	\$9,121	\$4,571	\$6,898	\$4,520	\$5,534	\$4,334	\$45,054	\$32,449
PARK IMPROVEMENTS:													
Community Enhancement Program	ACTx	\$1,100	\$950	\$1,100	\$1,000	\$1,100	\$1,050	\$1,100	\$1,100	\$1,100	\$1,100	\$5,500	\$5,200
Median Rehabilitation	JCOS/CTF	\$0	\$0	\$200	\$200	\$100	\$100	\$125	\$125	\$150	\$150	\$575	\$575
Greenbelt & Drainage Improvements	OSS/ACOS	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$250
Trail Development	CTF	\$100	\$100	\$100	\$100	\$100	\$100	\$125	\$125	\$125	\$125	\$550	\$550
Landscape Architect II/Project Manager	CO	\$63	\$63	\$66	\$66	\$70	\$70	\$73	\$73	\$75	\$75	\$347	\$347
City Park Maintenance Facility	JCOS	\$400	\$400	\$300	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$700	\$700
City Park Phase IV	JCOS	\$0	\$0	\$0	\$0	\$500	\$500	\$550	\$500	\$600	\$600	\$1,650	\$1,600
Westfield Village Park	PDF	\$400	\$400	\$600	\$600	\$400	\$400	\$0	\$0	\$0	\$0	\$1,400	\$1,400
128th & Huron Park	PDF	\$0	\$0	\$0	\$0	\$200	\$200	\$500	\$500	\$0	\$0	\$700	\$700

Note: All amounts are dollars in thousands.

2003 - 2007 Proposed Capital Improvement Program

	FUND SOURCE	REQ 2003	REC 2003	REQ 2004	REC 2004	REQ 2005	REC 2005	REQ 2006	REC 2006	REQ 2007	REC 2007	REQ TOTAL	REC TOTAL
Westcliff Park Land Acquisition	CTF	\$206	\$206	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$206	\$206
Ryan School Park	PDF	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100
Carol Butts Park Master Plan & Minor Rehab	OSS	\$150	\$150	\$300	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$450	\$450
City Park Fitness Center Expansion	CO	\$0	\$0	\$200	\$200	\$400	\$400	\$200	\$200	\$700	\$700	\$1,500	\$1,500
Swim and Fitness Center Roof Replacement	CO/PDF	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$200
Walnut Creek Trail	OSS	\$0	\$0	\$0	\$0	\$200	\$200	\$0	\$0	\$0	\$0	\$200	\$200
Irving Street Park	OSS	\$750	\$750	\$350	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100	\$1,000
Oakhurst Park	JCOS	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100	\$0	\$0	\$100	\$100
Recreation Facilities Improvements	OSS	\$200	\$100	\$200	\$200	\$200	\$100	\$250	\$200	\$300	\$200	\$1,150	\$800
Park Maintenance(JCOS)	JCOS	\$450	\$450	\$500	\$450	\$525	\$450	\$550	\$450	\$575	\$450	\$2,600	\$2,250
Open Space Land Acquisition	ACOS	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125
Park Renovation Program	OSS/CTF	\$500	\$450	\$600	\$600	\$500	\$500	\$550	\$500	\$600	\$600	\$2,750	\$2,650
Park Improvements Funding Sources:													
OSS/CTF/PDF/CO/ACOS		\$2,844	\$2,694	\$2,791	\$2,691	\$2,345	\$2,245	\$1,998	\$1,898	\$2,125	\$2,025	\$11,603	\$11,053
Accommodation Tax Rev		\$1,100	\$950	\$1,100	\$1,000	\$1,100	\$1,050	\$1,100	\$1,100	\$1,100	\$1,100	\$5,500	\$5,200
Jeffco OS Attributable Share (JCOS)		\$850	\$850	\$800	\$750	\$1,025	\$950	\$1,200	\$1,050	\$1,175	\$1,050	\$5,050	\$4,650
Debt		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Park Projects	GCIF	\$4,794	\$4,494	\$4,691	\$4,441	\$4,470	\$4,245	\$4,298	\$4,048	\$4,400	\$4,175	\$22,153	\$20,903
Subtotal Park Debt Projects	DEBT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Park Projects		\$4,794	\$4,494	\$4,691	\$4,441	\$4,470	\$4,245	\$4,298	\$4,048	\$4,400	\$4,175	\$22,153	\$20,903
Subtotal Streets & Traffic	GCIF	\$5,719	\$3,143	\$4,922	\$3,491	\$7,810	\$3,460	\$5,837	\$3,659	\$4,521	\$3,421	\$28,809	\$17,174
Subtotal Other Capital Projects	GCIF	\$1,566	\$1,286	\$1,294	\$1,104	\$1,311	\$1,111	\$1,061	\$861	\$1,013	\$913	\$6,245	\$5,275
Subtotal Park Projects	GCIF	\$4,794	\$4,494	\$4,691	\$4,441	\$4,470	\$4,245	\$4,298	\$4,048	\$4,400	\$4,175	\$22,153	\$20,903
Subtotal Debt	DEBT	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
GENERAL FUND TOTAL - ALL PROJECTS		\$12,079	\$8,923	\$20,907	\$19,036	\$13,591	\$8,816	\$11,196	\$8,568	\$9,934	\$8,509	\$67,207	\$53,352

Funding Source Key:

GCIF- General Capital Improvement Fund
 PDF- Park Development Fees
 ACOS - Adams County Open Space

OSS- Open Space Split
 CTF- Conservation Trust Fund
 CO - Carryover

JCOS- Jefferson County Open Space
 COP/DEBT - Certificates of Participation or Bonded Debt
 SWTR - Stormwater Fees

Note: All amounts are dollars in thousands.

2003 - 2007 Proposed Capital Improvement Program

	FUND SOURCE	REQ 2003	REC 2003	REQ 2004	REC 2004	REQ 2005	REC 2005	REQ 2006	REC 2006	REQ 2007	REC 2007	REQ TOTAL	REC TOTAL
UTILITY ENTERPRISE FUND													
WASTEWATER PROJECTS:													
BDWCR Facility Expansion/Renovation - 10.0 MGD	DEBT	\$0	\$0	\$14,500	\$14,500	\$4,750	\$0	\$0	\$0	\$0	\$0	\$19,250	\$14,500
	WWfd	\$771	\$771	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$771	\$771
	<i>Subtotal</i>	<i>\$771</i>	<i>\$771</i>	<i>\$14,500</i>	<i>\$14,500</i>	<i>\$4,750</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$20,021</i>	<i>\$15,271</i>
Sewerline - Old Wadsworth: 98th to 100th Ave	WWFd	\$0	\$0	\$320	\$320	\$0	\$0	\$0	\$0	\$0	\$0	\$320	\$320
Little Dry Creek Inflow & Infiltration Improvements	WWFd	\$295	\$295	\$305	\$300	\$400	\$400	\$0	\$0	\$0	\$0	\$1,000	\$995
Big Dry Creek Inflow & Infiltration Improvements	WWFd	\$275	\$275	\$535	\$400	\$750	\$500	\$880	\$500	\$500	\$500	\$2,940	\$2,175
Sewerline Under Wadsworth Blvd at 93rd - Phase 2	WWFd	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100
Strasburg Natural Resource Farm Property Purchase	WWFd	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$0	\$0	\$680	\$680
Major Wastewater Mgmt System Repairs & Replace.	WWFd	\$100	\$100	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$300	\$300
Replacement of Utility Billing Software	WWFd	\$250	\$0	\$500	\$250	\$500	\$500	\$0	\$0	\$0	\$0	\$1,250	\$750
Subtotal Wastewater	WWFd	\$1,961	\$1,711	\$1,880	\$1,490	\$1,870	\$1,620	\$1,100	\$720	\$550	\$550	\$7,361	\$6,091
Subtotal Wastewater Debt	DEBT	\$0	\$0	\$14,500	\$14,500	\$4,750	\$0	\$0	\$0	\$0	\$0	\$19,250	\$14,500
Total Wastewater Projects		\$1,961	\$1,711	\$16,380	\$15,990	\$6,620	\$1,620	\$1,100	\$720	\$550	\$550	\$26,611	\$20,591
WATER PROJECTS:													
Semper Water Treatment Optimization/Renovation	WTRFd	\$2,000	\$1,000	\$400	\$400	\$500	\$500	\$2,000	\$2,000	\$0	\$2,000	\$4,900	\$5,900
	DEBT	\$0	\$0	\$0	\$0	\$0	\$0	\$11,200	\$0	\$0	\$0	\$11,200	\$0
	<i>Subtotal</i>	<i>\$2,000</i>	<i>\$1,000</i>	<i>\$400</i>	<i>\$400</i>	<i>\$500</i>	<i>\$500</i>	<i>\$13,200</i>	<i>\$2,000</i>	<i>\$0</i>	<i>\$2,000</i>	<i>\$16,100</i>	<i>\$5,900</i>
Raw Water System Improvements	WTRFd	\$100	\$100	\$100	\$100	\$2,900	\$500	\$3,000	\$1,000	\$1,000	\$1,000	\$7,100	\$2,700
PW&U Project Inspection	WTRFd	\$150	\$150	\$150	\$150	\$170	\$170	\$170	\$170	\$170	\$170	\$810	\$810
Raw Water Purchases	WTRFd	\$0	\$0	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$2,000	\$2,000
Utility Projects Landscaping	WTRFd	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$250	\$250
Waterline Maintenance/Replacements/Additions	WTRFd	\$800	\$800	\$900	\$800	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$4,700	\$4,600
Additional Northwest Water System Storage	WTRFd	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,153	\$0	\$0	\$0	\$3,153	\$2,000
Northeast Water Storage Tank	WTRFd	\$2,000	\$2,000	\$2,153	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,153	\$3,000
Gravel Lakes Storage - Wattenberg	WTRFd	\$0	\$0	\$0	\$0	\$0	\$0	\$3,191	\$3,191	\$0	\$0	\$3,191	\$3,191
74th Ave. Waterline-Federal to Irving	WTRFd	\$145	\$145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$145	\$145
Water System Major Maint. & Repair	WTRFd	\$125	\$125	\$75	\$0	\$75	\$75	\$75	\$75	\$75	\$75	\$425	\$350
Microsoft Software Licensing	WTRFd	\$0	\$0	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$175	\$175
Replacement of Citywide Voice Mail System	WTRFd	\$0	\$0	\$35	\$35	\$0	\$0	\$0	\$0	\$0	\$0	\$35	\$35
Reclaimed Plant Expansion	WTRFd	\$0	\$0	\$50	\$50	\$400	\$400	\$400	\$400	\$2,000	\$2,000	\$2,850	\$2,850
Reclaimed Water Project User Connections	WTRFd	\$500	\$500	\$500	\$300	\$500	\$300	\$500	\$300	\$500	\$300	\$2,500	\$1,700
Subtotal Water	WTRFd	\$5,870	\$4,870	\$6,088	\$4,560	\$7,095	\$4,495	\$12,039	\$8,686	\$5,295	\$7,095	\$36,387	\$29,706
Subtotal Water Debt	DEBT	\$0	\$0	\$0	\$0	\$0	\$0	\$11,200	\$0	\$0	\$0	\$11,200	\$0
Total Water Projects		\$5,870	\$4,870	\$6,088	\$4,560	\$7,095	\$4,495	\$23,239	\$8,686	\$5,295	\$7,095	\$47,587	\$29,706
Total Water and Wastewater Projects		\$7,831	\$6,581	\$22,468	\$20,550	\$13,715	\$6,115	\$24,339	\$9,406	\$5,845	\$7,645	\$74,198	\$50,297

Note: All amounts are dollars in thousands.

2003 - 2007 Proposed Capital Improvement Program

	FUND SOURCE	REQ 2003	REC 2003	REQ 2004	REC 2004	REQ 2005	REC 2005	REQ 2006	REC 2006	REQ 2007	REC 2007	REQ TOTAL	REC TOTAL
STORM WATER:													
Storm Drainage Improvements	SWTR	\$195	\$147	\$36	\$36	\$400	\$400	\$675	\$675	\$675	\$675	\$1,981	\$1,933
Raleigh/70th Avenue Drainage Improvements	SWTR	\$215	\$215	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215	\$215
Quail Creek Channel Improvements	SWTR	\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250
Lowell Blvd/92nd Ave. Drainage Improvements	SWTR	\$250	\$250	\$350	\$350	\$250	\$250	\$0	\$0	\$0	\$0	\$850	\$850
Subtotal Stormwater	SWTR	\$660	\$612	\$636	\$636	\$650	\$650	\$675	\$675	\$675	\$675	\$3,296	\$3,248
Subtotal Stormwater Debt	DEBT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Stormwater Projects		\$660	\$612	\$636	\$636	\$650	\$650	\$675	\$675	\$675	\$675	\$3,296	\$3,248
Total Utility Fund													
Total Utility Fund	WW/WFd/SWTR	\$8,491	\$7,193	\$8,604	\$6,686	\$9,615	\$6,765	\$13,814	\$10,081	\$6,520	\$8,320	\$47,044	\$39,045
Total Utility Fund Debt	DEBT	\$0	\$0	\$14,500	\$14,500	\$4,750	\$0	\$11,200	\$0	\$0	\$0	\$30,450	\$14,500
UTILITY FUND TOTAL - ALL PROJECTS		\$8,491	\$7,193	\$23,104	\$21,186	\$14,365	\$6,765	\$25,014	\$10,081	\$6,520	\$8,320	\$77,494	\$53,545
Total GCIF - Pay as You Go													
Total GCIF - Pay as You Go	GCIFd	\$12,079	\$8,923	\$10,907	\$9,036	\$13,591	\$8,816	\$11,196	\$8,568	\$9,934	\$8,509	\$57,207	\$43,352
Total GF Debt	DEBT	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Total Utility Fund - Pay as You Go		\$8,491	\$7,193	\$8,604	\$6,686	\$9,615	\$6,765	\$13,814	\$10,081	\$6,520	\$8,320	\$47,044	\$39,045
Total Utility Fund Debt	DEBT	\$0	\$0	\$14,500	\$14,500	\$4,750	\$0	\$11,200	\$0	\$0	\$0	\$30,450	\$14,500
GRAND TOTAL CIP		\$20,570	\$16,116	\$44,011	\$40,222	\$27,956	\$15,581	\$36,210	\$18,649	\$16,454	\$16,829	\$144,701	\$106,897

Note: All amounts are dollars in thousands.

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
<u>GENERAL FUND</u>			
City Attorney's Office			
Business Unit: 10003120			
City Attorney	1.000	1.000	1.000
Assistant City Attorney I/II	3.500	3.500	3.500
Paralegal	1.000	1.000	1.000
Legal Secretary	2.000	2.000	2.000
Clerk Typist II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	8.500	8.500	8.500
Prosecuting			
Business Unit: 100031200125			
Assistant Prosecuting Attorney I/II	2.050	2.050	2.050
Lead Prosecuting Attorney	0.750	0.750	0.750
Clerk Typist II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	3.800	3.800	3.800
City Attorney's Office Total	12.300	12.300	12.300
City Manager's Office			
Business Unit: 10005050			
City Manager	1.000	1.000	1.000
Assistant City Manager	1.000	1.000	1.000
Special Projects Director	0.500	0.000	0.000
Assistant to the City Manager	1.000	1.000	1.000
Executive Secretary to City Manager	1.000	1.000	1.000
Administrative Secretary	2.000	2.000	2.000
Management Assistant	1.000	0.000	0.000
Management Analyst	0.000	1.000	1.000
Neighborhood Outreach Coordinator	0.800	0.800	0.800
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	9.300	8.800	8.800
CMO Public Information			
Business Unit: 100050500387			
Public Information Officer	0.600	0.600	0.600
Public Information Specialist	2.000	2.000	2.000
Senior Public Information Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	3.600	3.600	3.600
City Manager's Office Total	12.900	12.400	12.400

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Community Development			
Administration Division			
Business Unit: 10030050			
Community Development Director	1.000	1.000	1.000
Senior Engineer	1.000	0.000	0.000
Capital Projects Coordinator	0.000	1.000	1.000
Senior Projects Coordinator	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Secretary	0.500	0.000	0.000
Clerk Typist II	<u>1.100</u>	<u>1.100</u>	<u>1.100</u>
Subtotal	5.600	5.100	5.100
Economic Development Division			
Business Unit: 10030340			
Economic Development Manager	1.000	1.000	1.000
Economic Development Specialist	1.000	1.000	1.000
Secretary	<u>0.000</u>	<u>0.500</u>	<u>0.500</u>
Subtotal	2.000	2.500	2.500
Planning Division			
Business Unit: 10030360			
Planning Manager	1.000	1.000	1.000
Planner I-III	4.200	4.200	4.200
Planning Coordinator	1.000	1.000	1.000
Senior Projects Planner	1.000	1.000	1.000
(I) Planner II	1.000	1.000	1.000
Planning Technician	2.000	2.000	2.000
Official Development Plan Inspector	1.000	1.000	1.000
Code Enforcement Officer	0.500	0.500	0.500
Secretary	1.500	1.500	1.500
Records Management Technician	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	14.200	14.200	14.200
Building Division			
Business Unit: 10030370			
Chief Building Official	1.000	1.000	1.000
Building Inspection Supervisor	1.000	1.000	1.000
Building Plans Analyst	1.000	1.000	1.000
Electrical Inspector	1.000	1.000	1.000
(I) Electrical Inspector	1.000	1.000	1.000
General Building Inspector	3.000	3.000	3.000
(I) General Building Inspector	3.000	3.000	3.000
Housing Inspector	1.000	1.000	1.000
(I) Housing Inspector	1.000	1.000	1.000
Secretary	1.500	1.500	1.500
(I) Assistant Building Plans Analyst	2.000	2.000	2.000
Building Permit Clerk	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	17.500	17.500	17.500

(I) = FTE's are indexed to growth activity

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Community Development			
Engineering Division			
Business Unit: 10030380			
City Engineer	1.000	1.000	1.000
Assistant City Engineer	1.000	1.000	1.000
Senior Engineer (Transportation)	1.000	1.000	1.000
Engineer/Senior Engineer (Civil)	2.000	1.000	1.000
GIS Coordinator	0.000	1.000	1.000
(I) Engineer/Sr. Engineer (Civil)	1.000	1.000	1.000
Capital Projects Inspector	1.000	1.000	1.000
Senior Projects Engineer	1.000	1.000	1.000
Transportation Systems Coordinator	1.000	1.000	1.000
Engineering Construction Inspector	2.000	2.000	2.000
(I) Engineering Construction Inspector	1.000	1.000	1.000
Neighborhood Traffic Specialist	1.000	1.000	1.000
Engineering Technician	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
GIS Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	16.000	16.000	16.000
Community Development Department Total	55.300	55.300	55.300
(I) = FTE's are indexed to growth activity			
Finance Department			
Administration Division			
Business Unit: 10015050			
Finance Director	1.000	1.000	1.000
Administrative Secretary	1.000	0.500	0.500
Accounting Technician	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	3.000	2.500	2.500
Treasury Division			
Business Unit: 10015240			
Treasury Manager	1.000	1.000	1.000
Revenue Services Representative	2.000	2.000	2.000
Financial Analyst	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	4.000	4.000	4.000
Accounting Division			
Business Unit: 10015220			
Accounting Manager	1.000	1.000	1.000
Accountant	3.000	3.000	3.000
Internal Auditor	0.500	0.500	0.500
Payroll Technician	0.500	2.000	2.000
Accounting Specialist	1.000	0.000	0.000
Accounting Technician	3.000	3.000	3.000
Clerk Typist II	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Subtotal	9.500	10.000	10.000

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Finance Department			
Sales Tax Division			
Business Unit: 10015250			
Sales Tax Manager	1.000	1.000	1.000
Sales Tax Auditor	4.000	4.000	4.000
Sales Tax Technician	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Subtotal	7.000	7.000	7.000
Finance Department Total	23.500	23.500	23.500
Fire Department			
Emergency Services Division			
Business Unit: 10025260			
Fire Chief	1.000	1.000	1.000
Deputy Chief/Administration	1.000	1.000	1.000
Battalion Chief	3.000	3.000	3.000
Administrative Secretary	1.000	1.000	1.000
Fire Captain	6.000	6.000	6.000
Fire Lieutenant	13.000	13.000	13.000
Fire Engineer	21.000	21.000	21.000
Firefighter I/II	25.000	28.000	28.000
Secretary	1.000	1.000	1.000
Clerk Typist II	1.000	1.000	1.000
Training Captain	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	74.000	77.000	77.000
Business Unit: 100252600546			
Fire Paramedic	24.000	23.000	23.000
Emergency Services Coordinator	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
	24.000	24.000	24.000
Subtotal	98.000	101.000	101.000
Fire Prevention			
Business Unit: 100252600547			
Deputy Chief/Technical Services	1.000	1.000	1.000
Emergency Management Coordinator	0.500	0.500	0.500
***Fire Lieutenant / Fire Prevention Specialist	0.000	0.000	0.000
Deputy Fire Marshal	1.000	1.000	1.000
Fire Plans Examiner/Inspector	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	3.500	3.500	3.500
Fire Department Total	101.500	104.500	104.500

***Fire Prevention Specialist is a temporary two year special appointment filled by a Fire Engineer or Fire Paramedic.

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
General Services Department			
Administration Division			
Business Unit: 10012050			
Deputy City Manager for Administration	1.000	1.000	1.000
Administrative Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.000	2.000	2.000
Organizational Support Services Division			
Business Unit: 10012110			
Organizational Support Services Manager	1.000	1.000	1.000
Contract Services Coordinator	1.000	1.000	1.000
Employee Development Analyst	1.500	1.500	1.500
Secretary	1.000	1.000	1.000
Crewleader, Custodial	1.000	1.000	1.000
Custodian I/II	0.750	0.000	0.000
Custodian	0.000	0.750	0.750
Volunteer Coordinator	1.000	1.000	1.000
	7.250	7.250	7.250
Business Unit: 100121100552			
Environmental Services Analyst	1.000	1.000	1.000
Environmental Services Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	2.000	2.000	2.000
Human Resources Division			
Business Unit: 10012060			
Human Resources Manager	1.000	1.000	1.000
Human Resources Analyst/Sr. Human Resources Analyst	3.500	3.500	3.500
Human Resources Technician	2.000	2.000	2.000
Applications Specialist	1.000	1.000	1.000
(I) Clerk Typist II	1.000	1.000	1.000
Clerk Typist II	<u>1.350</u>	<u>1.350</u>	<u>1.350</u>
	9.850	9.850	9.850
Wellness			
Business Unit: 100120600544			
Recreation Specialist / Wellness	1.000	1.000	1.000
Subtotal	10.850	10.850	10.850
City Clerk's Office			
Business Unit: 10012070			
City Clerk	1.000	1.000	1.000
Printing Technician	1.000	0.000	0.000
Print Shop Coordinator	0.000	1.000	1.000
Deputy City Clerk	1.000	1.000	1.000
Switchboard Operator	1.126	1.126	1.126
Press Operator Assistant	1.000	1.000	1.000
Messenger	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	6.126	6.126	6.126

(I) = FTE's are indexed to growth activity

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
General Services Department			
Municipal Court			
Business Unit: 10012130			
Municipal Judge	1.000	1.000	1.000
Associate Judge	0.800	0.800	0.800
Court Administrator	1.000	1.000	1.000
Deputy Court Administrator	1.000	1.000	1.000
Collections Supervisor	1.000	1.000	1.000
Deputy Court Clerk	<u>11.800</u>	<u>11.800</u>	<u>11.800</u>
	16.600	16.600	16.600
Probation			
Business Unit: 100121300130			
Probation Services Coordinator	1.000	1.000	1.000
Probation Officer	1.500	1.500	1.500
Deputy Court Clerk	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	3.500	3.500	3.500
Subtotal	20.100	20.100	20.100
Building Operations & Maintenance Division			
Business Unit: 10012390			
Facilities Manager	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
HVAC Specialist	1.000	1.000	1.000
Maintenance Coordinator	1.000	1.000	1.000
Carpenter	1.000	1.000	1.000
HVAC Technician	1.000	1.000	1.000
Maintenanceworker	1.000	1.000	1.000
Building Repairworker	2.000	2.000	2.000
Clerk Typist II	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Subtotal	9.500	9.500	9.500
General Services Department Total	57.826	57.826	57.826
Parks, Recreation and Libraries Department			
Administration Division			
Business Unit: 10050050			
Parks, Recreation and Libraries Director	1.000	1.000	1.000
Management Assistant	1.000	1.000	1.000
Administrative Coordinator	1.000	1.000	1.000
Secretary	3.000	3.000	3.000
Applications Specialist	1.000	1.000	1.000
Senior Police Officer	1.000	1.000	1.000
Clerk Typist II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
PR&L Administration Subtotal	9.000	9.000	9.000

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Parks, Recreation and Libraries Department			
Park Services Division			
Business Unit: 10050550			
Parks Services Manager	1.000	1.000	1.000
Foreman	2.000	2.000	2.000
Park Supervisor	1.000	1.000	0.000
Crewleader	6.000	4.000	3.000
Mechanic I/II	2.000	2.000	2.000
Equipment Mechanic	1.000	1.000	1.000
City Forester	1.000	1.000	0.000
Irrigator I/II	4.000	3.000	3.000
Parksworker I/II	<u>12.000</u>	<u>10.000</u>	<u>9.000</u>
Parks Services	30.000	25.000	21.000
Standley Lake Section			
Business Unit: 10050660			
Lake Operations Coordinator	1.000	1.000	1.000
Senior Park Ranger	1.000	1.000	1.000
Park Ranger	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Standley Lake	3.000	3.000	3.000
Design/Development Section			
Business Unit: 10050690			
Landscape Architect I/II	2.000	2.000	2.000
Park Supervisor	1.000	1.000	1.000
Equipment Operator I	2.000	2.000	2.000
Equipment Operator II	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Design/Development	7.000	7.000	7.000
Parks Services Subtotal	40.000	35.000	31.000
Library Services Division			
Business Unit: 10050620			
Library Services Manager	1.000	1.000	1.000
Librarian I	6.100	6.100	6.100
Librarian II	2.000	2.000	2.000
Library Services Coordinator	5.000	5.000	5.000
Library Supervisor	1.000	1.000	1.000
Library Literacy Program Coordinator	0.500	0.000	0.000
Library Specialist	0.000	1.000	1.000
Library Associate I/II	9.000	8.500	8.500
Applications Specialist	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
Library Clerk I/II	9.900	9.900	9.900
Library Page	<u>5.700</u>	<u>5.700</u>	<u>5.700</u>
Library Services Subtotal	42.200	42.200	42.200
Parks, Recreation and Libraries			
Recreation Programs Division			
Business Unit: 10050760			
Recreation Programs Manager	1.000	1.000	1.000
Recreation Specialist	<u>6.000</u>	<u>6.000</u>	<u>6.000</u>
Recreation Programs	7.000	7.000	7.000

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Senior Center			
Business Unit: 100507600017			
Recreation Supervisor/Senior Center	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	0.500	0.500	0.500
Guest Relations Clerk I/II	0.800	0.800	0.800
Custodian I/II	1.000	0.000	0.000
Custodian	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Senior Center	4.300	4.300	4.300
Recreation Programs/Arts Program			
Business Unit: 100507600532			
Art Program	1.000	1.000	1.000
Recreation Programs Subtotal	12.300	12.300	12.300
Recreation Facilities Division			
Administration			
Business Unit: 10050720			
Recreation Facilities Manager	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Maintenanceworker	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	3.000	3.000	3.000
Administration/Fitness			
Business Unit: 100507200505			
Recreation Specialist	<u>1.000</u>	<u>1.000</u>	<u>1.500</u>
Recreation Facilities Administration	4.000	4.000	4.500
City Park Recreation Center			
Business Unit: 100507200860			
Recreation Supervisor/City Park	1.000	1.000	1.000
Recreation Supervisor Assistant	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	3.000	3.000	3.000
Guest Relations Clerk I/II	9.500	9.500	9.500
Custodian I/II	3.000	0.000	0.000
Custodian	0.000	3.000	3.000
Assistant Pool Manager	2.000	2.000	2.000
Lifeguard	10.598	10.598	10.598
Recreation Aide	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
City Park Recreation Center	32.098	32.098	32.098
Parks, Recreation and Libraries Department			
Fitness Center			
Business Unit: 100507200861			
Recreation Supervisor Assistant	1.000	1.000	1.000
Facility Assistant	1.000	1.000	1.000
Guest Relations Clerk I/II	5.300	5.300	5.300
Custodian I/II	2.000	0.000	0.000
Custodian	0.000	2.000	1.500
Recreation Aide	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Fitness Center	10.300	10.300	9.800

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Swim and Fitness Center			
Business Unit: 100507200963			
Recreation Supervisor/Swim Fit	1.000	1.000	1.000
Recreation Specialist	1.000	1.000	1.000
Facility Assistant	1.600	1.600	1.600
Guest Relations Clerk I/II	4.050	4.050	4.050
Custodian I/II	1.250	0.000	0.000
Custodian	0.000	1.250	1.250
Assistant Pool Manager	2.000	2.000	2.000
Lifeguard	<u>5.500</u>	<u>5.500</u>	<u>5.500</u>
Swim and Fitness Center	16.400	16.400	16.400
West View Recreation Center			
Business Unit: 100507200967			
Recreation Supervisor/West View	1.000	1.000	1.000
Facility Assistant	1.800	1.800	1.800
Recreation Aide	1.000	1.000	1.000
Guest Relations Clerk I/II	4.400	4.400	4.400
Custodian I/II	1.000	0.000	0.000
Custodian	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
West View Recreation Center	9.200	9.200	9.200
Recreation Facilities Subtotal	71.998	71.998	71.998
Parks, Recreation and Libraries Department Total	175.498	170.498	166.498
Police Department			
Administration Division			
Business Unit: 10020050			
Police Chief	1.000	1.000	1.000
Administrative Coordinator	1.000	1.000	1.000
Secretary	<u>0.800</u>	<u>0.800</u>	<u>0.800</u>
Subtotal	2.800	2.800	2.800
Police Department			
Community Services Division			
Administrative Services Section			
Business Unit: 10020270			
Police Captain	1.000	1.000	1.000
Police Lieutenant	1.000	1.000	1.000
Research Analysis Coordinator	1.000	0.000	0.000
Senior Management Analyst	0.000	1.000	1.000
Sergeant	1.000	1.000	1.000
Senior Police Officer	5.000	5.000	5.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Administrative Services	10.000	10.000	10.000

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Community Services Division			
Neighborhood Services Section			
Business Unit: 10020271			
Police Lieutenant	1.000	1.000	1.000
Code Enforcement Officer	5.000	5.000	5.000
Code Enforcement Technician	1.000	1.000	1.000
Animal Control Supervisor	1.000	1.000	1.000
Animal Control Officer	<u>4.000</u>	<u>4.000</u>	<u>4.000</u>
Neighborhood Services	12.000	12.000	12.000
Community Services Division			
Technical Services Section			
Business Unit: 10020272			
Technical Services Administrator	1.000	1.000	1.000
Records Supervisor	2.000	2.000	2.000
Communication Supervisor	3.000	3.000	3.000
Communication Specialist I/II	17.000	17.000	17.000
Records Specialist	13.500	13.500	13.500
Property Evidence Specialist	1.000	1.000	1.000
Property Evidence Clerk	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Technical Services	38.500	38.500	38.500
Community Services Subtotal	60.500	60.500	60.500
Investigation Services Division			
Business Unit: 10020300			
Police Captain	1.000	1.000	1.000
Sergeant	3.000	3.000	3.000
Criminalist/Senior Criminalist	2.500	2.500	2.500
Police Officer/Senior Police Officer	26.000	26.000	26.000
Victim Services Coordinator	1.000	1.000	1.000
Victim Advocate	3.000	3.000	3.000
Secretary	<u>2.000</u>	<u>2.000</u>	<u>2.000</u>
Subtotal	38.500	38.500	38.500
Police Department			
Patrol Services Division			
Business Unit: 10020500			
Police Captain	1.000	1.000	1.000
Police Lieutenant	2.000	5.000	5.000
Police Lieutenant, Patrol	3.000	0.000	0.000
Sergeant	12.000	12.000	12.000
Police Officer/Senior Police Officer	92.000	96.000	96.000
Report Specialist	3.000	3.000	3.000
Secretary	1.000	1.000	1.000
Traffic Accident Investigator	3.000	3.000	3.000
Equipment Services Assistant	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	118.000	122.000	122.000
Police Department Total	219.800	223.800	223.800

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Public Works & Utilities Department			
Street Maintenance Division			
Business Unit: 10035450			
Street Operations Manager	1.000	1.000	1.000
Foreman, Streets	3.000	3.000	3.000
Street Inspector	1.000	1.000	1.000
Equipment Operator I	5.000	5.000	5.000
Equipment Operator II	4.000	4.000	4.000
Senior Maintenance worker	6.000	0.000	0.000
Maintenance worker/Senior Maintenance worker	0.000	9.000	9.000
Secretary	0.750	0.750	0.750
Maintenance worker	3.000	0.000	0.000
Street Technician	1.000	1.000	1.000
Community Services Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Subtotal	25.750	25.750	25.750
Infrastructure Improvements Division			
Business Unit: 10035430			
Infrastructure Improvements Manager	1.000	1.000	1.000
Street Technician	1.000	1.000	1.000
Street Inspector	1.000	1.000	1.000
Data Processing Clerk	0.500	1.000	1.000
Clerk Typist II	<u>0.500</u>	<u>0.000</u>	<u>0.000</u>
Subtotal	4.000	4.000	4.000
Public Works and Utilities Department Total	29.750	29.750	29.750
Westminster Promenade Activities			
PRL/Parks Promenade			
Business Unit: 100505500106			
(I) Operations Coordinator (PR&L)	1.000	1.000	1.000
(I) Parksworker I/II	3.000	3.000	3.000
(I) Custodian I	1.000	0.000	0.000
(I) Custodian	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Parks Promenade	5.000	5.000	5.000
PD/Patrol Promenade			
Business Unit: 100205000106			
(I) Police Officer/Senior Police Officer	1.000	1.000	1.000
Senior Community Service Officer	1.000	1.000	1.000
Community Service Officer	<u>3.400</u>	<u>3.400</u>	<u>3.400</u>
Police Promenade	5.400	5.400	5.400
Promenade Activities Total	10.400	10.400	10.400

(I) = FTE's associated with the Westminster Promenade are indexed to the approval of the Common Area Maintenance Association (CAMA) budget

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Westminster Housing Authority			
Planner II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Westminster Housing Authority Total	1.000	1.000	1.000
GENERAL FUND TOTAL	699.774	701.274	697.274

UTILITY ENTERPRISE FUND

Finance Department			
Treasury Division			
Business Unit: 20015240			
Revenue Administrator	1.000	1.000	1.000
Revenue Services Representative	<u>4.250</u>	<u>4.250</u>	<u>4.250</u>
Finance Department Total	5.250	5.250	5.250
Fire Department			
Fire Emergency Services			
Business Unit: 2025260			
Emergency Management Coordinator	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Fire Department Total	0.500	0.500	0.500
Information Technology Department			
Business Unit: 20060230			
Information Technology Director	1.000	1.000	1.000
Lead Software Engineer	1.000	1.000	1.000
Internet Software Engineer	2.000	2.000	2.000
Software Engineer I/II	4.000	4.000	5.000
Senior Telecommunications Administrator	1.000	1.000	1.000
Administrative Secretary	1.000	1.000	1.000
Information Systems Manager	1.000	1.000	1.000
Lead Systems Analyst	2.000	2.000	2.000
Systems Analyst I/II/III	8.600	8.600	8.600
Help Desk Technician	0.900	0.900	0.900
Network Administrator	<u>1.000</u>	<u>1.000</u>	<u>1.500</u>
Information Technology Department Total	23.500	23.500	25.000
Public Works and Utilities Department			
Water Administration Division			
Business Unit: 20035050			
Public Works and Utilities Director	1.000	1.000	1.000
Senior Management Analyst	0.000	1.000	1.000
Projects Coordinator	1.000	0.000	0.000
Administrative Secretary	1.000	1.000	1.000
(I) Rocky Flats Coordinator	1.000	1.000	1.000
Capital Projects Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Administration Subtotal	5.000	5.000	5.000

(I) = FTE is indexed to activity associated with Rocky Flats clean-up

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Water Resources and Treatment Division			
Water Resources Section			
Business Unit: 20035480			
Water Resources and Treatment Manager	1.000	1.000	1.000
Engineer/Senior Engineer	4.000	3.000	3.000
(I) Engineer/Senior Engineer	1.000	1.000	1.000
Water Resource Technician	1.000	1.000	1.000
(I) Water Resources Analyst	1.000	1.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	9.000	8.000	8.000
Business Unit: 200354800943			
Water Quality Administrator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	1.000	1.000	1.000
Water Resources	10.000	9.000	9.000
(I) = FTE's are indexed to growth activity			
Public Works and Utilities Department			
Water Resources and Treatment Division			
Water Plant Section			
Business Unit: 20035490			
Water Plant Superintendent	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Lead Plant Operator	1.000	1.000	1.000
Plant Operator I-IV	8.000	0.000	0.000
Plant Operator Trainee - Plant Operator IV	0.000	8.000	8.000
Maintenanceworker/Sr. Maintenanceworker	2.000	3.000	3.000
Control Systems Engineer/Senior Engineer	<u>0.000</u>	<u>0.500</u>	<u>0.500</u>
Water Plant	13.000	14.500	14.500
Water Resources and Treatment Division			
Water Quality Section			
Business Unit: 200354900943			
Laboratory Analyst	3.000	2.000	2.000
Water Resources Technician	0.000	1.000	1.000
Water Quality Specialist	1.000	1.000	1.000
Laboratory Aide	<u>0.600</u>	<u>0.600</u>	<u>0.600</u>
Water Quality	4.600	4.600	4.600
Wastewater Plant Section			
Business Unit: 21035490			
Wastewater Plant Superintendent	1.000	1.000	1.000
Electromechanic Specialist	1.000	1.000	1.000
Lead Plant Operator	1.000	1.000	1.000
Plant Operator I-IV	8.000	0.000	0.000
Plant Operator Trainee - Plant Operator IV	0.000	8.000	8.000
Senior Maintenanceworker	2.000	0.000	0.000
Maintenanceworker/Senior Maintenanceworker	0.000	1.000	1.000
Control Systems Engineer/Senior Engineer	<u>0.000</u>	<u>0.500</u>	<u>0.500</u>
Wastewater Plants	13.000	12.500	12.500

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Laboratory Services Section			
Business Unit: 210354900943			
Laboratory Services Coordinator	1.000	1.000	1.000
Wastewater Operations Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Laboratory Services	2.000	2.000	2.000
Water Resources and Treatment Division Subtotal	42.600	42.600	42.600
PWU Wastewater Field Operations/Biosolids			
Business Unit: 210354900401			
Equipment Operator II	<u>0.000</u>	<u>2.000</u>	<u>2.000</u>
Biosolids Subtotal	0.000	2.000	2.000
PWU Water Plants/Reclaimed			
Business Unit: 200354900023			
Maintenanceworker/Senior Maintenanceworker	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Water Reclaimed Subtotal	0.000	1.000	1.000
Public Works and Utilities Department			
Utilities Operations Division			
Water Field Operations Section			
Business Unit: 20035470			
Utilities Operations Manager	1.000	1.000	1.000
Meter Programs Specialist	1.000	1.000	1.000
Data Processing Technician	1.000	1.000	1.000
Utilities Systems Specialist	1.000	1.000	1.000
Utilities Technician	4.000	4.000	4.000
Meter Technician	2.000	2.000	2.000
Equipment Operator II	2.000	0.000	0.000
Equipment Operator I	2.000	0.000	0.000
Senior Maintenanceworker	3.000	0.000	0.000
Maintenanceworker/Senior Maintenanceworker	0.000	2.000	2.000
Meter Repairworker	4.000	4.000	4.000
Lead Meter Reader	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
Clerk Typist II	1.000	1.000	1.000
Maintenanceworker	5.000	0.000	0.000
(I) Maintenanceworker	4.000	0.000	0.000
(I) Maintenanceworker/Senior Maintenanceworker	0.000	2.000	2.000
(I) Clerk Typist II	1.000	1.000	1.000
Utilities Operations Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Water Field Operations	35.000	23.000	23.000

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Water Field Operations/Water Line Replacement			
Business Unit: 200354700497			
Equipment Operator I	0.000	2.000	2.000
Equipment Operator II	0.000	2.000	2.000
Maintenanceworker/Senior Maintenanceworker	0.000	6.000	6.000
(I) Maintenanceworker/Senior Maintenanceworker	0.000	2.000	2.000
Foreman, Utilities	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Water Line Replacement	0.000	13.000	13.000
Utilities Operations Division Subtotal	35.000	36.000	36.000
(I) = FTE's are indexed to growth activity			
Public Works and Utilities Department			
Utilities Operations Division			
Wastewater Field Operations Section			
Business Unit: 21035470			
Utilities Supervisor	2.000	2.000	2.000
Foreman, Utilities	4.000	3.000	3.000
Electromechanic Specialist	1.000	1.000	1.000
Utilities Specialist	1.000	1.000	1.000
Equipment Operator I, Utilities	2.000	2.000	2.000
Equipment Operator II, Utilities	4.000	2.000	2.000
Senior Maintenanceworker	1.000	0.000	0.000
Maintenanceworker/Senior Maintenanceworker	<u>0.000</u>	<u>1.000</u>	<u>1.000</u>
Wastewater Field Operations Subtotal	15.000	12.000	12.000
Public Works and Utilities Total	97.60	98.60	98.60
UTILITY ENTERPRISE FUND	126.850	127.850	129.350
<u>FLEET MAINTENANCE FUND</u>			
General Services Department			
Fleet Division			
Business Unit: 30012460			
Fleet Manager	1.000	1.000	1.000
Foreman	1.000	1.000	1.000
Mechanic I/II	8.000	8.000	8.000
Purchasing Specialist	1.000	1.000	1.000
Secretary	1.000	1.000	1.000
Parts Technician	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
FLEET MAINTENANCE FUND TOTAL	13.000	13.000	13.000
<u>PROPERTY LIABILITY FUND</u>			
General Services Department			
Administration/Risk Management			
Business Unit: 46010900			
Risk Management Officer	1.000	1.000	1.000
Risk Management Specialist	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
PROPERTY LIABILITY FUND TOTAL	1.500	1.500	1.500

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
<u>MEDICAL/DENTAL FUND</u>			
General Services Department			
Human Resources Division/Benefits			
Business Unit: 49010900			
Benefits Specialist	1.000	1.000	1.000
Human Resources Technician	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
MEDICAL/DENTAL FUND TOTAL	1.500	1.500	1.500
<u>OPEN SPACE FUND</u>			
Community Development Department			
CD Administration/Open Space			
Business Unit: 54010900			
Open Space Coordinator (CD)	1.000	1.000	1.000
Open Space Technician (CD)	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Community Development Open Space	1.500	1.500	1.500
Parks, Recreation & Libraries			
PR&L Admin/Open Space			
Business Unit: 540109000531			
Open Space Volunteer Coordinator	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Parks, Recreation and Libraries Open Space	1.000	1.000	1.000
OPEN SPACE FUND TOTAL	2.500	2.500	2.500
<u>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u>			
Community Development Department			
Community Development Admin/CD Block Grant			
Business Unit: 76030350			
Community Development Program Coordinator	1.000	1.000	1.000
Secretary	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND TOTAL	2.000	2.000	2.000
<u>GOLF COURSE ENTERPRISE FUND</u>			
Parks, Recreation, & Libraries Department			
Golf Course Enterprise Fund/Legacy			
Legacy Ridge Golf Course Maintenance			
Business Unit: 22050720			
Golf Course Superintendent	0.500	0.500	0.500
Assistant Golf Course Superintendent	1.000	1.000	1.000
Equipment Mechanic	1.000	1.000	1.000
Golf Course Irrigator	1.000	1.000	1.000
Golf Course Worker	2.000	2.000	2.000
Assistant Equipment Mechanic	0.500	0.500	0.500
Horticultural Specialist	0.500	0.500	0.500
Second Assistant Golf Course Superintendent	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Legacy Maintenance	7.500	7.500	7.500

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Golf Course Enterprise Fund/Legacy Legacy Ridge Club House Business Unit: 220507200249			
Golf Professional	1.000	1.000	1.000
Assistant Golf Professional	1.000	1.000	1.000
Second Assistant Golf Professional	1.000	1.000	1.000
Guest Relations Clerk I/II	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
Legacy Club House	3.500	3.500	3.500
Golf Course Enterprise Fund/Legacy Subtotal	11.000	11.000	11.000
Parks, Recreation, & Libraries Department Golf Course Enterprise Fund/Heritage Heritage Golf Course Maintenance Business Unit: 23050720			
Golf Course Superintendent	0.500	0.500	0.500
Assistant Golf Course Superintendent	1.000	1.000	1.000
Equipment Mechanic	1.000	1.000	1.000
Golf Course Irrigator	1.000	1.000	1.000
Golf Course Worker	2.000	2.000	2.000
Assistant Equipment Mechanic	0.500	0.500	0.500
Horticultural Specialist	0.500	0.500	0.500
Second Assistant Golf Course Superintendent	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
The Heritage Maintenance	7.500	7.500	7.500
Golf Course Enterprise Fund/Heritage The Heritage Club House Business Unit: 230507200249			
Golf Professional	1.000	1.000	1.000
Assistant Golf Professional	1.000	1.000	1.000
Second Assistant Golf Professional	1.000	1.000	1.000
Guest Relations Clerk I/II	<u>0.500</u>	<u>0.500</u>	<u>0.500</u>
The Heritage Club House	3.500	3.500	3.500
Golf Course Enterprise Fund/The Heritage Subtotal	11.000	11.000	11.000
GOLF COURSE ENTERPRISE FUND TOTAL	22.000	22.000	22.000

GENERAL CAPITAL IMPROVEMENT FUND

Parks, Recreation and Libraries Department

Parks/Capital Projects

Landscape Architect II/Project Manager

Business Unit: 80175050037

(I) Landscape Architect I/II	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
	1.000	1.000	1.000

2003/2004 PROPOSED FULL-TIME EQUIVALENT EMPLOYEES

Position Title	2002 Authorized	2003 Proposed	2004 Proposed
Parks/Capital Projects			
Community Enhancement Program			
Business Unit: 80175050132			
(I) Landscape Architect I/II	1.000	1.000	1.000
Park Supervisor	0.000	0.000	1.000
Crewleader	0.000	0.000	1.000
City Forester	0.000	0.000	1.000
Parkswoker I/II	<u>0.000</u>	<u>0.000</u>	<u>1.000</u>
	1.000	1.000	5.000
Parks Capital Projects Subtotal	2.000	2.000	6.000
City Manager's Office			
CMO/Capital Project Management			
Business Unit: 80375005300			
Special Projects Director	<u>0.000</u>	<u>0.500</u>	<u>0.500</u>
CMO Capital Projects Subtotal	0.000	0.500	0.500
(I) FTE's are indexed to growth activity			
Parks, Recreation and Libraries Department			
Parks/Capital Projects			
Park Maintenance (JCOS)			
Business Unit: 80275050512			
Parkswoker I/II	1.000	3.000	3.000
Irrigator I/II	1.000	2.000	2.000
(I) Parkswoker I/II	1.000	1.000	1.000
(I) Crewleader	1.000	1.000	1.000
Crewleader	<u>0.000</u>	<u>2.000</u>	<u>2.000</u>
Jeffco Attributable Share Subtotal	4.000	9.000	9.000
Community Development Department			
Engineering/Capital Projects			
CD Project Manager			
Business Unit: 80175030037			
(I) Engineer/Senior Engineer (Civil)	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
CD Engineering Capital Projects Subtotal	1.000	1.000	1.000
GENERAL CAPITAL IMPROVEMENT FUND TOTAL	7.000	12.500	16.500
(I) FTE's are indexed to growth activity			
<u>PENSION FUND</u>			
Finance Department			
Pension			
Business Unit: 42010050			
Pension Administrator	1.000	1.000	1.000
Benefits Specialist, Pension	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
PENSION FUND TOTAL	2.000	2.000	2.000
FTE GRAND TOTAL	878.124	886.124	887.624

GENERAL AND UTILITY RESERVE FUNDS

GENERAL RESERVE FUND

	2001 Actual	2002 Adjusted	2002 Estimated	2003 Proposed	2004 Proposed
Contingency	\$7,077,000	\$7,669,334	\$7,183,000	\$7,290,745	\$7,400,100
TOTAL	\$7,077,000	\$7,669,334	\$7,183,000	\$7,290,745	\$7,400,100

UTILITY RESERVE FUND

	2001 Actual	2002 Adjusted	2002 Estimated	2003 Proposed	2004 Proposed
Contingency	\$4,689,000	\$6,697,184	\$6,759,000	\$6,860,385	\$6,963,291
TOTAL	\$4,689,000	\$6,697,184	\$6,759,000	\$6,860,385	\$6,963,291

GENERAL FUND LEASE-PURCHASE SCHEDULE

		2003	2004	2005	2006	2007	Total*
Pierce Pumper	Principal	\$51,334	\$51,998	\$52,691	\$53,415	\$40,556	\$249,994
Fire Truck \$288,476	Interest	\$3,128	\$2,464	\$1,770	\$1,046	\$291	\$8,699
Purchased 09/01	Total	\$54,462	\$54,462	\$54,462	\$54,462	\$40,846	\$258,693
Pierce Pumper	Principal	\$45,429	\$47,203	\$36,608	\$0	\$0	\$129,240
Fire Truck \$292,368	Interest	\$4,325	\$2,551	\$707	\$0	\$0	\$7,583
Purchased 6/98	Total	\$49,754	\$49,754	\$37,315	\$0	\$0	\$136,822
Fire Apparatus	Principal	\$22,184	\$23,069	\$23,989	\$12,351	\$0	\$81,591
\$150,628	Interest	\$2,882	\$1,998	\$1,077	\$182	\$0	\$6,140
Purchased 3/99	Total	\$25,066	\$25,066	\$25,066	\$12,533	\$0	\$87,731
Maintenance Equipment	Principal	\$4,978	\$5,176	\$5,382	\$4,177	\$0	\$19,713
\$33,667	Interest	\$702	\$503	\$297	\$82	\$0	\$1,585
Purchased 6/99	Total	\$5,679	\$5,679	\$5,679	\$4,260	\$0	\$21,298
Passenger Bus	Principal	\$22,371	\$17,320	\$0	\$0	\$0	\$39,691
\$84,560	Interest	\$1,145	\$317	\$0	\$0	\$0	\$1,462
Purchased 06/00	Total	\$23,516	\$17,637	\$0	\$0	\$0	\$41,153
Financial Mgmt System	Principal	\$72,668	\$18,583	\$0	\$0	\$0	\$91,251
\$210,000	Interest	\$2,344	\$170	\$0	\$0	\$0	\$2,513
Purchased 12/00	Total	\$75,011	\$18,753	\$0	\$0	\$0	\$93,764
Computer Replacement	Principal	\$94,079	\$48,624	\$0	\$0	\$0	\$142,703
\$378,000	Interest	\$4,795	\$813	\$0	\$0	\$0	\$5,608
Purchased 04/01	Total	\$98,874	\$49,437	\$0	\$0	\$0	\$148,311
Computer Replacement	Principal	\$78,049	\$78,994	\$19,900	\$0	\$0	\$176,944
\$227,000	Interest	\$1,799	\$855	\$62	\$0	\$0	\$2,716
Purchased 04/02	Total	\$79,849	\$79,849	\$19,962	\$0	\$0	\$179,659
Scrubber	Principal	\$7,837	\$7,954	\$8,077	\$4,087	\$0	\$27,954
\$36,443.00	Interest	\$386	\$269	\$146	\$25	\$0	\$825
Purchased 06/01	Total	\$8,223	\$8,223	\$8,223	\$4,111	\$0	\$28,779
Total General Lease	Principal	\$398,927	\$298,920	\$146,648	\$74,030	\$40,556	\$959,081
	Interest	\$21,506	\$9,938	\$4,059	\$1,336	\$291	\$37,130
	Total	\$420,433	\$308,859	\$150,707	\$75,366	\$40,846	\$996,211

* Some leases extend beyond 2007. The total for these leases are included in the Total column.

OTHER GENERAL DEBT SERVICE SCHEDULE/NOTES

		2003	2004	2005	2006	2007	Total
Westcliff Land Purchase	Principal	\$1,012,500	\$0	\$0	\$0	\$0	\$1,012,500
Note \$1,012,500	Interest	\$32,906	\$0	\$0	\$0	\$0	\$32,906
Issued 06/98	Total	\$1,045,406	\$0	\$0	\$0	\$0	\$1,045,406
(Funded by Gen Cap Imp Fd)							
Gordley Farm Land Purchase	Principal	\$135,994	\$143,577	\$151,582	\$160,034	\$0	\$591,188
\$720,000	Interest	\$30,671	\$23,088	\$15,083	\$6,631	\$0	\$75,473
Issued 09/01	Total	\$166,665	\$166,665	\$166,665	\$166,665	\$0	\$666,661
(Funded by Gen Cap Imp Fd)							
Total Other Debt/Notes	Principal	\$1,148,494	\$143,577	\$151,582	\$160,034	\$0	\$1,603,688
	Interest	\$63,577	\$23,088	\$15,083	\$6,631	\$0	\$108,379
	Total	\$1,212,071	\$166,665	\$166,665	\$166,665	\$0	\$1,712,067

UTILITY ENTERPRISE FUND DEBT SERVICE SCHEDULE

		2003	2004	2005	2006	2007	Total*
Water & Wastewater	Principal	\$1,335,000	\$1,420,000	\$1,415,000	\$1,470,000	\$1,520,000	\$19,690,000
Revenue-Refunding Bond	Interest	\$795,790	\$755,740	\$713,140	\$667,153	\$617,540	\$5,979,953
Issued 12/01	Total	\$2,130,790	\$2,175,740	\$2,128,140	\$2,137,153	\$2,137,540	\$25,669,953
Water & Wastewater	Principal	\$250,000	\$260,000	\$270,000	\$285,000	\$295,000	\$3,413,600
\$7,245,000	Interest	\$299,400	\$289,400	\$279,000	\$268,200	\$256,800	\$7,245,000
Issued 09/02	Service Fee	\$26,135	\$25,258	\$24,345	\$23,396	\$22,396	\$292,351
	Total	\$575,535	\$574,658	\$573,345	\$576,596	\$574,196	\$10,950,951
Water Reclamation	Principal	\$569,970	\$585,803	\$606,913	\$628,023	\$649,133	\$11,130,248
\$13,246,525	Interest	\$412,225	\$393,053	\$372,984	\$351,764	\$329,367	\$3,590,115
Issued 03/97	Service Fee	\$105,972	\$105,972	\$105,972	\$105,972	\$105,972	\$1,483,611
	Total	\$1,088,167	\$1,084,828	\$1,085,869	\$1,085,759	\$1,084,472	\$16,203,973
Water Reclamation	Principal	\$188,405	\$191,097	\$196,480	\$201,863	\$207,246	\$3,280,939
\$4,085,697	Interest	\$90,107	\$85,937	\$81,573	\$76,950	\$72,107	\$786,493
Issued 06/98	Service Fee	\$32,686	\$32,686	\$32,686	\$32,686	\$32,686	\$445,340
	Total	\$311,198	\$309,720	\$310,739	\$311,499	\$312,038	\$4,512,772
Water Treatment Plant	Principal	\$603,632	\$603,632	\$619,947	\$655,294	\$671,609	\$14,150,009
\$14,998,357	Interest	\$420,898	\$403,541	\$386,729	\$369,820	\$351,655	\$4,407,260
Issued 05/00	Service Fee	\$119,987	\$119,987	\$119,987	\$119,987	\$119,987	\$2,009,698
	Total	\$1,144,517	\$1,127,160	\$1,126,663	\$1,145,101	\$1,143,250	\$20,566,967
Total Utility Enterprise	Principal	\$2,947,007	\$3,060,532	\$3,108,340	\$3,240,180	\$3,342,987	\$51,664,795
Fund Bonded Debt	Interest	\$2,018,420	\$1,927,671	\$1,833,426	\$1,733,887	\$1,627,469	\$22,008,821
	Service Fee	\$284,780	\$283,902	\$282,990	\$282,041	\$281,041	\$4,231,000
	Total	\$5,250,207	\$5,272,105	\$5,224,756	\$5,256,108	\$5,251,497	\$77,904,615

* Some debt issues extend beyond 2007. Total debt for these issues is included in the Total column.

GOLF COURSE ENTERPRISE FUND DEBT SERVICE SCHEDULE

		2003	2004	2005	2006	2007	Total*
Bonded Debt							
Golf Course Revenue	Principal	\$170,000	\$175,000	\$185,000	\$195,000	\$205,000	\$6,150,000
Bonds	Interest	\$330,058	\$322,153	\$313,840	\$304,868	\$295,313	\$4,334,704
\$6,300,00	Total	\$500,058	\$497,153	\$498,840	\$499,868	\$500,313	\$10,484,704
Issued 07/98							
Total Golf Course Fund Principa							
Bonded Debt	Interest	\$330,058	\$322,153	\$313,840	\$304,868	\$295,313	\$4,334,704
	Total	\$500,058	\$497,153	\$498,840	\$499,868	\$500,313	\$10,484,704
Leases							
Heritage Golf	Principal	\$85,921	\$89,277	\$69,239	\$0	\$0	\$244,436
Course Equipment	Interest	\$8,180	\$4,824	\$1,337	\$0	\$0	\$14,341
\$553,192	Total	\$94,101	\$94,100	\$70,576	\$0	\$0	\$258,777
Purchased 7/98							
Golf Carts	Principal	\$74,355	\$0	\$0	\$0	\$0	\$74,355
\$366,749	Interest	\$1,361	\$0	\$0	\$0	\$0	\$1,361
Purchased 5/99	Total	\$75,716	\$0	\$0	\$0	\$0	\$75,716
Maintenance Equipment	Principal	\$70,439	\$73,248	\$76,170	\$59,114	\$0	\$278,972
\$476,821	Interest	\$9,934	\$7,125	\$4,203	\$1,166	\$0	\$22,428
Purchased 6/99	Total	\$80,373	\$80,373	\$80,373	\$60,280	\$0	\$301,399
Jefferson Co. Airport Lan	Principal	\$50,000	\$60,000	\$70,000	\$75,000	\$75,000	\$1,830,000
9/97	Interest	\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$50,000	\$60,000	\$70,000	\$75,000	\$75,000	\$1,830,000
Total Golf Course Fund Principa							
Lease Debt	Interest	\$19,475	\$11,949	\$5,540	\$1,166	\$0	\$38,130
	Total	\$300,190	\$234,473	\$220,949	\$135,280	\$75,000	\$2,465,893
Total Golf Course Fund Principa							
Debt Service	Interest	\$349,534	\$334,102	\$319,380	\$306,034	\$295,313	\$4,372,834
	Total	\$800,249	\$731,627	\$719,789	\$635,148	\$575,313	\$12,950,597

* Some debt issues extend beyond 2007. Total debt for these issues is included in the Total column.

GENERAL DEBT SERVICE SCHEDULE

		2003	2004	2005	2006	2007	Total*
Sales & Use Tax	Principal	\$545,000	\$1,625,000	\$1,305,000	\$1,295,000	\$1,355,000	\$11,895,000
Revenue Refunding Bonds	Interest	\$498,148	\$479,073	\$422,198	\$369,998	\$305,248	\$3,503,305
\$13,275,000; Issued 9/01	Total	\$1,043,148	\$2,104,073	\$1,727,198	\$1,664,998	\$1,660,248	\$15,398,305
Sales & Use Tax	Principal	\$1,610,000	\$0	\$0	\$0	\$0	\$1,610,000
Revenue Refunding	Interest	\$80,500	\$0	\$0	\$0	\$0	\$80,500
\$8,770,000; Issued 5/96	Total	\$1,690,500	\$0	\$0	\$0	\$0	\$1,690,500
Sales & Use Tax	Principal	\$1,370,000	\$1,430,000	\$1,495,000	\$1,565,000	\$1,640,000	\$29,305,000
Revenue Bonds-Streets	Interest	\$1,550,485	\$1,487,465	\$1,420,255	\$1,348,495	\$1,271,810	\$13,664,795
\$30,190,000; Issued 3/97	Total	\$2,920,485	\$2,917,465	\$2,915,255	\$2,913,495	\$2,911,810	\$42,969,795
Sales & Use Tax	Principal	\$935,000	\$1,000,000	\$1,040,000	\$1,105,000	\$1,175,000	\$19,000,000
Revenue Bonds-POST	Interest	\$1,012,906	\$969,896	\$907,396	\$842,396	\$773,334	\$8,279,304
\$23,350,000; Issued 3/97	Total	\$1,947,906	\$1,969,896	\$1,947,396	\$1,947,396	\$1,948,334	\$27,279,304
Sales & Use Tax	Principal	\$325,000	\$315,000	\$360,000	\$380,000	\$400,000	\$1,780,000
1999 POST Issue	Interest	\$96,955	\$79,730	\$62,720	\$43,100	\$22,200	\$304,705
\$2,650,000; Issued 10/99	Total	\$421,955	\$394,730	\$422,720	\$423,100	\$422,200	\$2,084,705
Total Sales & Use Tax	Principal	\$4,785,000	\$4,370,000	\$4,200,000	\$4,345,000	\$4,570,000	\$63,590,000
Debt	Interest	\$3,238,994	\$3,016,164	\$2,812,569	\$2,603,989	\$2,372,591	\$25,832,609
	Total	\$8,023,994	\$7,386,164	\$7,012,569	\$6,948,989	\$6,942,591	\$89,422,609
Less:							
Open Space Fund Portion	Total	\$2,369,861	\$2,364,626	\$2,370,116	\$2,370,496	\$2,370,534	\$29,364,009
Golf Course Fund Portion	Total	\$429,079	\$493,729	\$529,629	\$562,829	\$593,229	\$5,193,454
Net Sales & Use Tax	Principal	\$3,300,000	\$2,755,000	\$2,450,000	\$2,460,000	\$2,545,000	\$38,800,555
Debt paid for via General	Interest	\$1,925,054	\$1,772,809	\$1,662,823	\$1,555,664	\$1,433,829	\$16,064,591
Debt Service Fund	Total	\$5,225,054	\$4,527,809	\$4,112,823	\$4,015,664	\$3,978,829	\$54,865,146
Plus:							
Shaw Heights SID Bonds	Principal	\$145,000	\$160,000	\$170,000	\$185,000	\$200,000	\$860,000
\$3,730,000; Issued 3/87	Interest	\$64,355	\$53,625	\$41,625	\$28,875	\$15,000	\$203,480
Developer Share	Total	\$209,355	\$213,625	\$211,625	\$213,875	\$215,000	\$1,063,480
Total General Debt	Principal	\$3,445,000	\$2,915,000	\$2,620,000	\$2,645,000	\$2,745,000	\$39,660,555
Service Requirements	Interest	\$1,989,409	\$1,826,434	\$1,704,448	\$1,584,539	\$1,448,829	\$16,268,071
	Total	\$5,434,409	\$4,741,434	\$4,324,448	\$4,229,539	\$4,193,829	\$55,928,626

* Some debt issues extend beyond 2007. Total debt for these issues is included in the Total column.

GENERAL DEBT SERVICE SCHEDULE

		2003	2004	2005	2006	2007	Total*
Sales & Use Tax	Principal	\$545,000	\$1,625,000	\$1,305,000	\$1,295,000	\$1,355,000	\$11,895,000
Revenue Refunding Bonds	Interest	\$498,148	\$479,073	\$422,198	\$369,998	\$305,248	\$3,503,305
\$13,275,000; Issued 9/01	Total	\$1,043,148	\$2,104,073	\$1,727,198	\$1,664,998	\$1,660,248	\$15,398,305
Sales & Use Tax	Principal	\$1,610,000	\$0	\$0	\$0	\$0	\$1,610,000
Revenue Refunding	Interest	\$80,500	\$0	\$0	\$0	\$0	\$80,500
\$8,770,000; Issued 5/96	Total	\$1,690,500	\$0	\$0	\$0	\$0	\$1,690,500
Sales & Use Tax	Principal	\$1,370,000	\$1,430,000	\$1,495,000	\$1,565,000	\$1,640,000	\$29,305,000
Revenue Bonds-Streets	Interest	\$1,550,485	\$1,487,465	\$1,420,255	\$1,348,495	\$1,271,810	\$13,664,795
\$30,190,000; Issued 3/97	Total	\$2,920,485	\$2,917,465	\$2,915,255	\$2,913,495	\$2,911,810	\$42,969,795
Sales & Use Tax	Principal	\$935,000	\$1,000,000	\$1,040,000	\$1,105,000	\$1,175,000	\$19,000,000
Revenue Bonds-POST	Interest	\$1,012,906	\$969,896	\$907,396	\$842,396	\$773,334	\$8,279,304
\$23,350,000; Issued 3/97	Total	\$1,947,906	\$1,969,896	\$1,947,396	\$1,947,396	\$1,948,334	\$27,279,304
Sales & Use Tax	Principal	\$325,000	\$315,000	\$360,000	\$380,000	\$400,000	\$1,780,000
1999 POST Issue	Interest	\$96,955	\$79,730	\$62,720	\$43,100	\$22,200	\$304,705
\$2,650,000; Issued 10/99	Total	\$421,955	\$394,730	\$422,720	\$423,100	\$422,200	\$2,084,705
Total Sales & Use Tax Debt	Principal	\$4,785,000	\$4,370,000	\$4,200,000	\$4,345,000	\$4,570,000	\$63,590,000
	Interest	\$3,238,994	\$3,016,164	\$2,812,569	\$2,603,989	\$2,372,591	\$25,832,609
	Total	\$8,023,994	\$7,386,164	\$7,012,569	\$6,948,989	\$6,942,591	\$89,422,609
Less:							
Open Space Fund Portion	Total	\$2,369,861	\$2,364,626	\$2,370,116	\$2,370,496	\$2,370,534	\$29,364,009
Golf Course Fund Portion	Total	\$429,079	\$493,729	\$529,629	\$562,829	\$593,229	\$5,193,454
Net Sales & Use Tax Debt paid for via General Debt Service Fund	Principal	\$3,300,000	\$2,755,000	\$2,450,000	\$2,460,000	\$2,545,000	\$38,800,555
	Interest	\$1,925,054	\$1,772,809	\$1,662,823	\$1,555,664	\$1,433,829	\$16,064,591
	Total	\$5,225,054	\$4,527,809	\$4,112,823	\$4,015,664	\$3,978,829	\$54,865,146
Plus:							
Shaw Heights SID Bonds	Principal	\$145,000	\$160,000	\$170,000	\$185,000	\$200,000	\$860,000
\$3,730,000; Issued 3/87	Interest	\$64,355	\$53,625	\$41,625	\$28,875	\$15,000	\$203,480
Developer Share	Total	\$209,355	\$213,625	\$211,625	\$213,875	\$215,000	\$1,063,480
Total General Debt Service Requirements	Principal	\$3,445,000	\$2,915,000	\$2,620,000	\$2,645,000	\$2,745,000	\$39,660,555
	Interest	\$1,989,409	\$1,826,434	\$1,704,448	\$1,584,539	\$1,448,829	\$16,268,071
	Total	\$5,434,409	\$4,741,434	\$4,324,448	\$4,229,539	\$4,193,829	\$55,928,626

* Some debt issues extend beyond 2007. Total debt for these issues is included in the Total column.

FIVE YEAR STAFFING PLAN General Fund Staffing Projection 2003-2007

General Fund					
Department	2003	2004	2005	2006	2007
City Attorney's Office	None	None	None	None	0.5 FTE Assistant City Attorney
General Services	None	None	1.0 FTE Mechanic 0.5 FTE Deputy Court Clerk	0.5 FTE HR Analyst (Training) (increase to 1.0)	0.5 FTE Deputy Court Clerk (increase to 1.0)
Finance	None	None	None	None	None
Police	4.0 FTE Police Officers (1)	None	1.0 FTE Police Officers 0.5 FTE Criminalist (increase to 1.0) 0.5 FTE Property Evidence Clerk	2.0 FTE Police Officer	1.0 FTE Records Supervisor
Fire	3.0 FTE Firefighters (1)	None	1.0 FTE Fire Lieutenant	1.0 FTE Firefighter 1.0 FTE Fire Lieutenant	1.0 FTE Firefighters 1.0 FTE EMS Coordinator
Community Development	None	None	None	0.5 FTE ODP Inspector	None
Public Works & Utilities	None	None	None	None	1.0 FTE Maintenanceworker (Street)
Parks, Recreation & Libraries	None	None	0.5 FTE Recreation Specialist (Sr Ctr) (increase to 1.0)	None	0.5 FTE Library Associate 0.5 FTE Parksworker (Park Svcs-Greenhouse) 1.0 FTE Police Officer
GENERAL FUND TOTAL	7.000 FTE	0.000 FTE	5.000 FTE	5.000 FTE	7.000 FTE

(1) Additional Public Safety personnel in 2003 contingent upon modification to sales tax vendors fee (i.e., implementing a cap); if Council does not adopt the modification, these positions will be eliminated since funding is otherwise not available.

NOTE: All the positions shown are dependent upon available revenues and City Council approval.

FIVE YEAR STAFFING PLAN Other Fund Staffing Projection 2003-2007

Utility Fund					
Department	2003	2004	2005	2006	2007
Finance (Treasury/Utility Billing)	None	None	1.0 FTE W/WW Rate Analyst (Treasury)	None	None
Public Works & Utilities	1.0 FTE Sr Maintenanceworker (NWWTF)	None	1.0 FTE Clerk Typist II (WRT - Plants)	1.0 FTE Sr. Maintenanceworker (Water Reclamation & Wastewater)	1.0 FTE Equipment Operator II (Biosolids)
Information Technology	None	1.0 FTE Software Engineer 0.5 FTE Network Administrator	None	0.5 FTE System Analyst	None
STORMWATER UTILITY FEE Public Works & Utilities - Drainage	None	None	1.0 FTE Maintenanceworker	1.0 FTE Maintenanceworker	None
Utility Fund Total	1.000 FTE	1.500 FTE	3.000 FTE	2.500 FTE	1.000 FTE
Other Funds					
FUND: Department	2003	2004	2005	2006	2007
JEFFCO ATTRIBUTABLE SHARE (Open Space Sales & Use Tax Allocation) Parks, Recreation & Libraries	None	None	1.0 FTE Parksworker	None	1.0 FTE Parksworker
LEGACY/HERITAGE GOLF Parks, Recreation & Libraries	None	None	None	None	1.0 FTE Second Assistant Golf Pro
WESTMINSTER PROMENADE Parks, Recreation & Libraries	None	None	None	None	1.0 FTE Parksworker (Promenade)
Other Funds Total	0.000 FTE	0.000 FTE	1.000 FTE	0.000 FTE	3.000 FTE
GRAND TOTAL	8.000 FTE	1.500 FTE	9.000 FTE	7.500 FTE	11.000 FTE
Estimated Population	104,000	105,000	106,000	107,000	108,000

NOTE: All the positions shown are dependent upon available revenues and City Council approval.

GENERAL CAPITAL OUTLAY REPLACEMENT FUND EXPENDITURES

		2002	2002	2003	2004
		Adjusted	Estimated	Proposed	Proposed
GENERAL CAPITAL OUTLAY REPLACEMENT FUND					
Central Charges					
45010900					
75600 .0000	Vehicles	0	0	676,950	638,900
	Subtotal	\$0	\$0	\$676,950	\$638,900
450	Gen Capital Outlay Replace Fd	\$0	\$0	\$676,950	\$638,900
	Total	\$0	\$0	\$676,950	\$638,900
GENERAL CAPITAL OUTLAY REPLACEMENT FUND TO1		\$0	\$0	\$676,950	\$638,900



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Resolution No. 46 re 2003/2004 Pay Plans

Prepared By: Debbie Mitchell, Human Resources Manager
Matt Lutkus, Deputy City Manager for Administration

Recommended City Council Action

Adopt Resolution No. 46 which establishes the 2003 and 2004 salary ranges for City employees. The funds needed to implement the recommended adjustments have been included in the proposed 2003 and 2004 City Budget.

Summary Statement

- A biennial compensation survey of all 93 City benchmark classifications was conducted in the spring and summer of 2002. This survey information was compiled from information in the Colorado Municipal League survey, City special survey efforts as well as Mountain States Employers Council private sector survey information. Based on the analysis of the market information received in the survey and follow up process, City staff is recommending a number of changes to benchmark and other internally aligned classifications.
- City Staff is recommending a 2003 and 2004 pay plan that includes adjustments to 70 classifications as well as an across the board increase of 2% mid-year 2003 with an additional 2% at the beginning of 2004. Each of these across-the-board adjustments would be contingent on adequate revenue availability. This across-the-board range increase would be made to all three pay plans and be given to all incumbent full and part time employees. No change to the instructor or seasonal pay plans is recommended. These increases are intended to ensure that the City's compensation package is competitive with the more progressive cities along Colorado's northern Front Range.
- With the exception of relatively minor changes in the medical insurance program that was previously approved by Council, City Staff is recommending no change to the benefit package for 2003 and 2004. As previously discussed with City Council, the phased increase of Tuition Reimbursement to \$1,500 maximum annually has been indefinitely postponed as a result of budgetary reductions. The current level of \$1,250 is above the average of organizations surveyed.

Expenditure Required: Addressed in Budget Ordinance

Source of Funds: Addressed in Budget Ordinance

Policy Issues

Should City Council approve a revised pay plan that incorporates a number of changes to the present pay system?

Alternatives

Approve a Pay Plan that does not incorporate any of the changes requested for 2003 and 2004. Staff does not recommend this as an alternative since it will reduce the City's ability to compete for quality personnel in the public sector labor market.

Background Information

City Staff continues to use a benchmark system whereby those City positions that are relatively similar among other Denver Metro area cities are surveyed. Examples of these positions include: Clerk Typist II, Parkworker, Planner III, and Accounting Manager. The salaries for non-benchmark positions are linked to the salaries of specific benchmark positions based on their relationship to a job group and relative value to the organization. An in-depth survey was conducted of all 93 benchmarks in order to make sure all classifications were being paid competitively in the market. This year, 75 benchmark classifications available through the Colorado Municipal League were reviewed as well as 18 benchmarks and 33 non-benchmark positions that were reviewed in an independent City special survey. A number of audits were conducted at the request of departments. The audit process is conducted when a department has a concern that a position may need a reclassification based on a substantial change in the scope of an employee's responsibilities or to check the appropriateness of a position aligned to a benchmark.

The pay and classification adjustment recommendations are based on this extensive salary survey process, which included eight metro area cities for most positions as well as special districts and private sector data where appropriate. The cities used for comparison purposes for the majority of surveyed positions are Arvada, Aurora, Boulder, Englewood, Fort Collins, Lakewood, Littleton, and Thornton. In addition, a number of special districts are surveyed for Parks, Recreation, and Libraries and Fire Department comparisons.

Information from the Colorado Municipal League surveys, private sector data from Mountain States Employers Council, as well as direct contacts with other municipalities were used to develop the salary recommendations. The City pay philosophy is based on the objective of maintaining the ability to hire and retain highly qualified individuals in City positions. The City is committed to providing a wage that is equal to the prevailing rate of other like type entities. This is accomplished by a review of comparable organizations compensation for positions at both the minimum and maximum levels, and comparing the average to the current City pay. Adjustments are considered when a position is 3.5% higher or lower than the prevailing rate of pay in the market. This year the City added an additional step to ensure that the City is attracting the best employees in the Front Range area. City Staff now review the statewide ranking of core City positions to ensure that the City is paying in the top 25% across the state. If a position is below the 75% ranking further review is taken to assess whether there is a need for an increase. Recommended range adjustments and across-the-board increases are anticipated to keep Westminster's salaries competitive with those being paid by the private and public sector in the Denver Metropolitan area.

City survey organizations are projecting varied increases to pay structures in 2003 from 2.75% to 5% with a number of organizations remaining uncertain. Merit and step increases projected by the City are comparable to other organizations. Mountain States Employers Council indicates that the average public and private sector increase from those responding to their survey will be an average of 3.7% total increase in 2003. This includes range, merit, step and longevity adjustments.

The 2003 Pay Plan includes 70 recommended classification changes. A total of 87.9 full-time equivalents (FTEs) would be affected by these proposed changes. Currently, the City has an authorized FTE staffing level of 878.124. The new pay plan reflects a net increase of 8 FTE's for 2003, bringing the total FTEs to 886.124. The 2004 pay plan reflects a 1.5 FTE increase bringing the total FTE count to 887.624.

With regard to City employee benefits, General Services Department Staff conduct a survey of the benefits provided in selected cities and special districts on an every other year basis. Such a survey was conducted this year on the following benefits: pension contributions, medical and dental benefits, life insurance coverage, retiree medical benefits, prescription benefits, dental and orthodontic maximum benefits, leave benefits, special pay, and education reimbursement programs. Based on this comprehensive survey, no benefit changes are recommended at this time. All benefits surveyed are comparable or superior to the survey group summary. The exceptions to this are the relatively minor changes that have been made to the City's medical insurance plan. Council approved these changes with the approval of contracts with Kaiser Permanente and Great West Insurance Company on September 30.

City Council authorized the increase of the City's Education Reimbursement Program in 2002 to \$1,250 and \$1,500 maximum reimbursement in 2003. As previously reviewed with Council, the 2003 increase to \$1,500 has been indefinitely postponed as part of the budget reduction efforts for 2003 and 2004. The current funding level of \$1,250 was implemented at the beginning of 2002.

Funding for all of the proposed pay plan and benefit changes has been included in the recommended 2003 and 2004 Budgets.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

RESOLUTION

RESOLUTION NO. **46**

INTRODUCED BY COUNCILLORS

SERIES OF 2002

WHEREAS, Section 1-24-1 and 1-24-4 of the Official Code of the City of Westminster provides that the City Council, upon recommendation of the City Manager, shall by resolution establish the salary schedule for all position classifications in the municipal service; and

WHEREAS, the City Manager is recommending a 2% across-the-board salary increase for regular, Non-exempt employees and adjustments of approximately 2% to the top of the ranges for Exempt and Administrative Officer positions ON June 30, 2003; and

WHEREAS, the City Manager is recommending a 2% across-the-board salary increase for regular, Non-exempt employees and adjustments of approximately 2% to the top of the ranges for Exempt and Administrative Officer positions on January 1, 2004; and

WHEREAS, the City Manager is also recommending a number of pay grade adjustments based on a series of special surveys and audits conducted by the Human Resources Division; and

WHEREAS, several reclassifications, new classifications, and title adjustments are recommended as a result of organizational changes; and

NOW, THEREFORE, BE IT RESOLVED THAT THE WESTMINSTER CITY COUNCIL RESOLVES that the attached new salary schedule, and the authorized personnel schedule described above are hereby adopted and approved and shall be put into effect on January 1, 2003.

Passed and adopted this 14th day of October, 2002.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Councillor's Bill No. 50 re 2003 and 2004 Appropriations

Prepared By: Barbara Gadecki, Assistant to the City Manager

Recommended City Council Action

Pass Councillor's Bill No. 50 on first reading appropriating funds for the 2003 and 2004 budgets.

Summary Statement

City Council has reviewed the Proposed 2003 and 2004 Budgets, taking into consideration citizen requests and Staff recommendations and made modifications accordingly, which are reflected in the budget resolution. City Council is requested to pass on first reading the Appropriations Ordinance for 2003 and 2004, which sets forth the amounts of estimated revenue and expenditures by each separate fund of the City for calendar years/fiscal years 2003 and 2004. This action is in compliance with City Charter Budget Provisions.

Expenditure Required

2003 = \$125,268,831, plus \$14,151,130 in reserves and \$2,861,715 in contingency accounts; and
2004 = \$130,248,999, plus \$14,363,391 in reserves and \$2,417,581 in contingency accounts.

Source of Funds

General, Utility, General Reserve, Utility Reserve, Golf Course, Fleet Maintenance, General Capital Outlay Replacement, Sales & Use Tax, Open Space, Conservation Trust, General Capital Improvement, and Debt Service Funds

Policy Issue

Does City Council support the Proposed 2003 and 2004 Budgets as presented?

Alternative

Not pass the attached Councillor's Bill appropriating funds for the 2003 and 2004 budgets. This is not recommended as the appropriation of funds is necessary in order for the City to continue operations in 2003 and 2004, and to be in compliance with state law.

Background Information

The 2003 and 2004 Proposed Budgets mark the City of Westminster's inaugural two-year adopted budget. In November 2000, Westminster voters approved a ballot initiative that amended the City Charter to enable the City to adopt a two-year budget. One of the foremost benefits of biennial budgeting is the shift in focus towards the long-term and strategic aspects of budgeting. A biennial budget is also a better complement to longer term financial and policy planning such as the City's 5-Year Staffing Plan, 5-Year Capital Improvement Program, and Strategic Plan. The two-year budgeting approach emphasizes longer planning time frames and more consistent priorities from year to year. Staff is pleased to present the City's first proposed two-year budget for official adoption.

The 2003 and 2004 Appropriations Ordinance reflects the budget resolution presented to City Council at tonight's City Council meeting. The 2003 appropriated City Budget totals \$142,281,676, comprised of \$125,268,831 budget, \$2,861,715 contingencies, and \$14,151,130 reserves. The 2004 appropriated City Budget totals \$147,029,971, comprised of \$130,248,999 budget, \$2,417,581 contingencies, and \$14,363,391 reserves. All capital improvements, services and programs previously discussed with City Council are reflected in the budget including any adjustments made by City Council at the Budget Retreat and input received at various budget public hearings and meetings.

Copies of the final printed budget will be distributed to City Council and available to others on or before December 31, 2002.

The ordinance will become effective January 1, 2003.

Respectfully submitted,

J. Brent McFall
City Manager

Attachment

BY AUTHORITY

ORDINANCE NO.

COUNCILLOR'S BILL NO. **50**

SERIES OF 2002

INTRODUCED BY COUNCILLORS

A BILL

FOR AN ORDINANCE MAKING APPROPRIATIONS TO PAY THE EXPENSE OF CONTINUING THE PUBLIC BUSINESS FOR THE YEAR 2003 AND 2004 AND OTHER PURPOSES REQUIRED BY THE CHARTER AND BY ANY OTHER LAW.

THE CITY OF WESTMINSTER ORDAINS:

Section 1: Non-emergency reserve as of December 31, along with revenue for the calendar and fiscal year are combined and reflected as the total in each of the following funds:

NON-EMERGENCY RESERVE AND NEW REVENUE

	Fiscal Year 2003	Fiscal Year 2004
a. General Fund	\$67,576,244	\$71,828,317
b. Utility Fund	37,814,744	39,156,200
c. General Capital Improvement Fund	8,923,000	9,036,000
d. Fleet Maintenance Fund	1,149,638	1,161,081
e. General Capital Outlay Replacement Fund	1,163,431	1,056,481
f. General Debt Service Fund	8,413,453	7,603,664
g. Conservation Trust Fund	625,000	625,000
h. Sales and Use Tax Fund	51,144,188	53,035,009
i. Open Space Fund	4,486,775	4,663,797
j. General Reserve Fund	7,290,745	7,400,100
k. Utility Reserve Fund	6,860,385	6,963,291
l. Golf Course Fund	<u>3,720,675</u>	<u>3,934,702</u>
Total Funds Available	\$199,168,278	\$206,463,642
Less Transfers	<u>-56,886,602</u>	<u>-59,433,671</u>
GRAND TOTAL	\$142,281,676	\$147,029,971

Section 2: The following amounts are hereby appropriated for expenditure by fund to be expended by the City Manager in accordance with the City Charter.

	Fiscal Year 2003	Fiscal Year 2004
a. General Fund	\$67,576,244	\$71,828,317
b. Utility Fund	37,814,744	39,156,200
c. General Capital Improvement Fund	8,923,000	9,036,000
d. Fleet Maintenance Fund	1,149,638	1,161,081
e. General Capital Outlay Replacement Fund	1,163,431	1,056,481
f. General Debt Service Fund	8,413,453	7,603,664
g. Conservation Trust Fund	625,000	625,000
h. Sales and Use Tax Fund	51,144,188	53,035,009
i. Open Space Fund	4,486,775	4,663,797
j. General Reserve Fund	7,290,745	7,400,100
k. Utility Reserve Fund	6,860,385	6,963,291
l. Golf Course Fund	<u>3,720,675</u>	<u>3,934,702</u>
Total Funds Available	\$199,168,278	\$206,463,642
Less Transfers	<u>-56,886,602</u>	<u>-59,433,671</u>
GRAND TOTAL	\$142,281,676	\$147,029,971

This ordinance shall become effective January 1, 2003.

INTRODUCED AND PASSED on first reading this 14th day of October, 2002.
PASSED AND ADOPTED on second reading this 28th day of October, 2002.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Public Hearing and Action for the Annexation and Zoning of the Lao Buddhist Temple

Prepared By: David Falconieri, Planner III

Recommended City Council Action

1. Hold a public hearing.
2. Adopt Resolution No. 47 making certain findings of fact as required by Section 31-12-110 C.R.S. regarding the annexation of the Lao Buddhist Temple property.
3. Pass Councillor's Bill No. 51 on first reading annexing the Lao Buddhist Temple property to the City of Westminster.
4. Pass Councillor's Bill No. 52 on first reading zoning the Lao Buddhist Temple property as Planned Unit Development (PUD).

Summary Statement

- The Lao Buddhist Temple property is located at 10685 Dover Street. The temple property consists of 4.3 acres, 1.7 acres of which are unincorporated. The proposed annexation would include the 1.7 acres of unincorporated property and the adjacent Dover Street right-of-way. The total area of the annexation including the right-of-way is 1.97 acres.
- The temple owns two parcels of land, one of which is vacant and already located within the City. The parcel on which the temple building stands is unincorporated. The applicants wish to have their entire development located within a single jurisdiction.
- The property to be annexed is governed by the provisions of the Northeast Comprehensive Development Plan and is therefore already incorporated within the City's Comprehensive Land Use Plan.

Expenditure Required: \$0

Source of Funds: N/A

SUBJECT: Public Hearing and Action for Annexation and Zoning of Lao Buddhist Temple Page 2

Planning Commission Recommendation

This proposal was heard by the Planning Commission on September 24, 2002. No one spoke in favor or in opposition to the proposed annexation. The Planning Commission voted unanimously (6-0) to recommend that the Lao Buddhist Temple property be annexed to the City and that the property be zoned Planned Unit Development (PUD).

Policy Issues

When the Northeast Comprehensive Development Plan was adopted in 1996, the Intergovernmental Agreement adopted a policy stating that it was generally desirable to annex lands within the enclave when requested by landowners.

Alternatives

Make a determination that it is not in the best interests of the City to annex the Lao Buddhist Temple at this time and take no further action.

Background Information

Applicant/Property Owner

The Lao Buddhist Temple

Surrounding Land Use and Comprehensive Land Use Plan Designations

To the north and west, the land is zoned Planned Unit Development (PUD) and designated Business Park in the Comprehensive Land Use Plan (CLUP). To the east across Dover Street and to the south the land is zoned A-2 in Jefferson County and designated Northeast Comprehensive Development Plan in the CLUP.

Site Plan Information

No new improvements are proposed for the property at this time. There is currently a single building on the site that houses all of the temple activities. If any new facilities are contemplated in the future it will be necessary for the temple to receive Preliminary Development Plan (PDP) and Official Development Plan (ODP) approval from the City. The City already serves the facility with water and sewer lines.

Traffic and Transportation

The temple currently accesses their site from Dover Street and no change to that is contemplated.

Service Commitment Category

No new Service Commitments will be required at this time.

Referral Agency Responses

No responses were received.

Public Comments

Since no changes to existing uses are proposed at this time, no new meetings were held.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

RESOLUTION

RESOLUTION NO. **47**

INTRODUCED BY COUNCILLORS

SERIES OF 2002

A RESOLUTION PURSUANT TO SECTION 31-12-110, C.R.S., SETTING FORTH THE FINDINGS OF FACT AND CONCLUSION OF CITY COUNCIL WITH REGARD TO THE PROPOSED ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN SECTION 10, TOWNSHIP 2 SOUTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there has been filed with the City Clerk a petition (the "Petition") for the annexation of the property described in said Petition; and

WHEREAS, City Council has previously adopted Resolution No. 44 finding the Petition to be in substantial compliance with the provisions of section 31-12-107(1), C.R.S., and;

WHEREAS, City Council has held a hearing concerning the proposed annexation as required by sections 31-12-108 and -109, C.R.S.; and

WHEREAS, having completed the required hearing, the City Council wishes to set forth its findings of fact and conclusion regarding the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER THAT:

1. The City Council finds:
 - a. Not less than 1/6 of the perimeter of the area proposed to be annexed is contiguous with the City of Westminster;
 - b. A community of interest exists between the area proposed to be annexed and the City;
 - c. The area is urban or will be urbanized in the near future; and
 - d. The area is integrated with or is capable of being integrated with the City.
2. The City Council further finds:
 - a. With respect to the boundaries of the territory proposed to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, has been divided into separate parts or parcels without the written consent of the landowners thereof, except to the extent such tracts or parcels are separated by dedicated street, road, or other public way; and
 - b. With regard to the boundaries of the area proposed to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, comprising twenty (20) acres or more (which, together with the buildings and improvements situated thereon has a valuation for assessment in excess of \$200,000 for ad valorem tax purposes for the previous year), has been included in the area being proposed for annexation without the written consent of the owners thereof, except to the extent such tract of land is situated entirely within the outer boundaries of the City immediately prior to the annexation of said property.

3. The City Council further finds:

a. That no annexation proceedings concerning the property proposed to be annexed by the City has been commenced by another municipality;

b. That the annexation will not result in the attachment of area from a school district;

c. That the annexation will not result in the extension of the City's boundary more than three (3) miles in any direction;

d. That the City of Westminster has in place a plan for the area proposed to be annexed; and

e. That in establishing the boundaries of the area to be annexed, the entire width of any street or alley is included within the area annexed.

4. The City Council further finds that an election is not required and no additional terms or conditions are to be imposed upon the area to be annexed.

5. The City Council concludes that the City may proceed to annex the area proposed to be annexed by ordinance pursuant to section 31-12-111, C.R.S.

PASSED AND ADOPTED this 14th day of October, 2002.

ATTEST:

Mayor

City Clerk

BY AUTHORITY

ORDINANCE NO.

COUNCILOR'S BILL NO. **51**

SERIES OF 2002

INTRODUCED BY COUNCILLORS

A BILL

FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 10, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

WHEREAS, pursuant to the laws of the State of Colorado, there was presented to and filed with the Council of the City of Westminster a written petition for annexation to and by the City of Westminster of the hereinafter-described contiguous, unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado; and

WHEREAS, City Council has been advised by the City Attorney and the City Manager that the petition and accompanying maps are in substantial compliance with Section 31-12-101, et.seq., Colorado Revised Statutes, as amended; and

WHEREAS, City Council has held the required annexation hearing in conformance with all statutory requirements; and

WHEREAS, City Council has heretofore adopted Resolution No. making certain findings of fact and conclusions regarding the proposed annexation as required by Section 31-12-110, C.R.S., and now finds that the property proposed for annexation under the Annexation Petition may be annexed by ordinance at this time; and

WHEREAS, the Council of the City of Westminster has satisfied itself concerning the conformance of the proposed annexation to the annexation policy of the City of Westminster.

NOW, THEREFORE, the City of Westminster ordains:

Section 1. That the annexation is hereby accomplished by and to the City of Westminster, State of Colorado, of the following described contiguous unincorporated territory situate, lying and being in the County of Jefferson, State of Colorado, to wit:

A parcel of land situated in a portion of Tract 11-B, Mandalay Gardens Subdivision, as recorded in Book 336, Page 237 of the Jefferson County Clerk and Recorder's Office and a portion of Dover St., said parcel lying in the southeast quarter of Section 10, Township 2 South, Range 69 West, 6th P.M. described as follows:

Commencing at the southeast corner of said Section 10; thence N89°28'13"W, 1297.06 feet, along the south line of said Section 10; thence N00°42'22"E, 1958.14 feet to the northwest corner of Tract 11-A, of said Mandalay Gardens Subdivision; thence S89°42'58"E, 665.97 feet along the north line and the easterly prolongation thereof to the east right of way line of Dover St., as shown on Mandalay Gardens Subdivision and to the true point of beginning; thence S00°46'37"W, 291.82 feet, along the east right of way of said Dover St. to the easterly prolongation of the south line of said Tract 11-B; thence N89°40'24"W, 253.64 feet, along the easterly prolongation of the south line of said Tract 11-B and the south line of said Tract 11-B to the existing boundary of the City of Westminster, as recorded at Rec. No. 85012854; thence N00°46'37"E, 291.63 feet, along said boundary line to a point on the north line of said Tract 11-B and to the existing

boundary of the City of Westminster, as recorded as Rec. No. 85012854; thence S89°42'58"E, 253.64 feet along said boundary line to the true point of beginning.

Section 2. This ordinance shall take effect upon its passage after second reading.

Section 3. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 14th day of October, 2002.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 28th day of October, 2002.

ATTEST:

Mayor

City Clerk

BY AUTHORITY

ORDINANCE NO.

COUNCILOR'S BILL NO. **52**

SERIES OF 2002

INTRODUCED BY COUNCILLORS

A BILL

FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 10, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO.

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The City Council finds:

- a. That an application for the zoning of the property described below from Jefferson County R-1 and A-2 to City of Westminster Planned Unit Development (PUD) zoning has been submitted to the City for its approval pursuant to Westminster Municipal Code Section 11-5-1.
- b. That Council has completed a public hearing on the requested zoning pursuant to the provisions of Chapter 5 of Title XI of the Westminster Municipal Code.
- c. That based on the evidence produced at the public hearing, the City Council finds that the proposed zoning complies with all requirements of City Code, including, but not limited to, the provisions of Westminster Municipal Code Section 11-5-3.
- d. That the proposed zoning is compatible with existing zoning and land uses of adjacent properties in the general vicinity of the property proposed for zoning.
- e. That the proposed zoning is consistent with all applicable general plans and policies concerning land use and development relative to the property proposed for zoning.

Section 2. The Zoning District Map of the City is hereby amended by reclassification of the property described herein from Jefferson County R-1 and A-2 to City of Westminster PUD. A parcel of land located in Section 10, Township 2 South, Range 69 West, 6th P.M., County of Jefferson, State of Colorado, more particularly described as follows:

A parcel of land situated in a portion of Tract 11-B, Mandalay Gardens Subdivision, as recorded in Book 336, Page 237 of the Jefferson County Clerk and Recorder's Office and a portion of Dover St., said parcel lying in the southeast quarter of Section 10, Township 2 South, Range 69 West, 6th P.M. described as follows:

Commencing at the southeast corner of said Section 10; thence N89°28'13"W, 1297.06 feet, along the south line of said Section 10; thence N00°42'22"E, 1958.14 feet to the northwest corner of Tract 11-A, of said Mandalay Gardens Subdivision; thence S89°42'58"E, 665.97 feet along the north line and the easterly prolongation thereof to the east right of way line of Dover St., as shown on Mandalay Gardens Subdivision and to the true point of beginning; thence S00°46'37"W, 291.82 feet, along the east right of way of said Dover St. to the easterly prolongation of the south line of said Tract 11-B; thence N89°40'24"W, 253.64 feet, along the easterly prolongation of the south line of said Tract 11-B and the south line of said Tract 11-B to the existing boundary of the City of Westminster, as recorded at Rec. No. 85012854; thence N00°46'37"E, 291.63 feet, along said boundary line to a point on the north line of said Tract 11-B and to the existing

boundary of the City of Westminster, as recorded as Rec. No. 85012854; thence S89°42'58"E, 253.64 feet along said boundary line to the true point of beginning.

Section 3. This ordinance shall take effect upon its passage after second reading.

Section 4. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 14th day of October, 2002.

PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 24th day of October, 2002.

ATTEST:

Mayor

City Clerk



WESTMINSTER
COLORADO

Agenda Memorandum

City Council Meeting
October 14, 2002

SUBJECT: Resolution No. 48 re Finding of Compliance for Annexation of Mandalay Gardens

Prepared By: David Falconieri, Planner III

Recommended City Council Action

Adopt Resolution No. 48 accepting the annexation petition submitted by property owners within the Mandalay Gardens annexation area, located on the West side of US 36, East of the Railroad Tracks, South of Lower Church Lake and North of Walnut Cree, and make the findings required by State Statute on the sufficiency of the petition. This resolution sets the date of November 25, 2002, for the annexation public hearing.

Summary Statement

- The Mandalay Gardens annexation property is located on the west side of US 36, east of the Burlington Northern Sante Fe (BNSF) railroad tracks, south of Lower Church Lake and north of Walnut Creek. The 71.6-acre property is located in the Jefferson County unincorporated enclave area and is regulated by the Northeast Comprehensive Development Plan that was adopted by the City and County in 1996. The petitioners represent 51.4 percent of the total area proposed to be annexed, excluding public streets.
- The applicants consist of property owners. They are represented in this application by the Westfield Development Company, which has expressed an interest in developing the entire area as a retail and town center type development similar in scope to the adjacent Promenade.
- Staff will recommend that the property be zoned Planned Unit Development (PUD) at the time of annexation. It is expected that the City will participate in the development of plans for the Preliminary Development Plan (PDP) when the entire area is assembled into a single project. This would involve the purchase of all the properties in the area by the eventual developer.
- An annexation agreement will be presented at the annexation public hearing in November for City Council consideration.

Expenditure Required: \$0

Source of Funds: NA

SUBJECT: Resolution No. re Finding of Compliance for Annexation of Mandalay Gardens Page 2

Alternatives

Make a finding that it is not in the best interests of the City to annex the Mandalay Gardens area at this time and take no further action.

Policy Issues

The Mandalay Gardens area is located within the Northeast Comprehensive Development Plan area and is subject to the IGA that was adopted with Jefferson County in 1996. A policy is adopted within that document that states that it is desirable to annex the unincorporated areas when petitions are received. The policy issue at this point is whether to proceed with the first step of accepting the annexation petition and setting the date for the annexation public hearing.

Background

Upon receiving a petition for annexation, the City Council is required by State Statute to make a finding of whether or not said petition is in compliance with Section 31-12-107 (1) C.R.S. In order for the petition to be found in compliance, Council must find that the petition contains the following information:

1. An allegation that the annexation is desirable and necessary.
2. An allegation that the requirements of Section 31-12-104 and 31-12-105 C.R.S have been met. (These sections are to be reviewed by the Council at the formal public hearing.)
3. Signatures and mailing addresses of at least fifty percent (50%) of the landowners of the land to be annexed. (In this case, the signers of the petition, own 51.4 percent of the property.)
4. The legal description of the land to be annexed.
5. The date of each signature.
6. An attached map showing the boundaries of the area.

Planning Staff has reviewed the petition and has determined that it complies with the above requirements.

If the City Council finds that the petition is in substantial compliance with these requirements, a resolution must be approved that establishes a hearing date at which time the Council will review the merits of the proposed annexation.

Respectfully submitted,

J. Brent McFall
City Manager

Attachments

RESOLUTION

RESOLUTION NO. **48**

INTRODUCED BY COUNCILLORS

SERIES OF 2002

WHEREAS, there has been filed with the City Clerk of the City of Westminster, a petition, copies of which are attached hereto and incorporated by reference, for the annexation of certain territory therein-described to the City;

WHEREAS, the City Council has been advised by the City Attorney and the City Manager that the petition and accompanying map are in substantial compliance with Sections 31-12-101, et.seq., Colorado Revised Statutes, as amended;

NOW, THEREFORE, be it resolved that by City Council of the City of Westminster that:

1. City Council finds the said petition and annexation map to be in substantial compliance with all state statutory requirements, including C.R.S. Section 31-12-107 (1).
2. City Council hereby establishes November 25, 2002, 7:00 p.m. at the Westminster City Council Chambers, 4800 West 92nd Avenue, for the annexation hearing required by C.R.S. Section 31-12-108 (1).
3. City Council hereby orders the City Clerk to give notice of the annexation hearing in accordance with C.R.S. Section 31-12-108 (2).

Passed and adopted this 14th day of October, 2002.

ATTEST:

Mayor

Summary of Proceedings

Summary of proceedings of the regular City of Westminster City Council meeting of Monday, October 14, 2002. Present at roll call were Mayor Moss, Mayor Pro-Tem Atchison, Councillors Dittman, Dixon, Hicks, Kauffman, and McNally. Absent none.

The minutes of the September 23, and September 30, 2002 meetings were approved.

Council recognized Wendy Sukeena for her service on the Environmental Advisory Board. The week of October 21 was proclaimed as Red Ribbon Week; and Business Appreciation Week; Proclaimed the 100th anniversary of the National Wildlife Refuge System.

Council approved the following: Open Space Acquisition of 2.65 acres at 93rd Avenue & Wadsworth for \$337,500; Comprehensive Land Use Plan Consultant for \$95,123; IGA with FRCC regarding designation of Open Space; Change Order to Traffic Calming Project Contract with Goodland Construction; Renewal of Property and Liability Excess Insurance for \$299, 278 with a \$30,000 contingency; Change Order to 2002 Wastewater Collection System Improvement Contract with Crossroads Underground for \$56,605; and Semper Water Treatment Facility Disinfection System Improvements with Bosco Contractors for \$409,400.

The following Public Hearing was held: At 7:43 p.m. for the annexation and zoning of the Lao Buddhist Temple located at 10685 Dover Street.

The following Councillor's Bills were passed on first reading:

A BILL FOR AN ORDINANCE MAKING APPROPRIATIONS TO PAY THE EXPENSE OF CONTINUING THE PUBLIC BUSINESS FOR THE YEAR 2003 AND 2004 AND OTHER PURPOSES REQUIRED BY THE CHARTER AND BY ANY OTHER LAW purpose: appropriating funds for the 2003 and 2004 budgets

A BILL FOR AN ORDINANCE APPROVING AND ACCOMPLISHING THE ANNEXATION OF CONTIGUOUS UNINCORPORATED TERRITORY IN A PARCEL OF LAND LOCATED IN SECTION 10, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO purpose: annexation of Lao Buddhist Temple

A BILL FOR AN ORDINANCE AMENDING THE ZONING LAW AND ESTABLISHING THE ZONING CLASSIFICATION OF CERTAIN DESCRIBED PROPERTY IN A PARCEL OF LAND LOCATED IN SECTION 10, TOWNSHIP 2 SOUTH, RANGE 69 WEST, 6TH P.M., COUNTY OF JEFFERSON, STATE OF COLORADO purpose: zoning of Lao Buddhist Temple

The following Councillor's Bills were adopted on second reading:

A BILL FOR AN ORDINANCE AMENDING TITLE XI OF THE WESTMINSTER MUNICIPAL CODE

A BILL FOR AN ORDINANCE INCREASING THE 2002 BUDGETS OF THE GENERAL FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2002 ESTIMATED REVENUES IN THE FUND

The following Resolutions were adopted:

Resolution No. 45A re Adoption of 2003/2004 City Budget

Resolution No. 46 re 2003/2004 Pay Plans

Resolution NO. 47 re findings re Lao Buddhist Temple

Resolution No. 48 re Finding of Compliance for Annexation of Mandalay Gardens

At 8:00 P.M. the meeting was adjourned.

By order of the Westminster City Council

Michele Kelley, CMC, City Clerk

Published in the Westminster Window on October 24, 2002.

BY AUTHORITY

ORDINANCE NO. **2975**

COUNCILLOR'S BILL NO. **48**

SERIES OF 2002

INTRODUCED BY COUNCILLOR
Dittman-Dixon

A BILL

FOR AN ORDINANCE AMENDING TITLE XI OF THE WESTMINSTER MUNICIPAL CODE
THE CITY OF WESTMINSTER ORDAINS

Section 1. Chapter 2 of Title XI of the Westminster Municipal Code is hereby amended to read as follows. Sections not shown shall remain unchanged:

11-2-3 "B"

(D) BUILDING CODE THE LATEST EDITION OF THE BUILDING CODE AS AMENDED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER.

(E) BUILDING CODE STANDARDS. THE LATEST EDITION OF THE BUILDING CODE STANDARDS AS AMENDED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER.

~~(D)~~ **(F) BUILDING OFFICIAL.** The officer or other person charged with the administration and enforcement of the Building Codes ~~and Sign Code~~ or the Building Official's duly authorized representative

~~(E)~~ **(G) BUILDING SERVICE EQUIPMENT.** The plumbing, mechanical, and electrical equipment, including piping, wiring, fixtures, and other accessories which provide sanitation, lighting, heating ventilation, cooling, refrigeration, fire protections, and facilities essential for the habitable occupancy of a mobile home, building, or structure. .

11-2-4: "C"

(C) CHURCH. A BUILDING OR STRUCTURE OR GROUP OF BUILDINGS OR STRUCTURES WHICH ARE PRIMARILY INTENDED FOR THE CONDUCTING OF ORGANIZED RELIGIOUS SERVICES AND ACCESSORY USES ASSOCIATED THEREWITH.

(Reletter subsequent sections.)

11-2-6: "E"

~~**(F) EXISTING MANUFACTURED HOME PARK OR SUBDIVISION.**~~ A manufactured home park for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) were completed before September 30, 1988.

~~**(G)**~~**(F) EXISTING RESIDENTIAL SUBDIVISIONS.** A platted and duly recorded residential subdivision or a residential subdivision for which an application for final plat was submitted by July 1, 1994, in accordance with Ordinance No. 2223. Any other subdivision shall be deemed to be a new residential subdivision within the meaning of this Chapter.

~~**(H) EXPANSION TO EXISTING MANUFACTURED HOME PARK OR SUBDIVISION.**~~ The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads.

11-2-14: "M"

(A) **MAINTENANCE, SIGN.** The replacing, repairing or repainting of a portion of a sign structure, periodic changing of bulletin board panels or the renewing of copy which has become no longer usable through ordinary wear and tear, weather or accident. The replacing or repairing of a sign or sign structure which has been damaged to an extent exceeding fifty percent (50%) of the ~~appraised~~ replacement cost, as determined by the building official, shall be considered as "maintenance" only when said sign conforms to all of the applicable provisions of this code and when damage has been caused by an act of God or violent accident.

11-2-15 "N"

~~(C) **NEW MANUFACTURED HOME PARK OR SUBDIVISION.** A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets and either final site grading or pouring of concrete pads) is completed on or before September 30, 1988.~~

11-2-22: "U"

~~(A) **UNIFORM BUILDING CODE.** The latest edition of the Uniform Building Code published by the International Conference of Building Officials, as amended and adopted by the City Council of the City of Westminster.~~

~~(B) **UNIFORM BUILDING CODE STANDARDS.** The latest edition of the Uniform Building Code Standards published by the International Conference of Building Officials, as amended and adopted by the City Council of the City of Westminster.~~

~~(A)-(C) **UNRESTRAINED SLOPE.** Unstable earthen slope with high potential for movement or erosion.~~

11-2-23: "V"

~~(A) **VARIANCE.** A grant of relief by the City from the terms of this floodplain ordinance. A DEPARTURE FROM THE PROVISIONS OF THE ZONING ORDINANCE BUT NOT INCLUDING THE ACTUAL USE OR STRUCTURE.~~

Section 2. Chapter 3 of Title XI of the Westminster Municipal Code are hereby amended to read as follows:

**CHAPTER 3
GROWTH MANAGEMENT PROGRAM
FOR THE PERIOD DECEMBER 11, 2000 THROUGH DECEMBER 31, 2010**

11-3-2: DEFINITIONS: For the purpose of this article, certain terms and words are hereby defined as follows:

(A) **ACTIVE RESIDENTIAL DEVELOPMENTS:**

1. Active Residential Development means RESIDENTIAL DEVELOPMENT WITH AN APPROVED OFFICIAL DEVELOPMENT PLAN THAT HAS NOT EXPIRED PER W.M.C. 11-5-7 AND HAS SERVICE COMMITMENTS SET ASIDE (PROVIDED THE SERVICE COMMITMENTS HAVE NOT EXPIRED) FOR THE RESIDENTIAL AREA IN THE OFFICIAL DEVELOPMENT PLAN. ACTIVE RESIDENTIAL DEVELOPMENTS INCLUDE RESIDENTIAL PROJECTS UNDER CONSTRUCTION, BUILD-OUT, INFILL, AND SOUTH WESTMINSTER RESIDENTIAL PROJECTS.

(a) ~~A residential project with an approved Official Development Plan and Plat which was issued building permits on or after January 1, 1994; or~~

~~(b) Any newly approved residential project which received Official Development Plan approval in the 24 month period following January 1, 1994, if at least one building permit for the project was or is issued on or before December 31, 1996; or~~

~~(c) any residential project formally submitted for technical review which meets all of the following criteria:~~

- ~~1. The project has an approved Official Development Plan.~~
- ~~2. The plat and construction drawings were formally submitted to the City for development review within the 12 month period prior to February 12, 1996.~~
- ~~3. No public hearings are required for the project.~~
- ~~4. The project meets all residential design guidelines.~~

2. Notwithstanding the foregoing, A residential development will not be deemed to be an Active Residential Development if a building permit for at least one new dwelling unit is not issued during any two successive calendar years FOLLOWING INITIAL BUILDING PERMIT ISSUANCE, unless an extension is specifically approved by the City Council based on a finding that:

- (a) The need for the extension is the result of some unusual and unforeseeable circumstance reasonably beyond the REASONABLE control of the developer; and
- (b) The extension is needed to avoid undue or inequitable hardship that would otherwise result if the extension were not granted, and
- (c) There is no reason to believe that the developer will not be able to proceed with the development of the project within the extended time period

(B) ACTIVE SENIOR HOUSING DEVELOPMENT: A Senior Housing Project which meets the following specifications:

1. GOVERNMENT SPONSORED SENIOR HOUSING AND NON-PROFIT SENIOR HOUSING: GOVERNMENT SPONSORED SENIOR HOUSING PROJECTS PROVIDED BY NON-PROFIT "501-C-3" ORGANIZATIONS AS DEFINED BY THE FEDERAL GOVERNMENT. SAID PROGRAMS MUST BE APPROVED BY THE CITY COUNCIL. SUCH PROJECTS SHALL BE SUBJECT TO THE PROVISIONS CONTAINED IN SECTION 11-3-8(B). SERVICE REQUIREMENTS FOR SAID PROJECTS SHALL BE REVIEWED INDIVIDUALLY, AND SERVICE COMMITMENTS SHALL BE AWARDED ON AN INDIVIDUAL BASIS BY CITY COUNCIL ACTION AT THE TIME OF APPROVAL OF AN OFFICIAL DEVELOPMENT PLAN.

2. NON-GOVERNMENT SPONSORED FOR-PROFIT SENIOR HOUSING:

(A) SKILLED NURSING FACILITIES: FACILITIES THAT INTEGRATE SHELTER FOR THE ELDERLY WITH MEDICAL, NURSING, PSYCHOLOGICAL, AND REHABILITATION SERVICES FOR PERSONS WHO REQUIRE 24 HOUR NURSING SUPERVISION AND CARE.

(B) ASSISTED LIVING: SHELTER AND SERVICES FOR FRAIL ELDERLY WHO ARE FUNCTIONALLY AND/OR SOCIALLY IMPAIRED AND IN NEED OF 24-HOUR SUPERVISION. SERVICES MUST INCLUDE AS A MINIMUM, ENVIRONMENTAL SECURITY, TRANSPORTATION, HOUSEKEEPING, SOCIAL ACTIVITIES, LAUNDRY AND MEALS.

(C) CONGREGATE CARE: SHELTER FOR ELDERLY WHO MAY NEED LIMITED ASSISTANCE BUT DO NOT NEED 24-HOUR SUPERVISION. SERVICES MUST INCLUDE AS A MINIMUM, ENVIRONMENTAL SECURITY, TRANSPORTATION, HOUSEKEEPING, SOCIAL ACTIVITIES, LAUNDRY AND MEALS.

(D) INDEPENDENT LIVING: ATTACHED OR MULTI-FAMILY HOUSING TARGETED SPECIFICALLY TO SENIORS WHO ARE FUNCTIONALLY AND SOCIALLY INDEPENDENT. SERVICES MUST INCLUDE AS A MINIMUM, ENVIRONMENTAL SECURITY, TRANSPORTATION, HOUSEKEEPING AND SOCIAL ACTIVITIES.

~~1. All of the criteria and requirements established in 11-3-4 (E) Category E, Active Senior Housing Developments, are met; and~~

~~2. The project received Official Development Plan (ODP) approval on or after January 1, 1994; or, a Preliminary Development Plan (PDP) amendment requesting senior housing land use was formally submitted~~

~~for the technical review process prior to November 18, 1996 and the PDP and ODP are ultimately approved by the City Council.~~

~~Notwithstanding the foregoing, a senior housing development will not be deemed an active senior housing development if a building permit for at least one new dwelling unit is not issued during any two successive calendar years beginning January 1, 1998 unless an extension is specifically approved by the City council based on a finding that:~~

- ~~(a) The need for the extension is the result of some unusual and unforeseeable circumstance reasonably beyond the control of the developer, and~~
- ~~(b) The extension is needed to avoid undue or inequitable hardship that would otherwise result if the extension were not granted, and~~
- ~~(c) There is no reason to believe that the developer will not be able to proceed with the development of the project within the extended time period.~~

~~Any senior housing project which does not meet the criteria listed above for active senior housing development shall be considered a new senior housing development.~~

(D) BUILD-OUT DEVELOPMENT: A proposed residential development which does not meet the active residential definition but does meet all of the following:

1. There is an existing, City-approved Official Development Plan and Plat for the site; and
2. The proposed land use and density comply with the Comprehensive Land Use Plan; and
3. The project is located on land within a planned unit development which is at least 50% developed; and existing public improvements (water lines, sewer lines, streets, etc) are adjacent to the site; and
4. The undeveloped site for the proposed development does not exceed ten (10) acres.
5. The project will meet or exceed all of the City's minimum design standards and guidelines; and
6. The project will offer incentive items detailed within the City's competition guidelines and will, at a minimum meet the lowest score of the project(s) awarded service commitments for the most recent residential competition for that project type. The project may offer different incentive items than those chosen by the comparable project, but the total of incentive points offered must meet or exceed the score of ~~that~~ THE COMPARABLE project.

An official development plan amendment (bringing the project into compliance with City design guidelines) and plat must be submitted for review and are subject to City Manager approval. If the project is unable to meet all of the minimum and incentive design requirements and all other ODP requirements, the project will be subject to Planning Commission review and approval or denial.

11-3-3: CONDITIONS FOR BUILDING PERMIT ISSUANCE:

~~(A) From December 11, 2000, through December 31, 2010, NO building permits requiring new utility services shall be issued except in conjunction with a Service Commitment, adequate to serve the structure to be permitted, duly issued pursuant to the provisions of this Chapter.~~

11-3-4: CATEGORIES OF AWARD: Service Commitments shall be allocated by the City Council by resolution for the following categories:

(A) Category A: Active residential developments:

1. Category A-1: Active single family detached residential developments
2. Category A-2: Active single family attached residential developments having a density of ten (10) or less dwelling units per acre.
3. Category A-3: Active ~~single family attached~~ MULTI-FAMILY residential developments having a density of greater than ten (10) units per acre
4. Category A-4: Active residential developments within traditional mixed use neighborhood projects

(B) Category B: New residential developments:

1. Category B-1: New single family detached residential developments
2. Category B-2: New single family attached residential developments having a density of ten (10) or less dwelling units per acre

3. Category B-3: New ~~single family attached~~ MULTI-FAMILY residential developments having a density of greater than ten (10) dwelling units per acre.
4. Category B-4: New residential developments within traditional mixed use neighborhood projects.

(E) Category E: Senior Housing: BOTH ACTIVE SENIOR HOUSING AND NEW SENIOR HOUSING DEVELOPMENT.

- ~~1. Government Sponsored Senior Housing and Non Profit Senior Housing: Government sponsored senior housing projects provided by non profit "501 C 3" organizations as defined by the Federal Government. Said programs must be approved by the City Council. Such projects shall be subject to the provisions contained in section 11-3-8(B). Service requirements for said projects shall be reviewed individually, and Service Commitments shall be awarded on an individual basis by City Council action at the time of approval of an Official Development Plan.~~
- ~~2. Non-government Sponsored For Profit Senior Housing:

 - (a) ~~Skilled nursing facilities: Facilities that integrate shelter for the elderly with medical, nursing, psychological, and rehabilitation services for persons who require 24 hour nursing supervision and care.~~
 - (b) ~~Assisted living: Shelter and services for frail elderly who are functionally and/or socially impaired and in need of 24 hour supervision. Services must include as a minimum, environmental security, transportation, housekeeping, social activities, laundry and meals.~~
 - (c) ~~Congregate Care: Shelter for elderly who may need limited assistance but do not need 24-hour supervision. Services must include as a minimum, environmental security, transportation, housekeeping, social activities, laundry and meals.~~
 - (d) ~~Independent living: Attached or multi family housing targeted specifically to seniors who are functionally and socially independent. Services must include as a minimum, environmental security, transportation, housekeeping and social activities.~~~~

11-3-10: NO VESTED RIGHTS: (2534) Nothing herein shall create any vested rights to any service commitments allocated pursuant to this Code until such time as the service commitment is issued and the BUILDING PERMIT ~~foundation~~ inspection requirements of subsection 11-3-5(C) ~~have~~ HAS been satisfied. Prior allocations remain subject to subsequent rescission, reduction, or reallocation by Council as they may deem necessary in the public interest.

Section 3. Chapter 4 of Title XI, Westminster City Code, is hereby amended to read as follows. Sections not shown shall remain unchanged:

11-4-4: PERMITTED USES:

ZONING DISTRICTS

BUSINESS AND COMMERCIAL USES:	RE	R1	RA	R2	R3	R4	R5	T1	B1	C1	C2	M1	O1
<u>Assembly Halls & Event Centers ,INCLUDING CHURCHES for Private</u>													
Functions such as Weddings, Receptions, Conferences & Meetings)										<u>C1</u>	<u>C2</u>		
<u>Gasoline Service Station/CONVENIENCE STORE</u>										<u>B1</u>	<u>C1</u>	<u>C2</u>	<u>M1</u>
<u>Massage Parlor THERAPISTS</u>										<u>B-1</u>	<u>C-1</u>	<u>C2</u>	

**11-4-5: DENSITY SCHEDULE:
DENSITY SCHEDULE**

	RE	R1	RA	R2	R3	R4	R5	T1	B1	C1&C2	M1	O1
Minimum Front Setback -- Principal Building:	30'	30'	30'	30'	25'	25'	(d)	25'	30'	30'	30'	30'
Accessory Building:	30'	30'	30'	30'	60'	60'	(d)	60'	30'	30'	30'	100'
Minimum Side Setback; Interior Lot -- Principal Building:	7'	5'	5'	5'	5'	5'	(d)	5'	(b)	(b)	40'	30'
Accessory Building: (Less than 120 square feet)	3'	3'	3'	3'	3'	3'	(d)	3'	(b)	(b)	40'	30'
Minimum Total -- Both Side Setbacks:	<u>20'</u>	<u>15'</u>	<u>15'</u>	<u>12'</u>	<u>12'</u>	<u>12'</u>	<u>(d)</u>	<u>12'</u>	<u>(a)</u>	<u>(a)</u>	<u>(a)</u>	<u>(a)</u>

Minimum Side Setback; Corner Lot/Side Street -- Principal Building:	15'	15'	15'	15'	15'	15'	(d)	15'	30'	30'	30'	30'
Accessory Building:	15'	15'	15'	15'	15'	15'	(d)	15'	30'	30'	30'	30'
Minimum Side Setback; Reverse Corner Lot -- Principal Building:	30'	30'	30'	30'	25'	25'	(d)	25'	15'	15'	30'	30'
Accessory Building:	30'	30'	30'	30'	30'	30'	(d)	30'	15'	15'	30'	30'
Minimum Rear Setback -- Principal Building:	20'	20'	20'	20'	20'	20'	(d)	20'	(c)	(c)	(c)	30'
Accessory Building: (less than 120 square feet)	3'	3'	3'	3'	3'	3'	(d)	20'	(e)	(e)	(e)	30'
Maximum Lot Coverage; Percent of Total Area -- Principal Building:	30%	30%	30%	30%	30%	30%	(d)	30%	(a)	(a)	(a)	5%
Accessory Building (e):	10%	10%	10%	15%	10%	10%	(d)	10%	(a)	(a)	(a)	10%
Maximum Building Height -- Principal Building:	25'	25'	25'	25'	35'	35'	(d)	35'	65'	65'	65'	25'
Accessory Building:	15'	15'	15'	15'	15'	15'	(d)	15'	15'	15'	15'	65'

(e) No accessory building shall exceed 600 square feet.

11-4-6: SPECIAL REGULATIONS: The following regulations apply to zoning districts as indicated below.

(K) **LOADING.** In B1, C1, C2, M1 AND PUD Districts, all loading areas and loading docks must be located on the site AND SCREENED so as not to be viewed from major PUBLIC roads, TRAILS, accessways, or residentially zoned property.

(M) SCREENING OF TRASH STORAGE AREAS IN ALL ZONE DISTRICTS.

4. The ~~is~~ requirements OF THIS SECTION shall apply to all new development prior to a certificate of occupancy. In addition, all such trash storage areas in existence as of the date of adoption of this ordinance (AUGUST 1997) shall come into conformance within one (1) year of the adoption hereof. For the purpose of enforcement, the land owner shall be held legally responsible for compliance with this law.

(N) ACCESSORY BUILDINGS.

1. Permitted Zone Districts: Accessory buildings are permitted in all residential zone districts or RESIDENTIAL planned unit developments IN ACCORDANCE WITH THE REQUIREMENTS OF THIS CODE unless restricted on an approved official development plan. ACCESSORY BUILDINGS IN NON RESIDENTIAL ZONE DISTRICTS SHALL REQUIRE AN ODP WAIVER OR ODP AMENDMENT MEETING THE REQUIREMENTS OF THIS CODE.

2. Number permitted: One (1) accessory building will be permitted per building lot.

3. Architectural character: Accessory buildings in the RE, R1, RA, R2, R3, R4, T1 and PUD zoned districts must maintain the residential character of the surrounding neighborhood and architecturally resemble and be constructed of like or similar materials of that used on the exterior of the existing principal building on the property. Pre-fabricated or corrugated metal, plastic, vinyl, canvas or similar material buildings are prohibited.

4. Size: For zone districts RE, R1, RA, R2, R3, R4, R5, T1 and PUD districts (where no regulations are included in the official development plans), FOR ALL RESIDENTIAL ZONE DISTRICTS AND RESIDENTIAL PUD DISTRICTS, accessory buildings shall be limited to 40% 5% of the building lot area, not to exceed OR 600 square feet, WHICHEVER IS GREATER. IN NO CASE SHALL THE ACCESSORY BUILDING BE LARGER THAN 2000 SQUARE FEET. FOR ALL NON RESIDENTIAL PUD ZONE DISTRICTS SIZE WILL BE DETERMINED IN THE ODP OR ODP AMENDMENT. Maximum height of an accessory building shall be limited to fifteen (15) feet EXCEPT IN O-1 ZONE DISTRICT WHERE MAXIMUM HEIGHT SHALL BE THIRTY-FIVE (35) FEET.

5. ~~Setbacks: For zone districts RE, R1, RA, R2, R3, R4, R5 and T1 see density schedule. Architectural features such as cornices, canopies, eaves, awnings or similar architectural roofline features may not encroach into the required side or rear setbacks for any accessory building. THIS SECTION PROVIDES THE SETBACKS FOR ACCESSORY BUILDINGS. THE SETBACKS FOR ACCESSORY BUILDINGS IN RESIDENTIAL PUD ZONE DISTRICTS SHALL BE AS SPECIFIED ON AN APPROVED OFFICIAL DEVELOPMENT PLAN. IF SETBACKS ARE NOT SPECIFIED THEN THE SETBACKS SHALL FOLLOW THE REQUIREMENTS OF THIS SECTION. THE O-1 DISTRICT IS CONSIDERED A NON-RESIDENTIAL ZONE DISTRICT FOR THE PURPOSE OF THIS SECTION.~~

- ~~(a) Accessory buildings of one hundred twenty (120) square feet or less in PUD zone districts without specified setbacks on an approved official development plan shall meet the required front setback of the principal building and shall be placed within the rear and side setbacks a minimum of three (3) feet from the property lines.~~
- ~~(b) Accessory buildings that are greater than one hundred twenty (120) square feet in RE, R1, RA, R2, R3, R4, R5, T1 and PUD zone districts, without specified setbacks on an approved official development plan, shall meet the front setback and rear setback requirements for a principal building. The side setback for an accessory building greater than one hundred twenty (120) square feet may be a minimum of five (5) feet if the application for a building permit is accompanied by a signed agreement with the adjacent property owner(s) indicating approval of the setback. If no signed agreement accompanies the building permit application then the accessory building must meet the required side setbacks for the principal building.~~
- ~~(c) Accessory buildings that are greater than one hundred twenty (120) square feet in B1, C1, C2, M1 and O1 zone districts see density schedule.~~

- (a) ACCESSORY BUILDINGS ONE HUNDRED TWENTY (120) SQUARE FEET OR LESS: THE FRONT SETBACK SHALL BE THE SAME AS REQUIRED FOR THE PRINCIPAL BUILDING. THE SIDE AND REAR SETBACKS SHALL BE A MINIMUM OF THREE (3) FEET FROM THE PROPERTY LINE BUT MAY NOT ENCROACH INTO ANY EASEMENTS. THE SIDE OR REAR SETBACK ADJACENT TO A PUBLIC ROAD SHALL BE FIFTEEN (15) FEET.**
- (b) ACCESSORY BUILDINGS GREATER THAN ONE HUNDRED TWENTY (120) SQUARE FEET: THE FRONT SETBACK SHALL BE THE SAME AS REQUIRED FOR THE PRINCIPAL BUILDING. THE SIDE AND REAR SETBACKS SHALL BE A MINIMUM OF FIVE (5) FEET FROM THE PROPERTY LINE BUT MAY NOT ENCROACH INTO ANY EASEMENTS. THE SIDE OR REAR SETBACK ADJACENT TO A PUBLIC ROAD SHALL BE FIFTEEN (15) FEET.**
- (c) ACCESSORY BUILDINGS IN THE O-1 ZONE DISTRICT: THE FRONT SETBACK SHALL BE ONE HUNDRED (100) FEET. THE SIDE AND REAR SETBACKS SHALL BE THIRTY (30) FEET.**
- (d) ARCHITECTURAL FEATURES SUCH AS CORNICES, CANOPIES, EAVES, AWNINGS OR SIMILAR ARCHITECTURAL ROOFLINE FEATURES MAY NOT ENCROACH INTO THE REQUIRED SIDE OR REAR SETBACK FOR ANY ACCESSORY BUILDING.**

(O) FENCES.

1. GENERAL. FENCES ERECTED IN THE CITY SHALL COMPLY WITH THE PROVISIONS OF THIS SECTION. FENCES AND SWIMMING POOLS SHALL ALSO COMPLY WITH THE PROVISIONS OF THE BUILDING CODE AS ADOPTED BY THE CITY.

- 2. FENCE CLASSIFICATIONS. FENCES SHALL BE CLASSIFIED AS FOLLOWS:
 - CLASS 1: MASONRY WALLS
 - CLASS 2: ORNAMENTAL IRON
 - CLASS 3: WOVEN WIRE

CLASS 4: FENCES MORE THAN 50 PERCENT OPEN

CLASS 5: FENCES LESS THAN 50 PERCENT OPEN

3. HEIGHT LIMITATIONS, RESIDENTIAL/BUSINESS DISTRICTS.

(a). FENCES ERECTED IN FRONT OF THE FRONT BUILDING LINE OR IN FRONT OF THE REQUIRED FRONT SETBACK MAY BE OF ANY CLASS PROVIDED THE HEIGHT OF THE FENCE DOES NOT EXCEED 36 INCHES. CLASS 2 AND 3 FENCES MORE THAN 50 PERCENT OPEN MAY BE ERECTED TO A HEIGHT NOT TO EXCEED 42 INCHES. ORNAMENTAL POST CAPS SHALL NOT BE INCLUDED IN ANY CALCULATION OF FENCE HEIGHT.

(b). FENCES ERECTED IN SIDE YARDS WHICH DO NOT PROJECT BEYOND THE FRONT BUILDING LINE OR REQUIRED FRONT SETBACK, INCLUDING REAR YARD PERIMETER FENCES, MAY BE OF ANY CLASS AND SHALL NOT EXCEED THE HEIGHT OF 6 FEET.

(c). FENCES ERECTED ON TOP OF RETAINING WALLS SHALL NOT EXCEED THE HEIGHT LIMITATIONS SPECIFIED IN PARAGRAPH 1 AND 2 OF THIS SUBSECTION. THE HEIGHT OF SUCH FENCE SHALL BE MEASURED FROM THE GROUND LEVEL ON THE HIGH SIDE OF THE RETAINING WALL TO THE TOP OF THE FENCE.

4. HEIGHT LIMITATIONS, INDUSTRIAL DISTRICTS. FENCES ERECTED IN INDUSTRIAL DISTRICTS MAY BE OF ANY CLASSIFICATION. FENCES ERECTED IN REQUIRED FRONT YARDS SHALL NOT EXCEED A HEIGHT OF 6 FEET. IN OTHER THAN REQUIRED FRONT YARDS, FENCES MAY BE OF ANY HEIGHT.

5. MOBILE HOME FENCES. INDIVIDUAL LOT PERIMETER FENCES MAY BE ERECTED AT THE LOT LINE OF INDIVIDUAL MOBILE HOME SPACES. SUCH FENCES SHALL BE CONSTRUCTED OF THE CHAIN LINK FENCING AND SHALL BE OF A STANDARD DESIGN FOR THE ENTIRE MOBILE HOME PARK. THE TOP OF SUCH FENCES SHALL NOT EXCEED 36 INCHES IN HEIGHT. FENCE PERMIT ISSUANCE AND FEES THEREFOR SHALL BE IN ACCORDANCE WITH THE PROVISIONS OF THIS CODE.

6. PROHIBITED FENCES.

(a). BARBED WIRE OR SIMILAR SHARP POINTED FENCES SHALL NOT BE ERECTED OR MAINTAINED UNLESS APPROVED ON THE OFFICIAL DEVELOPMENT PLAN OR THE PRELIMINARY DEVELOPMENT PLAN AND, WHEN APPROVED, SHALL BE INSTALLED AT A HEIGHT NOT LESS THAN 6 FEET ABOVE THE SURROUNDING GRADE LEVEL.

(b). NO ELECTRICALLY CHARGED FENCE SHALL BE ERECTED OR MAINTAINED.

7. INTERSECTION SIGHT DISTANCE CRITERIA. FENCES AND RETAINING WALLS ERECTED WITHIN VEHICULAR SIGHT TRIANGLES OR VEHICULAR SAFE LINE OF SIGHT SHALL COMPLY WITH THE CITY STANDARD SPECIFICATIONS FOR DESIGN AND CONSTRUCTION. NO FENCE OR RETAINING WALL SHALL BE ERECTED OR MAINTAINED WHICH OBSTRUCTS THE VISION OF MOTORISTS, AS DETERMINED BY THE CITY TRAFFIC ENGINEER. ANY FENCE OR RETAINING WALL WHICH DOES OBSTRUCT THE VISION OF THE MOTORISTS MAY BE ABATED AS A NUISANCE AS SET FORTH IN TITLE 8, CHAPTER 4 OF THIS CODE.

(P) SWIMMING POOLS, SPAS, AND HOT TUBS. OUTDOOR SWIMMING POOLS, WADING POOLS, HOT TUBS, SPAS, AND SIMILAR FACILITIES SHALL BE CONSTRUCTED OR INSTALLED SO THAT THERE WILL BE AT LEAST 5 FEET BETWEEN THE SIDE OR REAR PROPERTY LINE AND THE RIM OF THE FACILITY AND AT LEAST 50 FEET BETWEEN THE FRONT PROPERTY LINE AND THE RIM OF THE FACILITY, EXCEPT AS FOLLOWS:

1. IN THE CASE OF OUTDOOR SWIMMING POOLS, IN CONJUNCTION WITH RESIDENTIAL OCCUPANCIES LOCATED ON DEVELOPER OWNED OR COMMONLY OWNED LAND, THE FRONT SETBACK SHALL BE DETERMINED ON THE PRELIMINARY DEVELOPMENT PLAN OR THE OFFICIAL DEVELOPMENT PLAN.
2. PORTABLE WADING POOLS CONSTRUCTED OF FLEXIBLE PLASTIC, RUBBER, OR SIMILAR MATERIALS SHALL NOT BE SUBJECT TO THE SPACING REQUIREMENTS SPECIFIED IN THIS SECTION.

11-4-7: PUD -- PLANNED UNIT DEVELOPMENT DISTRICT:

(C) PERMITTED USES.

7. Land uses listed as permitted on a Preliminary Development Plan shall be subject to further review, adjustment and/or modification, including elimination OF PARTICULAR USES, as part of the City's review and approval of an Official Development Plan for the property. Review shall include, in light of all the site specific information provided as part of the Official Development Plan, including but not limited to architectural and aesthetic considerations, traffic, drainage, utility demands, heights, bulk, setbacks, common space and landscaping. Final land uses within a Planned Unit Development shall be as shown on the Official Development Plan for the property.

11-4-8: USES BY SPECIAL PERMIT:

(A) A permit for a Special Use may be granted within any zoning district in which the Special Use is allowed by this section. A special use permit shall be obtained prior to establishing any of the uses listed in this section. The applicant shall have the burden of establishing that the proposed use shall be for the public good and in the public interest. A permit for a special use may be granted by City Council after a hearing before the Special Permit and License Board AFTER A HEARING pursuant to the procedure outlined in section 11-4-9 of this Code. The exception to this procedure will be the administrative review and approval by the City Manager or designee thereof for a domestic violence shelter home

(B) The following special uses may be granted in any zoning district; ACCORDING TO THE PROVISIONS OF THIS SECTION, except that if such use is A SPECIFICALLY allowed use in THE OFFICIAL DEVELOPMENT PLAN FOR a PUD zone district, no special use permit shall be required. and except that if such use is a domestic violence shelter home, it shall be limited to zoning districts R3, R4, T1, and multi-family residential areas within a PUD zone, and except that if the use is a correction home for seven (7) or more persons, including staff, it shall be limited to zoning districts R3, R4, T1, and multi-family residential areas within a PUD zone.

~~(C) The following special use may be granted by the City Council only in the C-1 District after application and review by the Special Permit and License Board as herein provided.~~

~~1.4. Used Merchandise/Thrift Stores: In addition to meeting the general criteria for the issuance of a special use permit set forth in section 11-4-9 of this Code, a Special Use Permit shall be deemed conditioned upon the applicant's compliance with all provisions of the City Code concerning signage, building maintenance and landscaping, as well as all requirements contained on applicable Preliminary Development Plans or Official Development Plans. Furthermore, USED MERCHANDISE AND THRIFT STORES SHALL BE PERMITTED IN C-1, C-2, M-1, AND PUD ZONES ONLY. The following specific regulations shall apply to applications for Special Use Permits for used merchandise and thrift stores:~~

~~(D)(C) TERMINATION. A special use permit shall terminate whenever the permitted use is inactive for period of one year or more.~~

11-4-9: APPLICATIONS FOR SPECIAL USE PERMITS:

(A) In the event a proposed use requires a Special Use Permit, no approval for a business license, a license pursuant to State Statute, or a building permit shall be issued until the Special Permit and License Board has reviewed the application and submitted a recommendation with the findings of fact to City Council and City Council has approved the application and granted the Special Use Permit as herein provided. The exception to this procedure will be the administrative review and approval by the City Manager or designee thereof for a domestic violence shelter home.

(J) When GRANTING OR DENYING making a recommendation for a Special Use Permit, the Special Permit and License Board may also IMPOSE recommend imposition of conditions on the granting of a permit, including but not limited to:

1. Buffers or screens between the new activity and adjacent uses;

2. Limitations on operation of the use; and
3. Changes in design or layout.

~~(K) The findings of fact and recommendation shall be presented to the City Council at the next regularly scheduled meeting of City Council. The Council may:~~

- ~~1. Adopt the finding of fact of the Board and grant or deny the application accordingly.~~
- ~~2. Reject the finding of fact of the Board and hold a public hearing for the purpose of determining further information regarding the application. The Council shall consider the same criteria as set forth in this section in making its determination whether to grant or deny the application. The City Council may grant the permit with or without conditions recommended by the Board or with such additional conditions as the Council deems necessary.~~

~~(K) (L)~~ When considering an application for a Domestic Violence Shelter Home, the review and approval will be by the City Manager or designee thereof. A certified list of adjacent property owners, public notice, public hearing, and petition will not be required.

11-4-13: ADULT BUSINESSES:

(A) PURPOSE AND INTENT. It is the purpose of this ordinance to regulate adult businesses to promote the health, safety, and general welfare of the citizens of the City, and to establish reasonable and uniform regulations to prevent the continued deleterious location and concentration of adult businesses within the City. The provisions of this ordinance have neither the purpose nor effect of imposing a limitation or restriction on the content of any communicative materials, including sexually oriented materials. Similarly, it is not the intent nor effect of this ordinance to restrict or deny access by adults to sexually oriented materials protected by the First Amendment, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market. ~~Is it~~ IT IS NOT the intent nor effect of this ordinance to condone or legitimize the distribution of obscene material.

Section 4. Add a new Section 11-5-7(A) is hereby amended by the addition of a new subsection 6. as follows:

11-5-7(A)6. THE CITY MAY INITIATE AND APPROVE AN APPLICATION FOR A PRELIMINARY DEVELOPMENT PLAN. IN THAT EVENT, THE REQUIREMENTS OF THIS SUBSECTION (A) SHALL NOT BE APPLICABLE. ANY CITY INITIATED PRELIMINARY DEVELOPMENT PLAN SHALL MEET OR EXCEED THE REQUIREMENTS OF SECTION 11-5-14.

Section 5. Section 2 of Chapter 6 of Title II of the Westminster Municipal Code is amended by the addition of a new subsection (B)1.g. to read as follows:

BOARD OF ADJUSTMENT AND APPEALS

2-6-2: POWERS AND DUTIES:

(B) Variances:

1. The Board may grant a variance from the following provisions of Title XI of this Code, Land Development and Use Standards:

g. SECTION 11-4-6 (O) REGARDING FENCE REGULATIONS.

Section 5. This ordinance shall take effect upon its passage after second reading. The title and purpose of this ordinance shall be published prior to its consideration on second reading. The full text of this ordinance shall be published within ten (10) days after its enactment after second reading.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 23rd day of September, 2002. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 14th day of October, 2002.

BY AUTHORITY

ORDINANCE NO. **2976**

COUNCILLOR'S BILL NO. **49**

SERIES OF 2002

INTRODUCED BY COUNCILLORS
Hicks-McNally

A BILL

FOR AN ORDINANCE INCREASING THE 2002 BUDGETS OF THE GENERAL FUND AND AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 2002 ESTIMATED REVENUES IN THE FUND

THE CITY OF WESTMINSTER ORDAINS:

Section 1. The 2002 appropriation for the General Fund initially appropriated by Ordinance No. 2913 in the amount of \$69,324,181 is hereby increased by \$52,478 which, when added to the fund balance as of the City Council action on September 23, 2002 will equal \$78,922,990. The actual amount in the General Fund on the date this ordinance becomes effective may vary from the amount set forth in this section due to intervening City Council actions. This increase is due to the appropriation of a Local Law Enforcement Block Grant and Bulletproof Vest Partnership Grant.

Section 2. The \$52,478 increase in the General Fund shall be allocated to City Revenue and Expense accounts, which shall be amended as follows:

Description	Current Budget	Increase	Final Budget
REVENUES			
Intergovernmental-Federal 1000.40610.0000	\$0	<u>\$52,478</u>	\$52,478
Total Change to Revenues		<u>\$52,478</u>	
EXPENSES			
Other Equip-Police Dept 10020500.76000.0000	\$13,000	<u>\$52,478</u>	\$65,478
Total Change to Expenditures		<u>\$52,478</u>	

Section 3. – Severability. The provisions of this Ordinance shall be considered as severable. If any section, paragraph, clause, word, or any other part of this Ordinance shall for any reason be held to be invalid or unenforceable by a court of competent jurisdiction, such part shall be deemed as severed from this ordinance. The invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect the construction or enforceability of any of the remaining provisions, unless it is determined by a court of competent jurisdiction that a contrary result is necessary in order for this Ordinance to have any meaning whatsoever.

Section 4. This ordinance shall take effect upon its passage after the second reading.

Section 5. This ordinance shall be published in full within ten days after its enactment.

INTRODUCED, PASSED ON FIRST READING, AND TITLE AND PURPOSE ORDERED PUBLISHED this 23rd day of September 2002. PASSED, ENACTED ON SECOND READING, AND FULL TEXT ORDERED PUBLISHED this 14th day of October, 2002.