

CONDITIONAL USE PERMIT APPLICATION

Submittal Requirements

Please note that incomplete submittals will not be accepted for review.

- 1. Review Fee \$450.00
- 2. Recording Fee to be determined if request is approved
- 3. Signed Conditional Use Permit Application (*This form.*)
- 4. Ownership and Encumbrances Report: The O&E report must be from a title company and dated within the last 30 days from date of application.
- 5. If real property owner is a legal entity, applicant must provide evidence of authorization to sign on behalf of such entity. (i.e. Articles of Incorporation, Articles of Organization, Operating Agreement, Resolution from the Board of Directors, etc.)
- 6. Description of the proposed use describing the operational characteristics.
- 7. Detailed Site Plan showing location of the existing and proposed buildings and other structures parking areas and number of available parking spaces for the special use, ingress and egress, outside trash and storage areas, and type of screening, fencing, and landscaping.
- 8. Existing Floor Plan and elevations of buildings or proposed construction or modifications, as applicable.

If a Group home for persons with intellectual and developmental disabilities, also provide the following:

| • | Maximum number of residents: |
|-----------------|--|
| • | Maximum number of employees: |
| • | Maximum number of employees per shift: |
| • | Number of off-street parking spaces to be maintained for employees: |
| • | Address of closest Group Home: |
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| | roup home for persons with behavioral or mental health disorders, also provide the ving: |
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| | | | Home: | | | | | _ |
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| R | eceive and | maintain sta | ate license, if | necessary. | | | | |
| Μ | aximum n | umber of res | sidents: | - | | | | |
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| Ν | umber of c | off-street par | king spaces t | to be mainta | ained for e | employ | ees: | |
| Α | ddress of c | losest Group | Home: | | | | | |
| W | ill any resid | dent require | life care or n | ursing facili | ties as def | fined b | y State s | statue? |
| | Yes | | | | | | | |
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If a conditional use listed within a Specific Plan District (SPD), also provide the following:

- Narrative of how the proposed use supports the goals and policies established within the SDP
- Hours of operation
- List of surrounding businesses and property owners
- If live entertainment or recording studio, provide noise mitigation plan defining interior and exterior building and site improvements.



| By signing below, I assert, under the penalty of perjury, that the above information is true, correct and complete to the best of my knowledge. | | | | | | | |
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