



WESTMINSTER

Tents for use as part of the expanded outdoor dining program

- 1) Enclosed tents 400 square feet or larger or any tent 700 square feet or larger require a permit from the Fire Department. [Please visit the eTRAKiT page for more information on acquiring permits.](#)
- 2) A minimum of 2 exits shall be provided.
- 3) Exit signs shall be installed and illuminated with battery backup power source.
- 4) Means of egress illumination with emergency power (frog eyes) shall be installed for emergency lighting.
- 5) "No smoking" signs shall be posted.
- 6) Combustible materials such as hay, straw, shavings or similar materials shall not be located within any tent.
- 7) Portable fire extinguishers shall be hung and visible. A minimum of 2 extinguishers, 1 each side, with a minimum rating of 2A:10BC, with a maximum travel distance of 75', mounted no closer than 4" to floor and no higher than 5' to top of extinguisher.
- 8) Tents must be placed with a minimum clearance of 12' to any structure and other tents.
- 9) No generators or vehicles shall be parked within 20 feet of tent. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure or tent.
- 10) No open-flame cooking or candles allowed.
- 11) Heating equipment shall comply with the International Mechanical Code and the International Fuel Gas Code.
- 12) A mandatory inspection shall be completed by Westminster Fire Department and Westminster Building Inspectors after the tent is installed and before occupying the space.
- 13) Tents and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Documentation shall be furnished to the fire code official on request.
- 14) Tents shall have a permanently affixed label bearing the identification of size and fabric or material type.
- 15) A certificate executed by an approved testing laboratory certifying that the tent and their appurtenances; sidewalls, drops and tarpaulins; floor coverings, bunting and combustible decorative materials and effects are composed of material meeting the flame propagation performance criteria of NFPA 701 or shall be treated with a flame retardant in an approved manner and meet the flame propagation performance criteria of NFPA 701.
- 16) An affidavit shall be submitted to the fire code official and a copy retained on the premises on which the tent is located. The affidavit shall attest to the following information relative to the flame propagation performance criteria of the fabric:
 - a. Names and address of the owners of the tent or air-supported structure.
 - b. Date the fabric was last treated with flame-retardant solution.
 - c. Trade name or kind of chemical used in treatment.
 - d. Name of person or firm treating the material.



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- e. Name of testing agency and test standard by which the fabric was tested.