



WESTMINSTER

Staff Report

TO: The Mayor and Members of the City Council
DATE: May 6, 2010
SUBJECT: Briefing and Post-City Council Briefing Agenda for May 10, 2010
PREPARED BY: J. Brent McFall, City Manager

Please Note: Study Sessions and Post City Council briefings are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction.

Looking ahead to Monday night's Briefing and Post-City Council meeting briefing, the following schedule has been prepared:

Dinner	6:00 P.M.
Council Briefing (<i>The public is welcome to attend.</i>)	6:30 P.M.
CITY COUNCIL MEETING	7:00 P.M.
POST BRIEFING (<i>The public is welcome to attend.</i>)	

PRESENTATIONS

None at this time

CITY COUNCIL REPORTS

1. Report from Mayor (5 minutes)
2. Reports from City Councillors (10 minutes)

EXECUTIVE SESSION

None at this time

INFORMATION ONLY

1. Neighborhood Enhancement Grant Program

Items may come up between now and Monday night. City Council will be apprised of any changes to the post-briefing schedule.

Respectfully submitted,

J. Brent McFall
City Manager



WESTMINSTER

Staff Report

Information Only Staff Report
May 10, 2010



SUBJECT: Neighborhood Enhancement Grant Program

PREPARED BY: Kathy Piper, Landscape Architect II

Summary Statement:

This report is for City Council information only and requires no action by City Council.

Currently, the Parks, Recreation and Libraries Advisory Board is responsible for recommending the distribution of \$50,000 every year from Community Enhancement Funds to provide a funding source for home owners associations, subdivisions and neighborhoods wishing to enhance their streetscapes.

- On April 15, 2010, the Parks, Recreation and Library Advisory Board met to review and award this year's Neighborhood Enhancement Grants.
- The Board received six applications requesting a total of \$46,465 in grants.
- The Board selected five grant applications to receive some type of funding. They are as follows:

Park Rise at Summit Pointe	\$12,500
Reflections at Stratford	\$5,280
Legacy Ridge West	Requested \$3,500 – Tabled until May meeting
Westfield Village	\$2,850
Cobblestone HOA	\$2,600
Vega Residence	\$0
Total	\$23,230

- The current total amount to be funded with 2010 Neighborhood Grants will be \$23,230. Legacy Ridge West's submission will be discussed at the next Parks, Recreation and Libraries Board Meeting scheduled on May 13, 2010, and if approved in full would bring the total amount funded to \$26,730.
- The one application that did not receive funding either had a project that did not meet the grant program's criteria, such as being on private property, or did not provide matching funds or provide some volunteer efforts.
- Each applicant will receive acknowledgement for applying and will be informed of which applicants received a Neighborhood Enhancement Grant.
- Those receiving grants will be required to meet all City of Westminster standards and regulations. All projects must be completed before December 31, 2010.
- The remaining grant funds will be used for special projects recommended by the Parks, Recreation and Library Board and reviewed by City Council.

Background Information:

The Neighborhood Enhancement Grant Program is a component of the Community Enhancement Program and is designed to provide a funding source for homeowners associations and other community groups that wish to enhance the appearance of their neighborhood and community. Several communities that have received grants in the past are reapplying and/or are requesting grants for other projects within their communities. Grant applications are accepted once a year in the spring and work is to be completed by December 31 of the same year. A total of \$50,000 is available in 2010. The Parks, Recreation and Libraries Advisory Board will be considering a community project with the remaining funding. Concurrence from City Council will be sought before any such project is approved.

This program meets the City's Strategic Plan goals of "Vibrant Neighborhoods and Commercial Areas" and "Beautiful and Environmentally Sensitive City."

Respectfully submitted,

J. Brent McFall
City Manager