

CITY OF WESTMINSTER, COLORADO
MINUTES OF THE WESTMINSTER ELECTION COMMISSION
TUESDAY, APRIL 30, 2019 at 6:00 P.M.

ROLL CALL

Present at roll call were Commissioners Denis DuFresne, Lucy Miller, and Joe Armstrong; and Michelle Parker, City Clerk/Chair.

NEW BUSINESS

ITEM 2A. City Clerk's Office Updates

Chairperson Parker informed the board of a vacancy in the Election Commission, due to the ineligibility of former member, Scott Maddux. Maddux accepted a job with the City of Westminster, and was therefore ineligible to continue serving on the board. Parker informed the board that the City Council was expected to appoint a new member to fill the vacancy in May.

Parker also discussed with the board the City Council Meeting of April 22, 2019, in which Council approved the passage on first reading of Councillor's Bill No. 20 Amending Subsections 7-1-8(f) of the Westminster Municipal Code, Standardizing the Order of Candidate Names to be Printed on Jefferson and Adams County Ballots. Parker informed the board that the measure passed unanimously, and was expected to pass on second reading at the next City Council Meeting of May 13, 2019.

Parker briefed the board on the upcoming November 2019 election for 3 City Councillor seats, which would be held as a coordinated election with Adams and Jefferson counties.

Parker presented the 2019 City Clerk's Office Election Communications plan, which was developed with City Staff to inform candidates and the general public of dates and activities of interest through various media outlets, including periodicals, social media, and the City website.

ITEM 2B. 2019 Election Calendar

The Board reviewed the legal election calendar for the City of Westminster for the November 2019 coordinated election with Adams and Jefferson counties.

ITEM 2C. 2019 Election Commission Activities

Parker gave the Board an overview of the upcoming Election Commission activities, including attendance at the Candidate Information Session scheduled for May 29, 2019; the Ballot Order drawing to take place in the fall, and the Final Canvass to be scheduled after the certification of election results.

MISCELLANEOUS REPORTS - COMMISSIONERS

There were no reports this evening.

OLD BUSINESS

There was no old business for discussion this evening.

ADJOURNMENT

With no further business for the Commission's consideration, Chairperson Parker adjourned the meeting at 7:00 p.m.

ATTEST:

Chairperson