

eTRAKiT LOGIN

RETURNING CONTRACTORS

After you have obtained your credentials from the Building Division follow the steps below to log into eTRAKiT.

STEP 1: SIGN IN

Access [eTRAKiT](https://develop.cityofwestminster.us/etrakit/) at <https://develop.cityofwestminster.us/etrakit/>. At the top of the screen find the drop down box and choose Professional.

Home | Setup an Account | Log In | Professional ▾ | Username | Password | LOGIN | Remember Me | [Forgot Password](#)



In the Password text box field enter your password.

In the Username text box field enter your eTRAKiT username. This number is referred to as your contractor number.

STEP 2: DASHBOARD

Once you are logged into the system you will see your dashboard. All permits and projects that you are linked to will show here. From the dashboard you can apply for permits or projects, pay fees, schedule or cancel inspections, and re-print permits. All review notes and inspection results can be viewed by clicking on the permit/project number.

- My Dashboard
- Permits
 - ▶ Apply / New Permit
 - ▶ Search Permit
 - ▶ Pay Fees
 - ▶ View on Map
- Projects
 - ▶ Apply for New Project
 - ▶ Search Projects
 - ▶ Pay Fees
 - ▶ View on Map
- Professional
 - ▶ Search Contractors
 - ▶ Pay Fees
- Properties
 - ▶ Search Property
 - ▶ View on Map
- Inspections
 - ▶ Schedule
 - ▶ Cancel
 - ▶ View on Map
 - ▶ Scheduled
- License
 - ▶ Pay Fees
 - ▶ Renew
- Map
 - ▶ View Map
 - ▶ Locate My Addr
- Shopping Cart
 - ▶ Pay All Fees
 - ▶ Paid Items
- Contact
 - ▶ Contact us

Hello Katie Test Electrical.
Below is a Dashboard of your current activities.

Click Apply / New Permit to apply for a new permit.

My Open Permit Applications 4 total record(s).

Applications In Progress	Permit Type	Created Date	
Continue		12/27/2019	Delete
Continue		12/27/2019	Delete
Continue	COMMERCIAL NEW	12/27/2019	Delete
Continue	RESIDENTIAL COUNTER	12/2/2019	Delete

My Open Project Applications 1 total record(s).

Applications In Progress	Project Type	Created Date	
Continue		12/23/2019	Delete

My Active Permits 71 total record(s).

PERMIT NO.	ADDRESS	TYPE	STATUS	INSPECTION	FEES DUE			
BLDG16-0076	9329 Sheri...	COMMERCIAL	READY TO ISSUE		\$0.00			
BLDG17-0559	1000 Home ...	COMMERCIAL NEW	READY TO ISSUE		\$0.00			
BLDG17-2402	5681 W 95t...	RESIDENTIAL NEW	ISSUED	Request	\$0.00			
BLDG17-4897	7481 Newto...	COMMERCIAL NEW	RECEIVED		\$0.00			

Click Apply for New Project to apply for a new project

To view a permit or project, pay fees, schedule or cancel inspections or view inspection notes, or to re-print permits, click on the permit/project number.

For questions regarding login or the dashboard, contact the Building Division at 303-658-2075.