



### ABOUT SAGE

The *Save. Act. Grow. Earn.* (SAGE) Sustainable Business Program is your “one-stop-shop” for business sustainability. SAGE provides FREE and confidential advice, assistance, and resources that integrate sustainability into your business practices to help you identify and act on relevant economic, environmental, and social opportunities

### Benefits



#### Save Money

Cut costs through increasing operational efficiency



#### Gain Recognition

Responsible practices benefit customer and employee relations



#### Reduce Footprint

Minimize use of critical resources to benefit human health and the environment

# ENERGY EFFICIENCY SIMPLE ACTION GUIDE

## Why Energy Efficiency?

Reducing energy consumption saves money and helps protect the environment. Installing energy efficient equipment, adjusting heating and cooling settings, and changing operational practices can reduce spending on utilities and increase employee and customer comfort. Even if you don't own your space there are still opportunities to cut energy and save money.

## Top Opportunities

**Flip the switch** -educate staff and require that all non-essential lighting, equipment, and machines be turned off when not in use

**Hit Snooze**-ensure all computer monitors have power management settings activated or set to sleep mode during non-business hours

**Upgrade to LED lighting**-LEDs use 75% less energy, and last 25X longer than incandescent bulbs. See SAGE Lighting Simple Action and LED Guides

**Install power strips** -prevent idle consumption of office equipment

**Insulate**-check for and seal air leaks in walls, doors, and windows

**Install and set a programmable/smart thermostat**-keeping your indoor air temperature between 66°F-70 °F in winter and 74°F -78°F in summer can save 5% -15% a year on your heating bill

**Maintain your HVAC System**- clean/replace filters on heating and air-conditioning (AC) units and clean condenser coils and economizers on ACs

**Replace refrigerators**- older than 10 years should be replaced

## Energize! Energy Efficiency Resources

- Xcel Energy provides FREE [energy analyses](#) and [lighting rebates](#)
- Upgrade to high efficiency, cost saving [ENERGYSTAR](#) rated products
- Use EPA's [Portfolio Manager](#) to monitor and track energy use over time
- [Colorado Commercial Property Assessed Clean Energy \(C-PACE\)](#) is a new financing program that enables building tenants and owners to finance 100% of their energy efficiency and water conservation improvements



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