

**City of Westminster City Council Study Session  
November 15, 2004**

Mayor McNally called the Study Session to order at 6:34 PM. All Council was in attendance. Butch Hicks arrived at 7:13 PM.

City Staff in attendance included: City Manager Brent McFall; Assistant City Manager Steve Smithers; City Attorney Marty McCullough, Director of Parks, Recreation & Libraries Bill Walenczak, Landscape Architect II Brad Chronowski, Park Services Manager Rich Dahl, Landscape Architect II Julie Eck, Director of Finance Mary Ann Parrot, Director of Community Development John Carpenter, Capital Projects Coordinator Aaron Gagne, Public Information Officer Katie Harberg and Administrative Secretary Melissa Salazar.

**Revisions to the Parks and Recreation Master Plan**

Bill Walenczak led a brief discussion and powerpoint presentation regarding the Revisions to the Parks and Recreation Master Plan and presented key elements of the new plan for City Council's review and input. PR&L Staff will be providing adequate time to further review the Plan before this item is brought back for official action.

Staff is confident that the plan put forth for consideration balances a variety of leisure needs for the City and develops a realistic roadmap for attaining the goals and objectives set forth in the plan. The plan makes it clear that all recommendations depend on available resources to not only develop new amenities for our park and recreation system, but to also be able to provide adequate operations and maintenance once those facilities are developed.

City Staff heard from each of the Councillors. Overall, Council was very happy with the Master Plan. Mayor McNally requested that Staff include the Plan on future COG Agendas. This item is scheduled for the next post meeting on November 22, 2004 for additional Council comments.

**2005 Proposed Community Development Block Grant (CDBG) and HOME Projects**

This item was consented by City Council.

**Metro Service District Policies and Procedures**

MaryAnn Parrot led a brief discussion and powerpoint presentation in regard to policies concerning the creation of Metropolitan Special Districts within the City. Metropolitan Districts, also referred to as Metropolitan Special Districts or "MSD's", are enabled under CRS Title 32, Special District Act. These districts are formed by developers to finance, construct and maintain public improvements related to a proposed development. The City currently has five MSD's within its boundaries. City Staff has identified several issues of concern over the past four years, as a result of the City's recent experience involving these kinds of districts.

Council has concurred with Staff's recommendation and directed Staff to bring this policy back for official City Council adoption at the first City Council Meeting in December.

Mayor McNally adjourned the Study Session at 8:25 PM to enter into an Executive Session to discuss a WEDA Redevelopment Recommendation.