

**City of Westminster City Council Study Session
September 29, 2003**

Mayor Moss called the Study Session to order at 6:45 PM.

City Council in attendance included Mayor Ed Moss, Mayor Pro Tem Herb Atchison, Councillors Nancy McNally, Chris Dittman, and Butch Hicks, and Tim Kauffman. Sam Dixion joined the meeting at 6:55 PM.

City Staff in attendance included City Manager Brent McFall, Assistant City Manager Steve Smithers, City Attorney Marty McCullough, Director of Information Technology David Puntenney, Deputy City Manager Matt Lutkus, Fire Chief Jim Cloud, Director of Public Works & Utilities Ron Hellbusch, Sr. Management Analyst Abel Moreno, Director of Finance Mary Ann Parrot, Police Chief Dan Montgomery, Director of Community Development John Carpenter, Director of Park, Recreation & Libraries Bill Walenczak, Community Development Program Coordinator Robin Byrnes, Assistant to the City Manager Barbara Gadecki, Management Analyst Emily Moon, Public Information Officer Katie Harberg, Human Resources Manager Debbie Mitchell, Neighborhood Outreach Coordinator James Mabry and Administrative Secretary Melissa Salazar.

The guests in attendance were Tanya Ishakawa of the *Westminster Window*, David Davia and Sandra Goodwin.

REGULAR SESSION

2004 Budget Budget – Mid-Biennial Budget Review

Per City Council's direction, staff has prepared a financial update/budget review to be conducted to review any recommended modifications to the 2004 budget, review any new citizen requests, and address any miscellaneous financial issues that Staff or Council wishes to raise.

Brent McFall provided an introduction to tonight's 2004 adopted budget along with Steve Smithers, Barbara Gadecki and Emily Moon.

City Council concurred with the proposed modifications to the 2004 Operating Budget presented.

City Council concurred with the proposal to eliminate the Utility Fund Split within the General, Fleet Maintenance, and Property Liability/Workers Compensation Funds as it currently appears in the budget, modifying it to be one transfer payment from the Utility Fund into these respective funds, as appropriate.

City Council concurred with the proposed modifications to the 2004 Capital Improvement Program Budget presented.

City Council directed Staff to retain the Sales and use Tax Vendors' Fee cap on the amount businesses may retain of sales and use taxes collected, allowing the City to continue the authorization of 4.0 FTE Police Officers and 3.0 FTE Firefighters who were added from these additional revenues.

City Council concurred with the staff recommendations presented by the Human Services Board for 2004 funding.

City Council's feedback on Staff's recommendations concerning the Citizen Requests received by City Council at the September 8 Public Meeting on the Adopted 2004 budget are as follows:

- City Council concurred with staff's recommendation to not fund the 72nd Avenue Noise Wall/Crash Barrier;
- City Council agreed to not fund the Yellow Ribbon Suicide Prevention Program \$5,000 from the HSB funding but did agree to fund them \$1,000 from Council's Budget;

- City Council concurred with staff's recommendation to not fund the Cheyenne Ridge Park.

City Council directed Staff to bring back the Council budget for further discussion at next Monday night's Study Session. Staff will be following-up on other items identified by City Council and will be coming back to Council with any recommendations.

Ed Moss adjourned the Study Session at 10:19 PM.