

**City of Westminster City Council Study Session
March 21, 2005**

Mayor McNally called the Study Session to order at 6:34 PM. All Council was in attendance.

City Staff in attendance included: City Manager Brent McFall, Assistant City Manager Steve Smithers, Assistant City Attorney Jane Greenfield, Deputy City Manager for Administration Matt Lutkus, Assistant to the City Manager, Barbara Opie, and Administrative Secretary Kim Farin.

The guests in attendance were Palmer Pekarek, Marketing & Public Relations Director for the Community Transit Policy Council; Jane Yeager, Transportation Manager for the Seniors' Resource Center; Scott Reneau, Karli Nelson, Megan Buyrn, and Betty J. Beal all with Smoke Free Westminster; Leslie Smith, Tri-County Health Department; John and Patricia Petras with the smoking ban; William Smart, Chance Saloon; citizen Mike Litzau; and Rob Larimer with the Westminster Window.

Brent McFall introduced the new City mission statement. He also suggested an information-type event, similar to an open forum, for City Council candidates in late June. Council was receptive to both items.

City Council Allowance Follow-Up

Following up from discussion at the December 6, 2004 Study Session, Staff reviewed City Council's allowances and reimbursements. From this review, staff recommends that City Council implement a full monthly allowance system that addresses cell phone, internet service, fax lines and car usage. The suggested monthly allowance is \$200 per month and could be implemented beginning November 14, 2005.

Council concurred with Staff's recommendations and asked that the Mayor's position receive a higher allowance than other Councillors to compensate for the greater number of events that this position requires. Staff will bring this back for City Council action at a future regularly scheduled Council meeting.

Community Senior Transit Program Presentation

Brent McFall introduced Deputy City Manager for Administration Matt Lutkus who, in conjunction with Palmer Pekarek and Jane Yeager, briefed Council on the Community Transit Program. Matt Lutkus is the Chairperson of the Community Transit Policy Council. No action was required by City Council; this was an informational agenda item.

Academy of Charter Schools Building Use Tax

This item was consented by City Council.

Smoking Issue

Council received an informational Staff Report on this issue, but the item was not on the agenda to discuss. To honor the citizens in the audience, the Mayor led a short discussion regarding the status of the state legislation. Mayor McNally suggested that the list of Westminster smoke-free businesses be put on the city's website.

Mayor McNally adjourned the Study Session at 7:55 PM. There was not an Executive Session as the two Business Assistance Package items were consented to by City Council.