



WESTMINSTER

Staff Report

TO: The Mayor and Members of the City Council

DATE: April 3, 2013

SUBJECT: Briefing and Post-City Council Briefing Agenda for April 8, 2013

PREPARED BY: J. Brent McFall, City Manager

Please Note: Study Sessions and Post City Council briefings are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to Monday night's Briefing and Post-City Council meeting briefing, the following schedule has been prepared:

Dinner	6:00 P.M.
Council Briefing (<i>The public is welcome to attend.</i>)	6:30 P.M.
POST BRIEFING (<i>The public is welcome to attend.</i>)	

PRESENTATIONS

None at this time.

CITY COUNCIL REPORTS

None at this time.

EXECUTIVE SESSION

None at this time.

WESTMINSTER ECONOMIC DEVELOPMENT AUTHORITY

INFORMATION ONLY

1. Neighborhood Enhancement Grants

Items may come up between now and Monday night. City Council will be apprised of any changes to the post-briefing schedule.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER

Westminster Economic Development Authority

TO: The Westminster Economic Development Authority Board Members
DATE: April 3, 2013
SUBJECT: WEDA Post City Council Meeting Agenda for April 8, 2013
PREPARED BY: J. Brent McFall, Executive Director

Please Note: WEDA Study Sessions and Post meetings are open to the public, and individuals are welcome to attend and observe. WEDA was created by the Westminster City Council for the purpose of moving forward with strategic redevelopment of key areas of the City. WEDA Study Sessions and Post meetings are not intended to be interactive with the audience, as this is time set aside for WEDA Board Members to receive information, make inquiries, and to provide Staff with policy direction.

ROLL CALL

PRESENTATIONS

None at this time.

INFORMATION ONLY

None at this time.

EXECUTIVE SESSION

1. Discuss strategy and progress on potential sale of certain WEDA owned real property and the Authority's position relative thereto, pursuant to CRS 24-6-402(4)(a)

Items may come up between now and Monday night. The WEDA Board will be apprised of any changes to the agenda.

Respectfully submitted,

J. Brent McFall
Executive Director



WESTMINSTER

Staff Report

Information Only Staff Report
April 8, 2013



SUBJECT: Neighborhood Enhancement Grants

PREPARED BY: Kathy Piper, Landscape Architect II

Summary Statement

This report is for City Council information only and requires no action by City Council.

Currently, the Parks, Recreation and Libraries Advisory Board receives \$50,000 each year from the Community Enhancement Fund to provide a funding source for communities willing to enhance their neighborhood streetscapes.

- On March 14, 2013, the Parks, Recreation and Library Advisory Board met to review and award this year's neighborhood grants.
- There is \$50,000 available for the Neighborhood Enhancement Grant applications in 2013. There is an additional \$14,000 in funding from previous years. These funds were either projects not completed or funds that were not awarded.
- The Board received 12 applications requesting a total of \$151,036 in grants.
- The Board selected seven grant applications to receive a total of \$58,802 in funding. They are as follows:

Applicant	Amount Awarded
Country Roads Townhomes HOA	\$3,379
Westfield Village HOA	\$1,817
Standley Lake HOA	\$14,680
Promontory Court HOA	\$7,625
Westminster Open Space	\$14,500
Westminster Homes HOA	\$9,989
The Meadows at Front Range	\$6,812
Total	\$58,802

- Those applications that did not receive funding, either had a project that did not meet the criteria, such as being on private property or not being visible to the public; did not complete the application; or did not provide matching funds or some volunteer efforts.
- Each applicant will receive acknowledgement for applying and will be informed of which applications will receive a Neighborhood Enhancement Grant.
- On occasion, the PRL Board receives grant requests from City organizations for special projects that benefit the Westminster community. After reviewing all other grant requests, the PRL Board considers City applications. This year the PRL Board Awarded funds to Open Space for trail signage. This project will use volunteers to build and install new trail head signage throughout our open space.
- Grants have been give to Open Space, Parks Department, South Westminster Arts Group, and a Tree Raffle for individuals.

- Those receiving grants will be required to meet all City of Westminster standards and regulations. All projects must be completed before December 31, 2013.

Background Information

The Neighborhood Enhancement program is a component of the Community Enhancement Program and is designed to provide a funding source for neighborhood communities who wish to enhance the appearance of their neighborhood and community. Staff has posted announcements regarding the Neighborhood Enhancement Grant Program in all City recreational facilities, mailed information to all HOA's and management companies, and posted the application on the City website. Several communities that have received grants in the past reapplied or requested grants for several projects within their community. Applications are received once per year in the spring with work to be completed by December 31 of the same year. Total available funding is \$50,000 per year. Additional funding may be available through uncompleted projects or funds that were not awarded in previous years.

This program meets the City's Strategic Plan goals of "Financially Sustainable City Government Providing Exceptional Services" and "Beautiful and Environmentally Sensitive City."

Respectfully submitted,

J. Brent McFall
City Manager