

**City of Westminster City Council Study Session  
August 15, 2005**

Mayor McNally called the Study Session to order at 6:40 PM. All Council was in attendance except for Dave Davia who was absent.

City Staff in attendance included: City Manager Brent McFall; Assistant City Manager Steve Smithers; City Attorney Marty McCullough; Judge John Stipech; Director of Finance Tammy Hitchens; Assistant to the City Manager Barbara Opie; Management Analyst Emily Moon; and Administrative Secretary Kim Farin.

The guests in attendance were Mike Litzau, Glenn Train, Shannon Mayes, Scott Major, Kaaren Hardy, Larry Dean Valente, Mary Lindsey and Evie Hemphill with the Westminster Window.

**We're All Ears Format at Westminster Faire**

This discussion took place informally during dinner. James Mabry and Katie Harberg led the discussion and presented Council with two options for participation during this year's Faire. Council chose the option in which Councillors will staff the "We're All Ears" tent between 11:00 and 2:00 and mingle with the crowd as schedules allow.

**City Council Reports**

City Council and Mayor McNally chose October 25 as the date for the reception for outgoing Councillors Davia, Hicks, Dixon. The Community Room at City Park Rec Center was discussed as a suggested location and a start time of 4:30 or 5:00 was suggested.

City Council recommended that Chris Dittman and JoAnn Price be the City's representatives to the CML Policy Committee.

**Municipal Court Quarterly Update**

Brent McFall introduced Judge Stipech who gave Council an update on the Court's third quarter activities. The Judge discussed the court case load, the probation section, general court activities, and judicial coverage.

**Consideration of Interfund Loan Modifications**

Brent McFall introduced Tammy Hitchens who presented to Council recommendations to pay back some of the interfund borrowings that have occurred over the years. During last year's audit, Clifton Gunderson, LLP expressed some concerns about the ability of the Golf Course Fund and WEDA's ability to pay back some interfund borrowings. The auditor's concerns will be satisfied by writing off the recommended amounts and WEDA making a payment on the Utility Fund Loan.

Council concurred with the recommendation and staff will bring this item back to Council for formal action.

**Review of City Council's Adopted 2006 Budget**

Brent McFall introduced Barbara Opie who led Council in a discussion regarding its 2006 budget. Council concurred with staff's recommendations.

Mayor McNally adjourned the Study Session at 7:15 PM to enter into an executive session to discuss a business assistance package and an update on the status of the Holly Park project.