



WESTMINSTER

Staff Report

TO: The Mayor and Members of the City Council

DATE: March 23, 2016

SUBJECT: Briefing and Post-City Council Briefing Agenda for March 28, 2016

PREPARED BY: Donald M. Tripp, City Manager

Please Note: Study Sessions and Post City Council briefings are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to Monday night's Briefing and Post-City Council meeting briefing, the following schedule has been prepared:

Early Dinner	5:30 P.M.
Council Briefing (<i>The public is welcome to attend.</i>)	6:00 P.M.
ACMCYA Reception (main level atrium)	6:30 P.M.

CITY MANAGER'S REPORT

POST BRIEFING (*The public is welcome to attend.*)

PRESENTATIONS

None at this time.

CITY COUNCIL REPORTS

None at this time.

EXECUTIVE SESSION

None at this time.

INFORMATION ONLY

1. 2015 Fourth Quarter City Council Expenditure Report

Items may come up between now and Monday night. City Council will be apprised of any changes to the post-briefing schedule.

Respectfully submitted,

Donald M. Tripp
City Manager

NOTE: Persons needing an accommodation must notify the City Manager's Office no later than noon the Thursday prior to the scheduled Study Session to allow adequate time to make arrangements. You can call [303-658-2161](tel:303-658-2161) /TTY 711 or State Relay) or write to mbarajas@cityofwestminster.us to make a reasonable accommodation request.



WESTMINSTER

Staff Report

Information Only Staff Report
March 28, 2016



SUBJECT: 2015 Fourth Quarter City Council Expenditure Report

PREPARED BY: Ben Goldstein, Policy and Budget Analyst
Valerie Medina, Administrative Secretary

Summary Statement:

This report is for City Council information only and requires no action by City Council.

The attached document is a listing of all 2015 City Council posted expenditures from January 1 through December 31, 2015. It is Staff's goal to provide this report within 30 days of end of the quarter. The delay in providing this final report to City Council was a result of the year end closeout process.

Background Information:

The following report is a listing of City Council expenditures by each account for January 1 through December 31, 2015, as posted by March 1, 2015. As of December 31, 2015, 100% of 2015 had elapsed and Council spent 85.4%, or \$227,718.37, of its adopted 2015 budget that totals \$266,525. This included \$6,394.75 of unanticipated expenditures from the recruitment of the new City Manager. While the recruitment costs were unbudgeted, Staff continued to monitor City Council's overall budget and balance accounts as part of the final year-end reconciliation process.

The budget is a planning tool and represents a best estimate regarding actual expenditures. If you have any questions about items included in this report, please contact Ben Goldstein at 303-658-2007 or at bgoldstein@cityofwestminster.us.

The quarterly expenditure report for City Council ties to the Strategic Plan Goal of Visionary Leadership, Effective Governance and Proactive Regional Collaboration; and Financially Sustainable Government Providing Excellence in City Services as Staff and Council work together to continually find greater efficiency in City operations.

Respectfully submitted,

Donald M. Tripp
City Manager

Attachment – Quarterly City Council Expenditure Report

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
SALARIES - MAYOR/COUNCIL		(ACCT: 10001010.60800.0000)		
-715.76	1/11/2015	2014 YE Salary Accrual Reversal	Council	
\$3,340.23	1/11/2015	Salaries	Council	
\$2,945.73	1/25/2015	Salaries	Council	
\$3,498.06	2/8/2015	Salaries	Council	
\$3,498.06	2/22/2015	Salaries	Council	
\$3,498.06	3/8/2015	Salaries	Council	
\$3,498.06	3/22/2015	Salaries	Council	
\$3,498.06	4/5/2015	Salaries	Council	
\$3,498.06	4/19/2015	Salaries	Council	
\$3,498.06	5/3/2015	Salaries	Council	
\$3,498.06	5/17/2015	Salaries	Council	
\$3,498.06	5/31/2015	Salaries	Council	
\$3,498.06	6/14/2015	Salaries	Council	
\$3,498.06	6/28/2015	Salaries	Council	
\$3,498.06	7/12/2015	Salaries	Council	
\$3,498.06	7/26/2015	Salaries	Council	
\$3,498.06	8/9/2015	Salaries	Council	
\$3,498.06	8/23/2015	Salaries	Council	
\$3,498.06	9/6/2015	Salaries	Council	
\$3,498.06	9/20/2015	Salaries	Council	
\$3,498.06	10/4/2015	Salaries	Council	
\$3,498.06	10/18/2015	Salaries	Council	
\$3,498.06	11/1/2015	Salaries	Council	
\$3,583.55	11/15/2015	Salaries	Council	
\$3,452.06	11/29/2015	Salaries	Council	
\$3,498.06	12/13/2015	Salaries	Council	
\$3,498.06	12/27/2015	Salaries	Council	
\$999.45	12/31/2015	2015 YE Salary Accrual	Council	
\$90,562.58	TOTAL		<i>% of account budget expended year-to-date</i>	96.6%
\$93,770.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	35.2%
\$3,207.42	BALANCE			
COUNCIL ALLOWANCE		(ACCT: 10001010.61100.0000)		
\$1,081.50	1/1/2015	Council Allowance	Council	
\$1,037.38	1/11/2015	Council Allowance	Council	
\$1,113.00	2/8/2015	Council Allowance	Council	
\$1,113.00	2/22/2015	Council Allowance	Council	
\$1,113.00	3/8/2015	Council Allowance	Council	
\$1,113.00	3/22/2015	Council Allowance	Council	
\$1,113.00	4/5/2015	Council Allowance	Council	
\$1,113.00	4/19/2015	Council Allowance	Council	
\$1,113.00	5/3/2015	Council Allowance	Council	
\$1,113.00	5/17/2015	Council Allowance	Council	
\$1,113.00	5/31/2015	Council Allowance	Council	
\$1,113.00	6/14/2015	Council Allowance	Council	
\$1,113.00	6/28/2015	Council Allowance	Council	
\$1,113.00	7/12/2015	Council Allowance	Council	
\$1,113.00	8/9/2015	Council Allowance	Council	
\$1,113.00	8/23/2015	Council Allowance	Council	
\$1,113.00	9/6/2015	Council Allowance	Council	
\$1,113.00	9/20/2015	Council Allowance	Council	
\$1,113.00	10/4/2015	Council Allowance	Council	

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,113.00	10/18/2015	Council Allowance	Council	
\$1,113.00	11/1/2015	Council Allowance	Council	
\$1,113.00	11/15/2015	Council Allowance	Council	
\$1,124.36	11/29/2015	Council Allowance	Council	
\$1,113.00	12/31/2015	Council Allowance	Council	
\$26,616.24	TOTAL		<i>% of account budget expended year-to-date</i>	99.6%
\$26,712.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	10.0%
\$95.76	BALANCE			
MILEAGE REIMBURSEMENT		(ACCT: 10001010.61200.0000)		
\$144.88	1/21/2015	December 2014 Mileage - H. Atchison	H. Atchison	
\$142.24	2/4/2015	January Mileage - H. Atchison	H. Atchison	
\$377.16	4/1/2015	February Mileage - H. Atchison	H. Atchison	
\$250.32	5/14/2015	March Mileage - H. Atchison	H. Atchison	
\$192.64	5/14/2015	April Mileage - H. Atchison	H. Atchison	
\$199.92	6/16/2015	May Mileage - H. Atchison	H. Atchison	
\$66.64	7/20/2015	June Mileage - H. Atchison	H. Atchison	
\$292.36	8/31/2015	July Mileage - H. Atchison	H. Atchison	
\$205.00	9/28/2015	August Mileage - H. Atchison	H. Atchison	
\$270.20	11/11/2015	September Mileage - H. Atchison	H. Atchison	
\$247.93	11/23/2015	October Mileage - H. Atchison	H. Atchison	
\$180.53	12/15/2015	November Mileage - H. Atchison	H. Atchison	
\$162.15	12/31/2015	December Mileage - H. Atchison	H. Atchison	
\$2,731.97	TOTAL		<i>% of account budget expended year-to-date</i>	91.1%
\$3,000.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	1.1%
\$268.03	BALANCE			

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:
MEETING EXPENSES			(ACCT: 10001010.61400.0000)
\$61.77	1/21/2015	Dinner Mtg. w/H. Atchison, D. Frankel and J. Frankel	H. Atchison
\$26.02	2/4/2015	Briefing with D. Frankel and H. Atchison	H. Atchison
\$941.63	2/12/2015	Dinner Mtg. w/Jeffco and Adco Board of Commissioners	The Heritage Grill
\$172.70	2/18/2015	Legislative Briefing - B. Goldstein, Martinez Humenik, Ulibarri, H. Atchison, E. Bowditch, J. Cassell	B. Goldstein
\$347.12	2/21/2015	New Councillor Workshop	The Heritage Grill
\$16.94	3/2/2015	Breakfast Mtg. w/D. Tripp, H. Atchison and Rich Krouse w/Acumen Development	The Grill At Legacy Ridge
\$22.98	3/4/2015	Breakfast Mtg. w/H. Atchison and Muckle	H. Atchison
\$123.78	3/11/2015	Legislative Briefing - B. Goldstein, D. Tripp, H. Atchison, E. Bowditch, J. Cassell, Sen. B. Martinez Humenik	B. Goldstein
\$250.00	3/12/2015	3/19 Jeffco EDC Appreciation Awards (Split cost with Economic Development)	123 Sign Up
\$143.50	3/12/2015	Legislative Briefing - D. Tripp, H. Atchison, B. Goldstein, Sen. Ulibarri, D. Tomlinson, E. Bowditch, J. Cassell	Katie Mullens
\$380.00	3/17/2015	Jefferson County - Economic Development Corp 22nd Annual Industry Appreciation Awards - A. Seitz, M. De Cambra, B. Briggs	Cost of Table Split with Economic Development
\$70.70	3/18/2015	Legislative Briefing - S. Smithers, B. Goldstein, H. Atchison, D. Tomlinson, J. Cassell, T. Kraft-Tharp	Fork & Spoon
\$141.35	3/18/2015	Council Retreat Planning Dinner - D. Tripp, S. Smithers, B. Opie, J. Novak	Marriott
\$88.25	3/30/2015	Legislative Briefing - S. Smithers, B. Goldstein, H. Atchison, E. Bowditch, Sen. L. Woods	Sassafras American Eatery
-\$9.35	3/30/2015	Credit Voucher Marriott - Removing Sales Tax	City of Westminster
\$104.44	4/2/2015	Dinner Mtg. w/D. Tripp, H. Atchison, A. Garcia and Dan Nickless w/Ryland Homes	Saltgrass-Westminster
\$778.18	4/16/2015	4/9 Adams 12, Adams 50 and Jeffco School Board Dinner Banquet Charges	The Heritage Grill
\$50.00	4/17/2015	Membership fee - B. Baker	ICSC
\$50.00	4/17/2015	Membership fee - E. Pinter	ICSC
\$570.00	4/17/2015	ICSC Conference Registration	ICSC
\$17.74	4/17/2015	Briefing w/D. Tripp and B. Briggs	Sandbagger
\$30.00	4/22/2015	Adams/Broomfield Bar Association Law Day Breakfast - H. Atchison, M. De Cambra, A. Garcia	HUMAN SERVICES
\$20.00	4/23/2015	3/24 Lunch & Learn: Becoming a Magnet for Tourism - B. Briggs	Colorado Municipal League
\$124.85	4/26/2015	Dinner Mtg. w/D. Tripp, H. Atchison, M. De Cambra and S. Berglund w/Trimble	Bonefish Grill
\$162.54	4/26/2015	Dinner Mtg. w/D. Tripp, H. Atchison, A. Garcia and Dan Nickless w/Ryland Homes	Ted's Montana Grill
\$1,588.14	4/28/2015	Strategic Planning Retreat Banquet Charges	The Heritage Grill
\$253.00	4/30/2015	4/1 Metro Mayors Caucus	Civic Results c/o Metro Mayors Caucus
\$257.40	4/30/2015	Project Investment Lunch Meeting - Vectra Bank	The Grill At Legacy Ridge
\$25.45	5/3/2015	Briefing w/D. Tripp and B. Briggs	Early Bird Restaurant
\$113.94	5/6/2015	Dinner Mtg. w/D. Tripp, H. Atchison, B. Briggs and D. Bell	Saltgrass-Westminster

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:
\$36.19	5/20/2015	Briefing w/D. Tripp and A. Seitz	Yak And Yeti West
\$17.18	5/20/2015	Briefing w/D. Tripp and B. Briggs	Nancys Cafe
\$10.00	5/21/2015	5/19 Business After Hours Event - B. Briggs and A. Garcia	Metro North Chamber Of Commerce
\$15.20	5/31/2015	Briefing w/D. Tripp and B. Briggs	Sandbagger
\$27.26	6/2/2015	Briefing w/H. Atchison and A. Priddy	A. Priddy
\$83.00	6/11/2015	6/20 Business & Professional Women of CO Gala - E. Pinter and A. Seitz	Colorado Business Women
\$28.95	6/12/2015	Briefing w/D. Tripp and A. Garcia	Los Arcos
\$50.00	6/15/2015	ADCOG Dinner - H. Atchison, M. De Cambra	City of Northglenn
\$15.00	6/15/2015	Good News Breakfast - H. Atchison	Good News Coalition
\$47.00	6/16/2015	6/20 Business & Professional Women of CO Gala - A. Garcia	Colorado Business Women
\$15.00	6/18/2015	Taste of the Chamber - A. Seitz	Westminster Chamber of Commerce
\$13.34	6/22/2015	6/22 Statewide Parent Coalition Mtg	King Soopers
\$297.17	6/22/2015	6/22 Statewide Parent Coalition Mtg	Panera
\$18.75	6/22/2015	Briefing w/D. Tripp and H. Atchison	The Grill At Legacy Ridge
\$93.97	6/24/2015	Dinner Mtg. w/D. Tripp, H. Atchison, and G. Wray of Digital Globe	Asti D Italia
\$31.95	6/25/2015	Briefing w/D. Tripp and H. Atchison	The Grill At Legacy Ridge
\$263.05	7/23/2015	Dinner w/D. Tripp, H. Atchison and Ball Aerospace	Hideaway Steakhouse
\$18.25	7/31/2015	Briefing with Don Trip and Bob Briggs	Sandbagger
\$25.00	8/5/2015	Briefing w/H. Atchison and D. Frankel	The Grill At Legacy Ridge
\$27.00	8/13/2015	Briefing w/D. Tripp and A. Garcia	Los Arcos
\$15.37	8/30/2015	Briefing w/D. Tripp and H. Atchison	The Grill At Legacy Ridge
\$29.45	9/8/2015	Briefing w/D. Tripp and A. Sietz	The Grill At Legacy Ridge
\$33.25	9/11/2015	Briefing w/D. Tripp and A. Garcia	Los Arcos
\$28.45	9/22/2015	Briefing w/D. Tripp and A. Seitz	The Grill At Legacy Ridge
\$16.00	9/25/2015	Briefing w/D. Tripp and B. Briggs	Sandbagger
\$37.75	9/29/2015	Lunch w/D. Tripp, A. Seitz and Vi June	Los Arcos
\$32.19	10/6/2015	Briefing w/D. Tripp and A. Seitz	BJ's Brewhouse
\$25.20	10/8/2015	Briefing w/H. Atchison and B. Opie re: CDOT north I-25 managed lanes	The Grill At Legacy Ridge
\$137.95	10/20/2015	Adams County Mayor's Lunch	The Grill At Legacy Ridge
\$77.10	10/23/2015	Construction Defects Mtg. w/D. Tripp, H. Atchison, D. Nickless, J. Luce (Ryland Homes)	The Grill At Legacy Ridge
-\$250.00	10/25/2015	Hope House Gala Credit- Double Paid	City of Westminster
\$876.64	10/28/2015	ADCOG Dinner hosted by Westminster	The Grill At Legacy Ridge
\$33.15	11/2/2015	Council Dinner Meeting 08/24/15	Costco
\$29.90	11/3/2015	Beverages for B. Briggs Outgoing Reception	Starbucks
\$130.00	11/3/2015	2 Tickets to 68th Anniversary Airforce - H. Atchison	H. Atchison
\$33.55	11/3/2015	Lunch Mtg. w/H. Atchison and Chaz Tedesco	H. Atchison
\$77.92	11/5/2015	Treats for new Council Swearing-In	Rheinlander
\$145.20	11/9/2015	New Council Reception	Inspired Bites
\$28.45	11/13/2015	Briefing w/D. Tripp and A. Garcia	Los Arcos
\$64.52	11/16/2015	Dinner Mtg. w/H. Atchison, D. Tripp, A. Garcia and A. Seitz	H. Atchison
\$29.20	11/17/2015	Briefing w/D. Tripp and A. Seitz	The Grill At Legacy Ridge
\$70.45	11/30/2015	Briefing w/H. Atchison, G. Sherman and S. LaFave	Saltgrass-Westminster
\$1,347.88	12/11/2015	Legislative Dinner Banquest	The Westin Westminster
\$57.89	12/15/2015	PETTY CASH - Lunch Atchison	H. Atchison
\$100.00	12/17/2015	ADCOG Dinner 01/28/15	City of Commerce City
\$275.50	12/18/2015	ADCOG Executive Committee Breakfast	Sandbagger

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
-\$570.00	12/31/2015	ICSC Travel Reimbursement - E. Pinter	E. Pinter	
\$10,969.29	TOTAL		<i>% of account budget expended year-to-date</i>	102.1%
\$10,748.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	4.0%
-\$221.29	BALANCE			
EMPLOYMENT RECRUITMENT		(ACCT: 10001010.61600.0000)		
\$1,500.00	1/20/2015	Deposit for CM Candidates Reception	Westin Westminster	
\$107.89	1/27/2015	Lunches for Tour Group & CM Candidates	Panera Bread #203077	
\$94.90	1/27/2015	Lunches for CC & CM Candidates	Panera Bread #203077	
\$831.88	1/27/2015	Reception at Westin - Flatirons Room CM candidates	Westin Westminster	
\$88.41	1/27/2015	Lunches for Exec Mgmt Team	Panera Bread #203077	
\$768.24	1/27/2015	Westin - Nancy Newton	Westin Westminster	
\$688.52	1/27/2015	Westin - Rick Davis	Westin Westminster	
-\$172.00	1/27/2015	Taxes removed from CM Reception at Westin	Westin Westminster	
-\$140.80	1/27/2015	Taxes removed from R. Davis and N. Newton room reservation	Westin Westminster	
\$23.84	2/17/2015	Negotiation with D. Tripp for CM position	H. Atchison	
\$766.13	1/14/2015	Travel Expenses - Nancy Newton	N. Newton	
\$387.44	1/14/2015	Travel Expenses - Rick Davis	R. Davis	
\$1,450.30	2/18/2015	Springsted Incorporated - Invoice #4 - Recruitment	Springsted Incorporated	
\$6,394.75	TOTAL		<i>% of account budget expended year-to-date</i>	N/A
\$6,400.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	N/A
\$5.25	BALANCE			
CAREER DEVELOPMENT		(ACCT: 10001010.61800.0000)		
\$302.28	3/11/2015	NLC Conf - hotel accomodations - A. Seitz (no show room charge)	Omni Shoreham	
\$2,119.35	3/18/2015	NLC - Reg \$830.00; Lodging \$906.84; Air \$252.20; Transport \$32.40; Misc \$97.91	E. Pinter	
\$50.00	3/25/2015	Membership Fee - H. Atchison	ICSC	
\$2,006.01	3/26/2015	NLC - Reg \$425.00; Lodging \$877.65; Air \$317.20; Transport \$145.60; Misc \$240.56	M. De Cambra	
\$1,888.93	3/31/2015	NLC - Reg \$560.00; Lodging \$603.42; Air \$558.70; Transport \$89.50; Misc \$77.31	A. Garcia	
\$3,013.62	4/9/2015	NLC - Reg \$830.00; Lodging \$1508.55; Air \$292.20; Transport \$94.06; Misc \$288.81	A. Seitz	
\$570.00	4/16/2015	ICSC Conf Registration - B. Baker	ICSC	
\$6.00	4/30/2015	NLC - Flight Seat Assignment - A. Seitz	Seitz Frontier Fee Add'l	
\$6.00	4/30/2015	NLC - Flight Seat Assignment - E. Pinter	Pinter Frontier Fee Add'l	
\$6.00	4/30/2015	NLC - Flight Seat Assignment - M. De Cambra	De Cambra Frontier Fee Add'l	
\$1,041.44	6/15/2015	ICSC - Reg \$570.00; Lodging \$239.68; Air \$160.00; Transport \$54.46; Misc \$17.30	E. Pinter	
\$2,242.69	6/16/2015	ICSC - Reg \$570.00; Lodging \$553.28; Air \$554.99; Transport \$93.00; Misc \$471.42	H. Atchison	
\$181.10	6/22/2015	ICSC Conference meals paid for H. Atchison	Paid on M. Cummins P-Card	
-\$230.28	6/22/2015	Reclassification of meals from ICSC Conference	H. Atchison	
\$113.91	6/25/2015	ICSC Conference meals paid for E. Pinter	Paid on M. Cummins P-Card	
\$580.05	6/29/2015	CML - Reg \$325.00; Lodging \$155.00; Mileage \$100.05	A. Garcia	
\$743.81	7/14/2015	CML - Reg \$325.00; Lodging \$309.56; Mileage \$109.25	B. Baker	

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$1,095.00	7/15/2015	Urban Land Institute Registration B Briggs	Urban Land Institute	
\$821.07	7/20/2015	CML - Reg \$252.00; Lodging \$465.00; Mileage \$104.07	E. Pinter	
\$769.02	7/20/2015	CML - Reg \$215.00; Lodging \$346.22; Mileage \$105.80; Meals \$102.00	M. De Cambra	
\$642.19	7/20/2015	CML Executive Board Conference - Lodging \$261.54; Mileage \$380.65	A. Garcia	
\$510.80	7/28/2015	CML - Reg \$215.00; Lodging \$155.00; Mileage \$105.80; Misc. \$35.00	A. Sietz	
\$1,067.27	7/28/2015	CML - Reg \$265.00; Lodging \$519.33; Mileage \$106.95; Misc. \$175.99	B. Briggs	
\$372.00	9/16/2015	Airfare for B. Briggs for ULI Conference (did not attend)	Bob Briggs	
-\$675.00	9/25/2015	Urban Land Institute Credit - B. Briggs	Urban Land Institute	
-\$545.00	9/25/2015	ICSC Conf Registration - B. Baker	ICSC	
\$140.00	10/28/2015	Transportation Matters Summit - B. Briggs, H. Atchison	Denver Metro Chamber	
\$85.00	12/10/2015	Effective Governance Workshop - S. Bird	CML	
\$12.50	12/29/2015	Southwest Early Boarding Fee - H. Atchison	Southwest Airlines	
\$110.00	12/30/2015	CML Legislative Workshop- B Goldstein	CML	
\$19,045.76	TOTAL		<i>% of account budget expended year-to-date</i>	45.6%
\$41,805.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	15.7%
\$22,759.24	BALANCE			
TELEPHONE		(ACCT: 10001010.66900.0000)		
\$20.00	1/13/2015	Data for iPad H. Atchison - February	Verizon	
\$20.00	1/19/2015	Data for iPad E. Pinter - February	Verizon	
\$20.00	1/20/2015	Data for iPad B. Briggs - February	Verizon	
\$20.00	1/21/2015	Data for iPad B. Baker - February	Verizon	
\$20.00	1/26/2015	Data for iPad A. Garcia - February	Verizon	
\$20.00	1/26/2015	Data for iPad A. Seitz - February	Verizon	
\$20.00	3/8/2015	Data for iPad H. Atchison - March	Verizon	
\$20.00	3/13/2015	Data for iPad E. Pinter - March	Verizon	
\$20.00	3/18/2015	Data for iPad B. Briggs - March	Verizon	
\$20.00	3/18/2015	Data for iPad B. Baker - March	Verizon	
\$20.00	3/19/2015	Data for iPad A. Garcia - March	Verizon	
\$20.00	3/20/2015	Data for iPad A. Seitz - March	Verizon	
\$20.00	3/22/2015	Data for iPad M. De Cambra - March	Verizon	
\$20.00	3/26/2015	Data for iPad H. Atchison - April	Verizon	
\$20.00	3/26/2015	Data for iPad E. Pinter - April	Verizon	
\$20.00	3/30/2015	Data for iPad B. Briggs - April	Verizon	
\$20.00	3/30/2015	Data for iPad B. Baker - April	Verizon	
\$20.00	3/30/2015	Data for iPad A. Garcia - April	Verizon	
\$20.00	3/30/2015	Data for iPad A. Seitz - April	Verizon	
\$20.00	4/6/2015	Data for iPad M. De Cambra - April	Verizon	
\$20.00	4/13/2015	Data for iPad H. Atchison - May	Verizon	
\$20.00	4/19/2015	Data for iPad E. Pinter - May	Verizon	
\$20.00	4/20/2015	Data for iPad B. Briggs - May	Verizon	
\$20.00	4/21/2015	Data for iPad B. Baker - May	Verizon	
\$20.00	4/26/2015	Data for iPad A. Garcia - May	Verizon	
\$20.00	4/26/2015	Data for iPad A. Seitz - May	Verizon	
\$20.00	5/6/2015	Data for iPad M. De Cambra - May	Verizon	
\$20.00	5/12/2015	Data for iPad H. Atchison - June	Verizon	
\$20.00	5/19/2015	Data for iPad E. Pinter - June	Verizon	

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:
\$20.00	5/20/2015	Data for iPad B. Briggs - June	Verizon
\$20.00	5/21/2015	Data for iPad B. Baker - June	Verizon
\$20.00	5/26/2015	Data for iPad A. Garcia - June	Verizon
\$20.00	5/26/2015	Data for iPad A. Seitz - June	Verizon
\$20.00	6/7/2015	Data for iPad E. Pinter - July	Verizon
\$20.00	6/14/2015	Data for iPad M. De Cambra - June	Verizon
\$20.00	6/19/2015	Data for iPad A. Garcia - July	Verizon
\$20.00	6/21/2015	Data for iPad H. Atchison - July	Verizon
\$20.00	6/21/2015	Data for iPad B. Briggs - July	Verizon
\$20.00	6/26/2015	Data for iPad B. Baker - July	Verizon
\$20.00	6/26/2015	Data for iPad A. Seitz - July	Verizon
\$20.00	7/13/2015	Data for iPad M. De Cambra - July	Verizon
\$20.00	7/19/2015	Data for iPad B. Baker - August	Verizon
\$20.00	7/20/2015	Data for iPad E. Pinter - August	Verizon
\$20.00	7/21/2015	Data for iPad H. Atchison - August	Verizon
\$20.00	7/26/2015	Data for iPad B. Briggs - August	Verizon
\$20.00	7/26/2015	Data for iPad A. Garcia - August	Verizon
\$20.00	8/6/2015	Data for iPad A. Seitz - August	Verizon
\$20.00	8/13/2015	Data for iPad B. Baker - September	Verizon
\$20.00	8/19/2015	Data for iPad E. Pinter - September	Verizon
\$20.00	8/20/2015	Data for iPad M. De Cambra - August	Verizon
\$20.00	8/21/2015	Data for iPad A. Garcia - September	Verizon
\$20.00	8/26/2015	Data for iPad H. Atchison - September	Verizon
\$20.00	8/26/2015	Data for iPad B. Briggs - September	Verizon
\$20.00	9/6/2015	Data for iPad H. Atchison - October	Verizon
\$20.00	9/13/2015	Data for iPad A. Seitz - September	Verizon
\$20.00	9/20/2015	Data for iPad E. Pinter - October	Verizon
\$20.00	9/21/2015	Data for iPad M. De Cambra - September	Verizon
\$20.00	9/27/2015	Data for iPad B. Briggs - October	Verizon
\$20.00	9/27/2015	Data for iPad B. Baker - October	Verizon
\$20.00	10/6/2015	Data for iPad E. Pinter - November	Verizon
\$20.00	10/13/2015	Data for iPad A. Garcia - October	Verizon
\$20.00	10/19/2015	Data for iPad M. De Cambra - October	Verizon
\$20.00	10/20/2015	Data for iPad B. Briggs - November	Verizon
\$20.00	10/21/2015	Data for iPad A. Seitz - October	Verizon
\$20.00	10/26/2015	Data for iPad H. Atchison - November	Verizon
\$20.00	11/6/2015	Data for iPad B. Baker - November	Verizon
\$20.00	11/12/2015	Data for iPad A. Garcia - November	Verizon
\$20.00	11/12/2015	Data for iPad S. Bird - December	Verizon
\$20.00	11/19/2015	Data for iPad A. Seitz - November	Verizon
\$20.00	11/20/2015	Data for iPad M. De Cambra - November	Verizon
\$20.00	11/23/2015	Data for iPad H. Atchison - December	Verizon
\$20.00	11/23/2015	Data for iPad E. Pinter - December	Verizon
\$20.00	11/27/2015	Data for iPad B. Baker - January 2016	Verizon
\$20.00	12/7/2015	Data for iPad E. Pinter - January 2016	Verizon
\$20.00	12/11/2015	Data for iPad A. Garcia - January 2016	Verizon
\$20.00	12/14/2015	Data for iPad A. Garcia - December	Verizon
\$20.00	12/21/2015	Data for iPad A. Seitz - December	Verizon
\$20.00	12/21/2015	Data for iPad M. De Cambra - December	Verizon
\$20.00	12/21/2015	Data for iPad S. Bird - January 2016	Verizon
\$20.00	12/23/2015	Data for iPad H. Atchison - January 2016	Verizon

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$20.00	12/31/2015	Data for iPad B. Baker - December	Verizon	
\$20.00	12/31/2015	Data for iPad A. Seitz- January 2016	Verizon	
\$20.00	12/31/2015	Data for iPad M. De Cambra - January 2016	Verizon	
\$1,660.00	TOTAL		<i>% of account budget expended year-to-date</i>	98.8%
\$1,680.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	0.6%
\$20.00	BALANCE			
PC REPLACEMENT FEE		(ACCT: 10001010.66950.0000)		
\$1,715.00	1/31/2015	PC Replacement Fee	Cost Allocation Budget	
\$1,715.00	TOTAL		<i>% of account budget expended year-to-date</i>	100.0%
\$1,715.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	0.0%
\$0.00	BALANCE			
SPECIAL PROMOTIONS		(ACCT: 10001010.67600.0000)		
\$100.00	7/29/2015	Additional non-budgeted cost for Hyland Hills Foundation Annual Golf Tournament	Hyland Hills Foundation	
\$500.00	11/7/2015	2015 Hope House Gala - (2) B. Briggs	Hope House	
\$600.00	TOTAL		<i>% of account budget expended year-to-date</i>	17.1%
\$3,500.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	1.3%
\$2,900.00	BALANCE			
OTHER CONTRACTUAL SERVICE		(ACCT: 10001010.67800.0000)		
\$300.00	2/5/2015	Westminster Chamber Gala Sponsorship	Westminster Chamber of Commerce	
\$600.00	2/17/2015	After Prom Sponsorship	Standley Lake High School	
\$200.00	2/17/2015	After Prom Sponsorship	Pomona High School	
\$750.00	2/28/2015	Budgeted Sponsorship - ACMCYA Banquet	Adams County	
\$100.00	2/28/2015	Annual City Membership Fee	Westminster Chamber of Commerce	
\$3,000.00	3/2/2015	Vaccination Sponsorship	St. Anthony Health Foundation	
\$600.00	3/10/2015	Fundraising Event - (2) B. Briggs, (2) M. De Cambra, E. Pinter, A. Seitz	The Ralston House	
\$1,500.00	3/30/2015	5 Star Gala Sponsorship	Adams 12 Education Foundation	
\$850.00	3/30/2015	Annual Gala - 4 extra tickets	Metro North Chamber of Commerce	
\$2,000.00	4/1/2015	2/20-21 Strategic Planning Facilitation	The Novak Consulting Group	
\$195.00	4/12/2015	DRCOG Awards Ceremony - B. Briggs, A. Seitz, A. Garcia	DRCOG	
\$1,000.00	4/13/2015	Roast of Bob Briggs	Westminster 7:10 Rotary	
\$5,000.00	4/13/2015	Strategic Planning Community Summit	The Novak Consulting Group	
\$600.00	4/13/2015	After Prom Sponsorship	Westminster High School	
\$10,000.00	4/30/2015	Annual Budgeted Sponsorship	North Metro Arts Alliance	
\$1,000.00	5/14/2015	Strategic Planning Facilitation	The Novak Consulting Group	
\$1,000.00	6/15/2015	Annual Banquet 9/10	Westminster Public Safety Recognition Foundation	
\$800.00	7/3/2015	Hyland Hills Foundation Annual Golf Tournament Sponsorship	Hyland Hills Foundation	
\$310.00	7/19/2015	Indulge for Casa Wine Tasting Fundraiser - (2) A. Seitz, (2) D. Puntenney, (2) S. Smithers	CASA	
\$750.00	7/23/2015	J. and Nancy Heil Golf Tournament Annual Sponsorship	Westminster Legacy Foundation	
\$180.00	8/31/2015	Adams County Fair/Rodeo ad	Metrowest Newspapers	
\$897.00	8/31/2015	Water World Tickets	District 50 Education Foundation	

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$600.00	9/8/2015	Larry Silver Memorial Golf Tournament Annual Sponsorship	Larry Silver Memorial Golf Tournament	
\$495.00	10/14/2015	10/17 Wine Tasting, H. Atchison, E. Pinter, B. Briggs, A. Garcia, A. Seitz, M. De Cambra	Westminster Legacy Foundation	
\$155.00	12/9/2015	New Council Photo - S. Bird	Cronin Photography	
\$1,500.00	12/9/2015	2015/16 State Bill Subscription	In Circuit Media, LLC	
\$3.99	12/16/2015	Council Christmas Card	American Greetings	
\$5,000.00	12/22/2015	Council Interviews 12/3-12/4	The Novak Consulting Group	
\$5,000.00	12/22/2015	Teambuilding Session 12/19	The Novak Consulting Group	
\$10,000.00	12/22/2015	Council Sponsorship	ACYI	
\$623.00	12/22/2015	Education Grant & Training	SWAG	
\$2,000.00	12/22/2015	Fundraiser Matching	SWAG	
\$2,000.00	12/22/2015	Grant & Training	Westminster Historcial Society	
\$59,008.99	TOTAL		<i>% of account budget expended year-to-date</i>	88.4%
\$66,745.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	25.0%
\$7,736.01	BALANCE			
SUPPLIES		(ACCT: 10001010.70200.0000)		
\$177.97	1/7/2015	4 Seasons Photo Departure Gift - F. Winter	Creative Framing	
\$19.62	1/13/2015	F. Winter Outgoing Reception - punch	M. Barajas	
\$65.91	1/13/2015	F. Winter Outgoing Reception - snacks	M. Barajas	
\$3.99	1/16/2015	Holiday Card/Outreach	American Greetings	
\$17.71	2/12/2015	Punch for Welcome Reception - M. De Cambra	M. Barajas	
\$25.00	2/24/2015	iTunes gift card for iAnnotate - M. De Cambra	Best Buy	
\$299.00	2/24/2015	iPad replace/repair - A. Garcia	Apple Store	
\$37.49	3/18/2015	Supplies	Office Max	
\$36.00	3/20/2015	Name tags (2) - M. De Cambra, (2) B. Briggs	Signs By Tomorrow	
\$86.67	3/25/2015	iPad keyboard/cover - M. De Cambra	M. De Cambra	
\$45.44	3/30/2015	Strategic plan retreat - supplies	Officemax	
\$32.87	3/30/2015	ACMCYA Reception - cookies, punch	King Soopers	
\$13.41	3/30/2015	Laminating Supplies	Officemax	
\$15.65	3/31/2015	Photo Copies for display - M. De Cambra	M. Barajas	
\$71.76	4/3/2015	Council Photo Updates - B. Briggs, M. De Cambra	Action Awards And Engraving	
\$13.45	4/16/2015	4/14 Strategic Plan Community Summit - supplies	Standard Restaurant	
\$76.10	5/4/2015	4/14 Community Summit Supplies	Costco	
\$26.74	5/12/2015	4/25-26 Strategic Planning Retreat - snacks	M. Barajas	
\$18.00	5/26/2015	Name tags (2) - A. Seitz	Signs By Tomorrow	
\$85.75	5/26/2015	Council Letterhead and Business Cards	Print Shop Charges	
\$138.24	5/27/2015	Council Portrait Reframing - B. Briggs, M. De Cambra	Creative Framing	
\$108.34	6/16/2015	Keyboard/Cover for iPad - H. Atchison	H. Atchison	
\$6.24	6/17/2015	6/10 Potential Candidates Forum dinner	M. Barajas	
\$1,996.77	6/19/2015	Golf Clubs for Brent McFall's Departure	Callaway	
\$155.00	7/20/2015	Council Portraits - A. Seitz and M. De Cambra	Cronin Photography	
\$40.74	8/3/2015	Compostable Plates	Staples	
\$37.25	8/20/2015	Updated Business Cards - H. Atchison	Print Shop Charges	
\$23.42	9/9/2015	Plaque for 4 Seasons Picture - B. Briggs	Action Awards And Engraving	
\$507.23	9/16/2015	B. Briggs departure gift	Promotional concepts	
\$36.00	9/25/2015	Nametags - A. Garcia, S. Bird	Signs By Tomorrow	
\$14.95	10/5/2015	Plates/Cups for B. Briggs Outgoing Reception	Party City	
\$44.73	10/21/2015	Napkins, cups, plates - B. Briggs reception	V. Medina	
\$185.38	10/21/2015	4 Seasons Photo - B. Briggs	Creative Framing	
\$52.87	10/28/2015	Beverages, Decor for B. Briggs reception	V. Medina	
\$25.00	10/29/2015	iTunes gift card for iAnnotate - S. Bird	Best Buy	

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$31.43	11/2/2015	Flowers/Lemonade - B. Briggs reception	Costco	
\$66.50	11/15/2015	Business Cards - A. Garcia, S. Bird	Print Shop Charges	
\$18.00	11/16/2015	Name Tags - S. Bird	Signs By Tomorrow	
\$122.50	11/17/2015	Dessert for B. Briggs Reception	Nothing bundt Cakes	
\$18.00	11/30/2015	Nametags - A. Garcia	Signs By Tomorrow	
\$6.32	12/1/2015	Plates/Cups for incoming Council Reception	V. Medina	
\$54.00	12/14/2015	Plaques for Council Photo - A. Garcia, S. Bird	Action Awards And Engraving	
\$8.02	12/14/2015	Sympathy Cards for Council	Walmart	
\$5.82	12/29/2015	Copy of S. Bird Photo	M. Barajas	
\$4,871.28	TOTAL		<i>% of account budget expended year-to-date</i>	89.4%
\$5,450.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	2.0%
\$578.72	BALANCE			
FOOD		(ACCT: 10001010.70400.0000)		
\$56.65	1/5/2015	1/5 Council Dinner	Li's Chinese	
\$181.25	1/6/2015	ADCOG Executive Committee Breakfast	The Grill at Legacy Ridge	
\$98.92	1/12/2015	1/12 Council Dinner	Double D's	
\$3.00	1/14/2015	1/14 Council Snacks - Special Meeting	V. Medina - Petty Cash - Vending Machine	
\$9.97	1/14/2015	1/14 Council Dinner/Snacks - Special Meeting	King Soopers	
\$28.17	1/14/2015	1/14 Council Dinner/Snacks - Special Meeting	Subway	
\$12.46	1/15/2015	1/15 Council Dinner/Snacks - Special Meeting 2	Subway	
\$56.50	2/3/2015	2/2 Council Dinner	Hong Fu	
\$26.92	3/13/2015	Soda/Tea/Coffee	Walmart	
\$142.75	3/18/2015	2/9 Council Dinner	Chili's	
\$50.95	3/18/2015	3/16 Council Dinner	Dickey's BBQ	
\$12.75	3/20/2015	3/19 Boards & Commissions Interviews Snack	King Soopers	
\$34.13	3/25/2015	3/23 Council Dinner	Subway	
\$58.75	3/30/2015	2/23 Council Dinner	Garlic Knot	
\$49.50	3/30/2015	3/2 Council Dinner	Subway	
\$79.00	4/8/2015	4/6 Council Dinner	Garlic Knot	
\$83.20	4/15/2015	4/13 Council Dinner	Los Lagos	
\$67.68	4/22/2015	4/20 Council Dinner	Quaker Steak & Lube	
\$60.00	4/28/2015	4/27 Council Dinner	Hong Fu	
\$211.85	5/4/2015	D. Tripp & M. De Cambra Reception Snacks/Soda for Council	Costco	
\$36.25	5/6/2015	5/4 Council Dinner	Garlic Knot	
\$13.94	5/14/2015	5/13 Council Telephone Townhall Snack	Walmart	
\$30.33	5/20/2015	5/11 Council Dinner	Costco	
\$50.00	5/20/2015	5/18 Council Dinner	Wishbone	
\$135.75	6/10/2015	6/8 Council Dinner	Los Lagos	
\$38.00	6/12/2015	6/10 Potential Candidates Forum Dinner	Subway	

**4th Quarter 2015 City Council Expenditure Report
(as of March 1, 2016)**

EXPENDITURE	DATE	DESCRIPTION	PAID TO:	
\$54.59	6/16/2015	6/1 Council Dinner	V. Medina - Petty Cash - Costco	
\$99.36	6/17/2015	6/15 Council Dinner	Dominos	
\$66.10	6/23/2015	6/22 Council Dinner	Hong Fu	
\$35.62	6/25/2015	6/25 Council Tour	King Soopers	
\$219.96	6/26/2015	6/25 Council Tour	Quiznos	
\$83.24	7/7/2015	7/6 Council Dinner	Double D's	
\$5.98	7/14/2015	7/13 Council Dinner	Walmart	
\$52.00	7/15/2015	7/13 Council Dinner	Subway	
\$30.00	7/22/2015	7/20 Council Dinner	Wishbone	
\$18.77	7/23/2015	Council Dinner supplies - salad dressing, storage bags	Target	
\$47.45	7/27/2015	6/25 Council Tour	Costco	
\$66.55	7/28/2015	7/27 Council Dinner	Li's Chinese	
\$121.44	8/2/2015	Lunch for Council tours of BO&M, Fleet and PRL facilities	Pudge Bros Pizza	
\$96.71	8/3/2015	7/30 Council Tours Lunch	Costco	
\$76.95	8/13/2015	8/10 Council Dinner	Dickey's BBQ	
\$30.33	8/19/2015	8/3 Council Dinner	Costco	
-\$3.37	8/19/2015	8/3 Council Dinner	Costco	
\$50.65	9/18/2015	9/14 Council Dinner	Hong Fu	
\$44.73	9/23/2015	9/21 Council Dinner	Garlic Knot	
\$17.70	9/30/2015	9/28 Council Snacks	Ben Goldstein	
\$50.00	10/12/2015	10/12 Council Dinner	Wishbone	
\$50.95	10/20/2015	10/19 Council Dinner	Dickey's BBQ	
\$61.40	10/27/2015	10/26 Council Dinner	Hong Fu	
\$9.25	11/1/2015	Council Snacks	MJBarajas	
\$50.85	11/10/2015	11/9 Council Dinner	Dominos	
\$53.48	11/17/2015	11/16 Council Dinner	Silvermine subs	
\$137.24	11/30/2015	11/30 Council Dinner	Olive Garden	
\$37.50	12/9/2015	12/7 Council Dinner	Wishbone	
\$8.03	12/9/2015	Snacks	Walmart	
\$106.95	12/14/2015	12/14 Council Dinner	Boston Market	
\$72.12	12/23/2015	12/21 Council Dinner	Costco	
\$56.68	12/29/2015	12/28 Council Dinner	Li's Chinese	
\$8.00	12/29/2015	Nuts for Incoming Council Reception	V. Medina	
-\$30.33	12/31/2015	Reclass Council Food Employee Appreciation	Costco	
\$26.96	12/31/2015	Reclass Council Dinner 08/03/15	Costco	
\$3,542.51	TOTAL		<i>% of account budget expended year-to-date</i>	70.9%
\$5,000.00	BUDGET	2015 APPROVED BUDGET	<i>% of total City Council budget</i>	1.9%
\$1,457.49	BALANCE			
\$266,525.00	TOTAL 2015 CITY COUNCIL BUDGET			
\$227,718.37	TOTAL 2015 CITY COUNCIL EXPENDITURES THROUGH 12/31/2015			
\$38,806.63	BALANCE			
85.4%	PERCENT OF BUDGET EXPENDED THROUGH 12/31/2015			